

# Job Announcement

**Camarillo Health Care District** is a public agency formed in 1969 by the voters of the Pleasant Valley and surrounding areas to provide community health, wellness and safety services. Formed under the statutes of the State of California Health and Safety Code. Over time, California State Legislators and visionary Board Members have responded to the needs of the community with leading-edge, innovative health and wellness programs and services. The District is recognized as an award-winning District, and a model throughout the State and the nation. Special Healthcare Districts respond to the specialized health needs of California communities, and provide access to essential health services. As a result, tens of millions of Californians have been able to access care that would otherwise be out of reach.

## Activity Leader I

**Activity Leader I**, under the general supervision of the Adult Day Center Director, implements and supports the activities and care of the Camarillo Health Care District's Adult Day Center. The Activity Leader I ensures that the personhood philosophy is integrated in all day activities and care.

**Activity Leader I** will integrate the following person-centered values into all programs and services: build on the unique qualities of every person; promote social confidence; recognize and celebrate participant's self-worth, inspire hope, recognize engagement as a sign of well-being; and offer varied opportunities for engagement while supporting independence.

### Example of Job Duties

Conduct the activity program. Direct crafts, games, exercises, special events, discussions, etc. as scheduled.

Organize and assist with daily setup, clean-up and serving of noon meal, snacks, and activities.

Enthusiastically engage as a Participant Partner

Assist with restroom cleanliness after individual program participant use.

Assist program participants with daily living skills; including toileting, eating, walking and participation in activities.

Work in cooperation with other staff and volunteers.

Improvise and change plans as circumstances

demand, demonstrate flexibility as needs dictate.

Possess ability to recognize signs of illness or fatigue or changes in program participants' behavior and notify Day Leader immediately.

Provide ambulatory assistance to program participants, ensuring safety at all times.

Research and offer new ideas for games, craft activities, craft displays, monthly room decorations and assist in maintaining inventory of craft supplies.

Prepare lunch and snacks.

### **The Ideal Candidate**

The ideal candidate must be collaborative and have a strong work ethic and ability to prioritize multiple tasks. Must communicate clearly, tactfully and effectively both verbally and in writing; exercise independent judgement; motivate; establish rapport and effective working relationships with coworkers and management; be organized; maintain confidentiality and have the ability to deal with participants in a caring and professional manner.

Will have the ability to work under pressure; confidence and comfort in exercising emergency relief; willingness to assist program participants in toileting; sensitivity and patience to persons with special needs; ability to adjust and be flexible to changing conditions which may alter the direction of daily schedule; ability to keep accurate records.

## Minimum Qualifications

**Education:** High School diploma. Home Health Aide, Certified Nursing Assistant, preferred, not required. Associate Degree, including courses in health, geriatrics, recreation, arts and crafts a plus. Experience preferred in the capacity of Activity Leader in recreation, education or geriatrics.

**Experience:** Minimum 2 years demonstrated skills in working with people with special needs. Excellent customer service skills.

**Physical Conditions:** maintaining physical condition necessary for some light lifting and carrying (up to 25 lbs.) on a daily basis; physically able to assist participants in wheelchairs; physically able to assist unstable participants to and from activities and vehicles; stand and/or be actively involved with clients six (6) hours per day; move and stack chairs.

**Other Requirements:** Criminal records clearance. Background check not limited to: verifying education, prior employment, references, etc. CPR/AED and First Aid certification required. Valid California Class C Driver's license. Means of transportation.

## Compensation and Benefits

**\$13.50—\$14.00 per hour.**

**Work Schedule: Part-time 18 hours per week.**

**Tuesday, Thursday and Friday 8:45-3:15.**

## To Apply

If you are interested in applying for this excellent opportunity, please visit:

<http://www.camhealth.com/employment-opportunities/>

Camarillo Health Care District

Human Resources Department

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Camarillo, CA 93010

805-388-1952 ext. 125

NOTE: The provisions of this bulletin do not constitute an expressed or implied contract. Any provision contained in this bulletin may be modified or revoked without notice. The eligible list established from this recruitment may be used to fill current and future positions.