

AGENDA

February 27, 2018 - 12:00 P.M.
Regular Meeting of the Board of Directors
3615 E. Las Posas Road, Suites 160 & 161, Camarillo, CA 93010

Board of Directors

Rod Brown, MBA, President
Christopher Loh, MD, Vice President
Richard Loft, MD, Clerk of the Board
Mark Hiepler, Esq., Director
Tom Doria, MD, Director

Staff

Kara Ralston, Chief Executive Officer
Sue Tatangelo, Chief Resource Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board

Participants

Michael Velthoen, Esq., *Ferguson Case Orr Paterson, LLP*
Jessica Wan, *Ferguson Case Orr Paterson, LLP*

1. **Call to Order/Roll Call**
2. **Pledge of Allegiance – Director Brown**
3. **Amendments to the Agenda**
Requests to change the order of the agenda, delete, add any agenda item(s), or to remove any consent agenda items for discussion.
4. **Public Comment – Ca. GC Section 54954.3;** The Board reserves this time to hear from the public. Please complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item, or in order of received general topic Speaker Cards. Comments regarding items not on the agenda can be heard only; items on the agenda can be discussed. Three minutes per speaker are available; multiple speakers on the same topic/agenda item will be limited to 20 minutes total.
5. **Presentations –**
6. **Discussion/Action Items-** Consideration, Discussion, and Decision:
 - A. Review and **Approve/ Deny/ Amend** Financial Reports and District Disbursements for period ending January 31, 2018. **(Please see Section 6-A)**

Suggested Motion– Vote to approve District Financial Reports and Disbursements for the period ending January 31, 2018.

Motion _____ Second _____ Abstain _____ Pass _____

Brown _____ Loh _____ Loft _____ Hiepler _____ Doria _____

7. Closed Session:

- A.** Conference with Legal Counsel – Existing Litigation, one case, Government Code §54956.9(d)(1), Camarillo Health Care vs. Rozanski, Ventura County Superior Court Case No. 56-2016-00487601-CU-MC-VTA.
- B.** Conference with Legal Counsel – Existing Litigation, one case, Government Code §54956.9(d)(1), Ferguson vs. Camarillo Health Care, Ventura County Superior Court Case No. 56-2016-00478549-CU-BC-VTA.

8. Reconvene from Closed Session -

9. Announcement of Closed Session – Pursuant to Government Code §54957.1 – The legislative body of any local agency shall publicly report any reportable action taken in closed session and the vote or abstention on that action of every member present.

A.

B.

10. Consent Agenda – Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion, and voted on as a separate item. If no discussion is requested, the Board Chairperson may request a motion to approve as presented.

- A.** Approve the Minutes of the Finance/Investment Committee Meeting of January 23, 2018. **(Please see Section 10-A)**
- B.** Approval of Minutes of the Regular Board Meeting of January 23, 2018. **(Please see Section 10-B)**
- C.** Approval of Minutes of the Special Board Meeting of February 14, 2018. **(Please see Section 10-C)**
- D.** Approval of the Minutes of the Executive/Agenda Planning Committee Meeting of February 20, 2018. **(Please see Section 10-D)**

Suggested Motion – Vote to approve Consent Agenda as presented.

Motion _____ Second _____ Abstain _____ Pass _____

Brown _____ Loh _____ Loft _____ Hiepler _____ Doria _____

11. Discussion/Action Items

- A.** Consideration, Discussion, and Decision on Audit Timeline, regarding the financial audit ending June 30, 2017.

The District’s Financial Policy, Section 5, states: *“The District will engage in an annual, independent financial audit by way of contract. Upon expiration of a current audit contract, the Board of Directors shall consider recommendations from the Finance/Investment Committee regarding a new audit contract and terms.*

The auditor will present complete audited financial statements, auditor’s recommendation letter, and a Management Discussion and Analysis letter to the Board of Directors, for review and approval within (6) regularly scheduled meetings of the Board of Directors, at the close of the Fiscal year.”

(Please see Section 11-A)

In light of the loss of contracted audit firm, Poindexter & Company, in the December 2017 Thomas Fire, the Board of Directors recognizes the timeline described in Section 5 of the Finance Policy, and authorizes the June 30, 2017 annual audit, be performed outside of that timeline, in a reasonable manner. The Board further instructs Administration to prepare notice to the State Controller’s Office (SCO) regarding the status of the June 30, 2017, audit.

Suggested Motion: Motion to authorize the June 30, 2017 financial audit be performed outside the timeline stated in Section 5 of the District’s Finance Policy, and instructs Administration to prepare notice to the State Controller’s Office regarding the status of the audit.

Motion _____ Second _____ Abstain _____ Pass _____

Brown _____ Loh _____ Loft _____ Hiepler _____ Doria _____

- B.** Consideration, Discussion, and Decision on Audit Proposal and Contract, from Fanning and Karrh, for the financial audit ending June 30, 2017, with an option for two additional audit years.

(Please see Section 11-B)

Suggested Motion: Motion to approve Proposal and Contract from Fanning and Karrh for fiscal year ending June 30, 2017, and two additional years.

Motion _____ Second _____ Abstain _____ Pass _____

Brown _____ Loh _____ Loft _____ Hiepler _____ Doria _____

- C.** Consideration, Discussion, and Decision on quarterly review and approval of the District Investment Report for the period ending December 31, 2017. **(See Section 11-C)**

Suggested Motion: Review and approve the Quarterly Investment Report for the period ending December 31, 2017.

Motion _____ Second _____ Abstain _____ Pass _____

Brown _____ Loh _____ Loft _____ Hiepler _____ Doria _____

12. CEO Report

13. Board President's Report – Discuss and appoint Ad Hoc Committee to facilitate Chief Executive Officer Review.

14. Board Members Interests or Concerns

15. Future Meeting and Events

Board of Directors Meetings

- Executive Committee (Brown, Loh) Tuesday, March 20, 2018, 12:00 p.m.
- Full Board Tuesday, March 27, 2018, 12:00 p.m.
- Executive Committee (Brown, Loh) Tuesday, April 10, 2018, 12:00 p.m.
- Finance Committee (Hiepler, Doria) Tuesday, April 24, 2018, 11:00 p.m.
- Full Board Tuesday, April 24, 2018, 12:00 p.m.
- Executive Committee (Brown, Loh) Tuesday, May 15, 2018, 12:00 p.m.
- Full Board Tuesday, May 29, 2018, 12:00 p.m.

Events

- Top Ten Community Awards
Camarillo Chamber of Commerce Friday, March 23 2018, 6:00p.m. to 9:00 p.m.
Spanish Hills Country Club
- Business & Legislators Forum
Camarillo Chamber of Commerce Friday, May 18, 2018, 11:30 a.m. to 1:00 p.m.
Spanish Hills Country Club

16. Adjournment - Having no further business, this meeting is adjourned at _____p.m.

Action Items not appearing on the Agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when need for action arises.

ADA compliance statement; In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Karen Valentine, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted at the Camarillo Health Care District Administrative Office and on our website, www.camhealth.com, on Friday, February 23, at 4:00 p.m.