

**REGULAR MEETING
BOARD OF DIRECTORS
December 2, 2014**

CALL TO ORDER

The regular meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, December 2, 2014, at 8:45 a.m., at the Camarillo Health Care District, 3615 E. Las Posas Road, Suite 160, Camarillo, California, by Peggy O'Neill, President.

QUORUM:

The following Directors constituting a quorum were present:

Peggy O'Neill, R.N., President
Rodger Brown, M.B.A., Vice President
Mark Hiepler, Esq., Clerk of the Board
Richard Loft, M.D., Director
Christopher Loh, M.D., Director

Staff:

Jane Rozanski, Chief Executive Officer
Kara Ralston, Chief Operations Officer
Sue Tatangelo, Chief Resource Officer
Sonia Amezcua, Chief Human Resources Officer
Karen Valentine, Clerk to the Board
Monica Teverbaugh, Notary Public, and Community Education Manager

Guests:

Ralph Ferguson, Esq., Ferguson Law and Leadership

PLEDGE OF ALLEGIANCE

Director Loft

AMENDMENTS TO THE AGENDA

Agenda Items #7 followed by #6 were moved to follow Agenda Item #5.

APPROVAL OF MINUTES

- A. It was **MOVED** by Director Loft, **SECONDED** by Director Brown, and **MOTION PASSED** that the Board of Directors approve the minutes of the Regular Meeting of October 28, 2014.

MEETING SUSPENDED

The Board Meeting was suspended at 8:55 so as to provide an opportunity for Board Members to Meet and Greet with Adult Day Program clients and families. The meeting reconvened at 9:15 a.m.

OATH OF OFFICE

The Oath of Office was administered to Directors Brown, Loft, and Loh, by Notary Public Monica Teverbaugh.

CONSENT CALENDAR

It was **MOVED** by Director Loft, **SECONDED** by Director Brown, and **MOTION PASSED**, that the Consent Calendar be approved.

ACTION ITEM

It was **MOVED** by Director Loh, **SECONDED** by Director Brown, and **MOTION PASSED**, that the Board of Directors approve Construction Change Order #5.
Aye – O'Neill, Brown, Hiepler, Loft, Loh

REORGANIZATION OF THE BOARD

President O'Neill turned control of the meeting over to District Legal Counsel, Ralph Ferguson, Esq., who asked for nominations for President of the Board of Directors.

Director O'Neill nominated Director Brown for President.

It was **MOVED** by Director O'Neill, **SECONDED** by Director Loft, and **MOTION PASSED**, that the Board of Directors elects Director Brown as President of the Board of Directors.
Aye – O'Neill, Brown, Hiepler, Loft, and Loh

Mr. Ferguson turned control of the meeting over to President Brown.

President Brown asked for nominations for Vice President of the Board of Directors.

Director O'Neill nominated Director Hiepler for Vice President. Director Hiepler requested that his name be withdrawn, and nominated Director Loh.

It was **MOVED** by Director Hiepler, and **SECONDED** by Director Brown, and **MOTION PASSED**, that the Board of Directors elects Director Loh for Vice President.
Aye – O'Neill, Brown, Hiepler, Loft, Loh

President Brown asked for nominations for Clerk of the Board of Directors.

Director Brown nominated Director Hiepler for Clerk of the Board.

It was **MOVED** by Director Brown, and **SECONDED** by Director Loft, **MOTION PASSED**, that the Board of Directors elects Director Hiepler for Clerk of the Board of Directors.

Aye – O’Neill, Brown, Loft, Loh Abstain - Hiepler

ANNUAL BOARD WORK STUDY

Jane Rozanski, Chief Executive Officer, introduced Ralph Ferguson, Esq., Ferguson Law and Leadership.

Mr. Ferguson discussed the Board’s commitment to maintaining a governance culture founded on fiduciary duty and public responsibility. Mr. Ferguson stressed each Board Members individual fiduciary duty to the District and their public responsibility to perform their duties as Directors in the best interests of the District.

Also discussed were the District’s “Powers” found in the California Health and Safety Code, Sections 32000 – 32492. These “Powers” define Health Care Districts and the services they can provide.

Ms. Rozanski discussed the changes in the District over the past two years, commencing with Director O’Neill being named Ventura County Special District Association “Trustee of the Year,” Director Brown elected to the Dos Caminos Plaza Board, and Director Loh being appointed to replace Director Baily.

Changes in programs have included LifeLine One Source, a new Community Partnership with FoodShare for a free “Community Produce Day” at the District, and the implementation of the CMS CCTP Demonstration Project. Finishing the year was the renovation and Grand Opening of the Adult Day Center.

Chief Operations Officer, Kara Ralston, presented a PowerPoint presentation on the Adult Day Facility renovation, which encompassed project bidding, construction contract, Wall Whacking Event, construction, Grand Opening and Open House, project funding, and community support.

Chief Resource Officer, Sue Tatangelo, discussed the District’s involvement with SCAN, Building Business Acumen, LinkageLab, the expansion of Evidence Based Services, and the formation of the Ventura County Community of Constituents.

CEO Rozanski announced a new Care Transitions collaborative with Partners In Care Foundation and a health insurance company. In addition Ms. Rozanski announced a licensing agreement and training by the Rosalynn Carter Institute for Caregiving, for its REACH program. The Rosalynn Carter Institute for Caregiving establishes local, state and national partnerships committed to building quality, long-term, home and community-based services. It believes this begins with providing caregivers with effective supports to

promote caregiver health, skills and resilience. They also believe strongly in the need to provide greater recognition for professional and family caregivers. They focus on helping caregivers coping with chronic illness and disability across the lifespan. The Camarillo Health Care District was the only California agency to have been selected for this REACH program.

BOARD PRESIDENT'S REPORT

Board President Brown announced the appointment of an Ad Hoc Committee to begin the process of the CEO Review. The Ad Hoc Committee will be consist of Director Brown and Director O'Neill. They will work with the District's Legal Counsel, Ralph Ferguson to establish procedures and materials for the review.

BOARD MEMBERS' INTERESTS AND CONCERNS

Director Hiepler acknowledged administrative staff for all their hard earned efforts, over the past year. Director Hiepler requested information on the total cost of the Adult Day Center renovation, as well as the total funds raised to date, to support the effort.

Director O'Neill stated what a pleasure it had been to serve as Board President over the past two years, and extended her gratitude to staff for all the innovative advances made during that time.

FUTURE MEETING AND EVENTS

Board of Directors Meetings:

Tuesday, January 27, 2015, 5:00 p.m.

Tuesday, February 24, 2015, 12:00 p.m.

Tuesday, March 24, 2015, 5:00 p.m.

ADJOURNMENT

President, Rod Brown, adjourned the meeting at 12:05 p.m.



Mark Hiepler
Clerk of the Board