



FINANCE/INVESTMENT COMMITTEE MEETING

OCTOBER 26, 2023 – 10:00 AM

**CAMARILLO HEALTH CARE DISTRICT
3615 E LAS POSAS ROAD, OAK ROOM
CAMARILLO, CA 93010**

AGENDA

Finance and Investment Committee Meeting

October 26, 2023, 10:00 a.m.

Camarillo Health Care District

3615 E Las Posas Road, Camarillo, CA 93010

Oak Room

Board Members

Christopher Loh, MD, Director

Paula Feinberg, Clerk of the Board

Staff

Kara Ralston, Chief Executive Officer

Brandie Thomas, Clerk to the Board

Participants

Rick Wood, *CSDA Financial Services*

Shalene Hayman, *Hayman Consulting*

1. Call to Order – The Meeting of the Finance and Investment Committee was called to order by _____, at _____.
2. Public Comment - Ca. Government Code Section 54954.3 - The Board reserves this time to hear from the public.
3. Review Statement of Net Assets and Investment and Reserve Report for quarter ending September 30, 2023.
4. Review Preliminary Operating Results Statement of Activities and Tax Revenue for quarter ending September 30, 2023.
5. Review Preliminary Operating Results Statement of Activities by Department for quarter ending September 30, 2023.
6. District check register and check register comparison review for quarter ending September 30, 2023.
7. Annual Review of District Finance Policy.
8. Annual Review of District Investment Policy.
9. Quarterly Legal Review
10. Credit Card Expense Review
11. Next quarterly Finance Committee Meeting will be held on January 25, 2024, at 10:00 a.m.
12. Having no further business, this meeting is adjourned at _____

ADA compliance statement; In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Brandie Thomas, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

SECTION 3

**STATEMENT OF NET ASSETS
AND INVESTMENT AND RESERVE REPORT
QUARTER ENDING SEPTEMBER 30, 2023**

OCTOBER 26, 2023

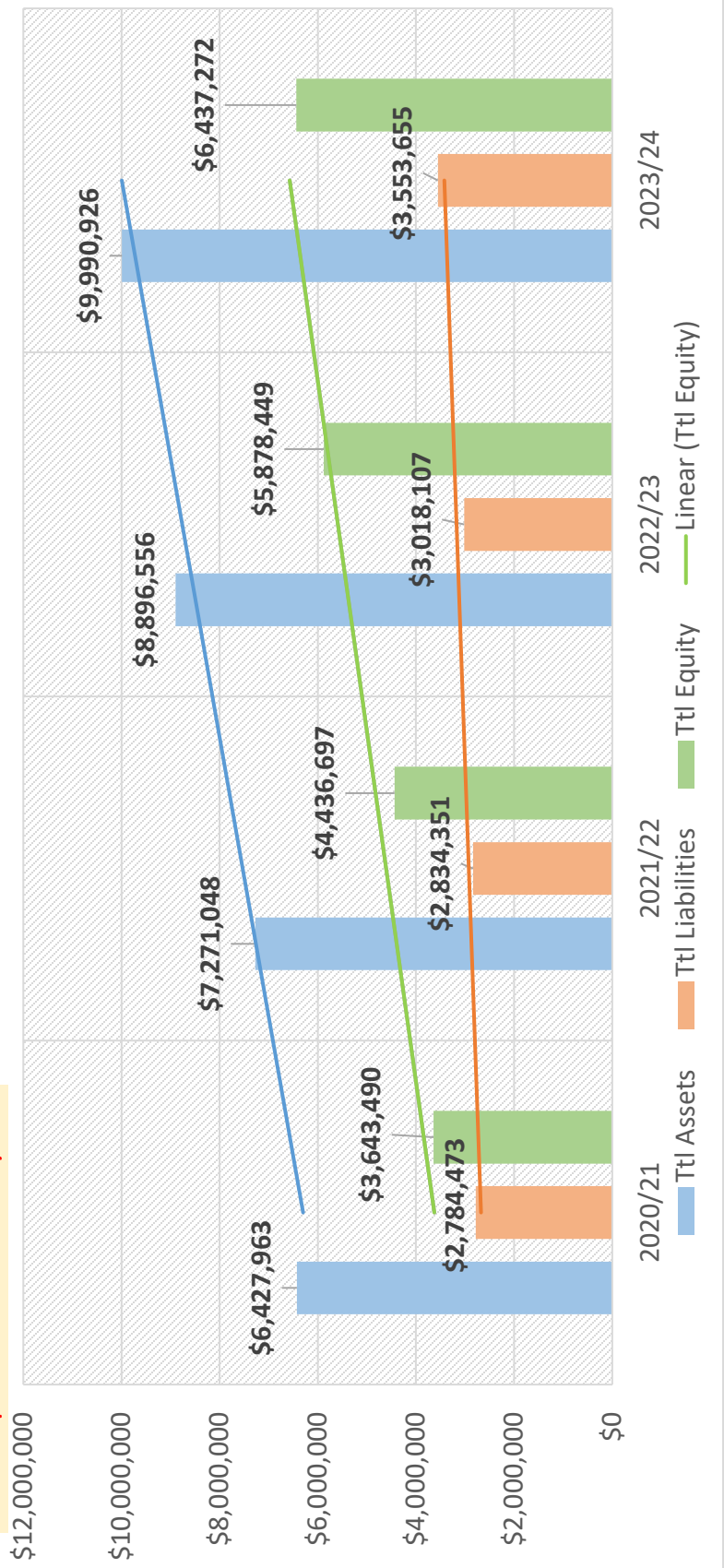
Camarillo Health Care District

Statement of Net Assets

	<u>September 2023</u>	<u>September 2022</u>	<u>\$</u> <u>Variance</u>	<u>%</u> <u>Variance</u>
ASSETS				
Current Assets				
CASH ACCOUNTS				
Bank of the West General	0.00	1,184,802.13	(1,184,802.13)	-100.0%
Cash in General- Five Star	422,978.86	0.00	422,978.86	100.0%
Cash in Money Market-Five Star	885,255.84	0.00	885,255.84	100.0%
Petty Cash-Administration	1,000.00	1,000.00	0.00	0.0%
Cash Drawer-Community Educ	50.00	50.00	0.00	0.0%
Cash Drawers- Senior Nutrition	85.00	85.00	0.00	0.0%
California Class	3,644,649.26	0.00	3,644,649.26	100.0%
Cash-Local Agency Investment	318,934.34	4,000,767.80	(3,681,833.46)	-92.0%
Cash - County Treasury Invstmn	6,180.19	5,693.52	486.67	8.5%
Mechanics, Rabo Savings	643,150.60	630,986.31	12,164.29	1.9%
Cash-Restricted-Scholarship	7,203.75	7,443.75	(240.00)	-3.2%
TOTAL CASH ACCOUNTS	5,929,487.84	5,830,828.51	98,659.33	1.7%
Accounts Receivable	2,912.00	9,095.00	(6,183.00)	-68.0%
Accrued Interest Receivable	152.97	0.00	152.97	100.0%
City of Cam CDBG CV3 Rec	12,500.01	12,500.01	0.00	0.0%
City of Cam Care-A-Van	28,500.00	7,125.00	21,375.00	300.0%
City of Cam CDBG VR	1,500.00	0.00	1,500.00	100.0%
Grant-VCAAA -Sr Nutrition Recl (3C)	51,797.78	24,590.75	27,207.03	110.6%
Grant-VCAAA Caregiver Rec (3E)	26,182.29	7,177.52	19,004.77	264.8%
Grant-VCAAA SS Line Rec (3B)	16,379.14	5,724.58	10,654.56	186.1%
Grant - VCAAA OARR Legal	65,288.01	0.00	65,288.01	100.0%
Grant - CDA Cal Grows	25,301.26	0.00	25,301.26	100.0%
Contract-PICF-Falls	10,019.88	4,128.40	5,891.48	142.7%
Due Fr County-Property Tax	1,004,059.80	777,632.53	226,427.27	29.1%
TOTAL Current Assets	7,174,080.98	6,678,802.30	495,278.68	7.4%
Fixed Assets				
Buildings & Improvements	3,188,100.36	3,153,671.36	34,429.00	1.1%
IS Equip	109,925.62	109,925.62	0.00	0.0%
Equipment & Furnishings	266,189.76	257,831.73	8,358.03	3.2%
Transportation Vehicles	265,629.00	260,786.83	4,842.17	1.9%
Accum Depreciation-Buildings	(2,236,980.19)	(2,133,275.77)	(103,704.42)	-4.9%
Accum Depreciation-IS Equip	(102,537.75)	(97,627.53)	(4,910.22)	-5.0%
Accum Depreciation-Equip&Furn	(206,088.67)	(198,948.88)	(7,139.79)	-3.6%
Accum Depreciation-Vehicles	(212,060.04)	(211,472.52)	(587.52)	-0.3%
TOTAL Fixed Assets	1,072,178.09	1,140,890.84	(68,712.75)	-6.0%
Other Assets				
Prepaid Insurance	94,726.27	62,245.06	32,481.21	52.2%
Prepaid Workers Comp	(15,619.29)	(8,114.52)	(7,504.77)	-92.5%
Prepaid Other	822.30	0.00	822.30	100.0%
Prepaid Postage	553.09	537.82	15.27	2.8%

	<i>September 2023</i>	<i>September 2022</i>	<i>\$ Variance</i>	<i>% Variance</i>
Pre Paid Rental/Lease	1,451.00	1,287.00	164.00	12.7%
Deferred Outflows of Resources GASB 68	1,079,324.00	437,497.00	641,827.00	146.7%
Overfunded GASB 75	423,617.00	423,617.00	0.00	0.0%
Deferred Outflows of Resources GASB 75	159,793.00	159,793.00	0.00	0.0%
TOTAL Other Assets	1,744,667.37	1,076,862.36	667,805.01	62.0%
TOTAL ASSETS	9,990,926.44	8,896,555.50	1,094,370.94	12.3%
LIABILITIES				
Current Liabilities				
Accounts Payable	32,870.16	47,927.84	(15,057.68)	-31.4%
Medical Premium Payable-Emp	(102.32)	0.00	(102.32)	100.0%
Accrued Vacation	105,681.30	101,469.12	4,212.18	4.2%
Scholarships-Volunteer Expense	1,595.97	1,595.97	0.00	0.0%
Scholarships-Senior Services	5,607.78	5,847.78	(240.00)	-4.1%
Deferred Revenue	1,637.99	23,782.91	(22,144.92)	-93.1%
TOTAL Current Liabilities	147,290.88	180,623.62	(33,332.74)	-18.5%
Long-Term Liabilities				
Net Pension Liability GASB 68	2,171,170.00	884,490.00	1,286,680.00	145.5%
Deferred Inflows of Resources GASB 68	161,022.00	878,821.00	(717,799.00)	-81.7%
Deferred Inflows of Resources GASB 75	1,074,172.00	1,074,172.00	0.00	0.0%
TOTAL Long-Term Liabilities	3,406,364.00	2,837,483.00	568,881.00	20.0%
TOTAL LIABILITIES	3,553,654.88	3,018,106.62	535,548.26	17.7%
EQUITY				
Designated Reserves	2,999,201.22	2,999,201.22	0.00	0.0%
Retained Earnings	2,940,692.10	2,843,685.40	97,006.70	3.4%
Year-to-Date Earnings	497,378.24	35,562.26	461,815.98	1298.6%
TOTAL EQUITY	6,437,271.56	5,878,448.88	558,822.68	9.5%
TOTAL LIABILITIES & EQUITY	9,990,926.44	8,896,555.50	1,094,370.94	12.3%

a.o. September 2023...all years



**Camarillo Health Care District
Investment & Reserves Report
30-Sep-23**

2023 - 2024	Quick Ratio	Current Ratio
Interest Earned	40.26	48.71

LAIF & CLASS	9/30/2023	Interest Earned	2023 - 2024
Vehicle Fleet Reserve	79,070	982	
Technology Reserve	159,144	1,975	
Project/Special Use Reserve	158,176	1,963	
Capital Improvement Reserve	527,251	6,545	
General Operating Reserve	1,068,488	13,263	
Undesignated - General Operating	1,971,455	24,472	
Total LAIF & CLASS	3,963,584	49,200	
Five Star Bank			
General Operating Fund - Five Star	422,979		
Payroll - Five Star	0		
Money Market Fund - Five Star	885,256	9,731	
Total Five Star Bank	1,308,235	9,731.40	
Mechanics Bank			
Checking	0	0.00	
Savings	643,151	64	
Total Savings & CD's	643,151	63.97	
Scholarships & Petty Cash Funds			
Ventura County Treasurer Pool	6,180	0	
Total in interest earning accounts	5,929,488	58,996	

	Minimum Target	6/30/2023 Balance	2023 Allocated	2023/2024 Interest	9/30/2023 Balance	Annual Funding Goal
Reserve Funds						
Vehicle Fleet Reserve	75,000	78,089	0	982	79,070	5,000
Technology Reserve	150,000	157,168	0	1,975	159,144	5,000
Project/Special Use Reserve	150,000	156,212	0	1,963	158,176	5,000
Capital Improvement Reserve	500,000	520,706	0	6,545	527,251	10,000
General Operating Reserve	1,941,834	1,055,225	0	13,263	1,068,488	100,000
Reserves & Contingencies	2,816,834	1,967,400	0	24,729	1,992,129	125,000

Per California Government Code Section 53600 et. Seq., specifically section 53646 and section 53607, the attached investment report details all investment related activity in the current period. Camarillo Health Care District's (CHCD) investable funds are currently invested in California CLASS, LAIF, and the Ventura County Treasurer's Investment pool, and their individual investment transactions are not reportable under the Government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.

SECTION 4

**PRELIMINARY OPERATING RESULTS
STATEMENT OF ACTIVITIES AND TAX REVENUE
SEPTEMBER 30, 2023**

OCTOBER 26, 2023

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, September 2023 - current month, Consolidated by department

	<i>3 Months Ended</i> <i>September 30, 2023</i>	<i>3 Months Ended</i> <i>September 30, 2023</i> <i>Budget</i>	<i>Variance</i> <i>Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Admin	1,004,059.80	1,004,059.80	0.00	
Community Education	3,089.00	4,641.75	(1,552.75)	-33.5 %
Transportation Fees	1,900.00	4,524.99	(2,624.99)	-58.0 %
Transport Fees ADC	8,256.00	6,624.99	1,631.01	24.6 %
Sr Nutrition Home Delivered	7,876.76	8,032.50	(155.74)	-1.9 %
Contract-PICF-Falls	2,712.96	5,432.01	(2,719.05)	-50.1 %
ADC Fees	46,581.00	50,000.01	(3,419.01)	-6.8 %
Grant-VCAAA Caregiver Respite	5,653.19	9,999.99	(4,346.80)	-43.5 %
Grant - AAA OARR Legal	65,288.01	50,986.50	14,301.51	28.0 %
Grant - CDA Cal Grows	4,717.25	13,644.99	(8,927.74)	-65.4 %
Donations-Scholarship	50.00	624.99	(574.99)	-92.0 %
Sponsorship	0.00	200.00	(200.00)	-100.0 %
Healthy Attitude Advertising	0.00	1,000.00	(1,000.00)	-100.0 %
Interest Income	58,995.70	31,250.01	27,745.69	88.8 %
Facility Use Rental	1,792.00	3,320.01	(1,528.01)	-46.0 %
Facility Use-Lease	2,126.25	2,399.25	(273.00)	-11.4 %
Grant-VCAAA-Sr Nutrition	39,323.80	46,665.00	(7,341.20)	-15.7 %
Grant -City of Cam-CDBG CV3	12,500.01	12,500.01	0.00	
Grant- City of Cam CDBG VR	1,500.00	1,500.00	0.00	
Grant-VCAAA-SS Line	11,290.02	12,500.01	(1,209.99)	-9.7 %
Grant-SCAN Community	0.00	625.00	(625.00)	-100.0 %
TOTAL REVENUE	1,277,711.75	1,270,531.81	7,179.94	0.6 %
	1,277,711.75	1,270,531.81	7,179.94	0.6 %
	1,277,711.75	1,270,531.81	7,179.94	0.6 %
EXPENSES				
Salaries	271,767.36	451,617.47	179,850.11	39.8 %
Payroll Taxes	28,094.81	38,408.31	10,313.50	26.9 %
Benefits-PERS-Health	53,770.80	91,999.98	38,229.18	41.6 %
Benefits-PERS-Retirement	23,385.73	40,725.48	17,339.75	42.6 %
Benefits - Workers Comp	5,513.01	7,810.50	2,297.49	29.4 %
Benefits - Life/ADD	8,114.59	7,985.25	(129.34)	-1.6 %
Benefits-OPEB	19,085.93	16,654.26	(2,431.67)	-14.6 %

	<i>3 Months Ended</i> <i>September 30, 2023</i>	<i>3 Months Ended</i> <i>September 30, 2023</i>	<i>Variance</i>	<i>% Var</i>
		<i>Budget</i>	<i>Fav/<Unf></i>	
PERS Retirement UAL	92,624.00	92,624.00	0.00	
Audit Fees	0.00	10,000.00	10,000.00	100.0 %
Partnershp Initiatives	0.00	500.01	500.01	100.0 %
Legal Fees	5,215.04	5,000.00	(215.04)	-4.3 %
Contractors-Operations	22,798.00	31,368.76	8,570.76	27.3 %
Contractors Facilities	8,652.30	11,358.21	2,705.91	23.8 %
Contractors - Grants (Legal)	10,800.00	37,099.26	26,299.26	70.9 %
Instructor Agreement Fees	1,208.90	1,044.75	(164.15)	-15.7 %
Community/Staff Outreach	1,003.66	3,539.25	2,535.59	71.6 %
Dues/Subscriptions	20,062.15	25,857.75	5,795.60	22.4 %
Continuing Education-Trustee	7,497.91	7,500.00	2.09	0.0 %
Continuing Education-Staff	14,112.45	14,672.49	560.04	3.8 %
Board Stipend/Costs	1,300.00	8,432.01	7,132.01	84.6 %
Emerging Community Opportunities	0.00	25,000.00	25,000.00	100.0 %
LAFCO Assessments	2,535.00	2,535.00	0.00	
Mileage	2,208.02	3,776.52	1,568.50	41.5 %
Program Matls/Activities	3,156.66	10,412.76	7,256.10	69.7 %
Gas & Oil	5,179.43	5,400.00	220.57	4.1 %
Fleet Maintenance	5,860.07	6,902.01	1,041.94	15.1 %
Minor Equipment	5,570.24	7,889.77	2,319.53	29.4 %
Supplies	3,720.14	3,673.50	(46.64)	-1.3 %
Postage	11,114.04	10,584.99	(529.05)	-5.0 %
Advertising & Promotion	2,294.74	9,759.99	7,465.25	76.5 %
Refunds	795.00	324.99	(470.01)	-144.6 %
Printing	25,302.45	25,993.03	690.58	2.7 %
Repairs & Maintenance	9,938.78	5,234.71	(4,704.07)	-89.9 %
Association Fees	11,924.00	17,886.51	5,962.51	33.3 %
Insurance	25,643.46	26,620.26	976.80	3.7 %
Storage Rent/Equip Lease	2,391.86	2,298.21	(93.65)	-4.1 %
Telephone	7,077.12	6,240.03	(837.09)	-13.4 %
IT Services	16,657.05	16,719.75	62.70	0.4 %
Utilities	15,550.10	10,500.00	(5,050.10)	-48.1 %
Licenses & Fees	308.10	1,414.98	1,106.88	78.2 %
Bank & Credit Card Charges	220.62	300.00	79.38	26.5 %
TOTAL EXPENSES	752,453.52	1,103,664.75	351,211.23	31.8 %
OPERATING RESULTS	525,258.23	166,867.06	358,391.17	214.8 %
OTHER INCOME & EXPENSE				
Other Income -Administration	870.00	150.00	720.00	480.0 %
Depreciation Expense	(28,749.99)	(28,749.99)	0.00	
TOTAL OTHER INCOME & EXPENSE	(27,879.99)	(28,599.99)	720.00	2.5 %
AFTER OTHER INCOME & EXPENSE	497,378.24	138,267.07	359,111.17	259.7 %

	<i>3 Months Ended September 30, 2023</i>	<i>3 Months Ended September 30, 2023 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
NET RESULTS	497,378.24	138,267.07	359,111.17	259.7 %

Camarillo Health Care District

Statements of Activities

Year-to-Date Only, September 2023 - current month, September 2022 - 12 months back, Consolidated by department

	<i>3 Months Ended</i> <i>September 30, 2023</i>	<i>3 Months Ended</i> <i>September 30, 2022</i>	<i>Variance</i> <i>Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Admin	1,004,059.80	793,948.26	210,111.54	26.5 %
Community Education	3,089.00	612.00	2,477.00	404.7 %
Transportation Fees	1,900.00	4,225.00	(2,325.00)	-55.0 %
Transport Fees ADC	8,256.00	5,792.50	2,463.50	42.5 %
Lifeline Fees	0.00	4,189.00	(4,189.00)	-100.0 %
Sr Nutrition Home Delivered	7,876.76	8,098.00	(221.24)	-2.7 %
Contract-PICF-Falls	2,712.96	7,015.16	(4,302.20)	-61.3 %
ADC Fees	46,581.00	29,114.00	17,467.00	60.0 %
Grant-VCAAA Caregiver Respite	5,653.19	7,177.52	(1,524.33)	-21.2 %
Grant - AAA OARR Legal	65,288.01	0.00	65,288.01	
Grant - CDA Cal Grows	4,717.25	0.00	4,717.25	
Donations-Scholarship	50.00	180.00	(130.00)	-72.2 %
Sponsorship	0.00	200.00	(200.00)	-100.0 %
Healthy Attitude Advertising	0.00	4,000.00	(4,000.00)	-100.0 %
Interest Income	58,995.70	68.06	58,927.64	86581.9 %
Facility Use Rental	1,792.00	1,758.00	34.00	1.9 %
Facility Use-Lease	2,126.25	965.50	1,160.75	120.2 %
Grant-VCAAA-Sr Nutrition	39,323.80	24,590.75	14,733.05	59.9 %
Grant -City of Cam-CDBG CV3	12,500.01	12,500.01	0.00	
Grant - City of Cam Care-A-Van	0.00	7,125.00	(7,125.00)	-100.0 %
Grant-Rupe Foundation-SHARE	0.00	624.99	(624.99)	-100.0 %
Grant- City of Cam CDBG VR	1,500.00	0.00	1,500.00	
Grant-VCAAA-SS Line	11,290.02	5,724.58	5,565.44	97.2 %
Grant-SCAN Community	0.00	2,584.93	(2,584.93)	-100.0 %
TOTAL REVENUE	1,277,711.75	920,493.26	357,218.49	38.8 %
	1,277,711.75	920,493.26	357,218.49	38.8 %
	1,277,711.75	920,493.26	357,218.49	38.8 %
EXPENSES				
Salaries	271,767.36	332,562.47	60,795.11	18.3 %
Payroll Taxes	28,094.81	31,859.96	3,765.15	11.8 %
Benefits-PERS-Health	53,770.80	42,865.13	(10,905.67)	-25.4 %
Benefits-PERS-Retirement	23,385.73	25,704.66	2,318.93	9.0 %
Benefits - Workers Comp	5,513.01	12,678.69	7,165.68	56.5 %
Benefits - Life/ADD	8,114.59	7,291.98	(822.61)	-11.3 %

	<i>3 Months Ended September 30, 2023</i>	<i>3 Months Ended September 30, 2022</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Benefits-OPEB	19,085.93	17,574.46	(1,511.47)	-8.6 %
PERS Retirement UAL	92,624.00	153,175.00	60,551.00	39.5 %
Legal Fees	5,215.04	2,371.00	(2,844.04)	-120.0 %
Contractors-Operations	22,798.00	26,429.51	3,631.51	13.7 %
Contractors Facilities	8,652.30	9,148.42	496.12	5.4 %
Contractors - Grants (Legal)	10,800.00	0.00	(10,800.00)	
Instructor Agreement Fees	1,208.90	0.00	(1,208.90)	
Community/Staff Outreach	1,003.66	591.77	(411.89)	-69.6 %
Dues/Subscriptions	20,062.15	21,850.16	1,788.01	8.2 %
Continuing Education-Trustee	7,497.91	6,263.87	(1,234.04)	-19.7 %
Continuing Education-Staff	14,112.45	10,339.74	(3,772.71)	-36.5 %
Board Stipend/Costs	1,300.00	1,000.00	(300.00)	-30.0 %
LAFCO Assessments	2,535.00	2,413.00	(122.00)	-5.1 %
Mileage	2,208.02	2,640.10	432.08	16.4 %
Program Matls/Activities	3,156.66	3,319.81	163.15	4.9 %
Gas & Oil	5,179.43	6,165.07	985.64	16.0 %
Fleet Maintenance	5,860.07	2,678.15	(3,181.92)	-118.8 %
Minor Equipment	5,570.24	2,216.96	(3,353.28)	-151.3 %
Supplies	3,720.14	784.24	(2,935.90)	-374.4 %
Postage	11,114.04	12,037.22	923.18	7.7 %
Advertising & Promotion	2,294.74	3,154.06	859.32	27.2 %
Refunds	795.00	150.00	(645.00)	-430.0 %
Printing	25,302.45	39,372.47	14,070.02	35.7 %
Repairs & Maintenance	9,938.78	1,571.62	(8,367.16)	-532.4 %
Association Fees	11,924.00	17,622.21	5,698.21	32.3 %
Insurance	25,643.46	21,282.70	(4,360.76)	-20.5 %
Storage Rent/Equip Lease	2,391.86	2,127.38	(264.48)	-12.4 %
Telephone	7,077.12	5,433.78	(1,643.34)	-30.2 %
IT Services	16,657.05	16,966.93	309.88	1.8 %
Utilities	15,550.10	13,912.01	(1,638.09)	-11.8 %
Licenses & Fees	308.10	663.00	354.90	53.5 %
Bank & Credit Card Charges	220.62	66.15	(154.47)	-233.5 %
TOTAL EXPENSES	752,453.52	856,283.68	103,830.16	12.1 %
OPERATING RESULTS	525,258.23	64,209.58	461,048.65	718.0 %
OTHER INCOME & EXPENSE				
Other Income -Administration	870.00	550.00	320.00	58.2 %
Depreciation Expense	(28,749.99)	(29,197.32)	447.33	1.5 %
TOTAL OTHER INCOME & EXPENSE	(27,879.99)	(28,647.32)	767.33	2.7 %
AFTER OTHER INCOME & EXPENSE	497,378.24	35,562.26	461,815.98	1298.6 %
NET RESULTS	497,378.24	35,562.26	461,815.98	1298.6 %

Camarillo Health Care District

Statements of Activities

*Year-to-Date Performance, September 2023 - current month,
Consolidated by department*

	<i>3 Months Ended September 30, 2023</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
REVENUE				
Tax Revenue-Admin	1,004,059.80	3,346,866.00	2,342,806.20	30.0 %
Community Education	3,089.00	18,567.00	15,478.00	16.6 %
Transportation Fees	1,900.00	18,100.00	16,200.00	10.5 %
Transport Fees ADC	8,256.00	26,500.00	18,244.00	31.2 %
Sr Nutrition Home Delivered	7,876.76	32,130.00	24,253.24	24.5 %
Contract-PICF-Falls	2,712.96	21,728.00	19,015.04	12.5 %
ADC Fees	46,581.00	200,000.00	153,419.00	23.3 %
Grant-VCAAA Caregiver Respite	5,653.19	40,000.00	34,346.81	14.1 %
Grant - AAA OARR Legal	65,288.01	203,946.00	138,657.99	32.0 %
Grant - CDA Cal Grows	4,717.25	54,580.00	49,862.75	8.6 %
Donations-Scholarship	50.00	2,500.00	2,450.00	2.0 %
Sponsorship	0.00	800.00	800.00	
Healthy Attitude Advertising	0.00	4,000.00	4,000.00	
Interest Income	58,995.70	125,000.00	66,004.30	47.2 %
Facility Use Rental	1,792.00	13,280.00	11,488.00	13.5 %
Facility Use-Lease	2,126.25	9,597.00	7,470.75	22.2 %
Fischer Fund Distribution	0.00	155,000.00	155,000.00	
Grant-VCAAA-Sr Nutrition	39,323.80	186,660.00	147,336.20	21.1 %
Grant -City of Cam-CDBG CV3	12,500.01	50,000.00	37,499.99	25.0 %
Grant- City of Cam CDBG VR	1,500.00	6,000.00	4,500.00	25.0 %
Grant-VCAAA-SS Line	11,290.02	50,000.00	38,709.98	22.6 %
Grant-SCAN Community	0.00	2,500.00	2,500.00	
TOTAL REVENUE	1,277,711.75	4,567,754.00	3,290,042.25	28.0 %
	1,277,711.75	4,567,754.00	3,290,042.25	28.0 %
	1,277,711.75	4,567,754.00	3,290,042.25	28.0 %
EXPENSES				
Salaries	271,767.36	1,957,009.00	1,685,241.64	13.9 %
Payroll Taxes	28,094.81	153,633.00	125,538.19	18.3 %
Benefits-PERS-Health	53,770.80	368,000.00	314,229.20	14.6 %
Benefits-PERS-Retirement	23,385.73	162,902.00	139,516.27	14.4 %
Benefits - Workers Comp	5,513.01	31,242.00	25,728.99	17.6 %
Benefits - Life/ADD	8,114.59	31,941.00	23,826.41	25.4 %

**3 Months Ended
September 30, 2023**

		Annual Budget	Unused	% Used
Benefits-OPEB	19,085.93	66,617.00	47,531.07	28.7 %
PERS Retirement UAL	92,624.00	146,000.00	53,376.00	63.4 %
Audit Fees	0.00	24,750.00	24,750.00	
Partnershp Initiatives	0.00	2,000.00	2,000.00	
Legal Fees	5,215.04	30,000.00	24,784.96	17.4 %
Contractors-Operations	22,798.00	133,475.00	110,677.00	17.1 %
Contractors Facilities	8,652.30	45,433.00	36,780.70	19.0 %
Contractors - Grants (Legal)	10,800.00	148,397.00	137,597.00	7.3 %
Instructor Agreement Fees	1,208.90	4,179.00	2,970.10	28.9 %
Community/Staff Outreach	1,003.66	14,157.00	13,153.34	7.1 %
Dues/Subscriptions	20,062.15	51,321.00	31,258.85	39.1 %
Continuing Education-Trustee	7,497.91	14,801.00	7,303.09	50.7 %
Continuing Education-Staff	14,112.45	58,690.00	44,577.55	24.0 %
Board Stipend/Costs	1,300.00	33,728.00	32,428.00	3.9 %
Emerging Community Opportunities	0.00	100,000.00	100,000.00	
Election Costs	0.00	1,000.00	1,000.00	
LAFCO Assessments	2,535.00	2,535.00	0.00	100.0 %
Mileage	2,208.02	15,106.00	12,897.98	14.6 %
Program Matls/Activities	3,156.66	41,651.00	38,494.34	7.6 %
Gas & Oil	5,179.43	21,600.00	16,420.57	24.0 %
Fleet Maintenance	5,860.07	27,608.00	21,747.93	21.2 %
Minor Equipment	5,570.24	24,359.00	18,788.76	22.9 %
Supplies	3,720.14	14,694.00	10,973.86	25.3 %
Postage	11,114.04	42,340.00	31,225.96	26.2 %
Advertising & Promotion	2,294.74	38,650.00	36,355.26	5.9 %
Refunds	795.00	1,300.00	505.00	61.2 %
Printing	25,302.45	97,639.22	72,336.77	25.9 %
Repairs & Maintenance	9,938.78	17,939.00	8,000.22	55.4 %
Association Fees	11,924.00	71,546.00	59,622.00	16.7 %
Insurance	25,643.46	106,481.00	80,837.54	24.1 %
Storage Rent/Equip Lease	2,391.86	9,193.00	6,801.14	26.0 %
Telephone	7,077.12	24,960.00	17,882.88	28.4 %
IT Services	16,657.05	66,879.00	50,221.95	24.9 %
Utilities	15,550.10	42,000.00	26,449.90	37.0 %
Licenses & Fees	308.10	17,550.00	17,241.90	1.8 %
Bank & Credit Card Charges	220.62	1,200.00	979.38	18.4 %
TOTAL EXPENSES	752,453.52	4,264,505.22	3,512,051.70	17.6 %
OPERATING RESULTS	525,258.23	303,248.78	(222,009.45)	173.2 %
OTHER INCOME & EXPENSE				
Other Income -Administration	870.00	9,963.00	9,093.00	8.7 %
Depreciation Expense	(28,749.99)	(115,000.00)	(86,250.01)	25.0 %
TOTAL OTHER INCOME & EXPENSE	(27,879.99)	(105,037.00)	(77,157.01)	26.5 %

	<i>3 Months Ended September 30, 2023</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
AFTER OTHER INCOME & EXPENSE	497,378.24	198,211.78	(299,166.46)	250.9 %
NET RESULTS	497,378.24	198,211.78	(299,166.46)	250.9 %

Tax Revenue Analysis

A	N	O	P		Q		R		S		T		U		V		W		X	Y
			Fiscal Year 2023-24	YTD	% to Budget	Fiscal Year 2022-23	YTD	% to Budget	Fiscal Year 21-22	YTD	% to Budget	Fiscal Year 2020-21	YTD	% to Budget	Fiscal Year 2020-21	\$ Received	YTD	% to Budget		
1																				
2																				
3																				
4	Jul	116,408.30	116,408.30	3.67%	65,989.87	65,989.87	2.08%	87,329.27	87,329.27	2.89%	87,329.27	87,329.27	2.89%	63,219.88	63,219.88	2.89%	63,219.88	63,219.88	2.31%	2.31%
5	Aug	0.00	116,408.30	3.67%	12,801.31	78,791.18	2.48%	0.00	87,329.27	3.19%	0.00	87,329.27	3.19%	0.00	63,219.88	3.19%	63,219.88	63,219.88	2.31%	2.31%
6	Sep	0.00	116,408.30	3.67%	16,320.31	95,111.49	2.99%	10,745.16	98,074.43	3.68%	10,745.16	98,074.43	3.68%	19,159.30	82,379.18	3.00%	82,379.18	82,379.18	3.00%	3.00%
7	Oct	0.00	116,408.30	3.67%	0.00	95,111.49	2.99%	4,510.32	102,584.75	3.74%	4,510.32	102,584.75	3.74%	3,588.84	85,968.02	3.14%	85,968.02	85,968.02	3.14%	3.14%
8	Nov	0.00	116,408.30	3.67%	47,707.46	142,818.95	4.50%	52,882.57	155,467.32	5.67%	52,882.57	155,467.32	5.67%	44,105.30	130,073.32	4.74%	130,073.32	130,073.32	4.74%	4.74%
9	Dec	0.00	116,408.30	3.67%	1,655,358.14	1,798,177.09	56.62%	1,674,903.64	1,830,370.96	66.76%	1,674,903.64	1,830,370.96	66.76%	1,474,833.48	1,604,906.80	58.54%	1,604,906.80	1,604,906.80	58.54%	58.54%
10	Jan	0.00	116,408.30	3.67%	193,223.80	1,991,400.89	62.71%	37,732.82	1,868,103.78	68.14%	37,732.82	1,868,103.78	68.14%	159,995.29	1,764,902.09	64.37%	1,764,902.09	1,764,902.09	64.37%	64.37%
11	Feb	0.00	116,408.30	3.67%	0.00	1,991,400.89	62.71%	0.00	1,868,103.78	68.14%	0.00	1,868,103.78	68.14%	0.00	1,764,902.09	64.37%	1,764,902.09	1,764,902.09	64.37%	64.37%
12	Mar	0.00	116,408.30	3.67%	667.75	1,992,068.64	62.73%	12,402.60	1,880,506.38	68.59%	12,402.60	1,880,506.38	68.59%	5,801.59	1,770,703.68	64.58%	1,770,703.68	1,770,703.68	64.58%	64.58%
13	Apr	0.00	116,408.30	3.67%	1,250,890.89	3,242,959.53	102.11%	1,165,534.21	3,046,040.59	111.10%	1,165,534.21	3,046,040.59	111.10%	1,142,745.05	2,913,448.73	106.26%	2,913,448.73	2,913,448.73	106.26%	106.26%
14	May	0.00	116,408.30	3.67%	85,216.56	3,328,176.09	104.80%	27,987.55	3,074,028.14	112.12%	27,987.55	3,074,028.14	112.12%	57,605.09	2,971,053.82	108.36%	2,971,053.82	2,971,053.82	108.36%	108.36%
15	Jun	0.00	116,408.30	3.67%	6,960.07	3,335,136.16	105.02%	39,063.68	3,113,091.82	113.55%	39,063.68	3,113,091.82	113.55%	2,798.96	2,973,852.78	108.47%	2,973,852.78	2,973,852.78	108.47%	108.47%
16																				
17																				
18																				
19	Over (Under) Budget		3,346,866.00		3,175,793.00	159,343		3,020,034.00	26,006.59		2,741,713.00	232,139.78								

SECTION 5

**PRELIMINARY OPERATING RESULTS
BY DEPARTMENTAL ACTIVITIES SEPTEMBER 30, 2023**

DEPARTMENT 10	ADMINISTRATION
DEPARTMENT 20	ADULT DAY PROGRAM
DEPARTMENT 50	COMMUNITY SERVICES
DEPARTMENT 60	SENIOR NUTRITION SERVICES
DEPARTMENT 80	CAREGIVER CENTER
DEPARTMENT 90	TRANSPORTATION SERVICES
DEPARTMENT 110	CARE MANAGEMENT

OCTOBER 26, 2023

SECTION 5

**ADMINISTRATION - 10
PRELIMINARY OPERATING RESULTS
BY DEPARTMENTAL ACTIVITIES
SEPTEMBER 30, 2023**

OCTOBER 26, 2023

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, September 2023 - current month, Department 10

	<i>3 Months Ended</i> <i>September 30, 2023</i>	<i>3 Months Ended</i> <i>September 30, 2023</i> <i>Budget</i>	<i>Variance</i> <i>Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Admin	684,546.58	348,976.50	335,570.08	96.2 %
Interest Income	58,995.70	31,250.01	27,745.69	88.8 %
TOTAL REVENUE	743,542.28	380,226.51	363,315.77	95.6 %
	743,542.28	380,226.51	363,315.77	95.6 %
	743,542.28	380,226.51	363,315.77	95.6 %
EXPENSES				
Salaries-Administration	44,868.64	72,614.10	27,745.46	38.2 %
P/R Taxes-Administration	5,494.46	6,086.76	592.30	9.7 %
Benefits-Health-Administration	4,887.51	7,380.00	2,492.49	33.8 %
Benefits-PERS-Admin.	4,750.47	7,827.99	3,077.52	39.3 %
Benefits-Worker's Comp-Admin.	370.99	411.51	40.52	9.8 %
Benefits-Life/ADD-Admin	4,688.47	4,055.01	(633.46)	-15.6 %
Benefits-OPEB-Admin	8,352.06	4,596.75	(3,755.31)	-81.7 %
PERS Retirement UAL	92,624.00	92,624.00	0.00	
Audit Fees	0.00	10,000.00	10,000.00	100.0 %
Legal Fees-Admin	5,215.04	5,000.00	(215.04)	-4.3 %
Contract Ops-Admin	11,808.22	17,586.25	5,778.03	32.9 %
Contractors-Facilities-Admin	2,067.27	3,011.49	944.22	31.4 %
Commtty/Staff Outreach-Admin	958.66	1,814.25	855.59	47.2 %
Dues/Subscriptions-Admin.	13,775.02	18,489.01	4,713.99	25.5 %
Continuing Education-Trustee	7,497.91	7,500.00	2.09	0.0 %
Continuing Ed-Staff/Admin	7,551.52	6,754.74	(796.78)	-11.8 %
Board Stipend/Costs	1,300.00	8,432.01	7,132.01	84.6 %
Emerging Community Opportunities	0.00	25,000.00	25,000.00	100.0 %
LAFCO Assessments	2,535.00	2,535.00	0.00	
Mileage - Admin	1,374.75	1,045.50	(329.25)	-31.5 %
Minor Equipment-Admin.	1,978.60	2,058.24	79.64	3.9 %
Supplies-Admin.	1,661.75	1,445.01	(216.74)	-15.0 %
Postage-Admin.	87.91	72.00	(15.91)	-22.1 %
Advertising & Promo-Admin.	(23.00)	50.01	73.01	146.0 %
Printing-Admin.	929.55	983.25	53.70	5.5 %
Repair & Maintenance-Admin.	3,002.70	747.00	(2,255.70)	-302.0 %
Association Fees-Admin.	1,895.92	2,844.00	948.08	33.3 %

	<i>3 Months Ended</i> <i>September 30, 2023</i>	<i>3 Months Ended</i> <i>September 30, 2023</i>	<i>Variance</i> <i>Fav/<Unf></i>	<i>% Var</i>
		<i>Budget</i>		
Insurance-Admin.	2,647.26	2,972.76	325.50	10.9 %
Storage Rent/Equip Lease-Admin.	276.36	365.49	89.13	24.4 %
Telephone-Admin.	1,610.73	1,802.76	192.03	10.7 %
IT Services	16,657.05	16,719.75	62.70	0.4 %
Utilities-Admin.	2,472.46	1,669.50	(802.96)	-48.1 %
Licenses & Fees - Admin	0.00	196.26	196.26	100.0 %
Bank & Credit Card Charges-Admin	220.62	300.00	79.38	26.5 %
TOTAL EXPENSES	253,537.90	334,990.40	81,452.50	24.3 %
OPERATING RESULTS	490,004.38	45,236.11	444,768.27	983.2 %
OTHER INCOME & EXPENSE				
Depreciation-Admin.	(4,599.99)	(4,599.99)	0.00	
TOTAL OTHER INCOME & EXPENSE	(4,599.99)	(4,599.99)	0.00	
AFTER OTHER INCOME & EXPENSE	485,404.39	40,636.12	444,768.27	1094.5 %
NET RESULTS	485,404.39	40,636.12	444,768.27	1094.5 %

SECTION 5

**ADULT DAY PROGRAM - 20
PRELIMINARY OPERATING RESULTS
BY DEPARTMENTAL ACTIVITIES
SEPTEMBER 30, 2023**

OCTOBER 26, 2023

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, September 2023 - current month, Department 20

	3 Months Ended September 30, 2023	3 Months Ended September 30, 2023 <i>Budget</i>	Variance Fav/<Unf>	% Var
REVENUE				
Tax Revenue-ADC	40,548.04	83,498.40	(42,950.36)	-51.4 %
ADC Fees	46,581.00	50,000.01	(3,419.01)	-6.8 %
Grant-VCAAA Caregiver Respite	552.00	2,812.50	(2,260.50)	-80.4 %
Scholarship Revenue-ADC	0.00	525.00	(525.00)	-100.0 %
TOTAL REVENUE	87,681.04	136,835.91	(49,154.87)	-35.9 %
	87,681.04	136,835.91	(49,154.87)	-35.9 %
	87,681.04	136,835.91	(49,154.87)	-35.9 %
EXPENSES				
Salaries-Adult Day Center	44,665.94	61,666.61	17,000.67	27.6 %
P/R Taxes-Adult Day Center	4,377.83	5,261.76	883.93	16.8 %
Benefits-Health-Adult Day Center	6,609.31	14,678.49	8,069.18	55.0 %
Benefits-PERS-ADC	4,066.09	6,165.75	2,099.66	34.1 %
Benefits-Worker's Comp-ADC	701.13	823.50	122.37	14.9 %
Benefits-Life/ADD-ADC	489.17	574.74	85.57	14.9 %
Benefits-OPEB-ADC	852.87	910.26	57.39	6.3 %
Contract Ops-ADC	1,513.20	1,435.74	(77.46)	-5.4 %
Contractors - Facilities ADC	1,244.97	1,578.00	333.03	21.1 %
Commtty/Staff Outreach-ADC	0.00	75.00	75.00	100.0 %
Dues/Subscriptions-ADC	178.88	500.76	321.88	64.3 %
Continuing Ed-Staff/ADC	449.69	1,256.49	806.80	64.2 %
Mileage - ADC	0.00	28.74	28.74	100.0 %
ProgrMatls/Activities-ADC	2,938.97	4,136.49	1,197.52	29.0 %
Minor Equipment-ADC	526.20	758.01	231.81	30.6 %
Supplies-ADC	633.98	305.25	(328.73)	-107.7 %
Postage-ADC	1,044.21	1,036.74	(7.47)	-0.7 %
Advertising & Promo-ADC	405.76	0.00	(405.76)	
Refunds-ADC	535.00	249.99	(285.01)	-114.0 %
Printing-ADC	2,553.20	2,449.31	(103.89)	-4.2 %
Repair & Maintenance-ADC	255.00	804.99	549.99	68.3 %
Association Fees-ADC	1,895.92	2,844.00	948.08	33.3 %
Insurance-ADC	3,555.33	2,974.50	(580.83)	-19.5 %
Storage Rent/Equip Lease-ADC	276.57	365.49	88.92	24.3 %
Telephone-ADC	536.37	554.76	18.39	3.3 %

	<i>3 Months Ended September 30, 2023</i>	<i>3 Months Ended September 30, 2023 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Utilities-ADC	2,472.46	1,669.50	(802.96)	-48.1 %
Licenses & Fees - ADC	303.00	75.75	(227.25)	-300.0 %
TOTAL EXPENSES	83,081.05	113,180.62	30,099.57	26.6 %
OPERATING RESULTS	4,599.99	23,655.29	(19,055.30)	-80.6 %
OTHER INCOME & EXPENSE				
Depreciation-ADC	(4,599.99)	(4,599.99)	0.00	
TOTAL OTHER INCOME & EXPENSE	(4,599.99)	(4,599.99)	0.00	
AFTER OTHER INCOME & EXPENSE	0.00	19,055.30	(19,055.30)	-100.0 %
NET RESULTS	0.00	19,055.30	(19,055.30)	-100.0 %

SECTION 5

**COMMUNITY SERVICES - 50
PRELIMINARY OPERATING RESULTS
BY DEPARTMENTAL ACTIVITIES
SEPTEMBER 30, 2023**

OCTOBER 26, 2023

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, September 2023 - current month, Department 50

	<i>3 Months Ended</i> <i>September 30, 2023</i>	<i>3 Months Ended</i> <i>September 30, 2023</i> <i>Budget</i>	<i>Variance</i> <i>Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Fac & Comm Educ	113,456.37	170,613.90	(57,157.53)	-33.5 %
Community Ed-Fac & Comm Ed	2,637.00	2,715.51	(78.51)	-2.9 %
Healthy Attitude Advertising	0.00	1,000.00	(1,000.00)	-100.0 %
Facility Use-Rental	1,792.00	3,320.01	(1,528.01)	-46.0 %
Facility Use-Lease	2,126.25	2,399.25	(273.00)	-11.4 %
TOTAL REVENUE	120,011.62	180,048.67	(60,037.05)	-33.3 %
	120,011.62	180,048.67	(60,037.05)	-33.3 %
	120,011.62	180,048.67	(60,037.05)	-33.3 %
EXPENSES				
Salaries-Community Services	36,444.50	53,662.61	17,218.11	32.1 %
P/R Taxes-Community Services	3,402.19	4,570.26	1,168.07	25.6 %
Benefits-Health-Community Services	7,682.32	12,178.50	4,496.18	36.9 %
Benefits-PERS-Fac & Comm Ed	2,985.82	4,597.74	1,611.92	35.1 %
Benefits-Worker's Comp-Fac & Comm Ed	229.24	308.01	78.77	25.6 %
Benefits-Life/ADD-Fac & Comm Ed	530.88	621.24	90.36	14.5 %
Benefits-OPEB-Fac & Comm Ed	2,117.55	3,447.51	1,329.96	38.6 %
Contract Ops-Fac & Comm Ed	2,760.42	2,590.74	(169.68)	-6.5 %
Contractors Facilities - Comm Ed	3,202.47	4,059.24	856.77	21.1 %
Instructor Agreement Fees	1,208.90	1,044.75	(164.15)	-15.7 %
Commty/Staff Outreach-Fac & Com	45.00	1,437.51	1,392.51	96.9 %
Dues/Subscriptions-Fac & Comm Ed	801.14	985.74	184.60	18.7 %
Continuing Ed-Staff-Fac & Comm Ed	1,797.67	125.01	(1,672.66)	-1338.0 %
Mileage - Fac & Comm Ed	57.77	57.51	(0.26)	-0.5 %
ProgrMats/Activities-Fac & Comm Ed	54.95	875.01	820.06	93.7 %
Minor Equipment-Fac & Comm Ed	2,293.91	2,905.00	611.09	21.0 %
Supplies-Fac & Comm Ed	931.26	364.26	(567.00)	-155.7 %
Postage-Fac & Comm Ed	4,875.40	4,643.25	(232.15)	-5.0 %
Advertising & Promo-Fac & Comm Ed	250.00	5,010.00	4,760.00	95.0 %
Refunds-Fac & Comm Ed	235.00	62.49	(172.51)	-276.1 %
Printing-Fac & Comm Ed	9,737.12	9,880.25	143.13	1.4 %
Repair & Maintenance-Fac & Comm Ed	5,187.85	1,350.00	(3,837.85)	-284.3 %
Association Fees-Fac & Comm Ed	4,876.92	7,315.50	2,438.58	33.3 %
Insurance-Fac & Comm Ed	7,236.66	7,651.50	414.84	5.4 %

	<i>3 Months Ended</i> <i>September 30, 2023</i>	<i>3 Months Ended</i> <i>September 30, 2023</i> <i>Budget</i>	<i>Variance</i> <i>Fav/<Unf></i>	<i>% Var</i>
Storage Rent/Equip Lease-Fac & Comm Ed	1,364.39	939.99	(424.40)	-45.1 %
Telephone-Fac & Comm Ed	979.81	1,248.00	268.19	21.5 %
Utilities-Fac & Comm Ed	6,359.99	4,294.50	(2,065.49)	-48.1 %
TOTAL EXPENSES	107,649.13	136,226.12	28,576.99	21.0 %
OPERATING RESULTS	12,362.49	43,822.55	(31,460.06)	-71.8 %
OTHER INCOME & EXPENSE				
Other Income-Community Services	0.00	150.00	(150.00)	-100.0 %
Depreciation-Fac & Comm Ed	(12,362.49)	(12,362.49)	0.00	
TOTAL OTHER INCOME & EXPENSE	(12,362.49)	(12,212.49)	(150.00)	-1.2 %
AFTER OTHER INCOME & EXPENSE	0.00	31,610.06	(31,610.06)	-100.0 %
NET RESULTS	0.00	31,610.06	(31,610.06)	-100.0 %

SECTION 5

**SENIOR NUTRITION SERVICES - 60
PRELIMINARY OPERATING RESULTS
BY DEPARTMENTAL ACTIVITIES
SEPTEMBER 30, 2023**

OCTOBER 26, 2023

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, September 2023 - current month, Department 60

	<i>3 Months Ended</i> <i>September 30, 2023</i>	<i>3 Months Ended</i> <i>September 30, 2023</i> <i>Budget</i>	<i>Variance</i> <i>Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-SNP	6,575.50	38,116.80	(31,541.30)	-82.7 %
Sr Nutrition Home Delivered	7,876.76	8,032.50	(155.74)	-1.9 %
Sponsorship	0.00	200.00	(200.00)	-100.0 %
Grant-VCAAA-Sr Nutrition	39,323.80	46,665.00	(7,341.20)	-15.7 %
Grant -City of Cam-CDBG CV3	12,500.01	12,500.01	0.00	
TOTAL REVENUE	66,276.07	105,514.31	(39,238.24)	-37.2 %
	66,276.07	105,514.31	(39,238.24)	-37.2 %
	66,276.07	105,514.31	(39,238.24)	-37.2 %
EXPENSES				
Salaries - Sr Nutrition Program	37,618.69	56,323.85	18,705.16	33.2 %
P/R Taxes -Sr Nutrition Program	3,869.10	4,791.00	921.90	19.2 %
Benefits - Health -Sr Nutrition Program	8,756.00	13,178.49	4,422.49	33.6 %
Benefits-PERS-Sr Nutrition	3,015.57	4,819.26	1,803.69	37.4 %
Benefits-Work Comp-Sr Nutrition	934.21	1,413.99	479.78	33.9 %
Benefits-Life/ADD-Sr Nutrition	568.51	543.99	(24.52)	-4.5 %
Benefits-OPEB-Sr Nutrition	852.87	910.26	57.39	6.3 %
Contract Ops-Sr Nutrition	626.58	646.50	19.92	3.1 %
Contractors Facilities - SNP	180.09	228.24	48.15	21.1 %
Commtly/Staff Outreach-Sr Nutrition	0.00	37.50	37.50	100.0 %
Dues/Subscriptions-Sr Nutrition	25.88	22.74	(3.14)	-13.8 %
Continuing Ed-Staff-Sr Nutrition	0.00	830.01	830.01	100.0 %
Mileage -Sr Nutrition	715.18	1,523.01	807.83	53.0 %
Minor Equipment-Sr Nutrition	0.00	626.01	626.01	100.0 %
Supplies-Sr Nutrition	22.09	500.01	477.92	95.6 %
Postage-Sr Nutrition	1,024.68	981.51	(43.17)	-4.4 %
Advertising & Promo-Sr Nutrition	341.06	0.00	(341.06)	
Printing-Sr Nutrition	4,553.05	4,241.71	(311.34)	-7.3 %
Repair & Maintenance-Sr Nutrition	553.23	832.74	279.51	33.6 %
Association Fees-Sr Nutrition	274.26	411.51	137.25	33.4 %
Insurance-Sr Nutrition	556.14	1,749.24	1,193.10	68.2 %
Storage Rent/Equip Lease-Sr Nutr	39.64	52.74	13.10	24.8 %
Telephone-Sr Nutrition	816.57	277.26	(539.31)	-194.5 %
Utilities-Sr Nutrition	357.66	241.50	(116.16)	-48.1 %

	<i>3 Months Ended September 30, 2023</i>	<i>3 Months Ended September 30, 2023 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
Licenses & Fees-Sr Lunch	0.00	267.99	267.99	100.0 %
TOTAL EXPENSES	65,701.06	95,451.06	29,750.00	31.2 %
OPERATING RESULTS	575.01	10,063.25	(9,488.24)	-94.3 %
OTHER INCOME & EXPENSE				
Depreciation-Sr Nutrition	(575.01)	(575.01)	0.00	
TOTAL OTHER INCOME & EXPENSE	(575.01)	(575.01)	0.00	
AFTER OTHER INCOME & EXPENSE	0.00	9,488.24	(9,488.24)	-100.0 %
NET RESULTS	0.00	9,488.24	(9,488.24)	-100.0 %

SECTION 5

**CAREGIVER CENTER - 80
PRELIMINARY OPERATING RESULTS
BY DEPARTMENTAL ACTIVITIES
SEPTEMBER 30, 2023**

OCTOBER 26, 2023

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, September 2023 - current month, Department 80

	3 Months Ended September 30, 2023	3 Months Ended September 30, 2023 <i>Budget</i>	Variance <i>Fav/<Unf></i>	% Var
REVENUE				
Tax Revenue-Caregiver Ctr	5,435.88	92,137.80	(86,701.92)	-94.1 %
Community Educ-Caregiver Ctr	452.00	519.99	(67.99)	-13.1 %
Grant-VCAAAA-Caregiver	5,101.19	7,187.49	(2,086.30)	-29.0 %
Grant - AAA OARR Legal	65,288.01	50,986.50	14,301.51	28.0 %
Grant - CDA Cal Grows	4,717.25	13,644.99	(8,927.74)	-65.4 %
Grant-VCAAAA-SS Line	11,290.02	12,500.01	(1,209.99)	-9.7 %
TOTAL REVENUE	92,284.35	176,976.78	(84,692.43)	-47.9 %
	92,284.35	176,976.78	(84,692.43)	-47.9 %
	92,284.35	176,976.78	(84,692.43)	-47.9 %
EXPENSES				
Salaries-Caregiver Center	26,132.47	54,922.61	28,790.14	52.4 %
P/R Taxes - Caregiver Center	2,609.87	4,708.26	2,098.39	44.6 %
Benefits-Health-Caregiver Center	4,373.20	9,227.25	4,854.05	52.6 %
Benefits-PERS-Caregiver Center	1,731.42	4,023.99	2,292.57	57.0 %
Benefits-WC-Caregiver Center	196.22	424.74	228.52	53.8 %
Benefits-Life/ADD-Caregiver Center	345.33	611.76	266.43	43.6 %
Benefits-OPEB-Caregiver Center	3,643.36	3,525.99	(117.37)	-3.3 %
Partnershp Initiatives	0.00	500.01	500.01	100.0 %
Contractor Ops-Caregiver Ctr	5,106.41	6,689.76	1,583.35	23.7 %
Contractor Facilities - Caregiver Ctr	1,425.06	1,806.24	381.18	21.1 %
Contractors - Grants (Legal)	10,800.00	37,099.26	26,299.26	70.9 %
Commtly/Staff Outreach-Caregiver Ctr	0.00	99.99	99.99	100.0 %
Dues/Subscriptions-Caregiver Ctr	204.75	354.75	150.00	42.3 %
Continuing Ed-Staff-Caregiver Ctr	2,066.87	2,931.24	864.37	29.5 %
Mileage-Caregiver Ctr	0.00	491.25	491.25	100.0 %
ProgrMatls/Activities-Caregiver Ctr	92.00	3,387.51	3,295.51	97.3 %
Minor Equipment-Caregiver Ctr	0.00	273.00	273.00	100.0 %
Supplies-Caregiver Ctr	282.60	588.99	306.39	52.0 %
Postage - Caregiver Ctr	2,096.77	1,932.00	(164.77)	-8.5 %
Advertising & Promo-Caregiver Ctr	1,276.69	3,324.99	2,048.30	61.6 %
Refunds-Caregiver Ctr	25.00	0.00	(25.00)	
Printing-Caregiver Ctr	4,165.67	4,164.01	(1.66)	0.0 %
Repair & Maintenance-Caregiver Ctr	0.00	249.99	249.99	100.0 %

	<i>3 Months Ended</i> <i>September 30, 2023</i>	<i>3 Months Ended</i> <i>September 30, 2023</i>	<i>Variance</i> <i>Fav/<Unf></i>	<i>% Var</i>
		<i>Budget</i>		
Association Fees-Caregiver Ctr	2,170.16	3,255.24	1,085.08	33.3 %
Insurance-Caregiver Ctr	3,194.31	3,404.76	210.45	6.2 %
Storage Rent/Equip Lease-Caregiver Ctr	316.45	418.26	101.81	24.3 %
Telephone-Caregiver Ctr	1,495.74	1,248.00	(247.74)	-19.9 %
Utilities-Caregiver Ctr	2,830.13	1,911.00	(919.13)	-48.1 %
License & Fees-Caregiver Ctr	0.00	868.74	868.74	100.0 %
TOTAL EXPENSES	76,580.48	152,443.59	75,863.11	49.8 %
OPERATING RESULTS	15,703.87	24,533.19	(8,829.32)	-36.0 %
OTHER INCOME & EXPENSE				
Other Income-Caregiver Center	870.00	0.00	870.00	
Depreciation-Caregiver Ctr	(4,600.02)	(4,599.99)	(0.03)	0.0 %
TOTAL OTHER INCOME & EXPENSE	(3,730.02)	(4,599.99)	869.97	18.9 %
AFTER OTHER INCOME & EXPENSE	11,973.85	19,933.20	(7,959.35)	-39.9 %
NET RESULTS	11,973.85	19,933.20	(7,959.35)	-39.9 %

SECTION 5

**TRANSPORTATION SERVICES - 90
PRELIMINARY OPERATING RESULTS
BY DEPARTMENTAL ACTIVITIES
SEPTEMBER 30, 2023**

OCTOBER 26, 2023

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, September 2023 - current month, Department 90

	<i>3 Months Ended</i> <i>September 30, 2023</i>	<i>3 Months Ended</i> <i>September 30, 2023</i> <i>Budget</i>	<i>Variance</i> <i>Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Transportation	77,536.77	88,475.70	(10,938.93)	-12.4 %
Transportation Fees	1,900.00	4,524.99	(2,624.99)	-58.0 %
Transport Fees ADC	8,256.00	6,624.99	1,631.01	24.6 %
Scholarship Rev-Transport	50.00	99.99	(49.99)	-50.0 %
TOTAL REVENUE	87,742.77	99,725.67	(11,982.90)	-12.0 %
	87,742.77	99,725.67	(11,982.90)	-12.0 %
	87,742.77	99,725.67	(11,982.90)	-12.0 %
EXPENSES				
Salaries-Transportation	40,550.94	58,639.15	18,088.21	30.8 %
P/R Taxes-Transportation	3,691.56	5,010.51	1,318.95	26.3 %
Benefits-Health-Transportation	9,945.23	16,178.76	6,233.53	38.5 %
Benefits-PERS-Trans.	3,438.98	5,354.49	1,915.51	35.8 %
Benefits-Worker's Comp-Trans	2,387.66	3,366.75	979.09	29.1 %
Benefits-Life/ADD-Trans	563.82	563.76	(0.06)	0.0 %
Benefits-OPEB-Transportation	3,267.22	3,263.49	(3.73)	-0.1 %
Contract Ops-Trans.	500.56	704.01	203.45	28.9 %
Contractor Facilities - Transp	180.09	228.24	48.15	21.1 %
Commty/Staff Outreach-Trans	0.00	24.99	24.99	100.0 %
Dues/Subscriptions-Trans	25.88	97.74	71.86	73.5 %
Continuing Ed-Staff/Trans	0.00	95.01	95.01	100.0 %
Mileage - Trans.	0.00	24.51	24.51	100.0 %
Gas & Oil	5,179.43	5,400.00	220.57	4.1 %
Fleet Maintenance	5,860.07	6,902.01	1,041.94	15.1 %
Minor Equipment-Trans.	526.20	319.50	(206.70)	-64.7 %
Supplies-Trans.	14.03	133.74	119.71	89.5 %
Postage-Trans.	993.81	950.49	(43.32)	-4.6 %
Advertising & Promo-Trans.	44.23	1,050.00	1,005.77	95.8 %
Refunds-Trans.	0.00	12.51	12.51	100.0 %
Printing-Transportation	1,603.67	1,683.50	79.83	4.7 %
Repair & Maintenance-Trans.	0.00	249.99	249.99	100.0 %
Association Fees-Trans.	274.26	411.51	137.25	33.4 %
Insurance-Trans.	7,151.64	7,025.76	(125.88)	-1.8 %
Storage Rent/Equip Lease-Trans.	39.64	52.74	13.10	24.8 %

	<i>3 Months Ended</i> <i>September 30, 2023</i>	<i>3 Months Ended</i> <i>September 30, 2023</i>	<i>Variance</i> <i>Fav/<Unf></i>	<i>% Var</i>
		<i>Budget</i>		
Telephone-Trans.	566.08	277.26	(288.82)	-104.2 %
Utilities-Trans.	357.66	241.50	(116.16)	-48.1 %
Licenses & Fees-Transp	5.10	6.24	1.14	18.3 %
TOTAL EXPENSES	87,167.76	118,268.16	31,100.40	26.3 %
OPERATING RESULTS	575.01	(18,542.49)	19,117.50	103.1 %
OTHER INCOME & EXPENSE				
Depreciation-Trans.	(575.01)	(575.01)	0.00	
TOTAL OTHER INCOME & EXPENSE	(575.01)	(575.01)	0.00	
AFTER OTHER INCOME & EXPENSE	0.00	(19,117.50)	19,117.50	100.0 %
NET RESULTS	0.00	(19,117.50)	19,117.50	100.0 %

SECTION 5

**CARE MANAGEMENT - 110
PRELIMINARY OPERATING RESULTS
BY DEPARTMENTAL ACTIVITIES
SEPTEMBER 30, 2023**

OCTOBER 26, 2023

Camarillo Health Care District

Statements of Activities

Year-to-Date Variance, September 2023 - current month, Department 110

	<i>3 Months Ended September 30, 2023</i>	<i>3 Months Ended September 30, 2023 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
REVENUE				
Tax Revenue-Care Mgmt	75,960.66	182,240.70	(106,280.04)	-58.3 %
Community Educ-Care Mgmt	0.00	1,406.25	(1,406.25)	-100.0 %
Contract-PICF-Falls	2,712.96	5,432.01	(2,719.05)	-50.1 %
Grant- City of Cam CDBG VR	1,500.00	1,500.00	0.00	
Grant-SCAN-Commty Constit	0.00	625.00	(625.00)	-100.0 %
TOTAL REVENUE	80,173.62	191,203.96	(111,030.34)	-58.1 %
	80,173.62	191,203.96	(111,030.34)	-58.1 %
	80,173.62	191,203.96	(111,030.34)	-58.1 %
EXPENSES				
Salaries-Care Management	41,486.18	93,788.54	52,302.36	55.8 %
P/R Taxes-Care Management	4,649.80	7,979.76	3,329.96	41.7 %
Benefits-Health-Care Management	11,517.23	19,178.49	7,661.26	39.9 %
Benefits-PERS-Care Management	3,397.38	7,936.26	4,538.88	57.2 %
Benefits-WC-Care Management	693.56	1,062.00	368.44	34.7 %
Benefits-Life/ADD-Care Management	928.41	1,014.75	86.34	8.5 %
Contract OPs-Care Management	482.61	1,715.76	1,233.15	71.9 %
Contractor Facilities - Care Mgmt	352.35	446.76	94.41	21.1 %
Commty/Staff Outreach-Care Management	0.00	50.01	50.01	100.0 %
Dues/Subscriptions-Care Management	5,050.60	5,407.01	356.41	6.6 %
Continuing Ed-Care Management	2,246.70	2,679.99	433.29	16.2 %
Mileage-Care Management	60.32	606.00	545.68	90.0 %
ProgrMatls/Activities-Care Management	70.74	2,013.75	1,943.01	96.5 %
Minor Equipment-Care Management	245.33	950.01	704.68	74.2 %
Supplies-Care Management	174.43	336.24	161.81	48.1 %
Postage-Care Management	991.26	969.00	(22.26)	-2.3 %
Advertising & Promo-Care Management	0.00	324.99	324.99	100.0 %
Printing-Care Management	1,760.19	2,591.00	830.81	32.1 %
Repair & Maintenance-Care Management	940.00	1,000.00	60.00	6.0 %
Association Fees-Care Management	536.56	804.75	268.19	33.3 %
Insurance-Care Management	1,302.12	841.74	(460.38)	-54.7 %
Storage Rent/Equip Lease-Care Mgmt	78.81	103.50	24.69	23.9 %
Telephone-Care Management	1,071.82	831.99	(239.83)	-28.8 %
Utilities-Care Management	699.74	472.50	(227.24)	-48.1 %

	<i>3 Months Ended September 30, 2023</i>	<i>3 Months Ended September 30, 2023 Budget</i>	<i>Variance Fav/<Unf></i>	<i>% Var</i>
TOTAL EXPENSES	78,736.14	153,104.80	74,368.66	48.6 %
OPERATING RESULTS	1,437.48	38,099.16	(36,661.68)	-96.2 %
OTHER INCOME & EXPENSE				
Depreciation-Care Mgmt	(1,437.48)	(1,437.51)	0.03	0.0 %
TOTAL OTHER INCOME & EXPENSE	(1,437.48)	(1,437.51)	0.03	0.0 %
AFTER OTHER INCOME & EXPENSE	0.00	36,661.65	(36,661.65)	-100.0 %
NET RESULTS	0.00	36,661.65	(36,661.65)	-100.0 %

SECTION 6

**QUARTERLY CHECK REGISTER AND
CHECK REGISTER COMPARATIVE FOR
PERIOD ENDING SEPTEMBER 30, 2023**

OCTOBER 26, 2023

Camarillo Health Care District

Quarterly Check Register (Checks and EFTs of All Types)

Sorted by Alphabetically
July - Sept 2023 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #1 [Five Star - General]						
80361	7/26/2023	ACCESS	Access TLC Caregivers DBA	2,107.50	V - AAA respite grant	MO
80389	8/9/2023	ACCESS	Access TLC Caregivers DBA	640.00	V - AAA respite grant	MO
80465	9/20/2023	ACCESS	Access TLC Caregivers DBA	1,536.00	V - AAA respite grant	MO
80321	7/5/2023	ACHD	ACHD	7,300.00	V - membership dues	ANNUAL
80352	7/19/2023	ACHD	ACHD	3,100.00	V - annual conf attendance	ANNUAL
80450	9/13/2023	ACQUA	Acqua Clear, Inc	790.54	V - water vendor	
80454	9/13/2023	CRUZ	Adrienne Cruz	289.00	V- ADC refund	
80362	7/26/2023	AFLAC	Aflac	1,071.74	V - benefits/ins	MO
80425	8/23/2023	AFLAC	Aflac	1,071.74	V - benefits/ins	MO
80475	9/27/2023	AFLAC	Aflac	1,071.74	V - benefits/ins	MO
80322	7/5/2023	BOLANOS	Alexandra Bolanos	77.05	EE	
80378	7/31/2023	BOLANOS	Alexandra Bolanos	108.40	EE	
80333	7/12/2023	ALEXOS MAINT	Alexos Maintenance, LLC	250.00	V - Misc repairs	
80390	8/9/2023	ALEXOS MAINT	Alexos Maintenance, LLC	1,360.00	V - Bathroom repair	
80451	9/13/2023	ALEXOS MAINT	Alexos Maintenance, LLC	1,110.00	V - misc repairs	
80411	8/16/2023	ANDERSON	Anderson Refrigeration dba	553.23	V-SNP fridge/freezer service	
80387	7/31/2023	SCHWEITZER	Annette Schweitzer	50.00	V - class refund	
80336	7/12/2023	COLBERT	April Colbert	81.09	EE - mileage	
80468	9/20/2023	COLBERT	April Colbert	91.40	EE - mileage	
80466	9/20/2023	ASSISTED	Assisted Healthcare Services	512.00	V - VCAAA respite grant	
80334	7/12/2023	B&BMAIL	B & B Mailing Services	1,815.13	V -Healthy Attitudes mailing	QTRLY
80353	7/19/2023	BAY ALARM	Bay Alarm Company	411.15	V - security vendor	MO
80393	8/9/2023	BAY ALARM	Bay Alarm Company	411.15	V - security vendor	MO
80452	9/13/2023	BAY ALARM	Bay Alarm Company	411.15	V - security vendor	MO
80467	9/20/2023	BARKER	Blair Barker	466.01	EE - reimb conference exp	
80394	8/9/2023	C3 INTEL	C3 Intelligence, Inc	309.00	V - HR/background checks	ONGOING
80356	7/19/2023	CSDA	CA Special Districts Assoc	795.88	V - Financial Services vendor	ONGOING
80402	8/9/2023	KNOX	Carrie Knox	1,790.00	V - Healthy Attitudes graphic design	QTRY

80458	9/13/2023	KNOX	Carrie Knox	175.00	V - graphic design	MO
80354	7/19/2023	CENTER GLASS	Center Glass Company	2,610.00	V - repair window glaze	
80355	7/19/2023	CENTRAL	Central Plaza Auto Service	3,266.43	V - fleet maintenance	
80476	9/27/2023	CENTRAL	Central Plaza Auto Service	378.00	V - fleet maintenance	
80388	7/31/2023	VOIGSTBERGER	Charles Voigtsberger	186.00	V - class refund	
80385	7/31/2023	LOH	Christopher Loh, MD	200.00	BOD	MO
80459	9/13/2023	LOH	Christopher Loh, MD	40.38	BOD - reimb conference exp	
80391	8/9/2023	ALVAREZ FIRM	Christopher Patrick Young	500.00	V - VCAAA OARR Grant	
80395	8/9/2023	CMH	CMH Centers for Family Health	120.00	V-new hire physical	MO
80453	9/13/2023	CMH	CMH Centers for Family Health	110.00	V-new hire physical	
80335	7/12/2023	COLANTUONO	Colantuono, Highsmith, Whatley, PC	2,622.00	V - Legal services	ONGOING
80379	7/31/2023	COLANTUONO	Colantuono, Highsmith, Whatley, PC	1,039.50	V - Legal services	ONGOING
80412	8/16/2023	COLANTUONO	Colantuono, Highsmith, Whatley, PC	3,181.54	V - Legal services	ONGOING
80477	9/27/2023	COLANTUONO	Colantuono, Highsmith, Whatley, PC	2,033.50	V - Legal services	Ongoing
80323	7/5/2023	COMMANDER	Commander Powered by Proforma	4,941.07	V - ADC uniforms	
80337	7/12/2023	COMMANDER	Commander Powered by Proforma	16,324.52	V - Healthy Attitudes printing	QTRLY
80413	8/16/2023	COMMANDER	Commander Powered by Proforma	524.29	V-Promo items/bags	
80324	7/5/2023	COMMUNITIES	Communities Lifting Communities	5,000.00	V - VC CHIC membership	
80380	7/31/2023	CONEJO AWARD	Conejo Awards Corp	47.19	V-name badge new hire	
80433	8/30/2023	CONEJO AWARD	Conejo Awards Corp	135.14	V-bus cards new hire	
80414	8/16/2023	CONEJOVALLEY	Conejo Valley Senior Concern, INC	10,669.45	V - VCAAAA OARR Grant	
80437	9/6/2023	CONEJOVALLEY	Conejo Valley Senior Concern, INC	5,869.95	V - VCAAAA OARR Grant	
80330	7/5/2023	SHEHORN	David Shehorn	40.00	V - class refund	
80396	8/9/2023	DOS CAMINOS	Dos Caminos Plaza	5,962.00	V - COA monthly dues	MO
80438	9/6/2023	DOS CAMINOS	Dos Caminos Plaza	5,962.00	V - COA monthly dues	MO
80339	7/12/2023	F M PEARCE	F M Pearce Co, Inc.	1,092.27	V - misc repairs	MO
80325	7/5/2023	FRONTIER	Frontier Communications	235.98	V - cable vendor	MO
80397	8/9/2023	FRONTIER	Frontier Communications	235.98	V - cable vendor	MO
80439	9/6/2023	FRONTIER	Frontier Communications	235.98	V - cable vendor	MO
80338	7/12/2023	DUREE	Genevieve Duree	10.00	V - class refund	
80365	7/26/2023	HABITAT	Habitat for Humanity of Ventura County	141.29	V - VCAAAA home mods grant	
80469	9/20/2023	HABITAT	Habitat for Humanity of Ventura County	246.51	V - VCAAAA home mods grant	
80326	7/5/2023	HARTFORD	Hartford Life	1,269.59	V - benefits/ins	MO
80398	8/9/2023	HARTFORD	Hartford Life	1,321.92	V - benefits/ins	MO
80440	9/6/2023	HARTFORD	Hartford Life	1,283.93	V - benefits/ins	MO
80340	7/12/2023	HAYMAN	Hayman Consulting dba	2,660.00	V-comptroller vendor	MO
80415	8/16/2023	HAYMAN	Hayman Consulting dba	2,185.00	V-comptroller vendor	MO
80456	9/13/2023	HAYMAN	Hayman Consulting dba	4,161.00	V-comptroller vendor	MO
80470	9/20/2023	HAYMAN	Hayman Consulting dba	515.57	V - reimb conference exp	

80341	7/12/2023	ITS	Integrated Telemanagement Services, Inc	1,183.38	V - telephone vendor	MO
80399	8/9/2023	ITS	Integrated Telemanagement Services, Inc	1,194.98	V - telephone vendor	MO
80457	9/13/2023	ITS	Integrated Telemanagement Services, Inc	1,193.05	V - telephone vendor	MO
80327	7/5/2023	JTS	JTS Facility Services	2,310.00	V - janitorial vendor	MO
80400	8/9/2023	JTS	JTS Facility Services	2,310.00	V - janitorial vendor	MO
80441	9/6/2023	JTS	JTS Facility Services	2,310.00	V - janitorial vendor	MO
80462	9/13/2023	RALSTON	Kara Ralston	93.20	EE - reimb conference exp	
80346	7/12/2023	SIMMONS	Katherine Simmons	10.00	V - class refund	
80392	8/9/2023	BALCOM	Kathy Balcom	25.00	V - class refund	
80401	8/9/2023	KEARNS	Kearns Electric Company	740.25	V - misc repairs (restroom fan)	
80416	8/16/2023	KEARNS	Kearns Electric Company	202.85	V - misc repairs (exterior lighted bldg sign)	
80442	9/6/2023	KEARNS	Kearns Electric Company	1,190.00	V - misc repairs (restroom fan)	
80328	7/5/2023	LAFCO	LAFCO	2,535.00	V - annual dues	ANNUAL
80360	7/26/2023	LIEBERT	Liebert Cassidy Whitmore	1,966.50	V - LEGAL	ONGOING
80366	7/26/2023	LIEBERT	Liebert Cassidy Whitmore	5,070.00	V - LEGAL-consortium membership	ONGOING
80367	7/26/2023	LIVINGSTON	Livingston CareGivers	3,052.50	V - AAA respite grant	
80384	7/31/2023	KROELL	Louanne Kroell	100.00	BOD	MO
80363	7/26/2023	BOYDEN	Lynn Boyden	35.00	V - class refund	
80368	7/26/2023	MERRIAM	Lynn Merriam	65.00	V - class refund	
80478	9/27/2023	GUTIERREZ	Mariana Gutierrez	190.68	EE -reimb conference exp	MO
80342	7/12/2023	MERIPLEX/CPI	Meriplex Solutions	4,906.60	V - IT vendor	MO
80403	8/9/2023	MERIPLEX/CPI	Meriplex Solutions	4,906.60	V - IT vendor	MO
80443	9/6/2023	MERIPLEX/CPI	Meriplex Solutions	4,906.60	V - IT vendor	MO
80479	9/27/2023	MERIPLEX/CPI	Meriplex Solutions	1,937.25	V - purchase two computers	
80369	7/26/2023	METLIFE	MetLife Small Business	1,147.64	V - benefits/ins	MO
80426	8/23/2023	METLIFE	MetLife Small Business	1,147.64	V - benefits/ins	MO
80428	8/23/2023	ROGERS, M	Michelle Rogers	54.95	EE	
80482	9/27/2023	ROGERS, M	Michelle Rogers	176.09	EE	
80481	9/27/2023	ROGERS	Mikal P Rogers	1,208.90	V - Yoga Instructor	
80460	9/13/2023	MITCHELL FIR	Mitchell Fire Protection dba	225.00	V - Ansil fire suppression annual servi	Annual
80381	7/31/2023	DIXON	Neal P. Dixon	200.00	BOD	MO
80329	7/5/2023	NICKS WINDOW	Nicolas L. Benitz	300.00	V - window washing	MO
80370	7/26/2023	NICKS WINDOW	Nicolas L. Benitz	300.00	V - window washing	MO
80427	8/23/2023	NICKS WINDOW	Nicolas L. Benitz	300.00	V - window washing	MO
80480	9/27/2023	NICKS WINDOW	Nicolas L. Benitz	300.00	V - window washing	MO
80417	8/16/2023	NUNN	Nunn Better, Inc	1,790.00	V - Misc repairs (bldg F&G)	
80343	7/12/2023	PETTY	Petty Cash - Administrat	390.48	V - Replinish	MO
80419	8/16/2023	PETTY	Petty Cash - Administrat	293.38	V - Replinish	MO
80471	9/20/2023	PETTY	Petty Cash - Administrat	202.17	V - Replinish	MO

80404	8/9/2023	PHARM UNITED	Pharm United LLC	60.00	V-HomeMed Review	ONGOING
80357	7/19/2023	PITNEYBOWES	Pitney Bowes	200.36	V - service on meter	MO
80461	9/13/2023	PITNEYBOWES	Pitney Bowes	200.36	V - service on meter	MO
80418	8/16/2023	PEGASUS	Robert Michael Schwieger	10,800.00	V - VCAAAA OARR grant-videographer	ONGOING
80345	7/12/2023	ROGERS	Rogers & Partners, Inc	1,125.60	V - Yoga instructor	ONGOING
80344	7/12/2023	PRIMIANO	Rosealina Primiano	10.00	V - class refund	MO
80358	7/19/2023	SAFEWAY	Safeway Inc	39.02	V - ADC food	MO
80371	7/26/2023	SAFEWAY	Safeway Inc	284.73	V - ADC food	MO
80386	7/31/2023	SAFEWAY	Safeway Inc	18.84	V - ADC food	MO
80405	8/9/2023	SAFEWAY	Safeway Inc	227.18	V - ADC food	MO
80420	8/16/2023	SAFEWAY	Safeway Inc	17.96	V - ADC food	MO
80429	8/23/2023	SAFEWAY	Safeway Inc	301.37	V - ADC food	MO
80444	9/6/2023	SAFEWAY	Safeway Inc	182.31	V - ADC food	MO
80472	9/20/2023	SAFEWAY	Safeway Inc	243.30	V - ADC food	MO
80421	8/16/2023	SAGE BUSINES	Sage Business Care	1,125.00	V - accounting software annual	ANNUAL
80364	7/26/2023	DUXBURY	Sarah Duxbury	60.02	EE	MO
80383	7/31/2023	HAMES	Sharon Hames	60.00	V - class refund	MO
80455	9/13/2023	DAY	Sommer Day	25.00	V - class refund	MO
80372	7/26/2023	SO CA EDISON	Southern California Edison	4,091.57	V - Utilities	MO
80430	8/23/2023	SO CA EDISON	Southern California Edison	5,283.33	V - Utilities	MO
80483	9/27/2023	SO CA EDISON	Southern California Edison	4,753.80	V - Utilities	MO
80347	7/12/2023	SO CA GAS	Southern California Gas	598.57	V - Utilities	MO
80406	8/9/2023	SO CA GAS	Southern California Gas	487.57	V - Utilities	MO
80463	9/13/2023	SO CA GAS	Southern California Gas	443.18	V - Utilities	MO
80359	7/19/2023	STAPLES	Staples Business Advantage	2,013.53	V - office supplies	MO
80407	8/9/2023	STAPLES	Staples Business Advantage	357.04	V - office supplies	MO
80445	9/6/2023	STAPLES	Staples Business Advantage	691.07	V - office supplies	MO
80382	7/31/2023	DORIA	Thomas Doria, MD	200.00	BOD	MO
80373	7/26/2023	TRI COUNTY	Tri County Office Furniture, Inc	2,238.68	V - Chair replacement	MO
80351	7/18/2023	TROPICAL	Tropical Car Wash	520.00	V - fleet maintenance	MO
80374	7/26/2023	TROPICAL	Tropical Car Wash	520.00	V - fleet maintenance	MO
80431	8/23/2023	TROPICAL	Tropical Car Wash	520.00	V - fleet maintenance	MO
80473	9/20/2023	TROPICAL	Tropical Car Wash	520.00	V - fleet maintenance	MO
80434	8/30/2023	USPOSTMASTER	U.S. Postmaster	8,986.17	V - HA Fall Postage	QTRY
80348	7/12/2023	UMPQUA	Umpqua Bank	15,281.86	V - Credit Card	MO
80422	8/16/2023	UMPQUA	Umpqua Bank	6,645.54	V - Credit Card	MO
80464	9/13/2023	UMPQUA	Umpqua Bank	7,204.59	V - Credit Card	MO
80484	9/27/2023	US POST METR	United States Postal Svc	500.00	V - refill postage meter	MO
80331	7/5/2023	VCSDA	V C S D A	150.00	V - meeting	MO

80408	8/9/2023	VCSDA	VCSDA	VCSDA		75.00	V - meeting	MO
80375	7/26/2023	VALJC	VALJC	VALJC		1,413.05	V - benefits/ins	MO
80432	8/23/2023	VALJC	VALJC	VALJC		1,413.05	V - benefits/ins	MO
80474	9/20/2023	VALJC	VALJC	VALJC		1,413.05	V - benefits/ins	MO
80423	8/16/2023	VC LEGAL	VC LEGAL	Ventura County Legal Aid, INC		26,162.42	V - VCAAAA OARR Grant	
80446	9/6/2023	VC LEGAL	VC LEGAL	Ventura County Legal Aid, INC		14,214.51	V - VCAAAA OARR Grant	
80349	7/12/2023	VC STAR	VC STAR	Ventura County Star		2,756.70	V - advertising- summer series	
80424	8/16/2023	VC STAR	VC STAR	Ventura County Star		997.50	V - advertising-OARR grant ads	
80376	7/26/2023	VISION	VISION	Vision Services Plan		345.23	V - benefits/ins	MO
80435	8/30/2023	VISION	VISION	Vision Services Plan		331.19	V - benefits/ins	MO
80350	7/12/2023	VOYAGER	VOYAGER	Voyager Fleet Systems Inc		1,718.01	V - fleet gas	MO
80409	8/9/2023	VOYAGER	VOYAGER	Voyager Fleet Systems Inc		1,703.49	V - fleet gas	MO
80447	9/6/2023	VOYAGER	VOYAGER	Voyager Fleet Systems Inc		1,686.27	V - fleet gas	MO
80448	9/6/2023	WEST VENTURA	WEST VENTURA	West Ventura County Business Alliance		575.00	V - annual membership	Annual
80436	8/30/2023	WORKWISE	WORKWISE	WorkWise Law, PC		500.00	V - VCAAAA OARR Grant	
80332	7/5/2023	XEROX	XEROX	Xerox Financial Services		1,948.74	V - copier lease	MO
80410	8/9/2023	XEROX	XEROX	Xerox Financial Services		1,948.74	V - copier lease	MO
80449	9/6/2023	XEROX	XEROX	Xerox Financial Services		1,948.74	V - copier lease	MO

Report Total 305,722.81
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Legend of Payment Type	
BOD =	Board of Director
EE =	Employee
V =	Vendor

Camarillo Health Care District

Quarterly Check Register (Checks and EFTs of All Types)

Sorted by Check Number
July - Sept 2023 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #1 [Five Star - General]						
80321	7/5/2023	ACHD	ACHD	7,300.00	V - membership dues	ANNUAL
80322	7/5/2023	BOLANOS	Alexandra Bolanos	77.05	EE	
80323	7/5/2023	COMMANDER	Commander Powered by Proforma	4,941.07	V - ADC uniforms	
80324	7/5/2023	COMMUNITIES	Communities Lifting Communities	5,000.00	V - VC CHIC membership	
80325	7/5/2023	FRONTIER	Frontier Communications	235.98	V - cable vendor	MO
80326	7/5/2023	HARTFORD	Hartford Life	1,269.59	V - benefits/ins	MO
80327	7/5/2023	JTS	JTS Facility Services	2,310.00	V - janitorial vendor	MO
80328	7/5/2023	LAFCO	LAFCO	2,535.00	V - annual dues	ANNUAL
80329	7/5/2023	NICKS WINDOW	Nicolas L. Benitz	300.00	V - window washing	MO
80330	7/5/2023	SHEHORN	David Shehorn	40.00	V - class refund	
80331	7/5/2023	VCSDA	V C S D A	150.00	V - meeting	MO
80332	7/5/2023	XEROX	Xerox Financial Services	1,948.74	V - copier lease	MO
80333	7/12/2023	ALEXOS MAINT	Alexos Maintenance, LLC	250.00	V - Misc repairs	
80334	7/12/2023	B&BMAIL	B & B Mailing Services	1,815.13	V -Healthy Attitudes mailing	QTRLY
80335	7/12/2023	COLANTUONO	Colantuono, Highsmith, Whatley, PC	2,622.00	V - Legal services	ONGOING
80336	7/12/2023	COLBERT	April Colbert	81.09	EE - mileage	
80337	7/12/2023	COMMANDER	Commander Powered by Proforma	16,324.52	V - Healthy Attitudes printing	QTRLY
80338	7/12/2023	DUREE	Genevieve Duree	10.00	V - class refund	
80339	7/12/2023	F M PEARCE	F M Pearce Co, Inc.	1,092.27	V - misc repairs	MO
80340	7/12/2023	HAYMAN	Hayman Consulting dba	2,660.00	V-comptroller vendor	MO
80341	7/12/2023	ITS	Integrated Telemanagement Services, Inc	1,183.38	V - telephone vendor	MO
80342	7/12/2023	MERIPLEX/CPI	Meriplex Solutions	4,906.60	V - IT vendor	MO
80343	7/12/2023	PETTY	Petty Cash - Administrat	390.48	V - Replinish	MO
80344	7/12/2023	PRIMIANO	Rosalina Primiano	10.00	V - class refund	
80345	7/12/2023	ROGERS	Rogers & Partners, Inc	1,125.60	V - Yoga instructor	ONGOING
80346	7/12/2023	SIMMONS	Katherine Simmons	10.00	V - class refund	
80347	7/12/2023	SO CA GAS	Southern California Gas	598.57	V - Utilities	MO
80348	7/12/2023	UMPQUA	Umpqua Bank	15,281.86	V - Credit Card	MO

80349	7/12/2023	VC STAR	Ventura County Star	2,756.70	V - advertising- summer series	MO
80350	7/12/2023	VOYAGER	Voyager Fleet Systems Inc	1,718.01	V - fleet gas	MO
80351	7/18/2023	TROPICAL	Tropical Car Wash	520.00	V - fleet maintenance	MO
80352	7/19/2023	ACHD	ACHD	3,100.00	V - annual conf attendance	ANNUAL
80353	7/19/2023	BAY ALARM	Bay Alarm Company	411.15	V - security vendor	MO
80354	7/19/2023	CENTER GLASS	Center Glass Company	2,610.00	V - repair window glaze	
80355	7/19/2023	CENTRAL	Central Plaza Auto Service	3,266.43	V - fleet maintenance	
80356	7/19/2023	CSDA	CA Special Districts Assoc	795.88	V - Financial Services vendor	ONGOING
80357	7/19/2023	PITNEYBOWES	Pitney Bowes	200.36	V - service on meter	MO
80358	7/19/2023	SAFEWAY	Safeway Inc	39.02	V - ADC food	MO
80359	7/19/2023	STAPLES	Staples Business Advantage	2,013.53	V - office supplies	MO
80360	7/26/2023	LIEBERT	Liebert Cassidy Whitmore	1,966.50	V - LEGAL	ONGOING
80361	7/26/2023	ACCESS	Access TLC Caregivers DBA	2,107.50	V - AAA respite grant	MO
80362	7/26/2023	AFLAC	Aflac	1,071.74	V - benefits/ins	MO
80363	7/26/2023	BOYDEN	Lynn Boyden	35.00	V - class refund	
80364	7/26/2023	DUXBURY	Sarah Duxbury	60.02	EE	
80365	7/26/2023	HABITAT	Habitat for Humanity of Ventura County	141.29	V - VCAAA home mods grant	
80366	7/26/2023	LIEBERT	Liebert Cassidy Whitmore	5,070.00	V - LEGAL-consortium membership	ONGOING
80367	7/26/2023	LIVINGSTON	Livingston CareGivers	3,052.50	V - AAA respite grant	
80368	7/26/2023	MERRIAM	Lynn Merriam	65.00	V - class refund	
80369	7/26/2023	METLIFE	MetLife Small Business	1,147.64	V - benefits/ins	MO
80370	7/26/2023	NICKS WINDOW	Nicolas L. Benitz	300.00	V - window washing	MO
80371	7/26/2023	SAFEWAY	Safeway Inc	284.73	V - ADC food	MO
80372	7/26/2023	SO CA EDISON	Southern California Edison	4,091.57	V - Utilities	MO
80373	7/26/2023	TRI COUNTY	Tri County Office Furniture, Inc	2,238.68	V - Chair replacement	
80374	7/26/2023	TROPICAL	Tropical Car Wash	520.00	V - fleet maintenance	MO
80375	7/26/2023	VALIC	VALIC	1,413.05	V - benefits/ins	MO
80376	7/26/2023	VISION	Vision Services Plan	345.23	V - benefits/ins	MO
80378	7/31/2023	BOLANOS	Alexandra Bolanos	108.40	EE	
80379	7/31/2023	COLANTUONO	Colantuono, Highsmith, Whatley, PC	1,039.50	V - Legal services	ONGOING
80380	7/31/2023	CONEJO AWARD	Conejo Awards Corp	47.19	V-name badge new hire	
80381	7/31/2023	DIXON	Neal P. Dixon	200.00	BOD	MO
80382	7/31/2023	DORIA	Thomas Doria, MD	200.00	BOD	MO
80383	7/31/2023	HAMES	Sharon Hames	60.00	V - class refund	
80384	7/31/2023	KROELL	Louanne Kroell	100.00	BOD	MO
80385	7/31/2023	LOH	Christopher Loh, MD	200.00	BOD	MO
80386	7/31/2023	SAFEWAY	Safeway Inc	18.84	V - ADC food	MO
80387	7/31/2023	SCHWEITZER	Annette Schweitzer	50.00	V - class refund	
80388	7/31/2023	VOIGSTBERGER	Charles Voigtsberger	186.00	V - class refund	

80389	8/9/2023	ACCESS	Access TLC Caregivers DBA	640.00	V - AAA respite grant	MO
80390	8/9/2023	ALEXOS MAINT	Alexos Maintenance, LLC	1,360.00	V - Bathroom repair	
80391	8/9/2023	ALVAREZ FIRM	Christopher Patrick Young	500.00	V - VCAAAA OARR Grant	
80392	8/9/2023	BALCOM	Kathy Balcom	25.00	V - class refund	
80393	8/9/2023	BAY ALARM	Bay Alarm Company	411.15	V - security vendor	MO
80394	8/9/2023	C3 INTEL	C3 Intelligence, Inc	309.00	V - HR/background checks	ONGOING
80395	8/9/2023	CMH	CMH Centers for Family Health	120.00	V-new hire physical	MO
80396	8/9/2023	DOS CAMINOS	Dos Caminos Plaza	5,962.00	V - COA monthly dues	MO
80397	8/9/2023	FRONTIER	Frontier Communications	235.98	V - cable vendor	MO
80398	8/9/2023	HARTFORD	Hartford Life	1,321.92	V - benefits/ins	MO
80399	8/9/2023	ITS	Integrated Telemanagement Services, Inc	1,194.98	V - telephone vendor	MO
80400	8/9/2023	JTS	JTS Facility Services	2,310.00	V - janitorial vendor	MO
80401	8/9/2023	KEARNS	Kearns Electric Company	740.25	V - misc repairs (restroom fan)	
80402	8/9/2023	KNOX	Carrie Knox	1,790.00	V - Healthy Attitudes graphic design	QTRY
80403	8/9/2023	MERIPLEX/CPI	Meriplex Solutions	4,906.60	V - IT vendor	MO
80404	8/9/2023	PHARM UNITED	Pharm United LLC	60.00	V-HomeMed Review	ONGOING
80405	8/9/2023	SAFEWAY	Safeway Inc	227.18	V - ADC food	MO
80406	8/9/2023	SO CA GAS	Southern California Gas	487.57	V - Utilities	MO
80407	8/9/2023	STAPLES	Staples Business Advantage	357.04	V - office supplies	MO
80408	8/9/2023	VCSDA	V C S D A	75.00	V - meeting	MO
80409	8/9/2023	VOYAGER	Voyager Fleet Systems Inc	1,703.49	V - fleet gas	MO
80410	8/9/2023	XEROX	Xerox Financial Services	1,948.74	V - copier lease	MO
80411	8/16/2023	ANDERSON	Anderson Refrigeration dba	553.23	V-SNP fridge/freezer service	
80412	8/16/2023	COLANTUONO	Colantuono, Highsmith, Whatley, PC	3,181.54	V - Legal services	ONGOING
80413	8/16/2023	COMMANDER	Commander Powered by Proforma	524.29	V-Promo items/bags	
80414	8/16/2023	CONEJOVALLEY	Conejo Valley Senior Concern, INC	10,669.45	V - VCAAAA OARR Grant	
80415	8/16/2023	HAYMAN	Hayman Consulting dba	2,185.00	V-comptroller vendor	MO
80416	8/16/2023	KEARNS	Kearns Electric Company	202.85	V - misc repairs (exterior lighted bldg sign)	
80417	8/16/2023	NUNN	Nunn Better, Inc	1,790.00	V - Misc repairs (bldg F&G)	
80418	8/16/2023	PEGASUS	Robert Michael Schwieger	10,800.00	V - VCAAAA OARR grant-videographer	
80419	8/16/2023	PETTY	Petty Cash - Administrat	293.38	V - Replinish	MO
80420	8/16/2023	SAFEWAY	Safeway Inc	17.96	V - ADC food	MO
80421	8/16/2023	SAGE BUSINES	Sage Business Care	1,125.00	V - accounting software annual	ANNUAL
80422	8/16/2023	UMPQUA	Umpqua Bank	6,645.54	V - Credit Card	
80423	8/16/2023	VC LEGAL	Ventura County Legal Aid, INC	26,162.42	V - VCAAAA OARR Grant	
80424	8/16/2023	VC STAR	Ventura County Star	997.50	V - advertising-OARR grant ads	
80425	8/23/2023	AFLAC	Aflac	1,071.74	V - benefits/ins	MO
80426	8/23/2023	METLIFE	MetLife Small Business	1,147.64	V - benefits/ins	MO
80427	8/23/2023	NICKS WINDOW	Nicolas L. Benitz	300.00	V - window washing	MO

80428	8/23/2023	ROGERS, M	Michelle Rogers	54.95	EE	MO
80429	8/23/2023	SAFEWAY	Safeway Inc	301.37	V - ADC food	MO
80430	8/23/2023	SO CA EDISON	Southern California Edison	5,283.33	V - Utilities	MO
80431	8/23/2023	TROPICAL	Tropical Car Wash	520.00	V - fleet maintenance	MO
80432	8/23/2023	VALIC	VALIC	1,413.05	V - benefits/ins	MO
80433	8/30/2023	CONEJO AWARD	Conejo Awards Corp	135.14	V-bus cards new hire	MO
80434	8/30/2023	USPOSTMASTER	U.S. Postmaster	8,986.17	V - HA Fall Postage	QTRY
80435	8/30/2023	VISION	Vision Services Plan	331.19	V - benefits/ins	MO
80436	8/30/2023	WORKWISE	WorkWise Law, PC	500.00	V - VCAAA OARR Grant	MO
80437	9/6/2023	CONEJOVALLEY	Conejo Valley Senior Concern, INC	5,869.95	V - VCAAA OARR Grant	MO
80438	9/6/2023	DOS CAMINOS	Dos Caminos Plaza	5,962.00	V - COA monthly dues	MO
80439	9/6/2023	FRONTIER	Frontier Communications	235.98	V - cable vendor	MO
80440	9/6/2023	HARTFORD	Hartford Life	1,283.93	V - benefits/ins	MO
80441	9/6/2023	JTS	JTS Facility Services	2,310.00	V - janitorial vendor	MO
80442	9/6/2023	KEARNS	Kearns Electric Company	1,190.00	V - misc repairs (restroom fan)	MO
80443	9/6/2023	MERIPLEX/CPI	Meriplex Solutions	4,906.60	V - IT vendor	MO
80444	9/6/2023	SAFEWAY	Safeway Inc	182.31	V - ADC food	MO
80445	9/6/2023	STAPLES	Staples Business Advantage	691.07	V - office supplies	MO
80446	9/6/2023	VC LEGAL	Ventura County Legal Aid, INC	14,214.51	V - VCAAA OARR Grant	MO
80447	9/6/2023	VOYAGER	Voyager Fleet Systems Inc	1,686.27	V - fleet gas	MO
80448	9/6/2023	WEST VENTURA	West Ventura County Business Alliance	575.00	V - annual membership	Annual
80449	9/6/2023	XEROX	Xerox Financial Services	1,948.74	V - copier lease	MO
80450	9/13/2023	ACQUA	Acqua Clear, Inc	790.54	V - water vendor	MO
80451	9/13/2023	ALEXOS MAINT	Alexos Maintenance, LLC	1,110.00	V - misc repairs	MO
80452	9/13/2023	BAY ALARM	Bay Alarm Company	411.15	V - security vendor	MO
80453	9/13/2023	CMH	CMH Centers for Family Health	110.00	V-new hire physical	MO
80454	9/13/2023	CRUZ	Adrienne Cruz	289.00	V- ADC refund	MO
80455	9/13/2023	DAY	Sommer Day	25.00	V - class refund	MO
80456	9/13/2023	HAYMAN	Hayman Consulting dba	4,161.00	V-comptroller vendor	MO
80457	9/13/2023	ITS	Integrated Telemanagement Services, Inc	1,193.05	V - telephone vendor	MO
80458	9/13/2023	KNOX	Carrie Knox	175.00	V - graphic design	MO
80459	9/13/2023	LOH	Christopher Loh, MD	40.38	BOD - reimb conference exp	MO
80460	9/13/2023	MITCHELL FIR	Mitchell Fire Protection dba	225.00	V - Ansul fire suppression annual servi	Annual
80461	9/13/2023	PITNEYBOWES	Pitney Bowes	200.36	V - service on meter	MO
80462	9/13/2023	RALSTON	Kara Ralston	93.20	EE - reimb conference exp	MO
80463	9/13/2023	SO CA GAS	Southern California Gas	443.18	V - Utilities	MO
80464	9/13/2023	UMPQUA	Umpqua Bank	7,204.59	V - Credit Card	MO
80465	9/20/2023	ACCESS	Access TLC Caregivers DBA	1,536.00	V - AAA respite grant	MO
80466	9/20/2023	ASSISTED	Assisted Healthcare Services	512.00	V - VCAAA respite grant	MO

80467	9/20/2023	BARKER	Blair Barker	466.01	EE - reimb conference exp	MO
80468	9/20/2023	COLBERT	April Colbert	91.40	EE - mileage	MO
80469	9/20/2023	HABITAT	Habitat for Humanity of Ventura County	246.51	V - VCAAA home mods grant	MO
80470	9/20/2023	HAYMAN	Hayman Consulting dba	515.57	V - reimb conference exp	MO
80471	9/20/2023	PETTY	Petty Cash - Administrat	202.17	V - Replinish	MO
80472	9/20/2023	SAFEWAY	Safeway Inc	243.30	V - ADC food	MO
80473	9/20/2023	TROPICAL	Tropical Car Wash	520.00	V - fleet maintenance	MO
80474	9/20/2023	VALIC	VALIC	1,413.05	V - benefits/ins	MO
80475	9/27/2023	AFLAC	Aflac	1,071.74	V - benefits/ins	MO
80476	9/27/2023	CENTRAL	Central Plaza Auto Service	378.00	V - fleet maintenance	Ongoing
80477	9/27/2023	COLANTUONO	Colantuono, Highsmith, Whatley, PC	2,033.50	V - Legal services	Ongoing
80478	9/27/2023	GUTIERREZ	Mariana Gutierrez	190.68	EE -reimb conference exp	Ongoing
80479	9/27/2023	MERIPLEX/CPI	Meriplex Solutions	1,937.25	V - purchase two computers	Ongoing
80480	9/27/2023	NICKS WINDOW	Nicolas L. Benitz	300.00	V - window washing	MO
80481	9/27/2023	ROGERS	Mikal P Rogers	1,208.90	V - Yoga Instructor	MO
80482	9/27/2023	ROGERS, M	Michelle Rogers	176.09	EE	MO
80483	9/27/2023	SO CA EDISON	Southern California Edison	4,753.80	V - Utilities	MO
80484	9/27/2023	US POST METR	United States Postal Svc	500.00	V - refill postage meter	MO

Report Total 305,722.81
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Legend of Payment Type	
BOD =	Board of Director
EE =	Employee
V =	Vendor

Check Register Monthly Comparison

FY 2023/24

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)	w/out transfer
\$118,020	\$111,879	\$75,824	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$101,907	\$0
YTD Total												\$305,722	

Notes FY 23/24:

- Aug '23 OARR Grant \$48k
- Sept '23 OARR Grant \$20k

FY 2022/23

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)	w/out transfer
\$169,824	\$59,053	\$123,545	\$3,146,143	\$96,299	\$71,201	\$2,222,982	\$79,747	\$69,296	\$104,044	\$81,193	\$306,713	\$117,474	\$0
YTD Total												\$6,530,040	

Notes FY 22/23:

- Sept '22 Purchased new Ford Escape vehicle \$46,572.46
- Oct '22 Purchased new Ford Escape vehicle \$42,541.59
- Oct '22 Transfer cash to open California Class account \$3,000,000 from LAIF
- Oct '22 Transfer cash to open 3 Five Star accounts \$4,500.00
- Oct '22 Purchase new computer equipment \$9,525.85
- Oct '22 Purchase new AC Units \$13,448.00
- Nov-22 Purchase new AC units Bldg E & G \$22,541
- Nov-22 Purchase new Refrigerator for Sr. Meals \$9,813
- Jan '23 Transfer cash to into Five Star Accounts \$2,150,000
- Feb-23 Payment to auditor \$15,000
- Apr-23 Purchase new SmartFit machine \$13,590
- May-23 Plumbing repairs - Bldg E, F \$7,85.00
- May-23 New computer equipment \$13,582.54 (1 Noteook & 12 Optiplex 3000's)
- Jun-23 Insurance policy renewals \$143,975
- Jun-23 Redistricting Fees \$21,000
- Jun-23 Trench repair Admin bldg \$19,700

NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.

SECTION 7

ANNUAL REVIEW OF DISTRICT FINANCE POLICY

OCTOBER 26, 2023



FINANCE POLICY

Revised October 25, 2022

CAMARILLO HEALTH CARE DISTRICT FINANCE POLICY

SECTION 1

PURPOSE

The Camarillo Health Care District will follow generally accepted accounting principles and governmental accounting standards for the purpose of managing District finances.

SECTION 2

FINANCE/INVESTMENT COMMITTEE

It is the policy of the District that the Finance/Investment Committee is responsible for the fiscal oversight of District's cash and investments. Thus, the Finance/Investment Committee is responsible for monitoring, investing, and reinvesting District funds and for reporting or recommending any action to the Board of Directors.

The Finance/Investment Committee is authorized to make investments solely per the Government Code section 53601.5, et. Seq., the Health and Safety Code, Section 32000, et. Seq., and District Investment Policy.

SECTION 3

BUDGET PROCESS

The annual fiscal operating and capital budgets will project income, expenses, and capital improvement expenses to provide for programs and support services planned for the year. The Board of Directors will approve the annual operating and capital budgets on or before June 30 each year, following staff presentation(s) detailing all aspects of the proposed budgets, including but not limited to such budgeting tools as financial statements, balance sheets, and variance discussions.

SECTION 4

FINANCIAL PRACTICES

The Chief Executive Officer (CEO) will follow standard business practices in payment of District obligations and will maintain adequate liquidity to meet those obligations. Authorized signatories are the Chief Executive Officer (CEO), Chief Administrative Officer (CAO), and all members of the Board of Directors.

One signature will be required for checks up to the amount of \$5,000. Checks for more than that amount will require two (2) signatures, one of which shall be a member of the Board of Directors.

Wire transfers between District accounts shall require only one signature by an authorized signatory. All other wire transfers shall require two (2) signatures; one of which shall be a member of the Board of Directors.

Gifts of securities will be liquidated upon receipt unless otherwise restricted by the donor.

Funds will be invested according to the approved Investment Policy of the District.

The District will comply with the disclosure of reimbursements pursuant to Government Code Section 53065.5, which addresses reimbursement to a member of the Board of Directors for "*charges for services or product received.*"

SECTION 5

ANNUAL AUDIT

The District will engage in an annual, independent financial audit by way of contract. Upon expiration of a current audit contract, the Board of Directors shall consider recommendations from the Finance/Investment Committee regarding a new audit contract and terms.

Following appropriate audit proposal review, the Finance/Investment Committee will present a recommendation to the Board of Directors for approval of an independent financial audit firm and contract terms.

The auditor will present complete audited financial statements, auditor's recommendation letter, and a Management Discussion & Analysis letter to the Board of Directors, for review and approval within six (6) regularly scheduled meetings of the Board of Directors, of the close of the fiscal year.

SECTION 6

ASSET PROTECTION

The Finance Policy of the District will be reviewed and approved by the Board of Directors annually.

Real estate may be acquired or divested under the CEO's supervision after approval by the Board of Directors and pursuant to Government Code 54956.8.

The CEO is authorized to purchase insurance against casualty and liability losses to the District or its Board members and employees in performance of their duties on behalf of the District.

SECTION 7

RETURNED CHECK SERVICE CHARGE

It is the policy of the Camarillo Health Care District to charge clients a service charge for any payment by check that is not honored by their bank.

According to California Civil Code, Chapter 522, Section 1719 (1983 Statutes), any person who writes a check, or any order for payment of money, which is not honored for lack of funds may be held liable in a court of law for three (3) times the amount of the check or \$100.00, whichever is greater plus the amount of the check and court costs.

SECTION 8

DISTRICT CREDIT CARDS

The Camarillo Health Care District has established credit card accounts in order to facilitate an efficient and cost-effective manner of handling purchasing needs. Credit card purchase shall be conducted in accordance with Credit Card Policy #1091.

SECTION 9

CAPITAL EXPENDITURE

The threshold for budgeted capital purchases shall be a value of \$3,000.00 or greater with an expected useful life of more than one year.

The Board of Directors approves an annual Capital Budget as part of the fiscal budgeting process. A list of capital expenditures will be included in the quarterly financial review.

SECTION 10

DISTRICT FINANCE CHARGE

The Camarillo Health Care District will charge clients a finance charge for any payment on account not made by the last day of the month. The District may charge an interest rate of 12% per year (1% per month) for unpaid balances.

Record of Review History

Year of Review	Date of Review	Status
1998	November	Revised
1999	October 19	Reviewed
2000	October 24	Revised
2002	May 21	Revised
2003	May 20	Revised
2004	February 24	Revised
2005	January 25	Revised
2006	July 25	Revised
2007	January 23	Revised
2007	November 13	Revised
2009	May 12	Revised
2010	September 28	Reviewed
2011	September 20	Reviewed
2012	January 24	Revised
2013	January 22	Revised
2016	April 26	Revised
2017	October 24	Revised
2019	September 24	Revised
2020	January 28	Revised
2021	January 26	Reviewed
2022	October 25	Revised

SECTION 8

ANNUAL REVIEW OF DISTRICT INVESTMENT POLICY

OCTOBER 26, 2023



INVESTMENT POLICY

Revised September 27, 2022

Camarillo Health Care District
3639 E. Las Posas Road, Camarillo, CA 93010
805-388-1952

SECTION 1

PURPOSE

To establish overall policies and procedures for the investment and management of funds.

SECTION 2

OBJECTIVES

Temporarily unexpended funds of the Camarillo Health Care District shall be invested in accordance with principles of sound treasury management and in accordance with provisions of California Government Code Sections 53600 et seq., the Health and Safety Code, Section 32000 et seq. and this Investment Policy.

2.1 Overall Risk Profile

The basic objectives of the Camarillo Health Care District's investment program are, in order of priority:

- (Safety): Safety of invested funds;
- (Liquidity): Maintenance of sufficient liquidity to meet cash flow needs; and,
- (Yield): Attainment of a reasonable yield consistent with the first two objectives.

2.2 Safety Objective

The Camarillo Health Care District shall insure the safety of its invested funds by limiting credit and interest rate risks. Credit risk is the risk of loss due to the failure of the security issuer or backer. Interest rate risk is the risk that the market value of portfolio securities will fall due to an increase in general interest rates. The achievement of these objectives shall be accomplished in the manner described below:

2.2.1. Credit risk will be mitigated by:

- Limiting investments to the safest types of securities;
- Pre-qualifying with an established procedure of the financial institutions with which it will do business;
- Diversifying the investment portfolio so that the failure of any one issuer or backer will not place an undue financial burden on the District; and
- Monitoring all of the District's investments to anticipate and respond appropriately to a significant reduction of credit worthiness of any of the issuers. The current financial health of depositories or security dealers with whom the District does business will be evaluated at least annually by staff. The results of the evaluation will be submitted to the Finance/Investment Committee.

2.2.2 Interest rate risk will be mitigated by:

- Structuring the District's portfolio so that securities mature to meet the District's cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to their maturation to meet those specific needs;
- Investment duration will be as outlined in California Government Code Section 53601; and
- Occasionally restructuring the portfolio to minimize the loss of market value and/or to maintain reasonable cash flows.

2.2.3. The physical security or safekeeping of the District's investments is also an important element of safety; safekeeping requirements are defined in Section 4 of this Policy.

2.3 Liquidity Objective

The District's financial portfolio must be structured in a manner which will provide that securities mature at approximately the same time as cash is needed to meet anticipated demands. Additionally, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets. Investment instruments and maturities are described herein.

2.4 Yield Objective

Yield on the District's investment portfolio is of tertiary importance compared to the safety and liquidity objectives described above. Investments are limited to relatively low-risk securities in anticipation of earning a fair return relative to the risk being assumed. While it may occasionally be necessary or strategically prudent for the District to sell a security prior to maturity to either meet unanticipated cash needs or to restructure the portfolio, these Policies specifically prohibit trading securities for the sole purpose of speculating or taking an unhedged position on the future direction of interest rates.

Specifically, "when, as and if issued" trading and open-ended portfolio restructuring transactions are prohibited.

No representative of the District is authorized to engage in margin transactions or reverse repurchase agreements on behalf of the District.

2.5 Time Frame for Investment Decisions

The District's investment portfolio shall be structured to provide that sufficient funds from investments are available every month to meet the District's anticipated cash needs. Subject to the safety provisions outlined above, the choice of investment instruments and maturities shall be based upon an analysis of anticipated cash needs, existing and anticipated revenues, interest rate trends and specific market opportunities. Investment duration will be as outlined in California Government Code Section 53601.

2.6 Definition of Investment & Reserve Funds

Investment and reserve funds, for the purpose of this Policy, are District funds which are available for investment at any one time, except those minimum balances required by the District's banks to compensate them for the cost of banking services, and which provide the means by which the District may achieve the objectives described in Reserve Policy #1150. For general operating purposes, it is deemed prudent to work toward the goal of an available sum equal to fifty percent (50%) of annual budgeted expenditures.

SECTION 3

INVESTMENT PARAMETERS

3.1 Types of Investments Authorized

Funds may be invested only in the following:

- U.S. Treasury Securities maturing in two (2) years or less
- California-approved local government investment pools
- Collateralized demand and time deposits in Los Angeles County and Ventura County banks and savings and loan associations
- Certificates of deposit, preferably of banks and savings and loans headquartered in California, but if not available, any banking/savings and loan institution in the U. S., maturing in two (2) years or less, which shall be insured by each institution at the maximum amount required by regulations of the FDIC. Certificates of deposit may not exceed amount insured by FDIC at any one institution
- Money market accounts

3.2. Qualification of Brokers, Dealers, and Financial Institutions

United States Treasury issue transactions shall be conducted only with the Federal Reserve, or the bank providing banking services for the District, or security dealers from the list issued by the Federal Reserve Bank of New York.

3.3 Pre-formatted Wire Transfers

Wherever possible, the District will use pre-formatted wire transfers to restrict the transfer of funds to pre-authorized accounts only. When transferring funds to an account, the bank is required to call back a second authorized employee for confirmation that the transfer is authorized. Wire transfers between brokers and/or security dealers are prohibited.

3.4 Notice of Policies

The District shall send a copy of the current Investment Policy to institutions as referenced in section 3.1, upon opening approved accounts.

3.5 Place and Time for Conducting Business

Investment transactions shall not be conducted from any other place other than Camarillo Health Care District offices during normal business hours.

SECTION 4

SAFEKEEPING OF SECURITIES

4.1 Safekeeping

The District shall contract with a bank, trust company or broker for the safekeeping of securities which are owned by the District as part of its investment portfolio.

4.2 Security Transfers

The authorization to release District securities will be telephoned to the appropriate bank by an authorized District official other than the person who initiated the transaction.

Authorized District officials are the Chief Executive Officer and designees. A written confirmation outlining details for the transaction and confirming the telephoned instructions will be sent to the bank within five (5) working days.

SECTION 5

RESPONSIBILITIES

5.1 Responsibilities of the Accounting Department

The Accounting Department is charged with the responsibility for maintaining custody of all public funds and securities belonging to or under the control of the District, and for the deposit and investment of those funds in accordance with principles of sound treasury management and with applicable laws and ordinances.

5.2 Responsibilities of the Chief Financial Officer or Contracted Financial Services Vendor

The Chief Financial Officer or contract financial services vendor shall perform monthly review and reconciliation of accounting investments, and general accounting office functions.

5.3 Responsibilities of the Chief Executive Officer

The Chief Executive Officer is responsible for directing and supervising the assigned designee and is responsible further to keep the Board of Directors fully advised as to the financial condition of the District.

5.4 Responsibilities of the District's Auditing Firm

The District's auditing firm's responsibilities shall include but not be limited to the examination and analysis of fiscal procedures and the examination, checking and verification of accounts and expenditures. A review of the District's investment program is a part of the responsibility described above.

5.5 Responsibilities of the Board of Directors

The Board of Directors shall annually review and approve the Investment Policy. As provided in the policy, the Board shall receive, review, and accept quarterly and monthly investment reports, per California Government Code section 53646, and Government Code section 53607, which will be included in Financial Reports at regularly scheduled meetings.

5.6 Responsibilities of the Finance/Investment Committee

There shall be a Finance/Investment Committee consisting of two (2) members of the Board of Directors. The Board of Directors may also appoint no more than two (2) citizens having experience in accounting, banking, or financial investments. Citizen members shall be approved by the Board, and serve one-year terms, commencing in January each year, upon confirmation by the Board.

No members of the Finance/Investment Committee shall profit in any way from activities of the Committee. The Chief Executive Officer and assigned designee(s) shall serve as staff liaison to the Committee. The Committee shall meet quarterly to discuss investment reports and strategies, anticipated cash flow projection, and any other significant investment-related activities. The Committee's meetings will be summarized in minutes and distributed to the Board of Directors.

SECTION 6

INVESTMENT REPORTING

The District adopts California Government Code section 53607, and section 53646 et seq, to define reporting responsibilities.

SECTION 7

ANNUAL REVIEW AND INVESTMENT DELEGATION

The Investment Policy shall be reviewed annually by the Finance Committee and presented to the Board of Directors in accordance with State law to ensure its consistency with respect to the overall objectives of safety, liquidity, and yield. Proposed amendments to this policy shall be prepared by the Finance/Investment Committee and submitted to the Board of Directors for consideration. The Board will annually review and approve the delegated authority to invest District funds, as required by California Government Code section 53607.

Review/Revision History

Year of Review	Date of Review	Status
1995	November 23	Adopted and Approved
1996	January 23	Revised
1996	March 26	Revised
1997	June 24	Revised
1998	June 2	Revised
1998	October 27	Revised
1999	July 27	Revised
2000	February 22	Revised
2000	June 27	Revised
2000	July 25	Reviewed
2001	August 28	Revised
2002	May 21	Revised
2002	November 12	Revised
2003	August 26	Reviewed
2005	March 8	Reviewed
2006	July 25	Revised
2007	November 13	Revised
2009	May 12	Revised
2010	September 28	Reviewed
2011	September 20	Reviewed
2015	January 27	Reviewed
2016	September 27	Revised
2017	November 14	Revised
2018	March 27	Revised
2019	May 28	Revised
2021	January 26	Reviewed
2022	September 27	Revised