

**REGULAR MEETING  
BOARD OF DIRECTORS  
October 28, 2014**

**CALL TO ORDER**

The regular meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, October 28, 2014 at 12:02 p.m., at the Camarillo Health Care District, 3615 E. Las Posas Road, Suite 160, Camarillo, California, by Peggy O'Neill, President.

**QUORUM:**

*The following Directors constituting a quorum were present:*

Peggy O'Neill, R.N., President  
Rod Brown, MBA, Vice President  
Mark Hiepler, Esq., Clerk of the Board  
Richard Loft, M.D., Director

*Absent:*

Christopher Loh, M.D., Director

*Staff:*

Jane Rozanski, Chief Executive Officer  
Kara Ralston, Chief Operations Officer  
Sue Tatangelo, Chief Resource Officer  
Karen Valentine, Clerk to the Board

*Consultant:*

David E. Mitchell, CPA, Mitchell & Schwartz, LLP  
Mark Poindexter, C.P.A., Poindexter & Company

**PLEDGE OF ALLEGIANCE**

Director Loft

**AMENDMENTS TO THE AGENDA**

President O'Neill moved Agenda Item 8, Chief Executive Officer Report, "Wall of Fame" to take place before Agenda Item 5, per the recommendation of Administration.

## **CEO REPORT – “Wall of Fame”**

Chief Executive Officer, Jane Rozanski, introduced volunteers Ken Wilhite and Carl Wuest to the Board of Directors. Both are long time volunteers of the District, and both have been honored with the District’s “Wall of Fame” award. The President and Vice President thanked them for their service to the District and congratulated them on their “Wall of Fame” award.

## **APPROVAL OF MINUTES**

- A. It was **MOVED** by Director Loft, **SECONDED** by Director Brown, and the **MOTION PASSED** that the Board of Directors approve the minutes of the Regular Meeting of September 23, 2014.

Aye - O’Neill, Brown, Hiepler      Abstain – Loft      Absent - Loh

## **PUBLIC COMMENT**

None

## **FINANCIAL AUDIT REPORT**

Mark Poindexter, C.P.A., Poindexter & Company, presented the 2013/2014 Financial Audit Report.

It was **MOVED** by Director Brown, **SECONDED** by Director Loft, and the **MOTION PASSED** that the Board of Directors accept the Financial Audit Report for fiscal year 2013/2014.

Aye – O’Neill, Brown, Hiepler, Loft      Absent – Loh

## **MANAGEMENT REPORTS**

Chief Executive Officer, Jane Rozanski, introduced staff members who assisted with the “Ribbon Cutting and Open House.” Staff members present at the Board Meeting included; Blair Craddock, Mary Marcouiller, Rebecca Martinez, Ann Springer, Trudy Nelson, Martha Shapiro, Mary Ann Ratto, Patricia Bolland, Monica Teverbaugh, Carmen Cabrera, Daksha Patel, Adriana Quintero, Teresa Higashi, and Lynn Jones. Board President, Peggy O’Neill, thanked staff for a wonderful event.

Ms. Rozanski updated the Board on further opportunities the District is exploring with Partners In Care Foundation and Blue Shield. Also discussed was the conclusion of the Ventura County Care Transitions demonstration project.

Chief Operations Officer, Kara Ralston, discussed the “Ribbon Cutting and Open House” for the “Building Hope” Adult Day Center. There were over 200 attendees for the Ribbon Cutting, with approximately another 300 people attending the Open House. Ms. Ralston

also discussed the final phase of the Adult Day Center construction project and the tentative date for the program moving back into the renovated space.

Chief Resource Officer, Sue Tatangelo, discussed staff trainings which have included:

- Home Meds – Medication Management Training
- Chronic Disease Self-Management Program (CDSMP)
- Matter of Balance

Ms. Tatangelo also updated the Board on fundraising opportunities and Program Sponsors for the Adult Day Program. Board Members were invited to tour the Center at the conclusion of the meeting.

David E. Mitchell, CPA, of Mitchell & Schwartz, presented the District Financial Report.

### **CONSENT CALENDAR**

It was **MOVED** by Director Brown, **SECONDED** by Director Loft, and **MOTION PASSED**, that the Consent Calendar be approved.

Aye – O’Neill, Brown, Hiepler, Loft    Absent – Loh

### **ACTION ITEMS**

It was **MOVED** by Director Loft, **SECONDED** by Director Hiepler, and **MOTION PASSED**, that the Board of Directors approve Construction Change Order #4.

Aye – O’Neill, Brown, Hiepler, Loft    Absent – Loh

It was **MOVED** by Director Brown, **SECONDED** by Director O’Neill, and **MOTION PASSED**, that the Board of Directors vote to elect Mary Ann Rooney as the Special District Alternate Member to the Ventura LAFCo.

Aye – O’Neill, Brown, Hiepler, Loft    Absent – Loh

It was **MOVED** by Director Loft, **SECONDED** by Director Brown, and **MOTION PASSED**, that the Board of Directors approve the 2014/2015 Capital Budget.

Aye – O’Neill, Brown, Hiepler, Loft    Absent – Loh

### **BOARD PRESIDENT’S REPORT**

President O’Neill congratulated staff on the success of the “Ribbon Cutting and Open House.” She was thrilled to be a part of this much needed project benefiting Camarillo’s Older Adult population.

**FUTURE MEETINGS AND EVENTS**

**Board of Directors Meetings:**

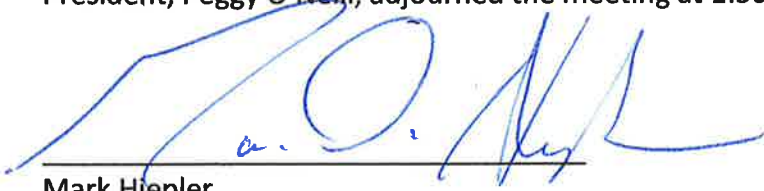
Tuesday, December 2, 2014, at 8:30 a.m. – Annual Board Work-study

Tuesday, January 27, 2015, at 5:00 p.m.

Tuesday, February 24, 2015, at 12:00 p.m.

**ADJOURNMENT**

President, Peggy O'Neill, adjourned the meeting at 1:50 p.m.



Mark Hiepler  
Clerk of the Board