

AGENDA

March 28, 2017, 12:00 P.M.

Regular Meeting of the Board of Directors
3615 E. Las Posas Road, Suites 160 & 161, Camarillo, CA 93010

Board of Directors

Rod Brown, MBA, President
Christopher Loh, M.D., Vice President
Scott W. Packham, DDS, Clerk of the Board
Richard Loft, M.D., Director
Mark Hiepler, Esq., Director

Staff

Kara Ralston, Chief Executive Officer
Sue Tatangelo, Chief Resource Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board

Participants

Michael Velthoen, Esq., *Ferguson Case Orr Paterson, LLP*
David Mitchell, CPA, *Mitchell & Associates*

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- 1. Call to Order/Roll Call**
 - 2. Pledge of Allegiance – Director Loft**
 - 3. Amendments to the Agenda**
Requests to change the order of the agenda, delete, add any agenda item(s), or to remove any consent agenda items for discussion.
 - 4. Public Comment – Ca. GC Section 54954.3;** The Board reserves this time to hear from the public. Please complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item, or in order of received general topic Speaker Cards. Comments regarding items not on the agenda can be heard only; items on the agenda can be discussed. Three minutes per speaker are available; multiple speakers on the same topic/agenda item will be limited to 20 minutes total.
 - 5. Presentations –**
 - 6. Discussion/Action Items- Consideration, Discussion, and Decision:**

Review and **Approve/ Deny/ Amend** District Disbursements and Financial Report for period ending February 28, 2017, presented by David Mitchell, CPA, Mitchell & Associates.
(Please see Section 6)

Suggested Motion– Vote to approve District Disbursements and Financial Report ending February 28, 2017.

Motion _____ Second _____ Abstain _____ Pass _____

Brown _____ Loh _____ Packham _____ Loft _____ Hiepler _____

7. **Consent Agenda** –Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion, and voted on as a separate item. If no discussion is requested, the Board Chairperson may request a motion to approve as presented.

A. Approval of Minutes of the Regular Board Meeting of February 28, 2017.
(Please see Section 7-A)

B. Approval of Minutes of the Executive Committee Meeting of March 21, 2017.
(Please see Section 7-B)

Suggested Motion – Vote to approve Consent Agenda as presented.

Motion _____ Second _____ Abstain _____ Pass _____

Brown _____ Loh _____ Packham _____ Loft _____ Hiepler _____

8. **Discussion/Action Items**- Consideration, Discussion, and Decision:

A. Review and **Approve/ Deny/ Amend** District Policy No. 1089, Reimbursable Expenditures. This policy establishes procedures, for District employees and Directors, for reimbursement of expenditures related to District business.
(Please see Section 8-A)

Suggested motion: Vote to adopt District Policy No. 1089, Reimbursable Expenditures.

Motion _____ Second _____ Abstain _____ Pass _____

Brown _____ Loh _____ Packham _____ Loft _____ Hiepler _____

B. Review and **Approve/ Deny/ Amend** District Policy No. 1140, Expense Authorization. This policy establishes purchasing powers and signature authority.
(Please see Section 8-B)

Suggested Motion: Vote to adopt District Policy No. 1140, Expense Authorization.

Motion _____ Second _____ Abstain _____ Pass _____

Brown _____ Loh _____ Packham _____ Loft _____ Hiepler _____

C. Review and **Approve/ Deny/ Amend** California Special Districts Association’s revised Membership Agreement for participation in pilot program for expanded services to the District. **(Please see Section 8-C)**

Suggested Motion:

Motion _____ Second _____ Abstain _____ Pass _____

Brown _____ Loh _____ Packham _____ Loft _____ Hiepler _____

9. CEO Report

10. Board Reports

11. Future Meeting and Events

Board of Directors Meetings

- Finance Committee (Packham/Hiepler) Tuesday, April 11, 2017, 12:00 p.m.
- Executive Committee (Brown/Loh) Tuesday, April 18, 2017, 12:00 p.m.
- Full Board Tuesday, April 25, 2017, 12:00 p.m.
- Executive Committee (Brown/Loh) Tuesday, May 16, 2017, 12:00 p.m.
- Full Board Tuesday, May 23, 2017, 12:00 p.m.
- Executive Committee (Brown/Loh) Tuesday, May 30, 2017, 12:00 p.m.
- Full Board (Budget Presentation – First Reading) Tuesday, June 6, 2017, 12:00 p.m.
- Full Board (Budget Presentation – Second Reading) Tuesday, June 27, 2017, 12:00 p.m.
Second reading may be waived.

Events

- Ventura County Special Districts Assoc. Tuesday, April 4, 2017, 5:30
Calleguas Municipal Water District
- Camarillo Community Advisory Committee Wednesday, April 26, 2017, 7:00 a.m.
CHCD
- Investiture of Dr. Erika D. Beck Friday, May 5, 2017, 2:00 p.m. – 4:00 p.m.
President, California State University
Channel Islands

12. Adjournment - Having no further business, this meeting is adjourned at _____ p.m.

Action Items not appearing on the Agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when need for action arises.

ADA compliance statement; In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Karen Valentine, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted at the Camarillo Health Care District Administrative Office and on our website, www.camhealth.com, on Friday, March 24, 2017, at 4:00 p.m.