



**Camarillo Health Care District:** As a preferred partner in health, wellness and aging, Camarillo Health Care District helps individuals manage ongoing health challenges, live better with chronic illness, and improve overall quality of life. Serving the area since 1969, Camarillo Health Care District is recognized as an innovative, award-winning model district throughout the State of California and the nation.

## Activity Leader I

The **Activity Leader I**, under the general supervision of the Adult Day Center Director, implements and supports the activities and care of the Adult Day Center. The Activity Leader I ensures that the personhood philosophy is integrated in all day activities and care.

**Activity Leader I** will integrate the following person-centered values into all programs and services: build on the unique qualities of every person; promote social confidence; recognize and celebrate participant's self-worth, inspire hope, recognize engagement as a sign of well-being; and offer varied opportunities for engagement while supporting independence.

### Example of Job Duties

Conduct the activity program. Direct crafts, games, exercises, special events, discussions, etc. as scheduled.

Organize and assist with daily setup, clean-up and serving of noon meal, snacks, and activities.

Enthusiastically engage as a Participant Partner

Assist with restroom cleanliness after individual program participant use.

Assist program participants with daily living skills; including toileting, eating, walking and participation in activities.

Work in cooperation with other staff and volunteers.

Improvise and change plans as circumstances demand, demonstrate flexibility as needs dictate.

Possess ability to recognize signs of illness or fatigue or changes in program participants' behavior and notify Day Leader immediately.

Assist in the distribution of prescribed and approved medication, including the reminding of participants to dose. Document these actions with Coordinator on a daily basis.

Provide ambulatory assistance to program participants, ensuring safety at all times.

Research and offer new ideas for games, craft activities, craft displays, monthly room decorations and assist in maintaining inventory of craft supplies.

Prepare lunch and snacks.

## The Ideal Candidate

The ideal candidate must be collaborative and have a strong work ethic and ability to prioritize multiple tasks. Must communicate clearly, tactfully and effectively both verbally and in writing; exercise independent judgement; motivate; establish rapport and effective working relationships with coworkers and management; be organized; maintain confidentiality and have the ability to deal with participants in a caring and professional manner.

The ideal candidate will have the ability to work under pressure; confidence and comfort in exercising emergency relief; willingness to assist program participants in toileting; sensitivity and patience to persons with special needs; ability to adjust and be flexible to changing conditions which may alter the direction of daily schedule; ability to keep accurate records.

## Minimum Qualifications

**Education:** High school/GED required. Nurse Aide/Caregiver, Home Health Aide/Home Care Aide and/or Certified Nursing Assistant a plus, not required. Associate Degree, including courses in health, geriatrics, recreation, arts and crafts a plus. Experience in the capacity of Activity Leader in recreation, education or geriatrics a plus!

**Experience:** Minimum 2 years demonstrated skills in working with people with special needs. Excellent customer service skills.

**Physical Conditions:** maintaining physical condition necessary for some light lifting and carrying (up to 25 lbs.) on a daily basis; physically able to assist participants in wheelchairs; physically able to assist unstable participants to and from activities and vehicles; stand and/or be actively involved with clients six (6) hours per day; move and stack chairs.

**Other Requirements:** Criminal records clearance. CPR/AED and First Aid certification required. Valid California Class C Driver's license. Means of transportation.

## Compensation

\$16.00 per hour. Part-time 30 hours per week.

Work schedule: **Monday-Friday; 8:45 am-3:15pm**

The District also offers an attractive benefits package, including:

California Public Employees' Retirement System (CalPERS); CalPERS 457 Deferred Compensation plan

Medical insurance plans offered through the CalPERS Health Program.

Annual Accrual Rates: Leave accrual rates vary bi-weekly, based on years of service and weekly hours worked.

Holidays: The District observes 11 holidays per year

## To Apply

If you are interested in applying for this excellent opportunity, please visit:

<https://www.camhealth.com/join-our-team>

Camarillo Health Care District  
Human Resources Department  
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Camarillo, CA 93010

805-388-1952 ext. 125

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