

AGENDA

July 26, 2016, 11:00 a.m.

Finance and Investment Committee Meeting

Camarillo Health Care District Board of Directors
3615 E Las Posas Road, Boardroom, Camarillo, CA 93010

Board Members:

Mark Hiepler, Esq., Clerk of the Board
Scott Packham, DDS, Director

Staff:

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board
Renee Murphy, Accounting Manager

Participants:

David Mitchell, CPA, Mitchell & Associates
Jerry Zins, CFP, Summit Wealth Management
Bob Harrell, Investment Advisor, MFA Wealth Services

1. **Call to Order** – The Meeting of the Finance and Investment Committee was called to order by _____, at _____.
2. Public Comment: Ca. Government Code Section 54954.3 - The Board reserves this time to hear from the public.
3. Cash Investments: Review Investment Results, tax revenue and capital purchases for quarter and fiscal year ending June 30, 2016.
4. Financial Review: Review Preliminary Operating Results by Department for quarter and fiscal year ending June 30, 2016.
5. Quarterly review of legal fees and Check Register for period ending June, 30, 2016.
6. Set date for next quarterly Finance Committee Meeting. (Suggested date, October 25, 2016, at 11:00 a.m.)
7. Amend District Investment Policies, Section 5.7, to read:

5.7 Responsibilities of the Finance/Investment Committee

There shall be a Finance/Investment Committee consisting of two (2) members of the Board of Directors and no more than two (2) citizens having experience in accounting, banking or financial investments. Citizen members shall be approved by the Board, **and serve one-year terms, commencing in January each year, upon confirmation by the Board.** No members of the Finance/Investment Committee shall profit in any way from activities of the Committee. The Chief Executive Officer and assigned designee(s) shall serve as staff liaison to the Committee. The Committee shall meet quarterly to discuss the quarterly investment reports, investment strategy, investment and banking procedures, as well as the anticipated cash flow projection and any other significant investment-related activities being undertaken. The Committee's meetings will be summarized in minutes, which are distributed to the Board of Directors with the quarterly investment report.

8. Having no further business, this meeting is adjourned at _____.

ADA compliance statement; In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Karen Valentine, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.