



REGULAR BOARD MEETING

AUGUST 20, 2026 - 11:30 AM

**CAMARILLO HEALTH CARE DISTRICT
3615 E LAS POSAS ROAD, SEQUOIA ROOMS
CAMARILLO, CA 93010**

2026 Board Meeting Calendar

January 22, 2026, 11:30 a.m.

February 26, 2026, 11:30 a.m.

March 26, 2026, 11:30 a.m.

April 23, 2026, 11:30 a.m.

May 21, 2026, 11:30 a.m.

June 4, 2026, 11:30 a.m. (Budget)

June 25, 2026, 11:30 a.m. (Optional)

July - Dark

August 20, 2026, 11:30 a.m.

September 24, 2026, 11:30 a.m.

October 22, 2026, 11:30 a.m.

November 19, 2026, 8:30 a.m.
(Annual Board Leadership and Education)

December - Dark

**Camarillo Health Care District
Procedures for Communication With
The Board of Directors**

Meetings with the Board of Directors are conducted for the purpose of accomplishing District business. As a matter of District policy and state law, meetings shall ordinarily be held in public. Pursuant to state law, the Board of Directors may conduct closed meeting sessions to discuss certain matters which are confidential.

Community involvement in the District is an essential element of an effective health care district.

Communications with the Board of Directors as a unit may be either in writing or by personal appearance at a meeting of the Board.

Written Communication – In order that the subject of the communication may be placed on the agenda, it must be requested in correspondence to the Board. Written communication addressed to the Board of Directors should reach the Administration office of the District no later than ten (10) business days prior to the date of the meeting at which the matter concerned is to be discussed.

Oral Presentations by Members of the Public to the Board of Directors and Requests by the Public to Place a Matter Directly Related to District Business on a Board Agenda

– When an individual or group expects to communicate with the Board of Directors by means of personal appearance at a meeting of the Board or requests that a matter relating to District business be added to the Board's agenda, the District's Chief Executive Officer must be notified no later than ten (10) days before the Board meeting at which the matter concerned is to be discussed by the Board and those submitting the request.

Individuals wishing to comment on an agenda item when an item appears on the agenda for discussion or at the designated time for Public Comments, during the Board meeting, shall complete a Speakers Card and submit it to the Clerk of the Board.

It is desirable that when a statement presented to the Board is extensive or is formally requesting consideration of specific items the statement should be written and a copy filed with the Board of Directors.

Public comments at Board Meetings – The Board may receive comments or testimony at regularly scheduled meetings on matters **not on the agenda** which any member of the public may wish to bring before the Board, provided that no action is taken by the Board on such matters at the same meeting at which such testimony is taken.

In addressing the Board, the following rules of courtesy will be observed:

- **All remarks will be addressed to the President of the Board.**
- **Individuals will speak on a specific item of concern.**
- **Three (3) minutes will be allowed individuals, or in the case of a group of people speaking on a specific item, ten (10) minutes will be permitted for the presentation.**
- **Members of the Board of Directors reserve the right to waive time limitations.**

In the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the members of the Board of Directors conducting the meeting may order the meeting room cleared and continue in session. Only matters appearing on the agenda may be considered in such a session. Duly accredited representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this section.

The Board may discuss and take action on any agenda item properly submitted by a member of the public and published in an agenda. The Board President reserves the right to limit discussion and/or defer further deliberations on an agenda topic to a subsequent meeting if additional information is needed to render a decision or appropriate action. Matters involving legal procedure will be referred to Administration for study or further referral.

AGENDA

Regular Meeting of the Board of Directors

August 20, 2026 – 11:30 a.m.

Camarillo Health Care District

3615 E Las Posas Road, Camarillo, CA 93010

Sequoia Rooms

Board of Directors

Neal Dixon, MD, President

Paula Feinberg, Vice President

Lydia Dixon, PhD, Clerk of the Board

Thomas Doria, MD, Director

Cris Loughridge, Director

Staff

Blair Barker, Chief Executive Officer

Sonia Amezcua, Chief Administrative Officer

Brandie Thomas, Clerk to the Board

Participants

Samantha Prall, *Platinum Strategies, Inc.*

General Counsel

Taylor Anderson, Esq.,

Colantuono Highsmith Whatley, PC

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE– Director Loughridge

4. PUBLIC COMMENT - Ca. GC Section 54954.3

The Board reserves this time to hear from the public. Speakers are requested to complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item. Comments regarding items not on the agenda can be heard only; items on the agenda can be discussed. Three minutes per speaker; multiple speakers on the same topic/agenda item will be limited to 20 minutes total

5. CONSENT AGENDA

Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.

A. Meeting Minutes

Recommendation: Approval of Board Meeting of June 4, 2026.

(Section 5-A)

B. Meeting Minutes

Recommendation: Approval of Healthy Camarillo Committee Meeting of July 9, 2026.

(Section 5-B)

C. Meeting Minutes

Recommendation: Approval of Executive Committee Meeting of August 10, 2026.

(Section 5-C)

D. Financial Reports

Recommendation: Approval of financial reports for period ending July 31, 2026.

(Section 5-D)

Motion to approve Consent Agenda as presented.

Motion _____ Second _____ Pass _____ Fail _____

N. Dixon _____ Feinberg _____ L. Dixon _____ Doria _____ Loughridge _____

AGENDA ITEMS-ACTION

6. **A. Review/ Discussion /Action** - Consideration, discussion, and recommendation that the Board of Directors approve a First Amendment to the CEO Employment Agreement. **(Section 6-A)**

Motion to approve First Amendment to the CEO Employment Agreement.

Motion _____ Second _____ Pass _____ Fail _____

N. Dixon _____ Feinberg _____ L. Dixon _____ Doria _____ Loughridge _____

- B. Review/ Discussion /Action** - Consideration, discussion, and approval of the biennial review of the District's Conflict of Interest Code. (Ca. GC §81000-81016) **(Section 6-B)**

Motion to approve District's Conflict of Interest Code.

Motion _____ Second _____ Pass _____ Fail _____

N. Dixon _____ Feinberg _____ L. Dixon _____ Doria _____ Loughridge _____

- C. Review/ Discussion/ Action** – Consideration, discussion, and recommendation for approval of the Platinum Strategies Professional Services Agreement. **(Section 6-C)**

Motion to approve Platinum Strategies Professional Services Agreement.

Motion _____ Second _____ Pass _____ Fail _____

N. Dixon _____ Feinberg _____ L. Dixon _____ Doria _____ Loughridge _____

D. Review/ Discussion /Action - Consideration, discussion, and approval of District Resolution 26-10, Signature Authorization and Investment Authorization with Ventura County Credit Union. **(Section 6-D)**

Motion to approve District Resolution 26-10, Signature Authorization and Investment Authorization with Ventura County Credit Union.

Motion _____ Second _____ Pass _____ Fail _____

N. Dixon _____ Feinberg _____ L. Dixon _____ Doria _____ Loughridge _____

E. Review/ Discussion /Action - Consideration, discussion, and recommendation for approval to adopt District Policy 3200, Alcohol and Drug Policy. **(Section 6-E)**

Motion to approve District Policy 3200, Alcohol and Drug Policy.

Motion _____ Second _____ Pass _____ Fail _____

N. Dixon _____ Feinberg _____ L. Dixon _____ Doria _____ Loughridge _____

F. Review/ Discussion /Action - Consideration, discussion, and recommendation for approval to adopt District Policy 3300, Video Surveillance on District Property. **(Section 6-F)**

Motion to approve District Policy 3300, Video Surveillance on District Property.

Motion _____ Second _____ Pass _____ Fail _____

N. Dixon _____ Feinberg _____ L. Dixon _____ Doria _____ Loughridge _____

G. Review/ Discussion /Action - Consideration, discussion, and recommendation for approval to adopt District Policy 3400, Vehicle Safety Monitoring Technology in District Vehicles Policy. **(Section 6-G)**

Motion to approve District Policy 3400, Vehicle Safety Monitoring Technology in District Vehicles Policy.

Motion _____ Second _____ Pass _____ Fail _____

N. Dixon _____ Feinberg _____ L. Dixon _____ Doria _____ Loughridge _____

H. Review/ Discussion /Action - Consideration, discussion, and recommendation for approval of the revised Pay Schedule, Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR) Title 2, Section 570.5, effective August 21, 2026. **(Section 6-H)**

Motion to approve Revised Pay Schedule, Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR) Title 2, Section 570.5, effective August 21, 2026.

Motion _____ Second _____ Pass _____ Fail _____

N. Dixon _____ Feinberg _____ L. Dixon _____ Doria _____ Loughridge _____

AGENDA ITEMS-DISCUSSION

7. A. **HEALTHY CAMARILLO**
- Discussion of Healthy Camarillo initiative
- B. **VCTC**
- Discussion of VCTC grant
- C. **CALPERS PEPRA**
- Discussion regarding contract amendment
8. **REPORTS**
- Board President Comments
 - Board Committee Report(s)
 - Finance/Investment Committee: *Doria, Loughridge*
 - Program & Opportunity Committee: *Doria, Loughridge*
 - Healthy Camarillo Committee: *L. Dixon, N. Dixon*
 - Board Member Comments
 - Chief Executive Officer Report
9. **FUTURE MEETING AND EVENTS**

BOARD OF DIRECTORS MEETINGS

VCSDA Meeting – Conejo Rec & Park	September 1, 2026 – 5:30 p.m.
Executive Committee: N. Dixon/Feinberg	September 14, 2026 – 12:30 p.m.
Regular Full Board	September 24, 2026 – 11:30 a.m.
Executive Committee: N. Dixon/Feinberg	October 12, 2026 – 12:30 p.m.
Finance Committee: Doria/Loughridge	October 22, 2026 – 10:00 a.m.
Regular Full Board	October 22, 2026 – 11:30 a.m.
VCSDA Meeting - PVRPD	November 3, 2026 – 5:30 p.m.
Executive Committee: N. Dixon/Feinberg	November 9, 2026 – 12:30 p.m.
Regular Full Board – Annual Board Leadership	November 19, 2026 – 8:30 a.m.

10. **ADJOURNMENT** - This meeting of the Camarillo Health Care District Board of Directors is adjourned at _____p.m.

ACTION ITEMS not appearing on the agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when a need for action arises.

ADA compliance statement: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Brandie Thomas, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted on www.camhealth.com and the Camarillo Health Care District Administration Office, on or before, August 17, 2026, at 11:30 a.m.



SECTION 5

CONSENT AGENDA 5-A

REGULAR BOARD MEETING MINUTES OF JUNE 4, 2026

MINUTES**June 4, 2026****Regular Meeting of the Board of Directors**

Camarillo Health Care District
3615 E. Las Posas Rd. Camarillo, CA 93010
Sequoia Rooms

Board of Directors - Present

Neal Dixon, MD, President
Paula Feinberg, Vice President
Lydia Dixon, PhD, Clerk of the Board
Thomas Doria, MD, Director
Cris Loughridge, Director

Staff - Present

Blair Barker, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Brandie Thomas, Clerk to the Board

General Counsel

Taylor Anderson, Esq.,
Colantuono Highsmith Whatley, PC

-
1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Thursday, June 4, 2026, at 11:33 a.m., by Neal Dixon, President.

2. **Pledge of Allegiance** – Director Doria

3. **Public Comment** – None

4. **Consent Agenda**

It was **MOVED** by Director Feinberg, **SECONDED** by Director Loughridge, and **MOTION PASSED** that the Board of Directors approves the Consent Agenda as presented.

ROLL CALL VOTE: **Ayes:** N. Dixon, Feinberg, L. Dixon, Loughridge **Nays:** **Absent:** Doria

5. **A. Closed Session** – *The Board entered closed session at 11:35 a.m.*

Director Doria arrived at 11:39 a.m.

1. Public Employee Performance Evaluation (Gov. Code 54957)
Title: Chief Executive Officer
2. Conference with Labor Negotiator (Gov. Code 54957.6)
Unrepresented Employee: Chief Executive Officer

B. Reconvene and Announcement from Closed Session – *The Board reconvened at 2:05 p.m. No reportable action.*

Pursuant to Government Code 54957.7(b) – The legislative body of any local agency shall publicly report any reportable action taken in closed session and the vote or abstention on that action of every member present.

6. Action Items

7-A. Review/ Discussion /Action: - Consideration, discussion, and approval of District Resolution 26-09, Signature Authorization and Investment Authorization in the Ventura County Treasury Pool.

It was **MOVED** by Director Doria, **SECONDED** by Director L. Dixon, and **MOTION PASSED** that the Board of Directors approves District Resolution 26-09, Signature Authorization and Investment Authorization in the Ventura County Treasury Pool.

ROLL CALL VOTE: Ayes: N. Dixon, Feinberg, L. Dixon, Doria, Loughridge **Nays:** **Absent:**

7-B. Review/ Discussion /Action: Consideration, discussion, and recommendation for approval of the Audit Engagement Letter for fiscal year ending June 30, 2026, from Nigro & Nigro.

It was **MOVED** by Director Loughridge, **SECONDED** by Director Feinberg, and **MOTION PASSED** that the Board of Directors approves the Audit Engagement Letter for fiscal year ending June 30, 2026, from Nigro & Nigro.

ROLL CALL VOTE: Ayes: N. Dixon, Feinberg, L. Dixon, Doria, Loughridge **Nays:** **Absent:**

7. Reports

- **Board President Comments** – Director N. Dixon mentioned that the City of Camarillo is collecting public feedback with a Biking & Walking Survey and suggested board member participation.
- **Finance/Investment Committee** – No report.
- **Program & Emerging Opportunities Committee** – No report.
- **Healthy Camarillo Committee** – CEO Barker reminded board members that the Healthy Camarillo Committee Kick-off meeting is scheduled June 9th.
- **Board Member Comments** – Director L. Dixon attended the VCSDA meeting on June 2nd and enjoyed the tour of Fire Station 35 and the presentation given about the Ventura County Fire Department and issues related to fire in Ventura County.
- **CEO Report** – The District has been awarded a grant for CDBG program.

8. Having no further business this meeting was adjourned at 2:21 p.m.

Neal Dixon, MD
President



SECTION 5

CONSENT AGENDA 5-B

HEALTHY CAMARILLO COMMITTEE MEETING MINUTES OF JULY 9, 2026



MINUTES

July 9, 2026

Healthy Camarillo Committee Meeting

Camarillo Health Care District
3615 E Las Posas Road, Camarillo, CA 93010
Oak Room

Board of Directors – Present

Neal Dixon, MD, President
Lydia Dixon, PhD, Clerk of the Board

Staff - Present

Blair Barker, Chief Executive Officer
Brandie Thomas, Clerk to the Board

-
1. **Call to Order** – The Healthy Camarillo Committee Meeting was called to order by Director L. Dixon, at 11:34 a.m.
 2. **Public Comment** – None
 3. The committee reviewed and discussed framework for the Healthy Camarillo Steering Committee Meeting scheduled for August 17, 2026.
 4. Meeting adjourned at 12:15 p.m.

Lydia Dixon, PhD
Clerk of the Board



SECTION 5

CONSENT AGENDA 5-C

EXECUTIVE COMMITTEE MEETING MINUTES OF AUGUST 10, 2026



MINUTES

August 10, 2026

Executive Committee Meeting

Camarillo Health Care District
3615 E Las Posas Road, Camarillo, CA 93010
Oak Room

Board of Directors – Present

Neal Dixon, MD, President
Paula Feinberg, Vice President

Staff - Present

Blair Barker, Chief Executive Officer
Brandie Thomas, Clerk to the Board

-
1. **Call to Order** – The Executive Committee Meeting was called to order by President Dixon at 12:32 p.m.
 2. **Public Comment** – None
 3. Reviewed the proposed Agenda for the Regular Board Meeting of August 20, 2026.
 4. **Board President Report** - None
 5. Next Executive Committee Meeting will be held on September 14, 2026, at 12:30 p.m.
 6. Meeting adjourned at 12:55 p.m.

Neal Dixon, MD
President



SECTION 5

CONSENT AGENDA 5-D

DISTRICT FINANCIAL REPORTS PERIOD ENDING JULY 31, 2026

**Camarillo Health Care District
Tax Revenue Received by Month**

	FY 2025-26 \$ Received	YTD	% to Budget	FY 2024-25 \$ Received	YTD	% to Budget	FY 2023-24 \$ Received	YTD	% to Budget	FY 2022-23 \$ Received	YTD	% to Budget
Jul	140,814.54	140,814.54	3.74%	113,486.32	113,486.32	3.25%	116,408.30	116,408.30	3.48%	65,989.87	65,989.87	1.97%
Aug	0.00	140,814.54	3.74%	29,433.17	142,919.49	4.09%	0.00	116,408.30	3.48%	12,901.31	78,891.18	2.36%
Sep	0.00	140,814.54	3.74%	0.00	142,919.49	4.09%	0.00	116,408.30	3.48%	16,320.31	95,211.49	2.84%
Oct	10,792.18	151,606.72	4.02%	0.00	142,919.49	4.09%	0.00	116,408.30	3.48%	0.00	95,211.49	2.84%
Nov	0.00	151,606.72	4.02%	10,043.25	152,962.74	4.38%	0.00	116,408.30	3.48%	47,707.46	142,918.95	4.27%
Dec	1,892,750.59	2,044,357.31	54.27%	1,802,776.86	1,955,739.60	55.97%	1,766,295.06	1,882,703.36	56.25%	1,655,358.14	1,798,277.09	53.73%
Jan	219,003.79	2,263,361.10	60.08%	218,597.01	2,174,336.61	62.22%	155,372.94	2,038,076.30	60.90%	193,223.80	1,991,500.89	59.50%
Feb	49,236.99	2,312,598.09	61.39%	6,262.00	2,180,598.61	62.40%	28,271.45	2,066,347.75	61.74%	0.00	1,991,500.89	59.50%
Mar	5,771.34	2,318,369.43	61.54%	0.00	2,180,598.61	62.40%	7,586.29	2,073,934.04	61.97%	667.75	1,992,168.64	59.52%
Apr	1,446,212.75	3,764,582.18	99.93%	1,412,332.28	3,592,930.89	102.81%	1,318,844.94	3,392,778.98	101.37%	1,250,890.89	3,243,059.53	96.90%
May	29,461.12	3,794,043.30	100.71%	40,767.79	3,633,698.68	103.98%	12,961.45	3,405,740.43	101.76%	85,216.56	3,328,276.09	99.44%
Jun	187,764.97	3,981,808.27	105.70%	94,522.22	3,728,220.90	106.69%	82,933.21	3,488,673.64	104.24%	6,960.07	3,335,236.16	99.65%
	Approved Budget	3,767,229.00		Approved Budget	3,494,562.00		Approved Budget	3,346,866.00		Approved Budget	3,175,793.00	
Over (Under) Budget		214,579.27			233,658.90			141,807.64			159,443.16	

Camarillo Health Care District
Tax Revenue Received by Month

	FY 2026-27	YTD	% to Budget	FY 2025-26	YTD	% to Budget	FY 2024-25	YTD	% to Budget	FY 2023-24	YTD	% to Budget
	\$ Received			\$ Received			\$ Received			\$ Received		
Jul	109,878.35	109,878.35	2.92%	140,814.54	140,814.54	3.74%	113,486.32	113,486.32	3.25%	116,408.30	116,408.30	3.48%
Aug	0.00	109,878.35	2.92%	0.00	140,814.54	3.74%	29,433.17	142,919.49	4.09%	0.00	116,408.30	3.48%
Sep	0.00	109,878.35	2.92%	0.00	140,814.54	3.74%	0.00	142,919.49	4.09%	0.00	116,408.30	3.48%
Oct	0.00	109,878.35	2.92%	10,792.18	151,606.72	4.02%	0.00	142,919.49	4.09%	0.00	116,408.30	3.48%
Nov	0.00	109,878.35	2.92%	0.00	151,606.72	4.02%	10,043.25	152,962.74	4.38%	0.00	116,408.30	3.48%
Dec	0.00	109,878.35	2.92%	1,892,750.59	2,044,357.31	54.27%	1,802,776.86	1,955,739.60	55.97%	1,766,295.06	1,882,703.36	56.25%
Jan	0.00	109,878.35	2.92%	219,003.79	2,263,361.10	60.08%	218,597.01	2,174,336.61	62.22%	155,372.94	2,038,076.30	60.90%
Feb	0.00	109,878.35	2.92%	49,236.99	2,312,598.09	61.39%	6,262.00	2,180,598.61	62.40%	28,271.45	2,066,347.75	61.74%
Mar	0.00	109,878.35	2.92%	5,771.34	2,318,369.43	61.54%	0.00	2,180,598.61	62.40%	7,586.29	2,073,934.04	61.97%
Apr	0.00	109,878.35	2.92%	1,446,212.75	3,764,582.18	99.93%	1,412,332.28	3,592,930.89	102.81%	1,318,844.94	3,392,778.98	101.37%
May	0.00	109,878.35	2.92%	29,461.12	3,794,043.30	100.71%	40,767.79	3,633,698.68	103.98%	12,961.45	3,405,740.43	101.76%
Jun	0.00	109,878.35	2.92%	187,764.97	3,981,808.27	105.70%	94,522.22	3,728,220.90	106.69%	82,933.21	3,488,673.64	104.24%
	Approved Budget	3,955,590.00		Approved Budget	3,767,229.00		Approved Budget	3,494,562.00		Approved Budget	3,346,866.00	
Over (Under) Budget		(3,845,711.65)			214,579.27			233,658.90			141,807.64	

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

(Report period: May 1, 2026 to May 31, 2026)

Check Number	Date	EFT#/Vend /Invoice	Invoice Amount	Amount Paid	Credits	Discounts	Net Amount
Cash Account #1 [Five Star - General]							
82190	05/06/26	STAPLES #7009731904 APRIL 26	Staples Business Advantage 1295.93	1295.93	0.00	0.00	1295.93
		Check Total		1295.93	0.00	0.00	1295.93
82181	05/06/26	CONEJO AWARD INV#27856	Conejo Awards Corp 707.85	707.85	0.00	0.00	707.85
		Check Total		707.85	0.00	0.00	707.85
82182	05/06/26	DOS CAMINOS MAY 26 INVOICE	Dos Caminos Plaza 6556.00	6556.00	0.00	0.00	6556.00
		Check Total		6556.00	0.00	0.00	6556.00
82183	05/06/26	FRONTIER APRIL 26 INVOICE	Frontier Communications 260.48	260.48	0.00	0.00	260.48
		Check Total		260.48	0.00	0.00	260.48
82184	05/06/26	HARTFORD INV#419463849447	Hartford Life 1356.76	1356.76	0.00	0.00	1356.76
		Check Total		1356.76	0.00	0.00	1356.76
82191	05/06/26	TRI-COUNTY INV#S129334	Tri-County Restaurant Supply, Inc. 4520.59	4520.59	0.00	0.00	4520.59
		Check Total		4520.59	0.00	0.00	4520.59
82185	05/06/26	ITS INV#366336 APRIL 26 INV# 366336 APRIL 26	Integrated Telemanagement Services, Inc 11.82 1277.99	11.82 1277.99	0.00 0.00	0.00 0.00	11.82 1277.99
		Check Total		1289.81	0.00	0.00	1289.81
82194	05/06/26	VISION STM#825061673	Vision Services Plan 193.60	193.60	0.00	0.00	193.60
		Check Total		193.60	0.00	0.00	193.60
82192	05/06/26	VAUGHN-B. ON AGING CONFERENCE	Asa Vaughn-Burnett 255.50	255.50	0.00	0.00	255.50
		Check Total		255.50	0.00	0.00	255.50
82186	05/06/26	JTS INV#33443 MAY 26	JTS Facility Services 2310.00	2310.00	0.00	0.00	2310.00
		Check Total		2310.00	0.00	0.00	2310.00
82189	05/06/26	ROGERS 2/23- 4/27/26 YOGA	Mikal P Rogers 336.00	336.00	0.00	0.00	336.00
		Check Total		336.00	0.00	0.00	336.00

82178	05/06/26 AMILIA INV#1597206 APRIL 26	Amilia Technologies USA inc. 312.50	312.50	0.00	0.00	312.50
	Check Total		312.50	0.00	0.00	312.50
82193	05/06/26 VC ENVIRON INV#IN0278186	VC Environmental Health Division 764.00	764.00	0.00	0.00	764.00
	Check Total		764.00	0.00	0.00	764.00
82180	05/06/26 BAY ALARM INV#22970678	Bay Alarm Company 468.47	468.47	0.00	0.00	468.47
	Check Total		468.47	0.00	0.00	468.47
82179	05/06/26 AZUL INVOICE 4/11/26	Azul Foundation 2685.00	2685.00	0.00	0.00	2685.00
	Check Total		2685.00	0.00	0.00	2685.00
82188	05/06/26 METLIFE MAY 26 INVOICE	MetLife Small Business 529.68	529.68	0.00	0.00	529.68
	Check Total		529.68	0.00	0.00	529.68
82187	05/06/26 MERIPLEX/CPI INV#235737 INV#235887 INV#240782 INV#240938 INV#240978	Meriplex Solutions 110.00 110.00 1915.00 925.00 7.00	110.00 110.00 1915.00 925.00 7.00	0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00	110.00 110.00 1915.00 925.00 7.00
	Check Total		3067.00	0.00	0.00	3067.00
82195	05/06/26 MERIPLEX/CPI INV#S236935 MAY 26 INV# S236936 MAY 26	Meriplex Solutions 4926.65 650.24	4926.65 650.24	0.00 0.00	0.00 0.00	4926.65 650.24
	Check Total		5576.89	0.00	0.00	5576.89
82202	05/13/26 COMFORT APRIL 26 INVOICE	Comfort Keepers dba 1190.00	1190.00	0.00	0.00	1190.00
	Check Total		1190.00	0.00	0.00	1190.00
82203	05/13/26 HOOD ON AGING CONF.2026	Ellen Hood 210.82	210.82	0.00	0.00	210.82
	Check Total		210.82	0.00	0.00	210.82
82201	05/13/26 COLUMBIA APRIL 26 INVOICE	Columbia Bank 6034.12	6034.12	0.00	0.00	6034.12
	Check Total		6034.12	0.00	0.00	6034.12
82204	05/13/26 JORDANO'S 5/4/26 INVOICE 5/7/26 INVOICE 5/11/26 INVOICE	Jordano's Food Service 1291.14 100.93 1700.49	1291.14 100.93 1700.49	0.00 0.00 0.00	0.00 0.00 0.00	1291.14 100.93 1700.49
	Check Total		3092.56	0.00	0.00	3092.56
82200	05/13/26 COLANTUONO INV#70584	Colantuono, Highsmith, Whatley, PC 9971.50	9971.50	0.00	0.00	9971.50

		Check Total	9971.50	0.00	0.00	9971.50
82199	05/13/26 CMH MAY 26 #17999886	Community Memorial Health System 427.00	427.00	0.00	0.00	427.00
		Check Total	427.00	0.00	0.00	427.00
82198	05/13/26 BYRD INV#12036 INV#12041	Byrd Locksmithing, Inc 298.79 32.51	298.79 32.51	0.00 0.00	0.00 0.00	298.79 32.51
		Check Total	331.30	0.00	0.00	331.30
82205	05/13/26 P.STRATEGIES INV#1272	Platinum Strategies Inc. 12215.22	12215.22	0.00	0.00	12215.22
		Check Total	12215.22	0.00	0.00	12215.22
82206	05/13/26 REVOLUTION INV#010157-C003347	Revolution Foods PBC 15574.00	15574.00	0.00	0.00	15574.00
		Check Total	15574.00	0.00	0.00	15574.00
82207	05/13/26 RIMMAN LLC APRIL 26 INVOICE	Senior Helpers- Thousand Oaks 819.60	819.60	0.00	0.00	819.60
		Check Total	819.60	0.00	0.00	819.60
82197	05/13/26 AZUL INVOICE 5/4/26	Azul Foundation 2685.00	2685.00	0.00	0.00	2685.00
		Check Total	2685.00	0.00	0.00	2685.00
82208	05/13/26 SO CA GAS APRIL 26 INVOICE	Southern California Gas 478.07	478.07	0.00	0.00	478.07
		Check Total	478.07	0.00	0.00	478.07
82196	05/13/26 ACCESS APRIL 26 INVOICE	Access TLC Caregivers DBA 140.00	140.00	0.00	0.00	140.00
		Check Total	140.00	0.00	0.00	140.00
82209	05/13/26 XEROX INV#41980338 MAY26	Xerox Financial Services 2172.38	2172.38	0.00	0.00	2172.38
		Check Total	2172.38	0.00	0.00	2172.38
82212	05/20/26 COMMANDER #BR69004955A	Commander Powered by Proforma 1311.45	1311.45	0.00	0.00	1311.45
		Check Total	1311.45	0.00	0.00	1311.45
82210	05/20/26 ACTUARIAL INV#2382	Actuarial Retirement Consulting, LLC 3280.00	3280.00	0.00	0.00	3280.00
		Check Total	3280.00	0.00	0.00	3280.00
82213	05/20/26 JORDANO'S 5/18/26 INVOICE	Jordano's Food Service 1204.44	1204.44	0.00	0.00	1204.44
		Check Total	1204.44	0.00	0.00	1204.44
82211	05/20/26 AFLAC INV#014202 MAY 26	Aflac 1934.01	1934.01	0.00	0.00	1934.01
		Check Total	1934.01	0.00	0.00	1934.01

82216	05/20/26 ROGERS 3/17-5/19/26 YOGA	Mikal P Rogers 336.00	336.00	0.00	0.00	336.00
	Check Total		336.00	0.00	0.00	336.00
82215	05/20/26 NUNN INV#10099 BLDG. E	Nunn Better, Inc 1885.00	1885.00	0.00	0.00	1885.00
	Check Total		1885.00	0.00	0.00	1885.00
82214	05/20/26 MERIPLEX/CPI INV#240122	Meriplex Solutions 705.00	705.00	0.00	0.00	705.00
	Check Total		705.00	0.00	0.00	705.00
82217	05/27/26 BYRD INV#12058	Byrd Locksmithing, Inc 76.81	76.81	0.00	0.00	76.81
	Check Total		76.81	0.00	0.00	76.81
82221	05/27/26 MERIPLEX/CPI INV#247728 INV#248972	Meriplex Solutions 255.00 8.40	255.00 8.40	0.00 0.00	0.00 0.00	255.00 8.40
	Check Total		263.40	0.00	0.00	263.40
82220	05/27/26 MELGOZA INV#10002	Melgoza Car Care Co. 185.00	185.00	0.00	0.00	185.00
	Check Total		185.00	0.00	0.00	185.00
82222	05/27/26 SO CA EDISON MAY 26 INVOICE	Southern California Edison 2436.70	2436.70	0.00	0.00	2436.70
	Check Total		2436.70	0.00	0.00	2436.70
82219	05/27/26 LIEBERT INV#322152	Liebert Cassidy Whitmore 102.00	102.00	0.00	0.00	102.00
	Check Total		102.00	0.00	0.00	102.00
82218	05/27/26 CONEJO AWARD INV#27992	Conejo Awards Corp 30.03	30.03	0.00	0.00	30.03
	Check Total		30.03	0.00	0.00	30.03
82223	05/27/26 USPOSTMASTER SUMMER HA 2026	U.S. Postmaster 10541.91	10541.91	0.00	0.00	10541.91
	Check Total		10541.91	0.00	0.00	10541.91

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

Sorted by Check Number
(Report period: June 1, 2026 to June 30, 2026)

Check Number	Date	EFT#/Vend /Invoice	Invoice Amount	Amount Paid	Credits	Discounts	Net Amount
Cash Account #1 [Five Star - General]							
82224	06/03/26	AMILIA INV#1598982 MAY 26	Amilia Technologies USA inc. 312.50	312.50	0.00	0.00	312.50
		Check Total		312.50	0.00	0.00	312.50
82225	06/03/26	AZUL INVOICE 5/18/26 INVOICE 5/29/26	Azul Foundation 5370.00 5370.00	5370.00 5370.00	0.00 0.00	0.00 0.00	5370.00 5370.00
		Check Total		10740.00	0.00	0.00	10740.00
82226	06/03/26	DOS CAMINOS JUNE 26 INVOICE	Dos Caminos Plaza 6556.00	6556.00	0.00	0.00	6556.00
		Check Total		6556.00	0.00	0.00	6556.00
82227	06/03/26	FRONTIER MAY 26 INVOICE	Frontier Communications 260.48	260.48	0.00	0.00	260.48
		Check Total		260.48	0.00	0.00	260.48
82228	06/03/26	HARTFORD INV#419467483445	Hartford Life 1295.44	1295.44	0.00	0.00	1295.44
		Check Total		1295.44	0.00	0.00	1295.44
82229	06/03/26	ITS INV#366689 MAY 26 INV#366689 MAY 26	Integrated Telemanagement Services, Inc 1281.58 19.12	1281.58 19.12	0.00 0.00	0.00 0.00	1281.58 19.12
		Check Total		1300.70	0.00	0.00	1300.70
82230	06/03/26	JORDANO'S 5/26/26 INVOICE	Jordano's Food Service 787.10	787.10	0.00	0.00	787.10
		Check Total		787.10	0.00	0.00	787.10
82231	06/03/26	KNOX INV#16724	Carrie Knox 1700.00	1700.00	0.00	0.00	1700.00
		Check Total		1700.00	0.00	0.00	1700.00
82232	06/03/26	MERIPLEX/CPI INV#249979 INV#249998 INV#S247112 INV#S245921 JUNE 26	Meriplex Solutions 106.26 255.00 650.24 4926.65	106.26 255.00 650.24 4926.65	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	106.26 255.00 650.24 4926.65
		Check Total		5938.15	0.00	0.00	5938.15
82233	06/03/26	METLIFE JUNE 26 INVOICE	MetLife Small Business 617.96	617.96	0.00	0.00	617.96
		Check Total		617.96	0.00	0.00	617.96

82234	06/03/26 NICKS WINDOW INV#240133 MAY 26	Nicolas L. Benitz 300.00	300.00	0.00	0.00	300.00
	Check Total		300.00	0.00	0.00	300.00
82235	06/03/26 STAPLES #7010109257 MAY 26	Staples Business Advantage 185.10	185.10	0.00	0.00	185.10
	Check Total		185.10	0.00	0.00	185.10
82236	06/03/26 VISION STM#825248608	Vision Services Plan 206.97	206.97	0.00	0.00	206.97
	Check Total		206.97	0.00	0.00	206.97
82237	06/03/26 VOYAGER INV#8691034402622	Voyager Fleet Systems Inc 1061.12	1061.12	0.00	0.00	1061.12
	Check Total		1061.12	0.00	0.00	1061.12
82238	06/10/26 ACCESS MAY 26 INVOICE	Access TLC Caregivers DBA 1128.75	1128.75	0.00	0.00	1128.75
	Check Total		1128.75	0.00	0.00	1128.75
82239	06/10/26 ACQUA INV.QRTLY#73445	Acqua Clear, Inc 848.45	848.45	0.00	0.00	848.45
	Check Total		848.45	0.00	0.00	848.45
82240	06/10/26 AZUL INVOICE 6/5/26	Azul Foundation 2685.00	2685.00	0.00	0.00	2685.00
	Check Total		2685.00	0.00	0.00	2685.00
82241	06/10/26 BAY ALARM INV#23021915	Bay Alarm Company 648.47	648.47	0.00	0.00	648.47
	Check Total		648.47	0.00	0.00	648.47
82242	06/10/26 BROWN, M ADP REFUND	Monica Brown 236.00	236.00	0.00	0.00	236.00
	Check Total		236.00	0.00	0.00	236.00
82243	06/10/26 COLANTUONO INV#71186	Colantuono, Highsmith, Whatley, PC 4809.50	4809.50	0.00	0.00	4809.50
	Check Total		4809.50	0.00	0.00	4809.50
82244	06/10/26 COMFORT MAY 26 INVOICE	Comfort Keepers dba 1960.00	1960.00	0.00	0.00	1960.00
	Check Total		1960.00	0.00	0.00	1960.00
82245	06/10/26 COMMANDER #BR69005013A	Commander Powered by Proforma 17247.40	17247.40	0.00	0.00	17247.40
	Check Total		17247.40	0.00	0.00	17247.40
82246	06/10/26 JORDANO'S 6/1/26 INVOICE 6/4/26 INVOICE 6/8/26 INVOICE	Jordano's Food Service 1286.64 100.05 2498.51	1286.64 100.05 2498.51	0.00 0.00 0.00	0.00 0.00 0.00	1286.64 100.05 2498.51
	Check Total		3885.20	0.00	0.00	3885.20

82247	06/10/26 JTS INV#33583 JUNE 26	JTS Facility Services 2310.00	2310.00	0.00	0.00	2310.00
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	Check Total		2310.00	0.00	0.00	2310.00
82248	06/10/26 PETTY MAY 26 REIMB. MARCH 26 REIMB APRIL 26 REIMB.	Petty Cash - Administrat 64.37 68.12 131.59	64.37 68.12 131.59	0.00 0.00 0.00	0.00 0.00 0.00	64.37 68.12 131.59
			-----	-----	-----	
	Check Total		264.08	0.00	0.00	264.08
82249	06/10/26 REVOLUTION INV#010464-C003347	Revolution Foods PBC 11980.00	11980.00	0.00	0.00	11980.00
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	Check Total		11980.00	0.00	0.00	11980.00
82250	06/10/26 SO CA GAS MAY 26 INVOICE	Southern California Gas 465.43	465.43	0.00	0.00	465.43
			-----	-----	-----	
	Check Total		465.43	0.00	0.00	465.43
82251	06/10/26 XEROX INV#42135069 JUNE26	Xerox Financial Services 2172.38	2172.38	0.00	0.00	2172.38
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	Check Total		2172.38	0.00	0.00	2172.38
82252	06/17/26 ALLIANT	Alliant Insurance Services, Inc				Voided
82253	06/17/26 ASA INV#100028	American Society on Aging 970.00	970.00	0.00	0.00	970.00
			-----	-----	-----	
	Check Total		970.00	0.00	0.00	970.00
82254	06/17/26 BETA INV#BL-260695003	Beta Healthcare Group 29345.00	29345.00	0.00	0.00	29345.00
			-----	-----	-----	
	Check Total		29345.00	0.00	0.00	29345.00
82255	06/17/26 COLUMBIA MAY 26 INVOICE	Columbia Bank 5551.23	5551.23	0.00	0.00	5551.23
			-----	-----	-----	
	Check Total		5551.23	0.00	0.00	5551.23
82256	06/17/26 CRUZ MOBILE INV#0510	Luis Cruz Velasco 200.00	200.00	0.00	0.00	200.00
			-----	-----	-----	
	Check Total		200.00	0.00	0.00	200.00
82257	06/17/26 MODEL 1 INV#VA101005823	Model 1 Commercial Vehicles, Inc. 112679.90	112679.90	0.00	0.00	112679.90
			-----	-----	-----	
	Check Total		112679.90	0.00	0.00	112679.90
82258	06/17/26 P.STRATEGIES INV#1283	Platinum Strategies Inc. 6879.75	6879.75	0.00	0.00	6879.75
			-----	-----	-----	
	Check Total		6879.75	0.00	0.00	6879.75
82259	06/17/26 PITNEYBOWES INV#3107931507	Pitney Bowes 200.36	200.36	0.00	0.00	200.36
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	Check Total		200.36	0.00	0.00	200.36
82260	06/17/26 WEST VENTURA	West Ventura County Business Alliance				

		INV#177859	575.00	575.00	0.00	0.00	575.00
		Check Total		575.00	0.00	0.00	575.00
82261	06/17/26	BETA	Beta Healthcare Group				
		INV#BL-260695002	17989.00	17989.00	0.00	0.00	17989.00
		Check Total		17989.00	0.00	0.00	17989.00
82262	06/17/26	BETA	Beta Healthcare Group				
		INV#BL260695001	44489.90	44489.90	0.00	0.00	44489.90
		Check Total		44489.90	0.00	0.00	44489.90
82263	06/17/26	BETA WC	Beta Healthcare Group				Voided
82264	06/25/26	AFLAC	Aflac				
		INV#326658 JUNE 26	1289.34	1289.34	0.00	0.00	1289.34
		Check Total		1289.34	0.00	0.00	1289.34
82265	06/25/26	ALEXOS MAINT	Alexos Maintenance, LLC				
		INV#D-1344	1748.00	1748.00	0.00	0.00	1748.00
		Check Total		1748.00	0.00	0.00	1748.00
82266	06/25/26	ANDERSON	Anderson Refrigeration dba				
		INV#4555644 - ADP	125.00	125.00	0.00	0.00	125.00
		Check Total		125.00	0.00	0.00	125.00
82267	06/25/26	B&BMAIL	B & B Mailing Services				
		INV#845636	1753.98	1753.98	0.00	0.00	1753.98
		Check Total		1753.98	0.00	0.00	1753.98
82268	06/25/26	JTS	JTS Facility Services				
		INV#33709	40.00	40.00	0.00	0.00	40.00
		Check Total		40.00	0.00	0.00	40.00
82269	06/25/26	LIEBERT	Liebert Cassidy Whitmore				
		INV#324393	5280.00	5280.00	0.00	0.00	5280.00
		Check Total		5280.00	0.00	0.00	5280.00
82270	06/25/26	MERIPLEX/CPI	Meriplex Solutions				
		INV#252465	549.00	549.00	0.00	0.00	549.00
		INV#252962	255.00	255.00	0.00	0.00	255.00
		INV#254215	8.40	8.40	0.00	0.00	8.40
		Check Total		812.40	0.00	0.00	812.40
82271	06/25/26	SAUNDERS	Tracy Saunders				
		VR REFUND	10.00	10.00	0.00	0.00	10.00
		Check Total		10.00	0.00	0.00	10.00
82272	06/25/26	THE WRAP	The Wrap Source				
		INV#1149	480.00	480.00	0.00	0.00	480.00
		Check Total		480.00	0.00	0.00	480.00
82273	06/25/26	ALLIANT	Alliant Insurance Services, Inc				
		INV#3569385	1454.00	1454.00	0.00	0.00	1454.00

		Check Total	1454.00	0.00	0.00	1454.00
82274	06/25/26	BETA WC	Beta Healthcare Group			
		INV#BW-260695016	37501.00	37501.00	0.00	37501.00
		Check Total	37501.00	0.00	0.00	37501.00
82275	06/25/26	LIEBERT	Liebert Cassidy Whitmore			
		INV#325199	1024.50	1024.50	0.00	1024.50
		Check Total	1024.50	0.00	0.00	1024.50

Camarillo Health Care District

Check Register (Checks and EFTs of All Types)

(Report period: July 1, 2026 to July 31, 2026)

Check Number	Date	EFT#/Vend /Invoice	Invoice Amount	Amount Paid	Credits	Discounts	Net Amount
Cash Account #1 [Five Star - General]							
82276	07/01/26	ACHD INV#2026-0701	ACHD 7300.00	7300.00	0.00	0.00	7300.00
		Check Total		7300.00	0.00	0.00	7300.00
82287	07/01/26	VOYAGER INV#8691034402626	Voyager Fleet Systems Inc 896.68	896.68	0.00	0.00	896.68
		Check Total		896.68	0.00	0.00	896.68
82280	07/01/26 26/27	LAFCO APPORTIONMENT	LAFCO 3928.00	3928.00	0.00	0.00	3928.00
		Check Total		3928.00	0.00	0.00	3928.00
82278	07/01/26	DOS CAMINOS JULY 26 INVOICE	Dos Caminos Plaza 6718.36	6718.36	0.00	0.00	6718.36
		Check Total		6718.36	0.00	0.00	6718.36
82281	07/01/26	MERIPLEX/CPI INV# S252342 INV#S251153 JULY 26	Meriplex Solutions 650.24 4926.65	650.24 4926.65	0.00 0.00	0.00 0.00	650.24 4926.65
		Check Total		5576.89	0.00	0.00	5576.89
82282	07/01/26	METLIFE JULY 26 INVOICE	MetLife Small Business 617.96	617.96	0.00	0.00	617.96
		Check Total		617.96	0.00	0.00	617.96
82286	07/01/26	VISION STMT#825437168	Vision Services Plan 206.97	206.97	0.00	0.00	206.97
		Check Total		206.97	0.00	0.00	206.97
82277	07/01/26	BYRD INV#12085	Byrd Locksmithing, Inc 92.17	92.17	0.00	0.00	92.17
		Check Total		92.17	0.00	0.00	92.17
82283	07/01/26	NICKS WINDOW INV#240139 JUNE 26	Nicolas L. Benitz 300.00	300.00	0.00	0.00	300.00
		Check Total		300.00	0.00	0.00	300.00
82285	07/01/26 26/27	VCSDA MEMBERSHIP	V C S D A 1250.00	1250.00	0.00	0.00	1250.00
		Check Total		1250.00	0.00	0.00	1250.00
82279	07/01/26	HARTFORD INV#419463111587	Hartford Life 1378.43	1378.43	0.00	0.00	1378.43
		Check Total		1378.43	0.00	0.00	1378.43

82284	07/01/26 SO CA EDISON JUNE 26 INVOICE	Southern California Edison 3321.73	3321.73	0.00	0.00	3321.73
	Check Total		3321.73	0.00	0.00	3321.73
82297	07/08/26 MERIPLEX/CPI INV# 255443 INV# 255403 JUN 26	Meriplex Solutions 3423.42 549.00	3423.42 549.00	0.00 0.00	0.00 0.00	3423.42 549.00
	Check Total		3972.42	0.00	0.00	3972.42
82288	07/08/26 AMILIA INV# 1600764 JUN 26	Amilia Technologies USA inc. 312.50	312.50	0.00	0.00	312.50
	Check Total		312.50	0.00	0.00	312.50
82301	07/08/26 ACCESS JUNE 26 INVOICE	Access TLC Caregivers DBA 420.00	420.00	0.00	0.00	420.00
	Check Total		420.00	0.00	0.00	420.00
82292	07/08/26 C3 INTEL INV #39779 JUN 26	C3 Intelligence, Inc 160.00	160.00	0.00	0.00	160.00
	Check Total		160.00	0.00	0.00	160.00
82298	07/08/26 P.STRATEGIES INV#1308	Platinum Strategies Inc. 2906.25	2906.25	0.00	0.00	2906.25
	Check Total		2906.25	0.00	0.00	2906.25
82290	07/08/26 BARKER JUN 26 CSDA GM REIMB	Blair Barker 138.31	138.31	0.00	0.00	138.31
	Check Total		138.31	0.00	0.00	138.31
82299	07/08/26 REVOLUTION INV#010736-C003347	Revolution Foods PBC 11980.00	11980.00	0.00	0.00	11980.00
	Check Total		11980.00	0.00	0.00	11980.00
82291	07/08/26 BAY ALARM INV#23081302	Bay Alarm Company 468.47	468.47	0.00	0.00	468.47
	Check Total		468.47	0.00	0.00	468.47
82296	07/08/26 JTS INV#33732 JULY 26	JTS Facility Services 2310.00	2310.00	0.00	0.00	2310.00
	Check Total		2310.00	0.00	0.00	2310.00
82300	07/08/26 STAPLES #7010454953 JUN 26	Staples Business Advantage 2916.47	2916.47	0.00	0.00	2916.47
	Check Total		2916.47	0.00	0.00	2916.47
82295	07/08/26 FRONTIER JUN 26 INVOICE	Frontier Communications 260.48	260.48	0.00	0.00	260.48
	Check Total		260.48	0.00	0.00	260.48
82294	07/08/26 CRUZ MOBILE INV#0512	Luis Cruz Velasco 200.00	200.00	0.00	0.00	200.00
	Check Total		200.00	0.00	0.00	200.00

82293	07/08/26 COLANTUONO INV#71521	Colantuono, Highsmith, Whatley, PC 7623.00	7623.00	0.00	0.00	7623.00
	Check Total		7623.00	0.00	0.00	7623.00
82302	07/08/26 COMFORT JUNE 26 INVOICE	Comfort Keepers dba 1050.00	1050.00	0.00	0.00	1050.00
	Check Total		1050.00	0.00	0.00	1050.00
82289	07/08/26 AZUL INVOICE 6/26/26	Azul Foundation 8055.00	8055.00	0.00	0.00	8055.00
	Check Total		8055.00	0.00	0.00	8055.00
82307	07/16/26 COLUMBIA JUNE 26 INVOICE	Columbia Bank 8713.96	8713.96	0.00	0.00	8713.96
	Check Total		8713.96	0.00	0.00	8713.96
82308	07/16/26 COMMANDER BR#69005089A	Commander Powered by Proforma 1130.46	1130.46	0.00	0.00	1130.46
	Check Total		1130.46	0.00	0.00	1130.46
82309	07/16/26 CRUZ MOBILE INV#0516	Luis Cruz Velasco 200.00	200.00	0.00	0.00	200.00
	Check Total		200.00	0.00	0.00	200.00
82310	07/16/26 HABITAT JUNE 26 INVOICE	Habitat for Humanity of Ventura County 1367.27	1367.27	0.00	0.00	1367.27
	Check Total		1367.27	0.00	0.00	1367.27
82306	07/16/26 CMH JUNE 26 #17999886	Community Memorial Health System 190.00	190.00	0.00	0.00	190.00
	Check Total		190.00	0.00	0.00	190.00
82311	07/16/26 JORDANO'S 7/6/26 INVOICE 7/9/26 INVOICE 6/15/26 INVOICE 6/29/26 INVOICE 7/13/26 INVOICE 7/14/26 INVOICE 6/22&6/23/26 INVOICE	Jordano's Food Service 1555.89 90.34 1447.12 1734.84 857.05 675.96 2917.06	1555.89 90.34 1447.12 1734.84 857.05 675.96 2917.06	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	1555.89 90.34 1447.12 1734.84 857.05 675.96 2917.06
	Check Total		9278.26	0.00	0.00	9278.26
82313	07/16/26 LEISURE V. 2026 HEALTH FAIR	Leisure Village Association 75.00	75.00	0.00	0.00	75.00
	Check Total		75.00	0.00	0.00	75.00
82305	07/16/26 CENTRAL SO#6330-A62777 SO#6330-A62778 SO#6330-A62790 SO#6330-A62793	Central Plaza Auto Service 256.95 256.95 256.95 180.00	256.95 256.95 256.95 180.00	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	256.95 256.95 256.95 180.00
	Check Total		950.85	0.00	0.00	950.85
82304	07/16/26 BYRD INV#12093	Byrd Locksmithing, Inc 21.45	21.45	0.00	0.00	21.45

		Check Total	21.45	0.00	0.00	21.45
82314	07/16/26 SAFEWAY ADC- GROC 7/10/26	Safeway Inc 6.98	6.98	0.00	0.00	6.98
		Check Total	6.98	0.00	0.00	6.98
82315	07/16/26 SO CA GAS JUNE 26 INVOICE	Southern California Gas 351.52	351.52	0.00	0.00	351.52
		Check Total	351.52	0.00	0.00	351.52
82316	07/16/26 XEROX INV#42300594 JULY 26	Xerox Financial Services 2172.38	2172.38	0.00	0.00	2172.38
		Check Total	2172.38	0.00	0.00	2172.38
82303	07/16/26 ANDERSON INV#4555643 SNP	Anderson Refrigeration dba 155.00	155.00	0.00	0.00	155.00
		Check Total	155.00	0.00	0.00	155.00
82312	07/16/26 KNOX INV#16736	Carrie Knox 250.00	250.00	0.00	0.00	250.00
		Check Total	250.00	0.00	0.00	250.00
82317	07/22/26 CONEJO AWARD INV#28332 #23241 50%DEPOSIT	Conejo Awards Corp 51.48 1200.00	51.48 1200.00	0.00 0.00	0.00 0.00	51.48 1200.00
		Check Total	1251.48	0.00	0.00	1251.48
82318	07/22/26 ITS INV#367046 JUNE 26 INV#367046 JUNE 26	Integrated Telemanagement Services, Inc 21.36 1285.86	21.36 1285.86	0.00 0.00	0.00 0.00	21.36 1285.86
		Check Total	1307.22	0.00	0.00	1307.22
82319	07/22/26 MERIPLEX/CPI INV#260089	Meriplex Solutions 1439.40	1439.40	0.00	0.00	1439.40
		Check Total	1439.40	0.00	0.00	1439.40
82320	07/22/26 MITCHELL FIR INV#5461	Mitchell Fire Protection, Inc. 75.00	75.00	0.00	0.00	75.00
		Check Total	75.00	0.00	0.00	75.00
82321	07/22/26 NICKS WINDOW INV#240142 JULY 26	Nicolas L. Benitz 300.00	300.00	0.00	0.00	300.00
		Check Total	300.00	0.00	0.00	300.00
82322	07/22/26 PETTY JUNE 26 REIMB.	Petty Cash - Administrat 288.62	288.62	0.00	0.00	288.62
		Check Total	288.62	0.00	0.00	288.62
82323	07/22/26 ROGERS 5/4/26- 7/20/26 YOGA	Mikal P Rogers 346.50	346.50	0.00	0.00	346.50
		Check Total	346.50	0.00	0.00	346.50
82324	07/29/26 AFLAC	Aflac				

	INV#634540 JULY 26	1289.34	1289.34	0.00	0.00	1289.34
	Check Total		1289.34	0.00	0.00	1289.34
82325	07/29/26 AZUL INVOICE 7/21/26	Azul Foundation 2237.50	2237.50	0.00	0.00	2237.50
	Check Total		2237.50	0.00	0.00	2237.50
82326	07/29/26 CONEJO AWARD INV#28385 FINAL PMT	Conejo Awards Corp 1374.00	1374.00	0.00	0.00	1374.00
	Check Total		1374.00	0.00	0.00	1374.00
82327	07/29/26 RENDEVER INV#TR-12922	Rendever, Inc 1800.00	1800.00	0.00	0.00	1800.00
	Check Total		1800.00	0.00	0.00	1800.00
82328	07/29/26 SO CA EDISON JULY 26 INVOICE	Southern California Edison 3950.10	3950.10	0.00	0.00	3950.10
	Check Total		3950.10	0.00	0.00	3950.10
82329	07/29/26 VOYAGER INV#8691034402630	Voyager Fleet Systems Inc 1149.83	1149.83	0.00	0.00	1149.83
	Check Total		1149.83	0.00	0.00	1149.83



SECTION 6

BOARD ACTION ITEM 6-A

CEO EMPLOYMENT AGREEMENT

FIRST AMENDMENT TO EMPLOYMENT AGREEMENT

This First Amendment to Employment Agreement ("Amendment"), effective May 26, 2026, is entered into by and between the Camarillo Health Care District, a California special district ("CHCD"), and Blair Barker, an individual ("Employee"). CHCD and Employee may be referred to individually as "Party" and collectively as "Parties."

RECITALS

- I. On Parties entered into an Employment Agreement ("Agreement") effective May 25, 2025.
- II. As part of Employee's annual review, the Parties desire to amend the Agreement pursuant to Section 8 of the Agreement.
- III. The CHCD Board of Directors approved the amendments listed below at its regular meeting on August 20, 2026.

AMENDMENTS

- I. Amendment. Section 4.1 of the Agreement is amended as follows, with deletions denoted by struck-through text and additions denoted by underlined text:

 "Salary. CHCD shall pay Employee an annual salary of ~~\$163,835.35~~ \$180,218.90, payable on such schedule as CHCD employs for general payroll purposes, effective ~~May 25, 2025~~ May 26, 2026.
- II. Amendment. Section 4.3 of the Agreement is amended as follows, with deletions denoted by struck-through text and additions denoted by underlined text:
- III. **"Auto Allowance and Expense Reimbursement.** CHCD shall pay Employee a monthly auto allowance of Three Hundred Dollars (\$300). CHCD shall also reimburse Employee for all reasonable and necessary expenses incurred by Employee during the course of performing Employee's duties under this Agreement. Employee must submit appropriate expense statements, vouchers or such other supporting information in accordance with CHCD's reimbursement policies. All Employee reimbursement expenses in excess of Five Hundred Dollars (\$500.00) shall be approved by the CHCD Board of Directors or its designee prior to reimbursement.
- IV. Integration. This Amendment amends the Agreement and, except as specifically amended hereby, the Agreement shall remain in full force and effect.
- V. Severability. If any provision of this Amendment is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force and effect.

The Parties hereby enter into this Amendment upon the date of the last signature below.

CAMARILLO HEALTH CARE DISTRICT
("CHCD")

BLAIR BARKER
("Employee")

AUTHORIZED SIGNATORIES:

By: _____

By: _____

Name: _____

Name:

Title: _____

Title: _____

Date: _____

Date:

ATTEST:

By: _____

Name: _____

Title: _____

Date: _____

APPROVED AS TO FORM:

By: _____

Name: _____

Title: _____

Date: _____



SECTION 6

BOARD ACTION ITEM 6-B

CONFLICT OF INTEREST CODE

2026 Local Agency Biennial Notice

Name of Agency: Camarillo Health Care District
Mailing Address: 3639 Las Posas Rd., Suite 117
Contact Person: Blair Barker Phone No. 805-482-9382
Email: bbarker@camhealth.com Alternate Email: brandiet@camhealth.com

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

☒ **An amendment is required. The following amendments are necessary:**

(*Check all that apply.*)

- ☒ Include new positions
- ☐ Revise disclosure categories
- ☐ Revise the titles of existing positions
- ☐ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- ☐ Other (*describe*) _____

☐ **The code is currently under review by the code reviewing body.**

☐ **No amendment is required.** (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

08/20/2026

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2026**, or by the date specified by your agency, if earlier, to: via email: form700@venturacounty.gov or you may mail to:

County of Ventura - Clerk of the Board
800 S. Victoria Ave L#1920
Ventura CA 93009

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

www.fppc.ca.gov
FPPC Advice: advice@fppc.ca.gov (866.275.3772)
Page 1 of 1



CONFLICT OF INTEREST CODE AMENDMENT FORM

Name of Agency: Camarillo Health Care District
Mailing Address: 3639 Las Posas Rd., Suite 117
City: Camarillo CA ZIP: 93010
Contact Person: Blair Barker
Phone Number: (805) 428-9382
Email Address: brandiet@camhealth.com

This agency has reviewed its Conflict of Interest Code and has determined that an Amendment is required for the following reason(s): (check all that apply)

- ☒ Adding new positions that must be designated
- ☐ Revising Disclosure Categories
- ☐ Revising Titles of existing positions
- ☐ Deleting Positions that no longer need to be designated
- ☐ Revising Filing Officer designee
- ☐ Other (describe): _____

Please submit this form along with the Amended Conflict of Interest Code documents to:

Clerk of the Board's Office
800 S. Victoria Ave. #1920
Ventura, CA 93009

Please contact the Clerk of the Board's Office at (805) 654-2251 or email form700clerk@ventura.org if you have any questions.

Agency Report of:
Consultants

A Public Document

California
Form **805**

1. Agency Name (Also include, Division, Department, or Region (if applicable)) Camarillo Health Care District		☐ Amendment
Agency Contact Blair Barker		Date of Original Filing: 07/24/2018 (month, day, year)
Phone Number (805) 428-9382	Email brandiet@camhealth.com	

2. Firm Information

Firm Name Colantuono , Highsmith & Whatley, PC		
Firm Address 420 Sierra College Drive, Ste 140, Grass Valley, CA 95945	Email (optional)	Email (optional)
Describe General Purpose of Contract General counsel services.		

3. Consultant Information

Consultant Name	Assigned Category	OR	Disclosure Requirement	Assuming/Start Date Leaving/End Date (if known)
Aleks Giragosian	1			Start <u> </u> / <u> </u> / <u> </u> yr End <u> </u> / <u> </u> / <u> </u> yr
				Start <u> </u> / <u> </u> / <u> </u> yr End <u> </u> / <u> </u> / <u> </u> yr
				Start <u> </u> / <u> </u> / <u> </u> yr End <u> </u> / <u> </u> / <u> </u> yr

4. Verification

I have read and understand FPPC Regulations 18700.3 and 18734. I have verified that the disclosure assignment(s) set forth above, is in accordance with its provisions.

Signature	Blair Barker	Chief Executive Officer	08/20/2026
	Name	Title	(month, day, year)

Comment: (Use this space or an attachment for any additional information.)

Print

Clear

A Public Document

State and local government agencies may use this form to identify consultants that will make or participate in making governmental decisions on behalf of the agency. A consultant must file a Statement of Economic Interests (Form 700) within 30 days of assuming office.

This form identifies the Statement of Economic Interests, Form 700, disclosure requirements for individuals serving in these positions. This form is for the agency's internal use and should be maintained by the agency in the same manner as the agency's conflict of interest code. For more information, refer to the FPPC website www.fppc.ca.gov and Regulation 18700.3 and 18734.

Disclosure Requirements

- Disclosure requirements should conform to the range of duties.
- Alternatively, the agency must require an individual to file under the broadest disclosure category in the agency's conflict of interest code or, if the agency does not have a conflict of interest code, full disclosure.

Full disclosure includes reporting all investments, business positions, and interests in real property held on the date of assuming office and income received during the 12 months immediately preceding assuming office.

Examples:

An agency hired a law firm to act as its general counsel. An individual will make recommendations to the agency's board and provide general legal services. The individual qualifies as a consultant and based on the indefinable duties will be assigned the broadest or full disclosure under the agency's conflict of interest code.

Not all outside contractors meet the consultant definition in FPPC Regulation 18700.3 requiring of the Form 700. When an agency determines that an individual is a consultant with limited duties, tailored disclosure should be used.

An agency hired a firm to prepare an environmental impact report ("EIR") on airport expansion. The individual at the firm who will prepare the EIR should be assigned a disclosure requirement that reflects the contract's scope of authority. An example might include real property, investments and business positions in business entities, and income from only those sources engaging in air traffic or aviation goods or services. Note: The agency can assign an existing disclosure category, if applicable.

Instructions

An individual must file the Form 700 within 30 days of assuming office and an annual statement for each calendar year of the contract. At the conclusion of services a leaving office statement is required.

Part 1

Identify the agency, contact information, and provide the amendment explanation in the comment section when applicable.

Part 2

Identify the consultant's firm name and address. Briefly describe the general purpose of the contract.

Part 3

Identify the name of those individuals that qualify as consultants and will file the Form 700. Identify the disclosure by:

- Assigning an existing category(s) in the agency's code, or
- Writing a disclosure requirement.

Provide the start and end dates of service if known.

Part 4

The Agency's conflict of interest code should identify the position that is responsible for the verification.

Example of Part 2 & 3

2. Firm Information

Firm Name ABC Company		
Firm Address 1010 Capital St., Sacramento, CA 95814	Email (optional) abcco@company.com	Email (optional)
Describe General Purpose of Contract Prepare an EIR on airport expansion.		

3. Consultant Information

Consultant Name	Assigned Category	OR Disclosure Requirement	Assuming/Start Date Leaving/End Date (If known)
Hector Rodriguez	3		Start 7/7/XX m / d / yr End 12/12/XX m / d / yr

AUG 03 2018

Clerk of the Board

**2018 CONFLICT OF INTEREST CODE
Camarillo Health Care District**

The Political Reform Act, Government Code section 81000 et seq., requires local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs., § 18730) which contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings.

The terms of California Code of Regulations, Title 2, Section 18730, and any amendment to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference as the Conflict of Interest Code for the [*Camarillo Health Care District*], and along with the attached Exhibit A, which designates positions requiring disclosure and Exhibit B, which sets forth disclosure categories for each designated position, constitute the Conflict of Interest Code of the [*Camarillo Health Care District*]. Persons holding positions designated in Exhibit A shall file Form 700 Statements of Economic Interests with the Filing Officer specified for that position in Exhibit A.

IN PREPARING THE FORM 700, DESIGNATED FILERS NEED ONLY DISCLOSE THOSE FINANCIAL INTERESTS FALLING WITHIN THE DISCLOSURE CATEGORIES DESIGNATED FOR THAT FILER'S POSITION AS STATED IN EXHIBITS A AND B.

APPROVED AND ADOPTED this 24th day of July 2018:

By: 
Print Name: Rod Brown
Title: President, Board of Directors

EXHIBIT A – DESIGNATED POSITIONS AND FILING OFFICERS

# of POSITIONS	POSITION TITLE	DISCLOSURE CATEGORIES (From Exhibit B)	FILING OFFICER (Designate County Clerk of Board [COB] or Local Agency's Clerk [AC])
5	Director	1	COB
1	Chief Executive Officer	1	COB
Consultants ¹			
1	Deputy District Counsel	1	COB
1	General Counsel	1	COB
1	Financial Services	1	COB

¹ The disclosure, if any, required of a consultant will be determined on a case-by-case basis by the head of the agency or designee. The determination of whether a consultant has disclosure requirements should be made in writing on a Fair Political Practices Commission Form 805. The determination should include a description of the consultant's duties and based upon that description, a statement of the extent, if any, of the disclosure requirements. Each Form 805 is a public record and should be retained for public inspection either in the same manner and location as the Conflict of Interest Code, or with appropriate documentation at the location where the Conflict of Interest Code is maintained, cross-referencing to the Form 805.

EXHIBIT A – DESIGNATED POSITIONS AND FILING OFFICERS

# of POSITIONS	POSITION TITLE	DISCLOSURE CATEGORIES (From Exhibit B)	FILING OFFICER (Designate County Clerk of Board [COB] or Local Agency's Clerk [AC])
5	Director	1	COB
1	Chief Executive Officer	1	COB
Consultants¹			
1	General Counsel	1	COB
1	Financial Services	1	COB

¹ The disclosure, if any, required of a consultant will be determined on a case-by-case basis by the head of the agency or designee. The determination of whether a consultant has disclosure requirements should be made in writing on a Fair Political Practices Commission Form 805. The determination should include a description of the consultant's duties and based upon that description, a statement of the extent, if any, of the disclosure requirements. Each Form 805 is a public record and should be retained for public inspection either in the same manner and location as the Conflict of Interest Code, or with appropriate documentation at the location where the Conflict of Interest Code is maintained, cross-referencing to the Form 805.

EXHIBIT B – DISCLOSURE CATEGORIES

The terms *italicized* below have specific meaning under the Political Reform Act. In addition, the financial interests of a spouse, domestic partner and dependent children of the public official holding the designated position may require reporting. Consult the instructions and reference pamphlet of the Form 700 for explanation.

Category 1 – BROADEST DISCLOSURE

[SEE FORM 700 SCHEDULES A-1, A-2, B, C, D and E]

- (1) All sources of *income, gifts, loans and travel payments*;
- (2) All *interests in real property*; and
- (3) All *investments and business positions in business entities*.

Category 2 – REAL PROPERTY

[SEE FORM 700 SCHEDULE B]

All *interests in real property*, including *interests in real property* held by *business entities* and trusts in which the public official holds a business position or has an *investment* or other financial interest.

Category 3 – LAND DEVELOPMENT, CONSTRUCTION AND TRANSACTION

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which engage in land development, construction, or real property acquisition or sale.

Category 4 – PROCUREMENT

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which provide services, supplies, materials, machinery or equipment which the designated position procures or assists in procuring on behalf of their agency or department.

Category 5 – REGULATION AND PERMITTING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which are subject to the regulatory, permitting or licensing authority of, or have an application or license pending before, the designated position's agency or department.

Category 6 – FUNDING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which receive grants or other funding from or through the designated position's agency or department.

ADDENDUM DESIGNATING OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

Pursuant to Government Code section 87200 et seq., certain city and county officials, as well as all “other officials who manage public investments,” are required to disclose their economic interests in accordance with the Political Reform Act. This Addendum provides the relevant definitions for determining which public officials qualify as “other officials who manage public investments,” designates the agency’s positions which qualify as such, and states the Filing Officer for each designated position.

APPLICABLE DEFINITIONS

As set forth in 2 California Code of Regulations section 18701, the following definitions apply for the purposes of Government Code section 87200:

(1) “Other public officials who manage public investments” means:

(A) Members of boards and commissions, including pension and retirement boards or commissions, or of committees thereof, who exercise responsibility for the management of public investments;

(B) High-level officers and employees of public agencies who exercise primary responsibility for the management of public investments, such as chief or principal investment officers or chief financial managers. This category shall not include officers and employees who work under the supervision of the chief or principal investment officers or the chief financial managers; and

(C) Individuals who, pursuant to a contract with a state or local government agency, perform the same or substantially all the same functions that would otherwise be performed by the public officials described in subdivision (1)(B) above.

(2) “Public investments” means the investment of public moneys in real estate, securities, or other economic interests for the production of revenue or other financial return.

(3) “Public moneys” means all moneys belonging to, received by, or held by, the state, or any city, county, town, district, or public agency therein, or by an officer thereof acting in his or her official capacity, and includes the proceeds of all bonds and other evidences of indebtedness, trust funds held by public pension and retirement systems, deferred compensation funds held for investment by public agencies, and public moneys held by a financial institution under a trust indenture to which a public agency is a party.

(4) “Management of public investments” means the following non-ministerial functions: directing the investment of public moneys; formulating or approving investment policies; approving or establishing guidelines for asset allocations; or approving investment transactions.



SECTION 6

BOARD ACTION ITEM 6-C

PLATINUM STRATEGIES PROFESSIONAL SERVICES AGREEMENT

**CAMARILLO HEALTH CARE DISTRICT
PROFESSIONAL SERVICES AGREEMENT
FOR CONSULTANT SERVICES**

(Camarillo Health Care District / Platinum Strategies, Inc.)

1. IDENTIFICATION

This PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the Camarillo Health Care District, a California independent special district (“District”), and Platinum Strategies, Inc. (“PSI”), a California Corporation (“Consultant”).

2. RECITALS

District has determined that it requires the following professional services from a consultant:

- Accounting and financial services. Please refer to Exhibit A for the detailed description of responsibilities and services.

2.1 NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, District and Consultant agree as follows:

3. DEFINITIONS

3.1 “Scope of Services”: Such professional services as are set forth in Consultant’s **July 1, 2026**, proposal to District attached hereto as Exhibit A and incorporated herein by this reference.

3.2 “Agreement Administrator”: The Agreement Administrator for this project is Joshua Byerrum, CPA, PSI Managing Partner. The Agreement Administrator shall be the principal point of contact at the District for this project. All services under this Agreement shall be performed at the request of the Agreement Administrator. The Agreement Administrator will establish the timetable for completion of services and any interim milestones. District reserves the right to change this designation upon written notice to Consultant.

- 3.3 “Approved Fee Schedule”: Consultant’s compensation rates are set forth in the fee schedule attached hereto as Exhibit B and incorporated herein by this reference. This fee schedule shall remain in effect for the duration of this Agreement unless modified in writing by mutual agreement of the parties.
- 3.4 “Project Administrator”: The Project Administrator for this Agreement is Joshua Byerrum, CPA, PSI Managing Partner. The Project Administrator shall be the principal point of contact for the Contractor for this project. No change shall be made to the Project Administrator without District’s prior written consent.
- 3.5 “Maximum Amount”: The highest total compensation and costs payable to Consultant by District under this Agreement. The Maximum Amount under this Agreement is Eighty-Nine Thousand Two Hundred Eighty Dollars (\$ 89,280.00).
- 3.6 “Commencement Date”: July 1, 2026.
- 3.7 “Termination Date”: June 30, 2027.

4. TERM

- 4.1 The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Termination Date unless extended by written agreement of the parties or terminated earlier under Section 13 (“Termination”) below. Consultant may request extensions of time to perform the services required hereunder. Such extensions shall be effective if authorized in advance by District in writing and incorporated in written amendments to this Agreement.

5. CONSULTANT’S DUTIES

- 5.1 **Services.** Consultant shall perform the services identified in the Scope of Services. District shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement.



- 5.2 **Appropriate Personnel.** Contractor has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Contractor or under its supervision or by subcontractor(s) of Contractor, and all personnel engaged in the work shall be qualified to perform such services.
- 5.3 **Permits and Approvals.** Contractor shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary, if any, for Contractor's performance of this Agreement including, but not limited to, professional licenses and permits.

6. SUBCONTRACTING

- 6.1 **General Prohibition.** This Agreement covers professional services of a specific and unique nature. Except as otherwise provided herein, Consultant shall not assign or transfer its interest in this Agreement or subcontract any services to be performed without amending this Agreement.

7. COMPENSATION

- 7.1 **General.** District agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept payment in accordance with the Fee Schedule in full satisfaction for such services. Compensation shall not exceed the Maximum Amount. Consultant shall not be reimbursed for any expenses unless provided for in this Agreement or authorized in writing by District in advance.
- 7.2 **Invoices.** Consultant shall submit to District an invoice, on a monthly basis or as otherwise agreed to by the Agreement Administrator, for services performed pursuant to this Agreement. Each invoice shall identify the Maximum Amount, the services rendered during the billing period, the amount due for the invoice, and the total amount previously invoiced. All labor charges shall be itemized by employee name and classification/position with the firm, the corresponding hourly rate, the hours worked, a description of each labor charge, and the total amount due for labor charges.



- 7.3 **Taxes.** District shall not withhold applicable taxes or other payroll deductions from payments made to Consultant except as otherwise required by law. Consultant shall be solely responsible for calculating, withholding, and paying all taxes.
- 7.4 **Disputes.** The parties agree to meet and confer at mutually agreeable times to resolve any disputed amounts contained in an invoice submitted by Consultant.
- 7.5 **Additional Work.** Consultant shall not be reimbursed for any expenses incurred for work performed outside the Scope of Services unless prior written approval is given by the District through a fully executed written amendment. Consultant shall not undertake any such work without prior written approval of the District.

8. OWNERSHIP OF WRITTEN PRODUCTS

- 8.1 All reports, documents or other written material, and all electronic files, including computer-aided design files, developed by Consultant in the performance of this Agreement (such written material and electronic files are collectively known as “written products”) shall be and remain the property of District without restriction or limitation upon its use or dissemination by District except as provided by law. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

9. RELATIONSHIP OF PARTIES

- 9.1 **Independent Contractor Status.** Under no circumstances shall Consultant or its employees look to the District as an employer. Consultant is an independent contractor and shall not be entitled to any employment benefits.
- 9.2 **General.** Consultant is, and shall at all times remain as to District, a wholly independent contractor.



10. INDEMNIFICATION

- 10.1 **Definitions.** For purposes of this section, “Consultant” shall include Consultant, its officers, employees, servants, agents, or subcontractors, or anyone directly or indirectly employed by either Consultant or its subcontractors, in the performance of this Agreement. “District” shall include District, its officers, agents, employees and volunteers.
- 10.2 **Consultant to Indemnify District.** To the fullest extent permitted by law, Consultant shall indemnify, hold harmless, and defend District from and against any and all claims, losses, costs or expenses for any personal injury or property damage arising out of or in connection with Consultant’s alleged negligence, recklessness or willful misconduct or other wrongful acts, errors or omissions of Consultant or failure to comply with any provision in this Agreement.

11. INSURANCE

- 11.1 **Insurance Required.** Consultant shall maintain insurance as described in this section and shall require all of its subcontractors, consultants, and other agents to do the same. Approval of the insurance by the District shall not relieve or decrease any liability of Consultant Any requirement for insurance to be maintained after completion of the work shall survive this Agreement.
- 11.2 **Documentation of Insurance.** District will not execute this agreement until it has received a complete set of all required documentation of insurance coverage. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant’s obligation to provide them. Consultant shall file with District:
- Certificate of Insurance, indicating companies acceptable to District, with a Best’s Rating of no less than A:VII showing. The Certificate of Insurance must include the following reference: Camarillo Health Care District, Accounting/Financial Services.
 - Documentation of Best’s rating acceptable to the District.
 - Original endorsements effecting coverage for all policies required by this Agreement.



- Complete, certified copies of all required insurance policies, including endorsements affecting the coverage.

11.3 Coverage Amounts. Insurance coverage shall be at least in the following minimum amounts:

- Professional Liability Insurance: \$1,000,000 per occurrence, \$2,000,000 aggregate
- General Liability:
 - General Aggregate: \$2,000,000
 - Products Comp/Op Aggregate \$2,000,000
 - Personal & Advertising Injury \$1,000,000
 - Each Occurrence \$1,000,000
 - Fire Damage (any one fire) \$ 50,000
 - Medical Expense (any 1 person) \$ 5,000
- Workers' Compensation:
 - Workers' Compensation Statutory Limits
 - EL Each Accident \$1,000,000
 - EL Disease - Policy Limit \$1,000,000
 - EL Disease - Each Employee \$1,000,000
- Automobile Liability
 - Any vehicle, combined single limit \$1,000,000

Any available insurance proceeds broader than or in excess of the specified minimum insurance coverage requirements or limits shall be available to the additional insured. Furthermore, the requirements for coverage and limits shall be the greater of (1) the minimum coverage and limits specified in this Agreement, or (2) the broader coverage and maximum limits of coverage of any insurance policy or proceeds available to the named insured.

11.4 Additional Insured Endorsements. The District and its board members, officers, employees and consultants must be endorsed as an additional insured for each policy required herein, for liability arising out of ongoing



and completed operations by or on behalf of the Contractor. Contractor's insurance policies shall be primary as respects any claims related to or as the result of the Contractor's work. Any insurance, pooled coverage or self-insurance maintained by the District, its board, elected or appointed officials, directors, officers, agents, employees, volunteers, or Contractors shall be non-contributory. All endorsements shall be signed by a person authorized by the insurer to bind coverage on its behalf. General liability coverage can be provided using an endorsement to the Contractor's insurance at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37.

12. NOTICES

- 12.1 Any notices, bills, invoices, or reports required by this Agreement shall be delivered by electronic mail or mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to District:

Blair Barker
Chief Executive Officer
Camarillo Health Care District
3639 E. Las Posas Rd., Suite 117
Camarillo, CA 93010
(805) 388-1952
Bbarker@camhealth.com

If to Consultant:

Joshua Byerrum
Managing Partner
Platinum Strategies, Inc.
300 E. Bonita Ave. # 204
San Dimas, CA 91733
(714)403-4523
JByerrum@PlatinumStrategiesInc.com

With courtesy copy to:

Aleks R. Giragosian, Esq.
District General Counsel
Colantuono, Highsmith & Whatley, PC
790 E. Colorado Blvd., Ste. 850
Pasadena, CA 91101
(213) 542-5700
Agiragosian@chwlaw.us



13. TERMINATION

- 13.1 Either party may terminate this Agreement for any reason on seven calendar days' written notice to the other party. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All District data, documents, objects, materials or other tangible things shall be returned to District upon the termination or expiration of this Agreement. Upon termination, Consultant shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

14. GENERAL PROVISIONS

- 14.1 **Severability.** If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to the extent necessary to, cure such invalidity or unenforceability, and shall be enforceable in its amended form. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
- 14.2 **Waiver.** No provision, covenant, or condition of this Agreement shall be deemed to have been waived by District or Contractor unless in writing signed by one authorized to bind the party asserted to have consented to the waiver. The waiver by District or Contractor of any breach of any provision, covenant, or condition of this Agreement shall not be deemed to be a waiver of any subsequent breach of the same or any other provision, covenant, or condition.
- 14.3 **Counterparts; Electronic Signatures.** This Agreement may be signed in one or more counterparts, each of which shall be deemed an original, but all of which together shall be deemed one and the same instrument. The parties



acknowledge and agree that this Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. Without limitation, “electronic signature” shall include faxed or emailed versions of an original signature, electronically scanned and transmitted versions (e.g., via pdf) of an original signature, or a digital signature.



TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“DISTRICT”

Camarillo Health Care District

“CONSULTANT”

Platinum Strategies, Inc.

Signature: _____

Signature: _____

Printed: _____

Printed: _____

Title: _____

Title: _____

Date: _____

Date: _____

Attest:

Signature: _____

Printed: _____

Title: _____

Date: _____

Approved as to form:

Signature: _____

Printed: _____

Title: General Counsel

Date: _____



"EXHIBIT A"

SCOPE OF WORK

Platinum Strategies Inc, - Responsibilities:

- PSI will perform the services under Statements on Standards for Consulting Services issued by the American Institute of Certified Public Accountants (AICPA) and in accordance with ethics standards set forth by the International Ethics Standards Board for Accountants will:
- Maintain the confidentiality of all information provided by the District.
- All analysis, records, reports, and filings will be performed in compliance with local, state, and federal law.
- Engagement does not include any procedures designed to discover errors, fraud or theft. Therefore, our engagement cannot be relied upon to disclose such matters.
- The nonattest services are limited to the services previously outlined above. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries. Our firm will advise the District with regard to tax positions taken in the preparation of the tax return, but the District must make all decisions with regard to those matters.

Under the terms and conditions in the agreement, the general accounting and financial services provided include:

1. Preparation of year-end and/or interim schedules that may be required by the District's independent auditors so the auditors can provide the required annual auditor's opinion of the District's financial statements.
2. Train staff as needed on financial/accounting-related processes.
3. Attendance at any Finance Committee or Board meetings as needed.
4. Assistance with the annual budget, including meetings with District staff.
5. Assistance with mid-year budget review if asked, including meetings with District staff.
6. Year-end closing of the District's accounting books and records in accordance with Generally Accepted Accounting Principles to prepare for the annual audit.



7. Presence at the District's offices while the District's independent auditors are performing on-site year-end field work.
8. Monthly review, analysis and/or reconciliation of the District's General Ledger accounts to ensure up-to-date and accurate accounting records are reported to District Management.
9. Reconcile applications (Fixed Assets, Accounts Payable, Inventory, etc.) to the General Ledger monthly and resolve discrepancies as needed.
10. Preparation of variance report identifying those accounts that are over the anticipated budget.
11. Periodic review and monitoring of the District's internal controls and accounting/financial control structure.
12. Review the W-9s and prepare (or review) 1099s in January each year.
13. Prepare the State Government Compensation in California Report annually.
14. Review of the State Financial Transactions Report annually.
15. Advisory and implementation of best practices based on vast experience with other government agencies.
16. Review of biweekly payroll ensuring compliance with FLSA and regular rate of pay.
17. Review of payroll codes to ensure proper coding of pre-tax vs. post tax as well as ensure codes are reported properly for workers compensation reporting.
18. Review of W2s in January.



"EXHIBIT B"

APPROVED FEE SCHEDULE

For the services performed by Platinum Services Inc., *the* fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses for mileage or incidentals. The charge for travel time is half of the hourly rate listed below.

The fees for work are presented below. Annual increase from CPI will be 5% effective July 1, 2026. Mileage or other out of pocket costs are billed at the appropriate IRS mileage rates and actual costs.

Staff Level	Hourly Rate
Partner	\$200
Director	\$200
Payroll Specialist	\$220
Associate	\$159





SECTION 6

BOARD ACTION ITEM 6-D

DISTRICT RESOLUTION 26-10

**SIGNATURE AUTHORIZATION AND INVESTMENT AUTHORIZATION
WITH VENTURA COUNTY CREDIT UNION**



RESOLUTION NO. 26-10

SIGNATURE AUTHORIZATION AND INVESTMENT AUTHORIZATION **WITH VENTURA COUNTY CREDIT UNION**

*Resolution of the Board of Directors
Camarillo Health Care District
Camarillo, California*

WHEREAS, the Finance Policy of the Camarillo Health Care District (District), amended on May 21, 2026, delegates specific investment authority to the Chief Executive Officer of the District; and

WHEREAS, the District Finance Policy, Section 4, Financial Practices states: The Chief Executive Officer (CEO) will follow standard business practices in payment of District obligations and will maintain adequate liquidity to meet those obligations. Authorized signatories are the Chief Executive Officer (CEO), Chief Administrative Officer (CAO), and all members of the Board of Directors; and

WHEREAS, the Camarillo Health Care District maintains several bank accounts in order to transact business, and must have officials authorized to sign for, open and maintain such accounts on behalf of the District; and

NOW, THEREFORE, BE IT RESOLVED, that the Camarillo Health Care District Board of Directors, authorizes the Chief Executive Officer to open and/or maintain bank accounts with Ventura County Credit Union; and

BE IT FURTHER RESOLVED that the following Camarillo Health Care District officials or their successors, shall be authorized signatories to order the deposit or withdrawal of monies in Ventura County Credit Union:

Neal Dixon	President of the Board of Directors
Paula Feinberg	Vice President of the Board of Directors
Lydia Dixon	Clerk of the Board of Directors
Thomas Doria	Director
Cristina Loughridge	Director
Blair Barker	Chief Executive Officer
Sonia Amezcua	Chief Administrative Officer

ADOPTED, SIGNED, AND APPROVED this 20th day of August 2026.

Neal Dixon, MD, President
Board of Directors
Camarillo Health Care District

Attest: _____
Lydia Dixon, PhD, Clerk of the Board
Board of Directors
Camarillo Health Care District

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, Lydia Dixon, Clerk of the Board of Directors of the Camarillo Health Care District

DO HEREBY CERTIFY that the foregoing Resolution 26-10 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 20th day of August 2026 and it was adopted by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Lydia Dixon, PhD, Clerk of the Board
Board of Directors
Camarillo Health Care District



SECTION 6

BOARD ACTION ITEM 6-E

DISTRICT POLICY 3200 ALCOHOL AND DRUG POLICY



ALCOHOL AND DRUG POLICY 3200

Revised August 20, 2026

ALCOHOL AND DRUG POLICY 3200

I. POLICY STATEMENT

Substance abuse has been found to be a contributing factor to absenteeism, substandard performance, increased potential for accidents, poor morale and impaired public relations. The Camarillo Health Care District (District) is therefore committed to maintaining a drug free environment to protect employees, passengers, and the public. All employees must be free of job impairing substances when reporting for duty and subject to duty. With this objective in mind, the District has established the following Policy with regard to the use, possession, sale, manufacture, distribution or dispensation of alcohol or drugs.

The District has a vital interest in providing its employees with safe and healthful working conditions and providing its riders and the public with high quality public service that is effective, safe and efficient. The District will not tolerate any alcohol or drug use that may affect job performance or pose a hazard to the safety and welfare of the employee, the public, other employees, or the District.

This Policy complies with the Federal Transit Administration (FTA) regulations that mandate urine testing and breath alcohol testing for Safety-Sensitive Employees and the U.S. Department of Transportation (DOT) standards for the collection and testing of urine and breath specimens. In addition, Congress enacted the Drug-Free Workplace Act of 1998 (DFWA) which required the establishment of drug-free workplace policies and the reporting of certain drug related offenses to the FTA. This Policy incorporates those federal requirements and any other provisions as required by applicable law.

II. APPLICABILITY

This Policy applies to all District employees, except where specifically stated that it applies only to employees in Safety-Sensitive Positions or Non- Safety-Sensitive Positions. An employee who violates this Policy is subject to disciplinary action up to and including, termination. Visitors, vendors, and contractors are governed by this Policy while on District premises and will not be permitted to conduct business, or remain on District grounds, if found to be in violation of this Policy.

III. RESPONSIBILITIES

Employees: at all levels are responsible for reading, understanding and adhering to this Policy. All employees shall receive a copy of this Policy.

Supervisors/Managers/Directors: will be held strictly accountable for the consistent application and enforcement of this Policy. Any Supervisor/Manager/Director who knowingly disregards the requirements of this Policy shall be subject to discipline up to and including termination.

Human Resources Designee: Any employee desiring to discuss any aspect of the District's Alcohol and Drug Policy, should contact the Human Resources Designee, 3639 E. Las Posas Road, Suite 117, Camarillo, CA 93010. The Human Resources Designee is designated by the Chief Executive Officer.

IV. DEFINITIONS USED IN THIS POLICY

The following phrases have specified meanings when used in this Policy:

- A. Alcohol Misuse:** occurs when an employee arrives at the work site with alcohol in their system or the odor of alcohol on their breath; consumes a beverage containing alcohol while on duty, or subject to duty; or during meal or rest breaks; or is late to work, or absent from work, due to the consumption of alcohol.
- B. BAC:** Blood Alcohol Concentration, the amount of alcohol in the bloodstream as a percentage.
- C. BAT:** Breath Alcohol Technician
- D. Contract Service Provider:** A company or agency which provides mass transportation services under contract to the Ventura County Transportation Commission (VCTC).
- E. DHHS:** U.S. Department of Health and Human Services
- F. DOT:** U.S. Department of Transportation
- G. Evidential Breath Testing (EBT) Device:** A device approved by the National Highway Traffic Safety Administration (NHTSA) for the evidential testing of breath and placed on NHTSA's "Conforming Products List of Evidential Breath Measurements Devices."
- H. FTA:** Federal Transit Administration
- I. Illegal Drug:** any drug which (a) is not legally obtainable; or (b) is legally obtainable, but has not been legally obtained, or is not being used for its prescribed purposes.
- J. Legal Drug:** any drug prescribed by a physician for the employee, or any over-the-counter drug which has been legally obtained, which is being used for the purpose for which it has been prescribed or manufactured. A drug which is legally obtainable, but has not been legally obtained, or is not being used for its prescribed purposes is an illegal drug, not a legal drug under this Policy.
- K. Medical Review Officer (MRO):** A licensed physician appointed by the District who has knowledge of substance abuse disorders and appropriate medical training to interpret and evaluate an employee's positive alcohol and/or drug

test result and determine whether the employee has passed the test. The MRO will also determine (when the District requests such a determination) whether an employee who is taking a legal drug(s) may work while under the influence of such drug(s).

- L. Non-Safety-Sensitive Position/Employee:** Any position/employee that is not a “Safety-Sensitive Position,” as defined below.
- M. Positive Alcohol Test:** The presence of alcohol in a body at a concentration of 0.02 or greater, as measured by an Evidential Breath Testing (EBT) Device.
- N. Positive Drug Test:** Any urine that is chemically tested (screened and confirmed) which shows the presence of controlled substances and is verified by the MRO.
- O. Safety-Sensitive Position/Employee:** Any position/employee that performs or will perform a “safety-sensitive function” as defined in 49 C.F.R. § 655.4. Safety-sensitive functions are:
- operation of a revenue service vehicle, whether or not such vehicle is in revenue service;
 - operation of a nonrevenue service vehicle, when required to be operated by a holder of a Commercial Driver's License;
 - controlling dispatch, or movement of a revenue service, or equipment used in revenue service;
 - maintaining (including repairs, overhaul and rebuilding) revenue service vehicles, or equipment used in a revenue service; and
 - carrying a firearm for security purposes.

A list of specific Safety-Sensitive Positions is incorporated into this Policy as Attachment C.

- P. Substance Abuse Professional (SAP):** Unless otherwise noted, a District-authorized licensed physician, or a licensed or certified psychologist, social worker, employee assistance professional, or a certified addiction counselor, with knowledge of and clinical experience in the diagnosis and treatment of alcohol and drug related disorders.
- Q. Under the Influence:** The use of any alcoholic beverage or any illegal drug or substance, or the misuse of any prescribed drug, in any manner and to a degree that impairs the employee’s work performance or ability to use District property or equipment safely.

V. DRUG FREE AWARENESS PROGRAM

To assist employees to understand and to avoid the perils of alcohol and drug abuse, the District shall make an on-going educational effort to help prevent and eliminate alcohol and drug abuse that may affect the workplace.

The Drug Free Awareness Program includes the display and distribution of informational material and informs employees about:

- The dangers of alcohol and drug abuse in the workplace
- The consequences of alcohol and/or drug use on personal health, safety, and the work environment
- The manifestation and behavioral cues that may indicate alcohol and/or drug abuse
- The District's Drug and Alcohol Policy
- The availability of treatment and counseling
- Possible sanctions for violating this Policy

VI. ON-THE-JOB USE, POSSESSION, SALE OR BEING UNDER THE INFLUENCE OF ALCOHOL OR DRUGS

A. Alcohol

The possession, consumption or sale of any amount of alcoholic beverage while at work, on-call, or on District property is prohibited for all employees.

Safety-Sensitive Positions

Employees in a Safety-Sensitive Position are prohibited from performing or continuing to perform safety-sensitive functions while having a BAC of 0.04 or greater.

Employees in a Safety-Sensitive Position shall not consume alcohol within four (4) hours of reporting to work or during the hours that they are subject to duty. Employees in a Safety-Sensitive Position shall not consume alcohol for eight (8) hours following an accident, or until they submit to the post-accident drug and alcohol test, whichever occurs first.

Non-Safety-Sensitive Positions

Alcohol in an employee not in a Safety-Sensitive Position while performing District business, or while on District property, is prohibited to the extent that such alcohol may have a material, adverse effect on the safety of that

employee, co-workers, riders, or members of the general public, the employee's job performance, the safe, efficient operation of the District's facilities, or the District's image.

B. Legal Drugs

The use or being under the influence of a legal drug by any employee, while performing District business or while on District property, is prohibited to the extent that such use or influence may have a material, adverse effect on the safety of the employee, co-workers, riders, or members of the public, the employee's job performance, the safe and efficient operation of the District's facilities, or the District's image.

Additionally, an employee must receive authorization from the Human Resources Designee prior to taking any legal drug which may cause drowsiness or which may otherwise impair to any extent the employee's ability to safely and efficiently perform their job. To obtain such authorization, an employee is required to:

- Have their doctor complete and sign a Medical Authorization Regarding Prescription and Over-the-Counter Drugs form (see Attachment A). The employee must provide their doctor with a copy of the employee's job description.
- Attach a copy of the prescription or bottle label with the employee's name to the above form.
- Submit the above form to the Human Resources Designee within 48 hours of taking the legal drug.

The Human Resources Designee may authorize the employee to work while under the influence of a legal drug upon receipt of a fully completed and signed authorization form which states to the District's satisfaction that the employee will not be impaired in the performance of their duties. However, the District retains the right not to authorize an employee to take a legal drug while on duty or to revoke any previous authorization, despite the submission of a completed authorization form, if the MRO so advises.

The District, in its discretion, may request the MRO to issue an independent decision as to whether an employee may work while under the influence of a legal drug. The District may request such an independent decision, which will be binding on the employee, at any time and to any employee who is working or intends to work while under the influence of a legal drug. In making such an independent determination, the MRO is not bound in any way by the opinion of the employee's personal physician and may require the employee to submit to a physical examination by a District-selected physician to ensure that the drug does not impair job performance.

If the MRO determines that an employee should not work while under the influence of the legal drug, or if the employee fails to obtain authorization to take such drug from the Human Resources Designee in accordance with these provisions, the employee may be required to take a leave of absence or comply with other action determined by management, and may be subject to discipline.

C. Illegal Drugs

The use, sale, purchase, offer to sell or purchase, transfer, possession, manufacture, distribution or dispensation of an illegal drug by an employee while in a District facility or on District property or while performing District business or performing contracted services for the District is strictly prohibited.

No employee shall bring drug paraphernalia, which is used in the storage, concealment, injection, ingestion or consumption of illegal drugs onto District premises or property.

The use and ingestion of illegal drugs or metabolites is prohibited at all times, whether on or off duty. However, pursuant to Government Code section 12954, the District will not discriminate or take adverse action against employees for their use of cannabis off the job and away from the workplace or because a drug test indicates the presence of nonpsychoactive cannabis metabolites, such as Cannabidiol (CBD), in their system, unless the employee is in the building and construction trades or the employee was hired for a position that requires a federal government background investigation or security clearance in accordance with state or federal regulations. Notwithstanding the foregoing, the District maintains the right to maintain a drug-and-alcohol-free workplace, and as set forth herein, employees cannot use, be impaired by, or possess cannabis while working for the District.

VII. ALCOHOL AND DRUG TESTING

The District shall conduct alcohol and drug testing when warranted by circumstances including, but not limited to, the information in paragraph VII, section C, D, and E of this Policy, or as may be required by applicable law or regulations. Accordingly, a positive alcohol or drug test administered under this Policy is a violation of this Policy and will result in disciplinary action, up to and including termination.

Tests for alcohol concentration will be conducted utilizing a National Highway Traffic Safety Administration (NHTSA)-approved Evidential Breath Testing (EBT) device operated by a qualified Breath Alcohol Technician (BAT). If the initial test indicates an alcohol concentration of 0.02 or greater, a second test will be performed to confirm the results of the initial test. A confirmed alcohol concentration of 0.02 or greater will be considered a positive test and a violation of this Policy. The testing procedure is described in Attachment B.

Drug testing is a two-stage process utilizing a urine specimen. First, a screening test using an

immunoassay technique is performed. If it is positive for one or more drugs, a confirmation test is performed for each identified drug using state-of-the-art gas chromatography/mass spectrometry (GC/MS) analysis. The testing procedure is described in Attachment B.

The drugs or classes of drugs to be tested are as follows:

- Cannabis (except for non-psychoactive cannabis metabolites as set forth above)
- Cocaine
- Amphetamines/methamphetamine
- Phencyclidine (PCP)
- Opiates (Morphine, Codeine, Heroin)

Any employee who refuses to comply with a request for testing, who provides false information in connection with a test, or who attempts to falsify test results through tampering, contamination, adulteration, or substitution shall be subject to discipline up to and including termination. Any employee who is unable to provide the required volume of breath without a valid, verified medical reason, who does not report to the collection site in the time allotted, or leaves the scene without valid reason before tests have been conducted, will be considered to have refused the test and shall be subject to discipline up to and including termination.

The privacy of the employees shall be protected at all times. The District will adhere to all standards of confidentiality regarding employee testing.

A. Pre-Employment and Transfer to a Safety-Sensitive Position Testing

The District will conduct pre-employment physical examinations and alcohol and drug testing as a condition of employment after a job offer is made but before the employee begins working. The District will also conduct pre-employment physical examinations and alcohol and drug testing as a condition of transfer to a Safety-Sensitive Position.

An individual will not be hired or transferred unless the individual passes an alcohol and drug test administered in accordance with this Policy. If an applicant does not pass an alcohol and drug test, they must wait twelve (12) months before reapplying and then must present evidence of completion of an alcohol and/or drug rehabilitation program, which is acceptable to the District before they are eligible to apply.

B. Testing at Time of DMV Re-Certification or Annual Physical Examination for a Safety-Sensitive Position

For Safety-Sensitive Positions, the District will require an alcohol and drug test as part of an employee's DMV re-certification examination, or for any Safety-

Sensitive Employee who is not required to be DMV certified, at their annual physical examination, as applicable.

C. Reasonable Suspicion Testing

The District will require an alcohol and drug test of any employee who is reasonably suspected of violating this Policy including but not limited to any employee suspected of possessing, using, or being under the influence of an illegal drug, a legal drug if such use would violate this Policy, or alcohol while on duty, on-call, or on District property. Examples of reasonable suspicion include but are not limited to the following:

- Physical signs and symptoms consistent with prohibited substance abuse, or misuse of alcohol, including, but not limited to, odor of alcohol, slurred or altered speech, lack of coordination, body odor, red or watery eyes, unkempt appearance, unsteady gait, sleeping on the job, a pattern of abnormal or erratic behavior, a verbal or physical altercation, puncture marks or sores on skin, runny nose, dry mouth, dilated or constricted pupils, agitation, hostility, confused or incoherent behavior, paranoia, euphoria, disorientation, inappropriate wearing of sunglasses, or tremors.
- Plausible evidence of the manufacture, distribution, dispensing, possession, or use of controlled substances, drugs, alcohol, or other prohibited substances.
- Occurrence of a serious or potentially serious industrial accident that may have been caused by the employee's use of alcohol or drugs.
- Fights (to mean physical contact), assaults, and flagrant disregard or violation of established safety, security, or other operating procedures.

D. Post-Accident Testing

An employee who either contributed to or cannot be completely discounted as a contributing factor to an accident involving a District-contracted vehicle, whether or not on District business, may be administered an alcohol and drug test at the discretion of the District.

An employee who either contributed to or cannot be completely discounted as a contributing factor to an accident involving a District-contracted revenue service vehicle, whether or not on District business, or a District-contracted vehicle which: (1) resulted in death or physical injury requiring treatment by a medical treatment facility; (2) resulted in property damage, will be required to take an alcohol and drug test.

A decision as to whether to administer an alcohol and drug test after an accident will be made by the Chief Executive Officer, Chief Administrative Officer, Human Resources or their designees, and based on the best information available at the time. Following an accident, the employee(s) shall be tested immediately, but not to exceed eight (8) hours for alcohol testing and thirty-two (32) hours for drug testing. Any employee who leaves the scene of the accident, without prior authorization, will be considered to have refused the test and may be subject to disciplinary action up to and including termination.

E. Return-to-Duty/Follow-Up Testing

Generally, an employee may be terminated for any violation of this Policy. However, in the event an employee is suspended or placed on a leave of absence for a violation of this Policy, they may not return to work until they pass an alcohol and drug test. If an employee is suspended or placed on leave of absence, the MRO will determine when the employee may return to duty.

Employees in Safety-Sensitive Positions must also be evaluated by the substance abuse professional to determine whether the employee has followed the recommendation of the substance abuse professional including participation in a rehabilitation program prior to returning to work following a violation of this Policy. Payment for substance abuse professional evaluations and services shall be the employee's responsibility.

F. Random Testing for Safety-Sensitive Positions

Only those employees who perform or whose job description includes the performance of safety-sensitive functions will be subject to random, unannounced testing using a computer-based random number selection method, in accordance with FTA regulations. Random testing may include an alcohol test, a drug screen, or both. Each such employee shall have an equal chance of being selected and shall remain in the pool even after being tested. Random testing will be administered at random times during the day to avoid predictability, but only while the employee is performing safety-sensitive functions, just before the employee is to perform safety-sensitive functions, or just after the employee has ceased performing such functions.

After notification by the MRO of a confirmed or verified positive drug test result and/or refusal to test because of adulteration or substitution, an employee may request that an additional test be conducted at a different DHHS-certified laboratory specified by the District. The test shall be conducted on the split sample that was provided at the same time as the original or primary sample. The employee's request must be made to the MRO within seventy-two (72) hours of notice of the initial results.

All costs for the employee-requested testing, including the transportation of the split specimen to the secondary laboratory, shall be paid by the employee. The second test will be a test only for the presence of the prohibited substance(s) in the specimen.

G. LIST OF BEHAVIORS THAT CONSTITUTE A REFUSAL TO TEST

The following behaviors constitute a test refusal. A test refusal may be grounds for disciplinary action up to and including termination.

1. Failure to appear for any test (except for pre-employment) within a reasonable time, as determined by the employer;
2. Failure to remain at the testing site until the testing process is complete;
3. Failure to provide a urine specimen for any required drug test;
4. Failure to permit the observation or monitoring of the specimen collection when required to do so;
5. Failure to provide a sufficient amount of urine when directed and there is no adequate medical explanation for the failure;
6. Failure to take a second test when directed to do so by the employer or collector;
7. Failure to undergo a medical examination when directed to do so by the MRO or employer;
8. Failure to cooperate with any part of the testing process (e.g., refuse to empty pockets when directed by the collector, behave in a confrontational way that disrupts the collection process, fail to wash hands after being directed to do so by the collector);
9. Failure to follow the observer's instructions during an observed collection including instructions to raise your clothing above the waist, lower clothing and underpants, and to turn around to permit the observer to determine if you have any type of prosthetic or other device that could be used to interfere with the collection process;
10. Possess or wear a prosthetic or other device that could be used to interfere with the collection process; and,
11. Admit to the collector or MRO that you adulterated or substituted the specimen.

VIII. OFF-THE-JOB INVOLVEMENT WITH ALCOHOL OR DRUGS

Off-the-job use of alcohol or illegal drugs, which results in an employee being under the influence of alcohol or drugs while on duty, is considered "on-the-job" use of alcohol or drugs and will be treated accordingly.

IX. CONVICTION OF A DRUG-RELATED OFFENSE

Conviction of a felony or a misdemeanor for use, offer to sell, purchase or obtain, possession, sale, manufacture, distribution or dispensation of illegal drugs, or for abuse of legal drugs, may be grounds for disciplinary action up to and including termination.

Employees must notify their immediate supervisor within five (5) working days of any arrest or conviction of a criminal drug statute (whether a felony, or a misdemeanor) and any arrest or conviction of a criminal statute relating to alcohol, including but not limited to, driving under the influence. Failure to do so is grounds for disciplinary action up to and including termination.

“Conviction” shall be construed to be a determination of guilt of the accused by a court, including a plea of guilty or *nolo contendere*, regardless of sentence, grant of probation, or otherwise.

X. INSPECTIONS

When there is reason to believe that an employee or group of employees may be in possession of alcohol or illegal drugs on District property, the employee(s) is/are required, as a condition of employment, to submit to reasonable inspections of clothing, personal containers, purses, lunch boxes, briefcases or other containers while on District property. As a condition of employment, refusal to consent to an inspection, upon appropriate request by the District, may result in disciplinary action up to and including termination. An inspection must be authorized by Human Resources.

The District has the right to search and inspect all District property, including but not limited to lockers, storage areas, furniture, District vehicles, and other places under the common control of the District and employees. No employee has any expectation of privacy in any District building, property, or communications system except as otherwise provided by law.

XI. DISCIPLINARY ACTION FOR VIOLATIONS OF POLICY

Violation of any portion of this Policy may result in disciplinary action up to and including termination.

A. Failure to Pass Pre-Employment Alcohol and/or Drug Test

An applicant whose test results are positive for alcohol or illegal drugs will not be hired.

B. Failure to Pass Transfer, Reasonable Suspicion, Post Accident, or Random Alcohol and/or Drug Test

Federal Transportation Administration (FTA) Requirements:

A Safety-Sensitive Employee, who has a positive alcohol or drug test, shall be immediately removed from duty.

District Requirements:

Employees transferring into a Safety-Sensitive Position, who fail an alcohol/drug test, shall not be allowed to transfer into that position.

An employee in a Safety-Sensitive Position whose test results are positive for alcohol or illegal drugs will be discharged. Positive alcohol and drug test results for any employee, not in a Safety-Sensitive Position, will be reviewed on a case-by-case basis to determine the appropriate level of discipline, which may include discharge.

C. Failure to Pass Drug or Alcohol Test at Time of DMV Re-Certification or Annual/Bi-Annual Physical Examination for Safety-Sensitive Positions

A Safety-Sensitive Employee who has a positive alcohol or drug test shall be immediately removed from duty and shall be subject to discipline up to and including termination.

XII. CONDITIONS OF EMPLOYMENT

Compliance with the District's Alcohol and Drug Policy is a condition of employment for all employees, as described above. Failure or refusal of an employee to cooperate fully, or follow any prescribed course of substance abuse treatment, may lead to disciplinary action up to and including termination.

XIII. RESERVATION OF RIGHTS

The District reserves the right to interpret, change, or rescind this Policy in whole, or part, without notice.

Nothing contained in this Policy alters an employee's status. For "at-will" employees, the employee remains free to resign their employment at any time and for any or no reason and the District retains the right to terminate the employee at any time, for any reason, without notice as applicable.

For further information, contact Sonia Amezcua, CAO at 805-388-1952 X 125.

ATTACHMENT A

**MEDICAL AUTHORIZATION REGARDING PRESCRIPTION AND OVER-THE-COUNTER DRUGS
(Part I)**

I, _____, am aware of the job duties of
(Physician's Name)

_____ at the Camarillo Health Care District. I
(Employee's Name)

have prescribed for the above named employee the medication(s) listed below.

It is my opinion, that, if taken in accordance with the above directions, the medication should not materially impair the employee's ability to perform their job competently and safely.

Name of Medication: _____

Dosage: _____

Instructions for Use: _____

Duration to be Taken: _____

(Physician's Name Printed)

(Physician's Signature)

(Physician's Telephone Number)

(Date)

(Over)

**MEDICAL AUTHORIZATION REGARDING PRESCRIPTION AND OVER-THE-COUNTER DRUGS
(Part II)**

To be Completed by Employee:

I hereby authorize the Camarillo Health Care District to obtain information from my physician about this prescription or over-the-counter drug. I understand that it is my obligation to inform the District of any medication I intend to take, for review and determination of my eligibility for work.

(Employee's Signature)

(Employee's Social Security Number)

(Employee's Name Printed)

(Date)

Employee must attach a copy of prescription instructions, prescription label, or medication instructions, to this form at the time this form is filed with the Human Resources Designee.

To be Completed by the Human Resources Department:

Review of Multiple Medications: _____

Approved: _____

Not Approved: _____

Date/Time Received: _____

Initials: _____

ATTACHMENT B

ALCOHOL AND CONTROLLED SUBSTANCES TESTING PROCEDURES AND POLICY

I. INTRODUCTION

The Camarillo Health Care District (District) shall implement and enforce the following procedures for alcohol and controlled substance testing, including transportation workplace testing as set forth in 49 CFR Part 40. These procedures include, but are not limited to, the following information. In all cases of Safety-Sensitive Employee alcohol and controlled substance testing, the requirements of 49 CFR Part 40 shall be followed.

II. CONTROLLED SUBSTANCES TESTING

A. Applicable Drugs:

1. Employees subject to controlled substances testing shall be tested for the following substances:
 - Cannabis (except for non-psychoactive cannabis metabolites, such as Cannabidiol (CBD))
 - Cocaine
 - Opiates
 - Amphetamines
 - Phencyclidine (PCP)
2. Although the specimen will not be analyzed specifically for adulterant, the lab may conduct adulteration checks (PH, specific gravity or creatinine). The test may be cancelled if adulterants are detected. The lab is permitted to check for adulterants as per Federal Department of Transportation (DOT) guidelines.

B. Specimen Collection Procedures:

1. The collection shall take place in a secure location to prevent unauthorized access during the collection process.
2. The specimen shall be kept in sight of the employee and the collection site person until it is sealed and ready for shipment.
3. Employees shall have individual privacy when providing a specimen except when:

- a. The employee presents a specimen that is outside the accepted temperature range and they refuse to have an oral body temperature measurement, or the body temperature measurement varies more than 1 degree C or 1.8 degree F from the specimen temperature.
- b. The collector observes the employee attempting to adulterate or substitute the specimen.
- c. The employee's last provided specimen was determined to be diluted.
- d. The employee has previously had a verified positive test.

In a and b above, the employee must provide a specimen under direct observation. In c and d above, the employer may require a direct observation collection.

4. The following specific procedures will be followed during the collection process:
 - a. The employee must submit identification to the collector. The collection shall not proceed until a positive identification is made.
 - b. The employee will not be required to undress, or to change into an examination gown. Only outer garments should be removed, i.e., jackets, etc.
 - c. The donor shall be required to wash their hands prior to urination, and shall not have access to any water source until the specimen has been collected.
 - d. A bluing agent shall be added to the toilet bowl and the donor may flush the toilet only after releasing the specimen to the collector.
 - e. The specimen must be at least 45 ml to be acceptable.
 - f. The collector must measure the specimen temperature within four (4) minutes of urination to determine sample acceptability.
5. If the donor cannot provide a sufficient volume of urine, they shall remain at the collection site and be provided not more than twenty-four (24) ounces of fluids to drink. The donor shall have a period of up to two (2) hours to produce an acceptable sample. If the donor is unable to produce a sample without a valid medical reason, the District may consider the circumstances to be a refusal to test.
6. The specimen shall be divided into two (2) parts. The collector shall pour 30 ml of urine from the specimen bottle into a second specimen bottle, to be used as the primary specimen. The remainder of the urine, at least 15 ml, shall be poured into another container to be used as the split sample.

7. Both samples shall be shipped in a single shipping container with the appropriate chain of custody forms.
8. The collector and donor must be present together to complete the following process.
 - a. Seal and label the specimen bottle
 - b. Donor initials the bottle label or seal
 - c. The chain of custody forms must be signed and dated
9. If an employee refuses to cooperate with the collection process, the collector shall notify the employer representative and note the non-cooperation on the custody and control form.

C. Split Sample – Applicable Only to Safety-Sensitive Positions

1. If the test results of the primary specimen is positive, the employee may request that the MRO direct that the split specimen be analyzed.
2. The split sample analysis will be conducted by a DHHS-certified laboratory who will analyze the sample for presence of the drug(s) for which a positive result was obtained in the primary sample.
3. If the result of the test of the split sample fails to reconfirm the presence of the drug(s) or drug metabolite(s) found in the primary specimen, the MRO shall cancel the test and report the cancellation to the District.
4. After the MRO notified the employee of a positive result for the presence of a drug(s) in the primary sample, the employee has up to seventy-two (72) hours to request analysis of the split sample.
5. All costs associated with the analysis of the split sample shall be the responsibility of the employee.

D. Negative Dilute – Applicable Only to Safety-Sensitive Positions

Dilute Negative Drug Tests (49 CFR 40.197): If the District is informed that a negative test is dilute, the following guidelines apply:

- A retest is required for all random, post-accident, reasonable suspicion, return to duty and follow up testing. The second test will be the test of record.
- If the second test is reported as negative and dilute, it will be treated as

a negative test.

- If an employee declines to take a retest, it will be considered a refusal to test.

III. ALCOHOL TESTING

A. Testing Procedures

1. The test shall take place in a secure location that affords visual and aural privacy to prevent unauthorized persons from seeing or hearing test results.
2. When an employee enters the testing location, the BAT will require the employee to provide positive identification. The test shall not proceed until positive identification of the employee is made.
3. An individually sealed mouthpiece shall be opened in view of the employee and then attached to the testing unit.
4. The employee shall be required to blow forcefully into the mouthpiece for at least six seconds or until an adequate amount of breath has been obtained.
5. The employee shall be shown the result both on the testing unit and the recording form. The employee shall verify both results are the same. If a result printed by the testing unit does not match the displayed result, the BAT shall declare the test invalid.
6. If the result of the screening test is less than 0.02 breath alcohol concentration, no other testing will be conducted.
7. If the result of the screening test reflects an alcohol concentration of 0.02 or greater, a confirmation test shall be performed.
8. Prior to conducting the confirmation test, the employee may not eat, drink, or place anything in their mouth. If possible, the employee should not belch during the waiting period. The confirmation test shall be conducted no less than fifteen (15) minutes and no more than twenty (20) minutes from the screening test. The fifteen (15) minutes waiting period is provided for the employee's benefit. This time period allows for the dissipation of any mouth alcohol, thereby helping to prevent an artificially high reading.
9. In the event the screening and the confirmation test results do not match, the confirmation results will be considered the final results.
10. If the employee refuses to sign the breath alcohol testing form or fails to provide an adequate amount of breath without a valid medical reason, the District may determine the circumstance to be a refusal to test.

B. Inability to Provide Adequate Breath:

1. If the employee fails to provide an adequate amount of breath, they shall provide the District with an evaluation from a licensed physician, who is acceptable to the District, concerning the employee's medical ability to provide adequate breath.
2. If the physician determines there is a valid medical reason precluding the employee from providing adequate breath, then the employee's failure shall not be deemed a refusal to test.
3. If the physician is unable to determine a valid medical reason, the employee's failure to provide adequate breath shall be considered a refusal to test.

ATTACHMENT C

SAFETY-SENSITIVE POSITIONS

The following District positions are considered "safety-sensitive" and are therefore subject to the District's Drug and Alcohol Policy:

All persons employed by the District as Drivers, Dispatchers, or in supervisory positions in the Transportation Department.

Record of Review History

[illegible]



SECTION 6

BOARD ACTION ITEM 6-F

DISTRICT POLICY 3300 VIDEO SURVEILLANCE ON DISTRICT PROPERTY



VIDEO SURVEILLANCE ON DISTRICT PROPERTY POLICY 3300

Adopted August 20, 2026

VIDEO SURVEILLANCE ON DISTRICT PROPERTY POLICY 3300

I. PURPOSE

The District is committed to providing a safe and secure environment for employees, clients, program participants, caregivers, visitors, contractors, tenants, vendors, and members of the public.

The District utilizes Video Surveillance Systems as one component of its commitment to maintaining safe, welcoming, and accessible environments for the delivery of community health, wellness, caregiver support, educational, transportation, and public benefit programs.

The District utilizes Video Surveillance Systems to support:

- Safety and security of individuals on District Property;
- Protection of District facilities and assets;
- Crime prevention and deterrence;
- Investigation of accidents, incidents, and complaints;
- Emergency preparedness and response;
- Risk management and liability reduction; and
- Protection of confidential and sensitive District operations.

The purpose of this policy is to establish procedures to balance security and safety needs with individual privacy rights. Specifically, this policy establishes standards governing the installation, operation, use, retention, and disclosure of Video Surveillance Records on District Property to achieve that balance.

II. SCOPE

This policy applies to all Video Surveillance Systems installed on District Property.

III. DEFINITIONS

- A. "Authorized Personnel" means the positions identified in Section XI.
- B. "CEO" means Chief Executive Officer.
- C. "District" means Camarillo Health Care District.
- D. "District Property" includes any District-owned, managed, or operated facilities, buildings, grounds, parking areas, common areas, and similar properties.

- E. "Video Surveillance Records" means any data, images, video, footage, logs, or reports generated, captured, recorded, retained, or transmitted by a Video Surveillance System, including recorded video footage and any access logs created or maintained under this policy.
- F. "Video Surveillance System(s)" means any electronic device, network of devices, or associated software used by the District to capture, record, retain, process, or transmit visual images or video recordings of individuals or areas where individuals may be present on District Property, including cameras, recording equipment, storage systems, and monitoring interfaces. "Video Surveillance System" does not include:
1. standard office hardware used for routine District business, such as computers, televisions, telephones, printers, and copy machines;
 2. District databases and systems containing records kept in the ordinary course of business, including human resources, programs, permit, payroll, accounting, and fiscal records;
 3. information technology security systems, including firewalls and cybersecurity tools;
 4. physical access control systems and employee identification management systems;
 5. infrastructure and mechanical control systems managing District facilities, utilities, or building operations;
 6. manually operated communication devices not designed for surreptitious data collection, such as radios, personal devices, and email systems; and
 7. computers, software, or devices used to monitor work activities of District employees, contractors, or volunteers, or used in internal investigations.

IV. POLICY STATEMENT

The District may install and operate a Video Surveillance System where reasonably necessary to promote safety, security, operational integrity, and protection of District resources. The District will take all reasonable steps to mitigate any adverse effects on personal privacy.

The District shall operate surveillance systems in a manner consistent with:

- California law;
- Applicable federal law;
- Privacy rights; and
- Confidentiality obligations applicable to healthcare-related operations.

V. VIDEO RECORDING ONLY

District Video Surveillance Systems shall record video images only.

Audio recording functions shall not be activated or utilized.

VI. NOTICE OF SURVEILLANCE

- A. The District shall provide notice through signs posted at building entrances and other appropriate locations. Notice shall state substantially:

"NOTICE: VIDEO RECORDING IN PROGRESS"

- B. All District employees are informed of video surveillance through this policy. Employees shall sign an acknowledgment form (Attachment A) confirming they have received, read, and understand this policy and are aware that Video Surveillance Systems are installed and operating in District facilities where applicable.

VII. AUTHORIZED LOCATIONS

A Video Surveillance System may be installed in areas where there is a legitimate safety, security, or operational need, as determined and documented by the CEO or their designee. Authorized locations generally include exterior areas such as building entrances and exits, parking areas, walkways, courtyards, and perimeter grounds, and interior common areas such as lobbies, reception areas, hallways, stairwells, and shared workspaces visible to the general public.

Camera placement shall be limited to what is reasonably necessary to accomplish the stated purpose and shall not be positioned to capture areas where individuals have a reasonable expectation of privacy.

VIII. PROHIBITED LOCATIONS

Video Surveillance Systems shall not be installed in locations where individuals have a reasonable expectation of privacy, including:

- Restrooms, shower facilities, and locker rooms;
- Changing rooms and lactation rooms;
- Break rooms, lunch rooms, and other spaces designated for employee rest or meals;

- Private offices, unless approved in writing by the CEO based on a documented security need; and
- Any other area prohibited by law.

IX. USE OF VIDEO SURVEILLANCE SYSTEM RECORDS

Video Surveillance Records may be used for District safety and security monitoring, emergency response, investigation of accidents, incidents, property damage, or policy violations, risk management and insurance matters, and cooperation with lawful law enforcement or government agency requests. Video Surveillance Records shall not be used for any purpose inconsistent with this policy or applicable law.

X. PROTECTED HEALTH INFORMATION AND CONFIDENTIALITY

As a community health and wellness district, the District recognizes that Video Surveillance System Records may incidentally capture protected health information or other confidential information about individuals using District programs, services, or facilities. To the extent such information is captured, all records shall be treated as confidential District records, accessed by Authorized Personnel only for purposes allowed under this policy. Any release of such records shall be approved by the CEO in consultation with District legal counsel prior to disclosure in compliance with applicable law.

Nothing in this policy authorizes disclosure of protected health information or confidential information except as permitted by law.

XI. ACCESS TO VIDEO SURVEILLANCE RECORDS

- A. The ability to request and view Video Surveillance Records shall be limited to these Authorized Personnel:
 1. The CEO and Chief Administrative Officer;
 2. Legal counsel; and
 3. Any person designated by the CEO as having a legitimate need to access the information for one of the purposes listed in this policy.
- B. Authorized personnel may use, review, or retrieve the Video Surveillance Records for one or more of these authorized purposes:

1. Conducting investigations pertaining to suspected criminal activity;
 2. Compliance with legal matters inclusive of administrative investigations, claims or litigation, judicial warrant, subpoena, court order, applicable regulations or laws, or other legal requirement;
 3. Maintenance of the District's Video Surveillance System;
 4. Conducting or reviewing a personnel investigation or proceeding involving a District employee;
 5. Protecting public property and/or assets; or
 6. Protecting the health, welfare, or safety of District employees and the general public.
- C. If a California Public Records Act request for Video Surveillance System Records is received, the request shall be forwarded to the CEO or their designee immediately for direction.

XII. RECORD PULL AUTHORIZATION

- A. Form and Approval. A request to pull, archive, or review Video Surveillance System Records must be submitted in writing to the CEO or their designee and include the date, camera location or area, time, the stated reason for the request, and the authorized purpose under Section XI that the request falls under. No records may be pulled without prior written approval from the CEO or their designee. A pull conducted without this approval is a violation of this policy, regardless of the underlying justification.
- B. Access Log. The CEO or their designee is responsible for pulling the video and maintaining a log that includes the date, location, the stated reason for the request, and the authorized purpose under Section XI that the request falls under. This log shall be maintained separately from the records itself.
- C. Records Unavailable. If a request is submitted after the relevant records have already been overwritten, the custodian of records shall document that the records no longer exists and shall notify the requester in writing.
- D. Timeframe for Data Pull Following Incident or Complaint. When an incident, accident, crime, or complaint has been reported, the CEO or their designee shall retrieve and preserve the relevant Video Surveillance System Records within seven (7) calendar days of the District becoming aware of the incident or complaint. The CEO may also, in their discretion, require that Records be pulled and preserved within seven (7) calendar days of

any other event consistent with the purposes of this policy. Such Records must be pulled and preserved within this timeframe to avoid loss due to routine overwrite.

XIII. RELEASE OF RECORDINGS

Records shall only be released to a person or entity outside of District Authorized Personnel under these circumstances:

- A. **Legally Required Disclosures.** Pursuant to subpoenas, judicial warrants, or court order, or other applicable federal or state law, regulation, or order of a court or administrative agency with jurisdiction over the District. Voluntary disclosure in response to an informal law enforcement request requires prior written approval of the CEO and legal counsel, and shall be documented in the access log.
- B. **Litigation or Claim.** When required by legal proceedings or in response to a Government Tort Claim filed against the District. Upon receipt of any claim or upon reasonable anticipation of litigation, the District shall immediately suspend routine deletion of any potentially relevant records consistent with the District's litigation hold procedures.
- C. **Public Records Requests.** Following review and written authorization by the CEO or their designee and legal counsel, with applicable CPRA exemptions evaluated prior to any disclosure.
- D. **Personnel Matters.** Records may be released to Authorized Personnel for use in employee suspension, disciplinary actions, and terminations. Employees who are the subject of a suspension, disciplinary actions, or termination in which a recording is used as evidence shall be provided access to the relevant recording in accordance with applicable law. Release of records in connection with personnel matters shall be documented in the access log.

XIV. PUBLIC RECORDS ACT COMPLIANCE

Video surveillance records are public records subject to disclosure under the California Public Records Act ("CPRA") unless a specific exemption applies. The District shall evaluate all requests for Video Surveillance Records under applicable CPRA exemptions prior to disclosure, including any applicable exemption for protected health information or confidential information or activities of individuals incidentally captured in connection with District programs or services, and any applicable exemption protecting the security and safety of the District.

XV. RECORD RETENTION

All Video Surveillance Records shall be retained and destroyed only in accordance with the District's records retention schedule and applicable law.

XVI. SYSTEM SECURITY

The District shall implement reasonable safeguards to protect Video Surveillance Records from:

- Unauthorized access;
- Unauthorized disclosure;
- Alteration;
- Loss;
- Theft;
- Destruction.

Access logs recording the identity of each user, the date and time of access, and the purpose of access shall be maintained for all Video Surveillance Systems. In the event of a suspected or confirmed unauthorized access to or disclosure of Video Surveillance Records, the authorized user shall promptly notify the CEO and take immediate steps to assess and contain the breach consistent with applicable law.

XVII. EMPLOYEE PRIVACY

Employees shall have no expectation of privacy in District vehicles, common areas, workspaces open to others, entrances, exits, hallways, parking areas, or other locations monitored under this policy.

Nothing in this policy is intended to interfere with legally protected employee rights.

XVIII. POLICY ADMINISTRATION

The CEO, or their designee, shall be responsible for administration of this policy and may establish administrative procedures necessary to implement its requirements.

XIV. POLICY VIOLATIONS

Unauthorized access, copying, disclosure, alteration, or destruction of Video Surveillance Records may result in disciplinary action up to and including termination of employment and may result in civil or criminal penalties.

Record of Review History

[illegible]



SECTION 6

BOARD ACTION ITEM 6-G

DISTRICT POLICY 3400

VEHICLE SAFETY MONITORING TECHNOLOGY IN DISTRICT VEHICLES



VEHICLE SAFETY MONITORING TECHNOLOGY IN DISTRICT VEHICLES POLICY 3400

Adopted August 20, 2026

VEHICLE SAFETY MONITORING TECHNOLOGY IN DISTRICT VEHICLES POLICY 3400

I. PURPOSE

The District is committed to providing safe, reliable, welcoming, and accessible transportation services and to protecting employees, program participants, clients, caregivers, volunteers, contractors, and members of the public.

The District utilizes Vehicle Safety Monitoring Technology, including Telematics Systems, GPS Tracking, driver safety monitoring tools, and vehicle-mounted Video Surveillance Systems, as part of its commitment to supporting community health, wellness, caregiver support, transportation, educational, and public benefit programs.

The purpose of this policy is to establish standards governing the use, access, review, retention, and disclosure of information collected through Vehicle Safety Monitoring Technology operating in District-owned, leased, or operated vehicles. Information collected via Vehicle Safety Monitoring Technology is evaluated to monitor the safety of District employees and the public.

The District utilizes these technologies to:

- Promote the safety and security of drivers, passengers, program participants, caregivers, employees, volunteers, and the public;
- Reduce preventable accidents, injuries, and safety risks;
- Protect District vehicles, equipment, and other assets;
- Improve fleet management, operational efficiency, and transportation services;
- Investigate accidents, incidents, complaints, and safety concerns;
- Support employee training, coaching, and performance improvement;
- Assist with risk management, insurance, and legal compliance activities;
- Respond to lawful requests from regulatory agencies and law enforcement; and
- Reduce liability exposure while maintaining accountability and transparency in District operations.

II. SCOPE

This policy applies to all District-owned, leased, rented, contracted, or otherwise operated vehicles equipped with Vehicle Safety Monitoring Technology.

This policy applies to all employees, volunteers, contractors, interns, and authorized individuals operating or riding in District vehicles.

III. DEFINITIONS

- A. "Authorized Personnel" means the positions identified in Section VI.A.
- B. "CEO" means the Chief Executive Officer.
- C. "District" means Camarillo Health Care District.
- D. "Driver Safety Event" means an event identified through vehicle monitoring technology that may indicate unsafe driving behavior, including:
 - Excessive speeding;
 - Hard braking;
 - Rapid acceleration;
 - Aggressive cornering;
 - Distracted driving indicators; and
 - Collision detection.
- E. "GPS Tracking" means the method of monitoring the real-time or historical location of a person, vehicle, or asset using a network of satellites.
- F. "Telematics Data" means information generated by vehicle monitoring systems, including but not limited to:
 - Vehicle location/GPS Tracking;
 - Route history;
 - Speed;
 - Mileage;
 - Idle time;
 - Vehicle diagnostics;
 - Acceleration events;
 - Braking events;
 - Cornering events;
 - Seatbelt status; and

- Driver safety metrics.
- G. “Telematics System” means a vehicle-based technology platform that collects, records, stores, and transmits operational vehicle and driver behavior information, such as, speed, harsh events, vehicle location, fuel usage, idle time, diagnostics, maintenance, and similar.
- H. “Video Surveillance System” means any camera-based electronic device, network of devices, or associated software used by the District to capture, record, retain, process, or transmit visual images or video recordings of vehicle interiors, vehicle exteriors, road conditions, passengers, and vehicle operations, including AI-enabled systems that analyze footage in real time to identify safety events such as pedestrian proximity, cyclist detection, and other driving risks.
- I. “Vehicle Safety Monitoring Technology” means any technology installed in a District vehicle that collects, records, transmits, or stores information relating to vehicle operation, driver behavior, location, or safety events, including GPS Tracking, Telematics Systems, and Video Surveillance Systems, or any combination thereof.
- J. “Vehicle Safety Monitoring Technology Records or Records” means any data, footage, images, video, audio, logs, or reports generated, collected, transmitted, or retained through Vehicle Safety Monitoring Technology, including Telematics Data, video footage captured by a Video Surveillance System, GPS Tracking data and any access logs created or maintained under this policy.

IV. VEHICLE SAFETY MONITORING TECHNOLOGY

District vehicles may be equipped with Vehicle Safety Monitoring Technology at the discretion of the CEO.

The vehicle surveillance systems shall record video images only. Audio recording functions shall not be activated or utilized.

The District will take all reasonable steps to mitigate any adverse effects on personal privacy. The District shall operate surveillance systems in a manner consistent with:

- California law;
- Applicable federal law;
- Privacy rights; and
- Confidentiality obligations applicable to healthcare-related operations.

V. EMPLOYEE AND PASSENGER NOTIFICATION

- A. The District shall provide notice through signs in District vehicles where Vehicle Safety Monitoring Technology is present. Notice shall state substantially:

"NOTICE: VIDEO RECORDING IN PROGRESS"

- B. All District employees are informed of the Vehicle Safety Monitoring Technology through this policy. Employees shall sign an acknowledgment form (Attachment A) confirming they have received, read, and understand this policy and are aware that Video Safety Monitoring Technology is installed and operating in District vehicles where applicable.

VI. AUTHORIZED REVIEWS

- A. The ability to request and view Vehicle Safety Monitoring Technology recordings shall be limited to these Authorized Personnel:
 - 1. The CEO and Chief Administrative Officer;
 - 2. Legal counsel;
 - 3. Any person designated by the CEO in writing as having a legitimate need to access the information for one of the purposes listed in this policy.
- B. Information collected through the Vehicle Safety Monitoring Technology on the District fleet provides valuable information on the use and condition of the fleet. Vehicle safety monitoring technology may be used, reviewed, or retrieved for one or more of these authorized purposes by Authorized Personnel:
 - 1. Driver safety management and coaching, including:
 - i. Monitoring of District employee drivers to identify Driver Safety Events and potentially high-risk behaviors in subsection ii. and to provide safety coaching as needed.
 - ii. Monitoring and coaching of District employee drivers that have experienced more than one of these high-risk behaviors in a 6-month period:
 - a. at-fault accident(s);
 - b. moving violation(s);
 - c. photo enforcement violation(s); and/or
 - d. speed enforcement violation(s).
 - iii. Tracking driving style trends to assist in improving management and safety training.
 - iv. Protect employees and the District against liability claims.
 - 2. Incident and accident investigation of vehicle accidents, safety incidents, near misses, and property damage caused by or to District vehicles.

3. Responding to and investigating passenger, public, or employee complaints relating to vehicle operations or driver conduct.
 4. Due to a supervisory review conducted following a previously identified Driver Safety Event, accident, complaint, telematics event, coaching session, corrective action, or investigations related to a District policy violation to determine whether performance has improved and whether additional training, coaching, or corrective action is warranted.
 5. Operational management of fleet utilization, route analysis, vehicle maintenance scheduling, and resource allocation.
 6. Community program safety by supporting the safe delivery of District transportation programs, caregiver support activities, community wellness programs, educational programs, and public events.
 7. Compliance with legal matters inclusive of administrative investigations, claims or litigation, judicial warrant, subpoena, court order, applicable regulations or laws, or other legal requirement.
 8. Risk management matters.
 9. Maintenance of the District's Vehicle Safety Monitoring Technology.
- C. If a California Public Records Act request for Vehicle Safety Monitoring Technology Records is received, the request shall be forwarded to the CEO or their designee immediately for direction.
- D. The District's Vehicle Safety Monitoring Technology may include automated real-time notification capabilities that immediately alert the driver and the driver's manager or supervisor when a Driver Safety Event is detected. Real-time notifications are intended to support immediate driver awareness and prompt safety coaching. These automated alerts are separate from, and do not substitute for, the formal review, retrieval, and access procedures described in Sections VI and VII of this policy.

VII. VIDEO AND DATA PULL AUTHORIZATION

- A. Form and Approval. A request to pull, archive, or review Vehicle Safety Monitoring Technology Records must be submitted in writing to the CEO or their designee and include the date, vehicle identification number, route, time, operator name, the stated reason for the request, and the section the request is authorized by this policy under Section VI. No Records may be pulled without prior written approval from the CEO or their designee. A pull conducted without this approval is a violation of this policy, regardless of the underlying justification.

- B. Access Log. The CEO or their designee is responsible for pulling the video and maintaining a log that includes the date, vehicle identification number, route, time, operator name, the stated reason for the request, and the section the request is authorized by this policy under Section VI. This log shall be maintained separately from Vehicle Safety Monitoring Technology Records.
- C. Records Unavailable. If a request is submitted after the relevant Vehicle Safety Monitoring Technology Records have already been overwritten, the custodian of records shall document that the Records no longer exists and shall notify the requester in writing.
- D. Timeframe for Data Pull Following Incident or Complaint. When a Driver Safety Event, accident, or complaint has been reported, the CEO or their designee shall retrieve and preserve the relevant Telematics Data or Video Surveillance System footage within seven (7) calendar days of the District becoming aware of the incident or complaint. The CEO may also, in their discretion, require that Telematics Data or Video Surveillance System footage be pulled and preserved within seven (7) calendar days for any other event consistent with the purposes of this policy. Such Data or footage must be pulled and preserved within this timeframe to avoid loss due to routine overwrite.

VIII. RELEASE OF RECORDINGS

Recordings shall only be released to a person or entity outside of District Authorized Personnel under these circumstances:

- A. **Legally Required Disclosures**. Pursuant to subpoenas, judicial warrants, or court order, or other applicable federal or state law, regulation, or order of a court or administrative agency with jurisdiction over the District. Voluntary disclosure in response to an informal law enforcement request requires prior written approval of the CEO and legal counsel, and shall be documented in the access log.
- B. **Litigation or Claim**. When required by legal proceedings or in response to a Government Tort Claim filed against the District. Upon receipt of any claim or upon reasonable anticipation of litigation, the District shall immediately suspend routine deletion of any potentially relevant Vehicle Safety Monitoring Technology Records consistent with the District's litigation hold procedures.
- C. **Public Records Requests**. Following review and written authorization by the CEO or their designee and legal counsel, with applicable CPRA exemptions evaluated prior to any disclosure.

- D. **Personnel Matters.** Records may be released to Authorized Personnel for use in employee suspension, disciplinary actions, and terminations. Employees who are the subject of a suspension, disciplinary actions, or termination in which a record is used as evidence shall be provided access to the relevant recording in accordance with applicable law. Release of recordings in connection with personnel matters shall be documented in the access log.

IX. CONFIDENTIAL, PERSONAL, AND PROGRAM-RELATED INFORMATION

As a community health and wellness district, the District recognizes that Vehicle Safety Monitoring Technology may incidentally capture protected health information or other confidential information about individuals using District programs, services, facilities, or vehicles. To the extent such information is captured, all recordings shall be treated as confidential District records, accessed by Authorized Personnel only for purposes allowed under this policy. Any release of such recordings shall be approved by the CEO in consultation with District legal counsel prior to disclosure in compliance with applicable law.

Nothing in this policy authorizes disclosure of confidential information except as permitted by applicable law.

X. PUBLIC RECORDS REQUESTS

Vehicle Safety Monitoring Technology Records are public records subject to disclosure under the California Public Records Act (“CPRA”) unless a specific exemption applies. The District shall evaluate all requests for Vehicle Safety Monitoring Technology recordings under applicable CPRA exemptions prior to disclosure, including any applicable exemption for protected health information or confidential information or activities of individuals incidentally captured in connection with District programs or services, and any applicable exemption protecting the security and safety of the District.

XI. RECORD RETENTION

All Vehicle Safety Monitoring Technology Records shall be retained and destroyed only in accordance with the District's records retention schedule and applicable law.

XII. SECURITY OF RECORDS

The District shall maintain reasonable administrative, technical, and physical safeguards to protect Vehicle Safety Monitoring Technology Records from unauthorized access; unauthorized disclosure; alteration; loss; theft; and destruction.

An access log shall be maintained for all Video Surveillance Systems in accordance with Section VII. In the event of a suspected or confirmed unauthorized access to or disclosure of Vehicle Safety

Monitoring Technology Records , the authorized user shall promptly notify the CEO and take immediate steps to assess and contain the breach consistent with applicable law.

XIII. EMPLOYEE PRIVACY

Employees shall have no expectation of privacy in District vehicles, common areas, workspaces open to others, entrances, exits, hallways, parking areas, or other locations monitored under this policy.

Nothing in this policy is intended to interfere with legally protected employee rights.

XIV. POLICY VIOLATIONS

Unauthorized access, retrieval, copying, release, alteration, disclosure, misuse, or destruction of Vehicle Safety Monitoring Technology Records may result in disciplinary action, up to and including termination, and may result in civil or criminal penalties where permitted by law.

XX. POLICY ADMINISTRATION

The CEO or their designee, shall be responsible for administration of this policy and may establish administrative procedures necessary to implement its requirements.

Record of Review History

[illegible]



SECTION 6

BOARD ACTION ITEM 6-H

PAY SCHEDULE

Pay Schedule

Effective February 2, 2025



Revision Date: 1/23/2025

Classification	Time Base	Minimum	Maximum
Officers			
Chief Executive Officer	Annual	\$ 163,835.36	\$ 291,267.85
Chief Administrative Officer	Annual	\$ 89,427.52	\$ 185,658.78
Chief Operations Officer	Annual	\$ 89,427.52	\$ 185,658.78
Chief Financial Officer	Annual	\$ 89,427.52	\$ 185,658.78
Program Officer	Annual	\$ 89,427.52	\$ 185,658.78
Directors			
Operations Director	Annual	\$ 75,530.00	\$ 181,621.60
Care Services Director	Annual	\$ 75,530.00	\$ 168,324.00
Community Outreach Director	Annual	\$ 75,530.00	\$ 168,324.00
Adult Day Center Director	Annual	\$ 75,530.00	\$ 168,324.00
Finance Director	Hourly	\$ 36.31	\$ 80.93
Managers			
Care Services Manager	Annual	\$ 71,818.24	\$ 115,806.91
Community Services Manager	Annual	\$ 71,818.24	\$ 115,806.91
Health Promotion Manager	Annual	\$ 71,818.24	\$ 115,806.91
Accounting Manager	Hourly	\$ 25.89	\$ 52.06
Administrative Services Manager	Hourly	\$ 25.89	\$ 52.06
Program Manager	Hourly	\$ 25.89	\$ 52.06
Adult Day Center Manager	Hourly	\$ 21.58	\$ 43.38
Community Education Manager	Hourly	\$ 21.58	\$ 43.38
Office Manager	Hourly	\$ 21.58	\$ 43.38
Coordinators			
Care Coordinator	Hourly	\$ 20.50	\$ 45.32
Health Promotion Coordinator	Hourly	\$ 20.50	\$ 45.32
Human Resources Coordinator	Hourly	\$ 20.50	\$ 45.32
Social Services Coordinator	Hourly	\$ 20.50	\$ 45.32
Adult Day Center Coordinator	Hourly	\$ 18.88	\$ 36.25
Community Services Coordinator	Hourly	\$ 18.88	\$ 36.25
Fall Prevention Coordinator	Hourly	\$ 18.88	\$ 36.25
Office Coordinator	Hourly	\$ 18.88	\$ 36.25
Senior Nutrition Coordinator	Hourly	\$ 18.88	\$ 36.25
Transportation Coordinator	Hourly	\$ 18.88	\$ 36.25
Assistants & all other positions			
Accounting Assistant	Hourly	\$ 18.34	\$ 35.17
Administrative Assistant, HR	Hourly	\$ 18.34	\$ 35.17
Executive Assistant	Hourly	\$ 18.34	\$ 35.17
Health Promotion Coach	Hourly	\$ 18.34	\$ 35.17
Driver	Hourly	\$ 17.80	\$ 32.38
Driver (On-Call)	Hourly	\$ 17.80	\$ 32.38
Activity Leader II	Hourly	\$ 16.72	\$ 29.14
Activity Leader I	Hourly	\$ 16.50	\$ 28.49
Activity Leader I (On-Call)	Hourly	\$ 16.50	\$ 28.49
Administrative Assistant	Hourly	\$ 16.50	\$ 28.49
Fall Prevention Specialist	Hourly	\$ 16.50	\$ 28.49
Program Aide-General	Hourly	\$ 16.50	\$ 28.49
Resource Specialist	Hourly	\$ 16.50	\$ 28.49
Senior Nutrition Assistant	Hourly	\$ 16.50	\$ 28.49
Customer Service Representative	Hourly	\$ 16.50	\$ 28.49

Pay Schedule
Effective August 21, 2026



Revision Date: 8/20/2026

Classification	Time Base	Minimum	Maximum
Officers			
Chief Executive Officer	Annual	\$ 163,835.36	\$ 291,267.85
Chief Administrative Officer	Annual	\$ 89,427.52	\$ 185,658.78
Chief Operations Officer	Annual	\$ 89,427.52	\$ 185,658.78
Chief Financial Officer	Annual	\$ 89,427.52	\$ 185,658.78
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SECTION 8

REPORTS

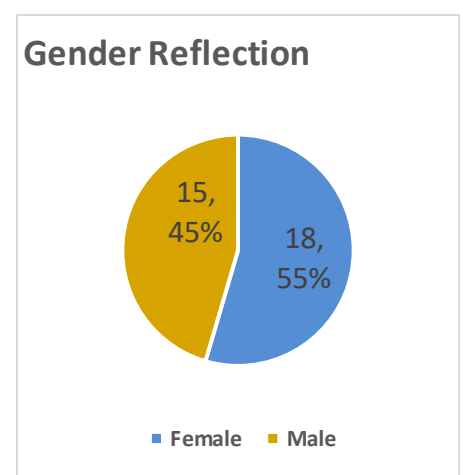
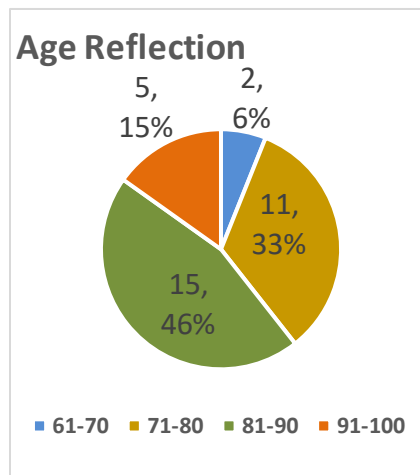
MEMORANDUM

DATE: July 31, 2026
TO: Blair Barker, Chief Executive Officer
FROM: Mary Ann Ratto, Adult Day Center Director
SUBJECT: *July Monthly Report*

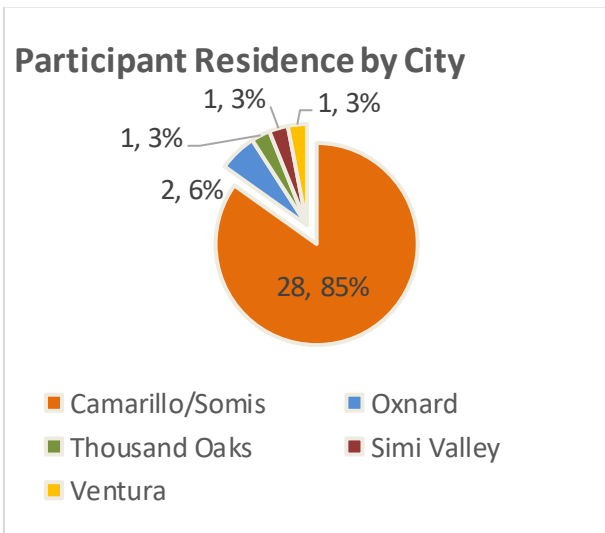
PROGRAM DESCRIPTION

Since 1983, Camarillo Health Care District has operated a state-licensed Adult Day Center (Center) for adults (age 18+) with cognitive impairment and other special needs. The Center provides a compassionate, engaging environment where participants may enjoy meaningful activities that promote dignity and respect. Customized schedule options include full day, half day, multiple or single days in a week, with transportation options.

PROGRAM QUICK VIEW

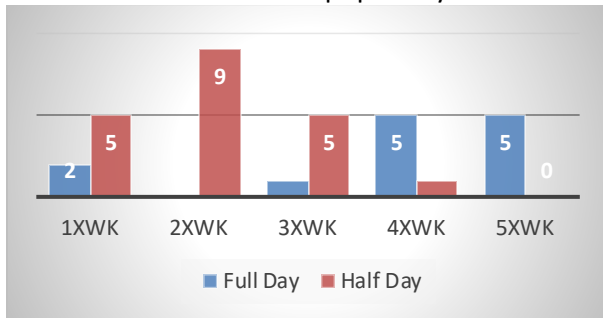


Total Clients:	33
Current average age:	83
Current oldest:	100 (fe)
Current youngest:	62 (fe)



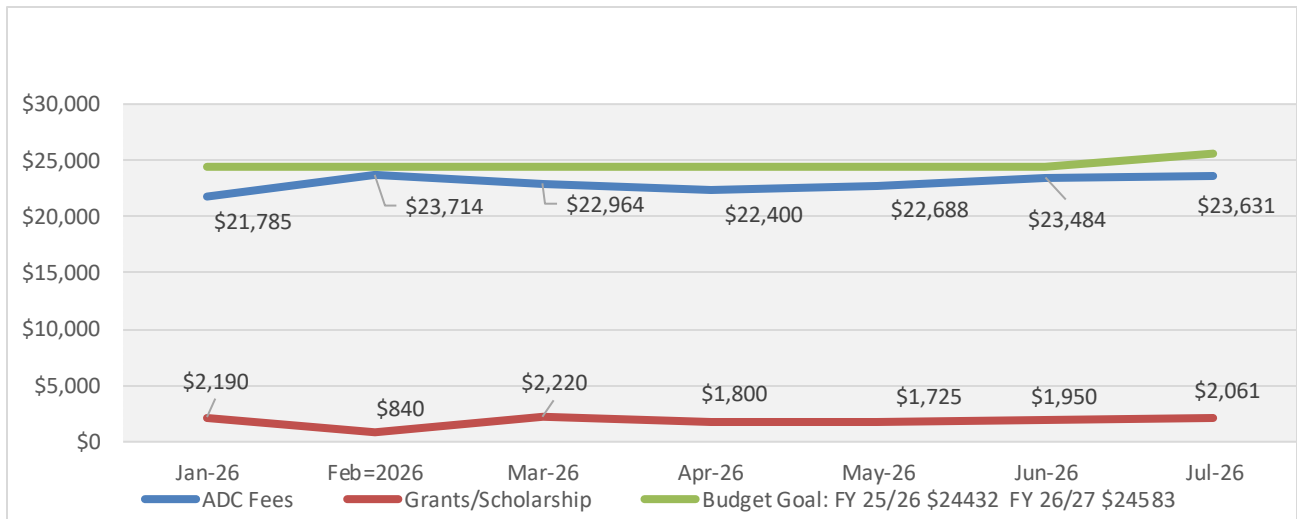
Attendance: number of days/weeks

The District's Community Care license is for a maximum of 40 clients, present at any given time during the 9am-3pm service day, with staffing ratios of 8:1. It is important for staffing ratios to monitor attendance at all times, and this chart reflects the ways a day's attendance can vary. Of note in the chart below is the current popularity of clients attending two half days, each week.



Program Revenue

As the holiday season approached, revenue declined slightly and reflects the historical seasonal trend of families adjusting schedules, which typically reduces program revenue during this time. Revenue has begun to increase following the holiday season and is expected to increase throughout the summer months.



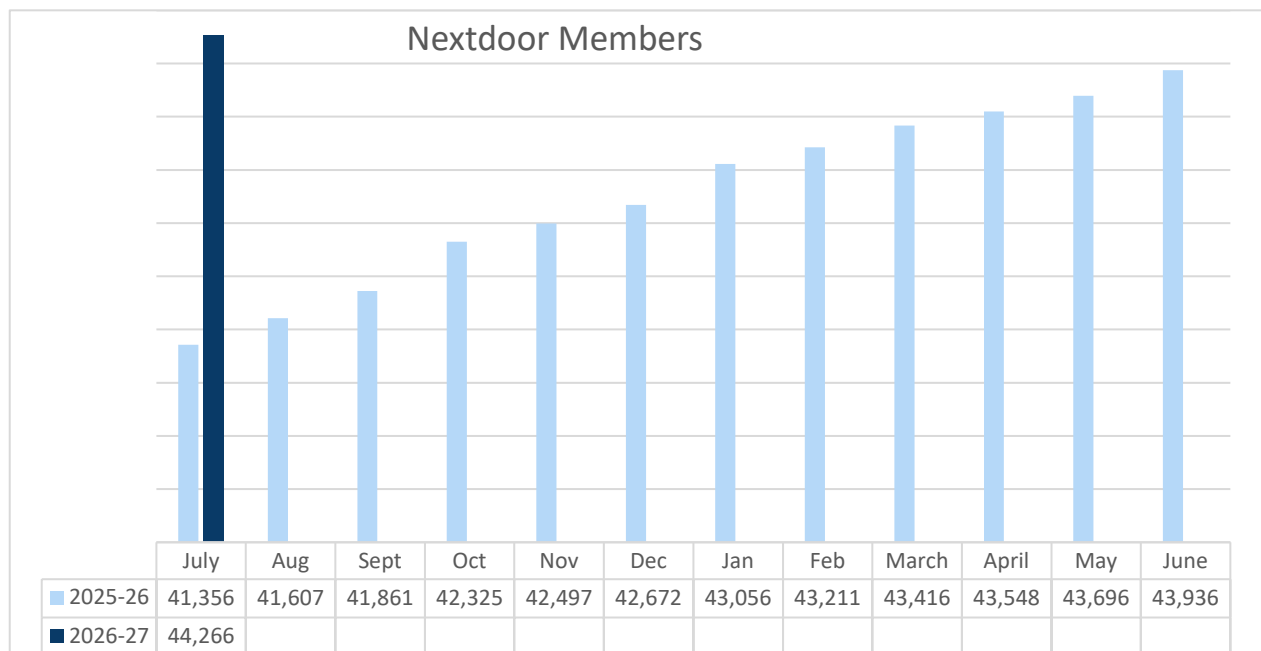
MEMORANDUM

DATE: Aug. 7, 2026
TO: Blair Barker, CEO
FROM: Michelle Rogers, Community Services Manager
SUBJECT: *Monthly Program Report: July 2026*

PROGRAM DESCRIPTION – Social Media

Community Education & Outreach focuses on developing, producing and facilitating the various educational and outreach platforms of Camarillo Health Care District, including:

- highlight classes, services, programs and departments, and posting consistently
- boost brand awareness by creating original content
- share timely and varied posts to create a dynamic social media portfolio
- curate, like and comment on content that aligns with mission; follow/like local agencies
- maintain a pulse on community conversations to help expand audience
- increase community engagement by asking and answering questions, hosting polls, and sharing our own thought leadership pieces that initiate and inform conversations.



NEXTDOOR (8/2022)

NextDoor is the only social media platform that is and can be defined by District boundaries. Our District is made up of 125 neighborhoods.

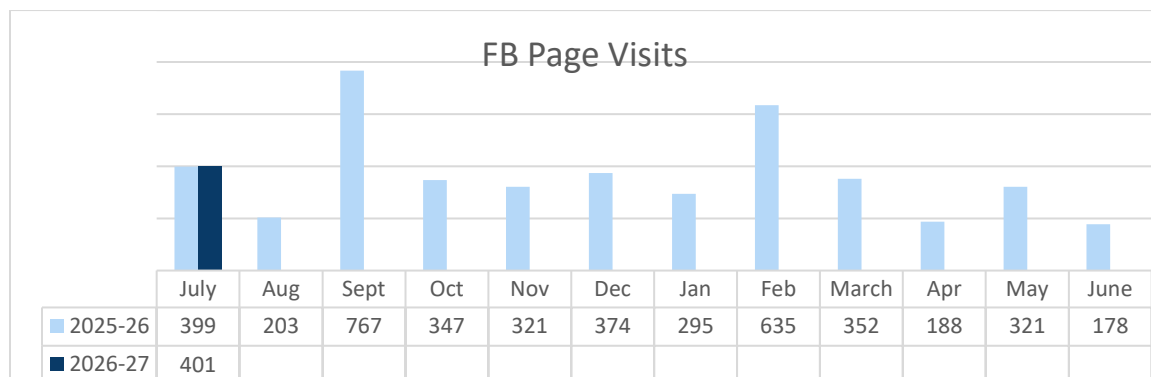
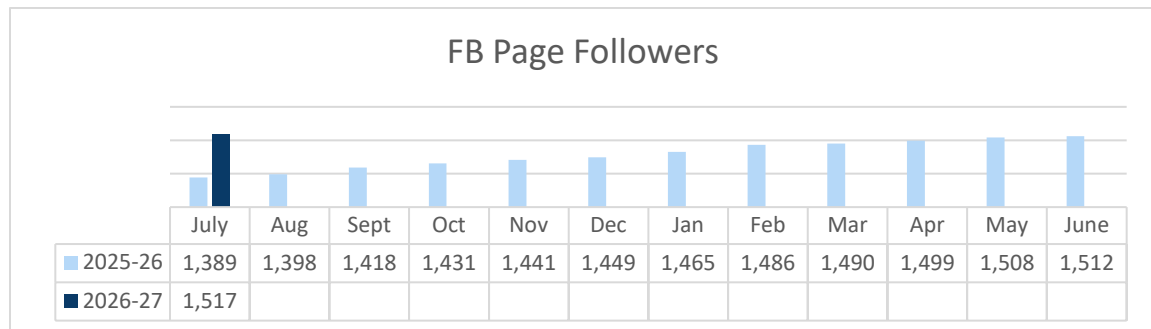
- As of July 2026, there were 44,266 members in the geographic area we reach in Camarillo and Somis.
- 19,185 total impressions in July, down 3,026 from June.
- 157 total interactions, up 66 from last month.
 - **Impressions** are the number of times a post is seen (may include multiple views by the same people); **Interactions** include likes and comments.

- MOST IMPRESSIONS: 100th birthday celebration in ADC (2,988 impressions).
- MOST POPULAR: 100th birthday celebration (61 reactions; 2988 impressions).

FACEBOOK

34% of our FB audience lives in Camarillo; 92% are ages 35-65+ and the majority are women at 87%.

- PAGE VISITS: last 30 days, 401 visits; last 90 days, 929.
- HIGHEST REACH: Scam & Fraud Intervention Coaching, 2,100 reach.
 - **Reach** is the number of people who saw any post at least once.
 - **Impressions** are the number of times a post is seen and may include multiple views of the post by the same people.
- HIGHEST INTERACTIONS: VR Activity Club summer trips, 32 interactions.
 - **Interactions** are number of reactions, comments, shares and saves on a post.



Facebook Page Visits are dramatically impacted by paid advertising (boosts) on Facebook. Spikes can be seen in months we run employment ads on Facebook.

X (formerly called Twitter)

There were 9 re-posts, 18 likes, 1,025 post impressions and an engagement rate of 2.6% for the month.

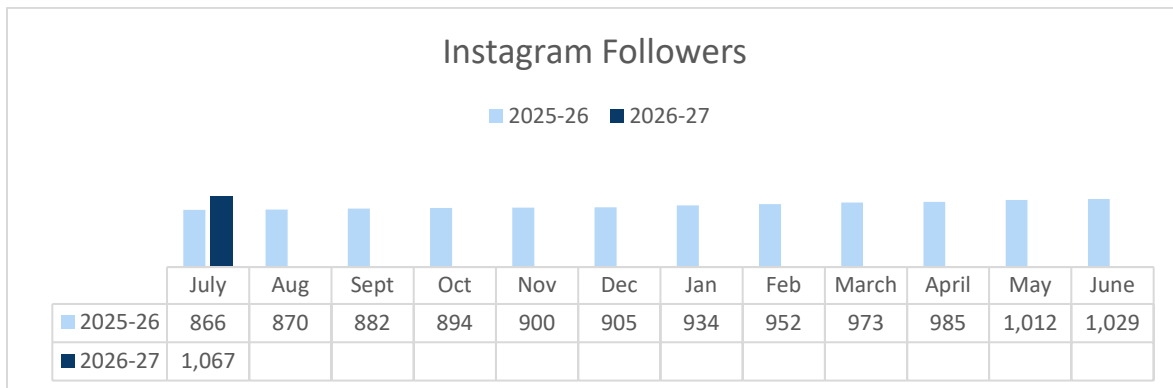
Engagements are clicks, retweets, replies, follows and likes; **Impressions** are the number of times a user saw the tweet; **Engagement rate** is the number of engagements divided by the total number of impressions. An engagement rate of 1-3% is considered "excellent."

- TOP TWEET: Social Media Basics class, with 107 impressions and 6 engagements.
- HIGHEST ENGAGEMENT: Digital Scrapbooking class, with 3 engagements.
- TOTAL FOLLOWERS: 533

INSTAGRAM

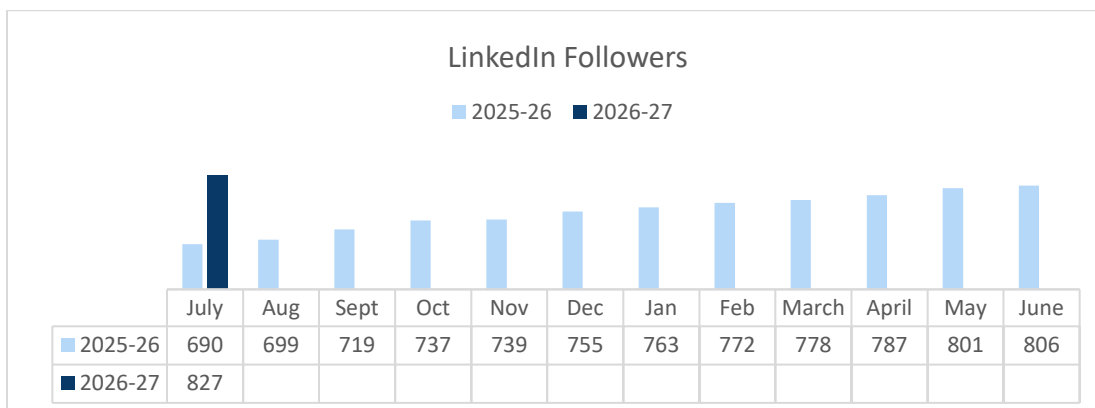
Instagram 90-day reach, 18,500; monthly 5,500

- HIGHEST REACH: Hot air balloon rides in VR, 901 people.
- HIGHEST LIKES ON A POST: Adult Day Program 100th birthday, 9 likes.
- TOTAL MONTHLY VIEWS: 11,372.
- PROFILE VISITS: 129, up 80 from last month.



LINKEDIN (4/2022)

- 1,248 post impressions, up 143 from last month.
 - **Impressions** are content viewed or displayed in a feed.
- MOST IMPRESSIONS: Hiring a health promotion coach, 131 impressions.
- HIGHEST VIEWS: Hiring a health promotion coach; 141 views.
- MOST REACTIONS: Hiring a health promotion coach; 5 reactions.
- Search appearance up 3%, post impressions up 33% and page visitors down 25%.



YOUTUBE (6/2022)

- Posted 55 videos since inception.
- 148 subscribers, up 2 from last month
- 244 views for the month; 12 hours of watch time, up 3.5 hours.
- 87,400 views since inception.
- MOST VIEWED VIDEO (Lifetime): Care-A-Van Transportation Services; 70,611 views.
- SECOND MOST VIEWED VIDEO (Lifetime): Virtual tour of Adult Day Center; 3,049 views.
- TOP VIDEO OF THE MONTH: Tour of Adult Day Center, 89 views.

TikTok (4/2022)

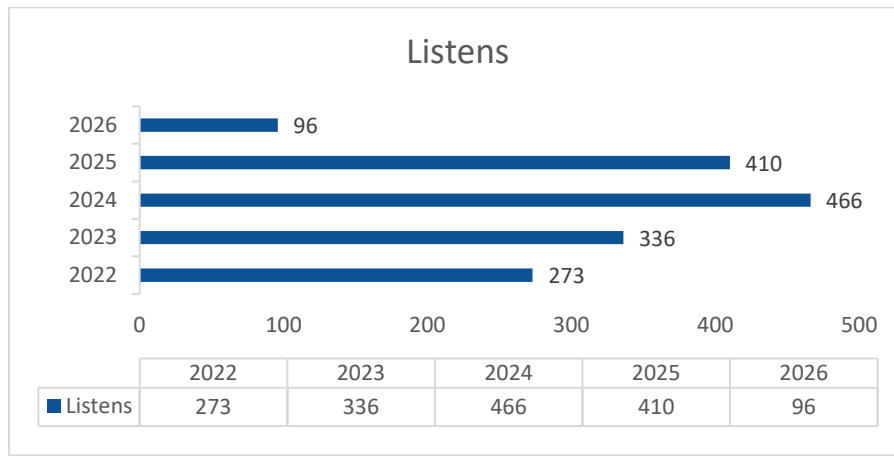
- Posted 129 videos in the last four years, with 138,166 total views since inception.

- 529 followers
- 4,533 “likes” on videos
- MOST POPULAR ALL-TIME: Tortoise rescued from Palisades Fire visits Dos Caminos Plaza: 20,200 views and 1,759 likes.
- SECOND MOST POPULAR ALL-TIME: A Glimpse into the Adult Day Center: 10,200 views and 388 likes.
- MOST RECENT MOST POPULAR: Adult Day Center April Fools joke: 311 views and 12 likes.
- MOST RECENT: Moving Seniors Forward tries VR: 112 views and 4 likes

SOUNDCLOUD (podcast) (5/2022)

(SoundCloud is the platform used for the District’s podcast which shares health and caregiver journeys, and true, first-person stories about life, love and learning.)

- 18 “Stories from the Heart” episodes.
- 1,581 all-time “listens.”
- 27 “likes.”



EMERGING SOCIAL MEDIA

The social media landscape is always evolving and we watch trends to ensure we have a presence where our audience is on their preferred platforms. Some may be on Facebook or prefer Instagram, or use both. Others may have left X (formerly Twitter) for Threads or BlueSky, or joined Clapper as an alternative to TikTok. We now have a presence on all three platforms, so we don’t miss anyone on social media with our messaging.

THREADS (7/2023): a Meta (Facebook/Instagram) product offered as an alternative to X, formerly Twitter, with the same functions: post words, photos, videos and links. Debuted in July 2023.

- 188 followers
- 186 views for July
- 31 posts for July
- 8 interactions this month

CLAPPER (3/2023): an American-owned alternative to TikTok, sharing short videos to communicate messages. It has many of TikTok’s features, including filters, effects and music options.

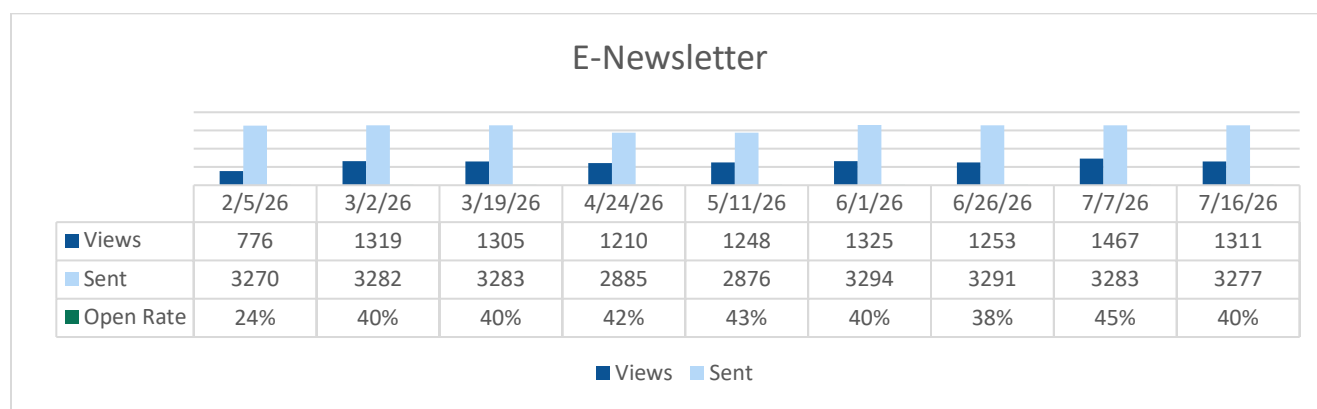
- We have shared 11 videos since inception in March 2023 featuring our Adventures in VR classes, Digital Bridge appointments, Adult Day Center craft activity, Love on a Leash

(animal therapy), Adult Day Center activity ring toss, magic table activity, ADC overview of activities, innovation award and 50 Plus Expo. These videos have 21,077 views and 702 likes in total, and we have 689 followers.

E-Newsletter *(launched June 2, 2022)*

Since the launch of the e-newsletter in June 2022, a total of 57 newsletters have been sent. The open rate has been averaging 40%, which is considered a “top-tier score”; marketing experts say average open rate should be 15-25%.

- **Newsletter July 7, 2026**
 - “New online registration system launches”
 - 3,283 people received the e-newsletter
 - 1,467 opened and viewed it
 - 44.7% open rate (average open rate is 15-25%)
- **Newsletter July 16, 2026**
 - “Your Summer Reading Adventures will take you around the world and back”
 - 3,277 people received the e-newsletter
 - 1,311 opened and viewed it
 - 40% open rate (average open rate is 15-25%)

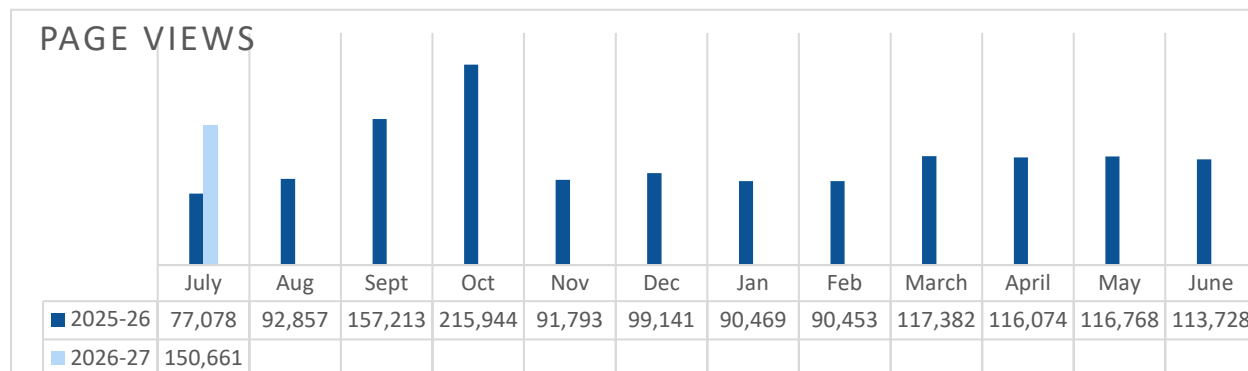


Note: February’s newsletter numbers may be a glitch or low views because it was in video format.

Website

July: 150,661 views; average 114,908 views/month (September and October anomaly skewed average)

YOY growth: July 2026 shows an increase in views over July 2025 of 73,5831 (up 95.5%).



Record-breaking views in September and October most likely an anomaly based on the return to our average-but-increasing numbers.

Google Business Profile Report

In July, 37 people sought directions to our campus via Google and 1,405 people viewed our business profile during a Google search, a 66.5% increase over last year. We've had 244 business profile interactions, including calling or seeking directions from Google. Our business profile views have grown 12% in the last year.

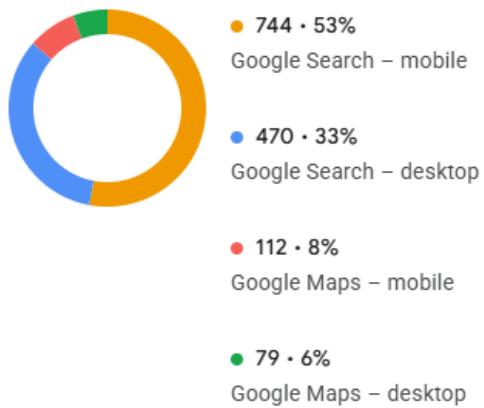
1,405

👁 People viewed your Business Profile

📈 +66.5% (vs Jul 2025)

Platform and device breakdown

Platform and devices that people used to find your profile



MEMORANDUM

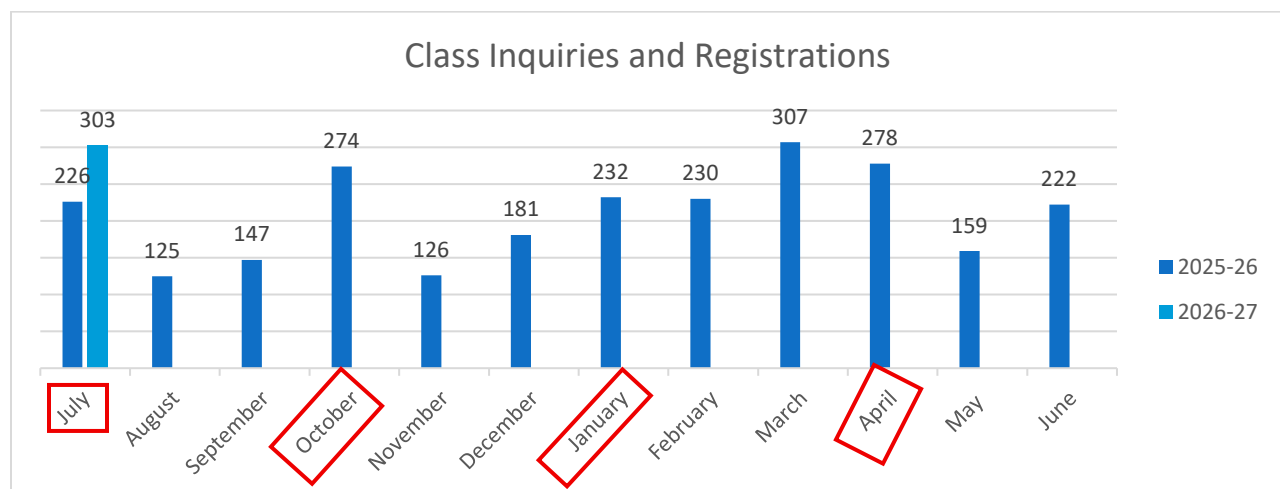
DATE: Aug. 7, 2026
TO: Blair Barker, CEO
FROM: Michelle Rogers, Community Services Manager
SUBJECT: Monthly Program Report: July 2026

PROGRAM DESCRIPTION – Facility Activity and Usage

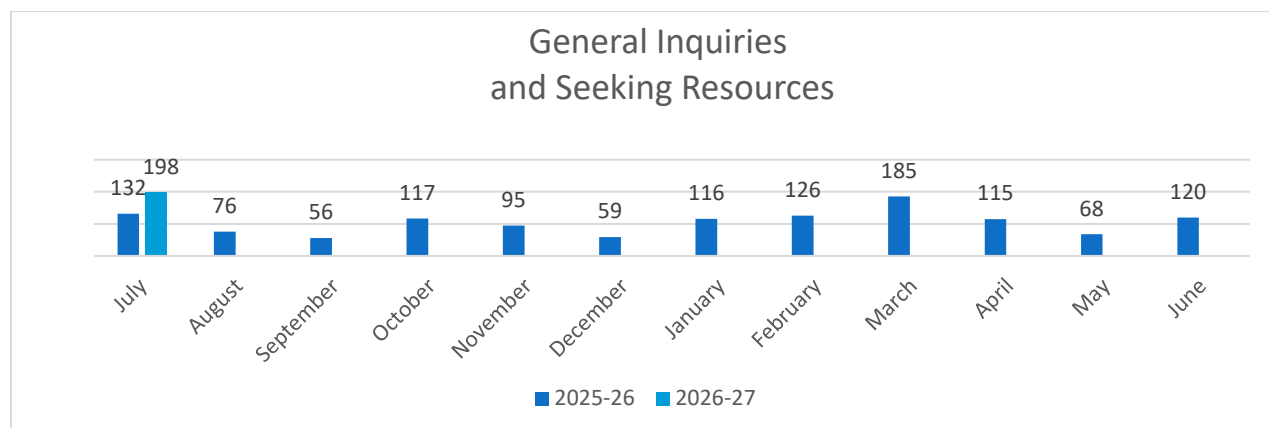
The Facilities Department focuses on providing and maintaining a safe, clean, and inviting environment that facilitates the presentation and delivery of District services, customer service, reception, and professional hospitality.

Overview of guest interactions

Typically, we see a surge in activity, including phone calls and in-person visits, in the month the District's magazine is published and mailed. The charts below show spikes in class inquiries and registrations in the first month the magazine is mailed out quarterly to District households. This illustrates what a valuable and powerful tool our printed magazine is in promoting our classes, programs and services.

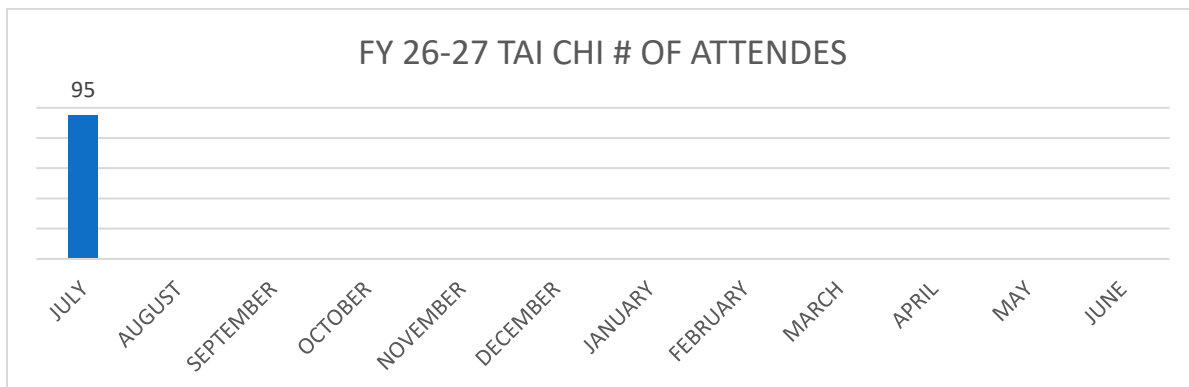
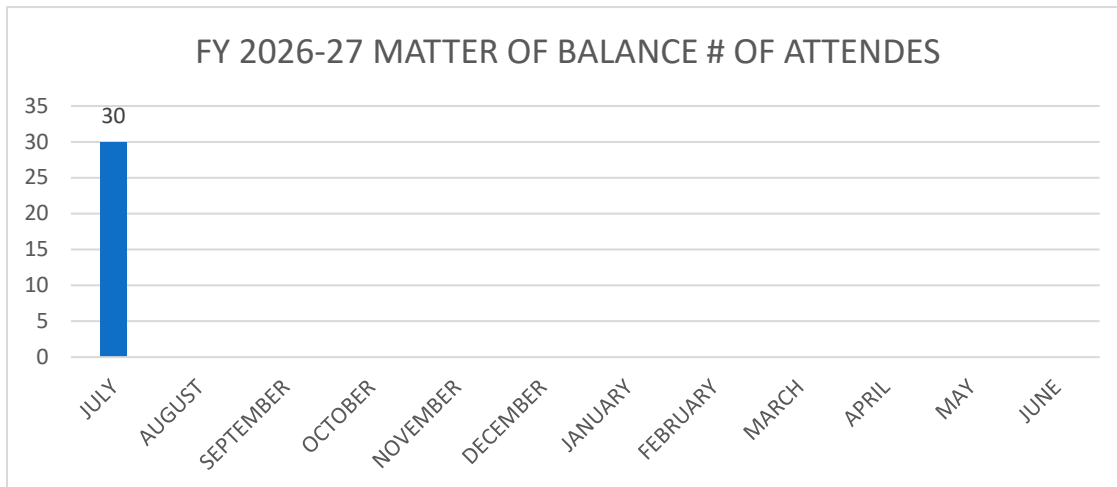
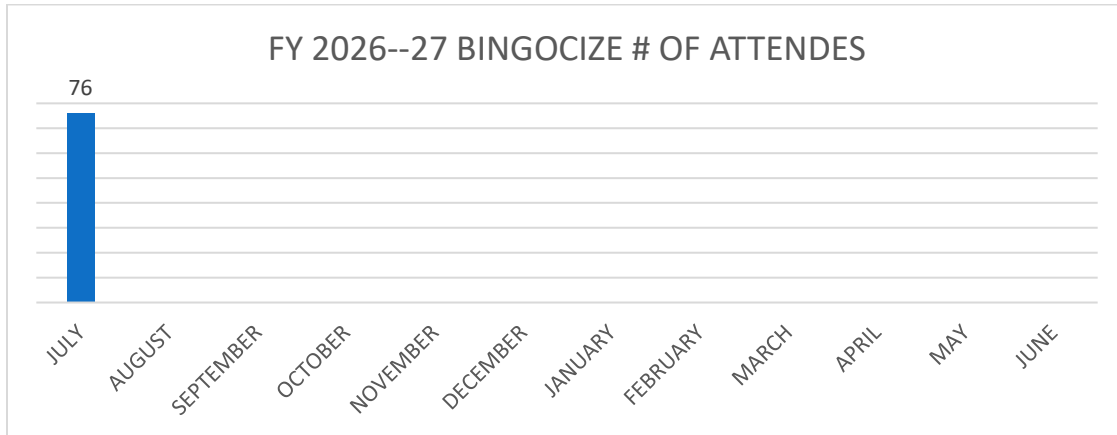


Noteworthy: March 2026 magazine was delivered early on March 23, leading to an upward swing at the end of the month.



Facility Use - Classes

The District offers classes that are designed to help individuals manage ongoing health challenges, live better with chronic illnesses, improve cognition and reduce fall risks, connect and thrive in a digital world, uplift mood through socialization and feel better about their overall well-being. Bingocize, Matter of Balance and Tai Chi resulted in **2,063 visits** to the District in fiscal year 2024-25 and **2,029 visits** in FY 2025-26. Our first month of FY 2026-27 resulted in **201 visits**.

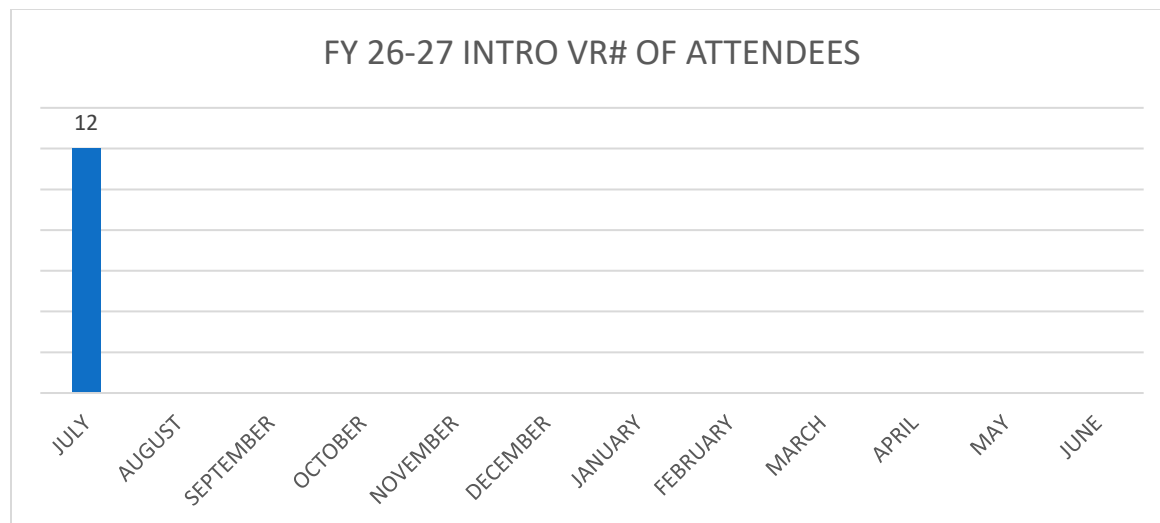


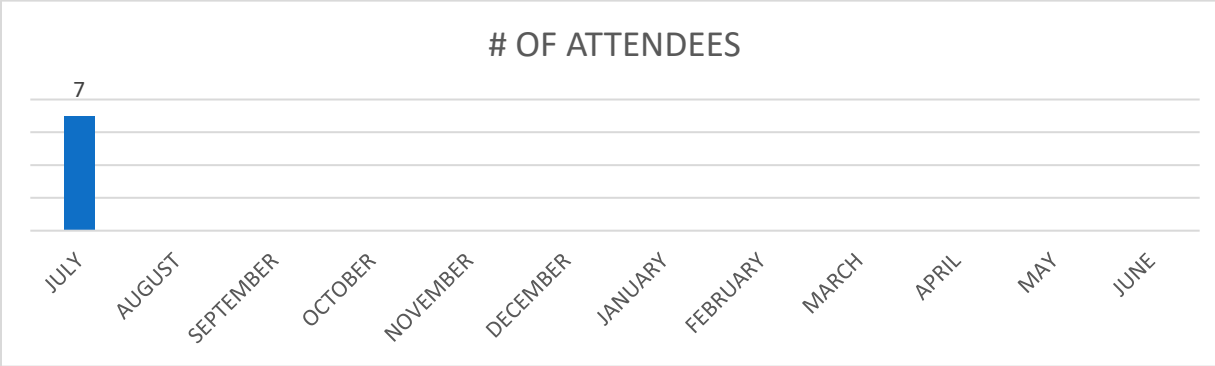
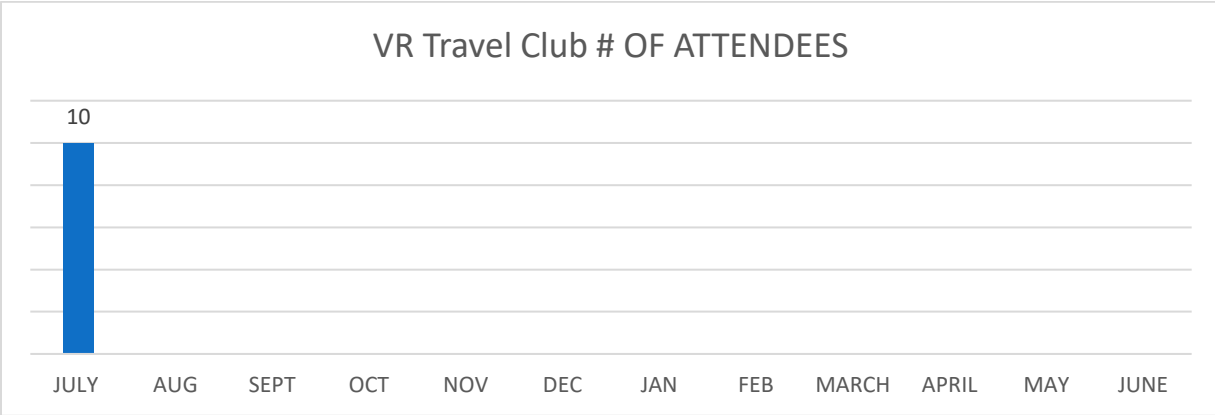
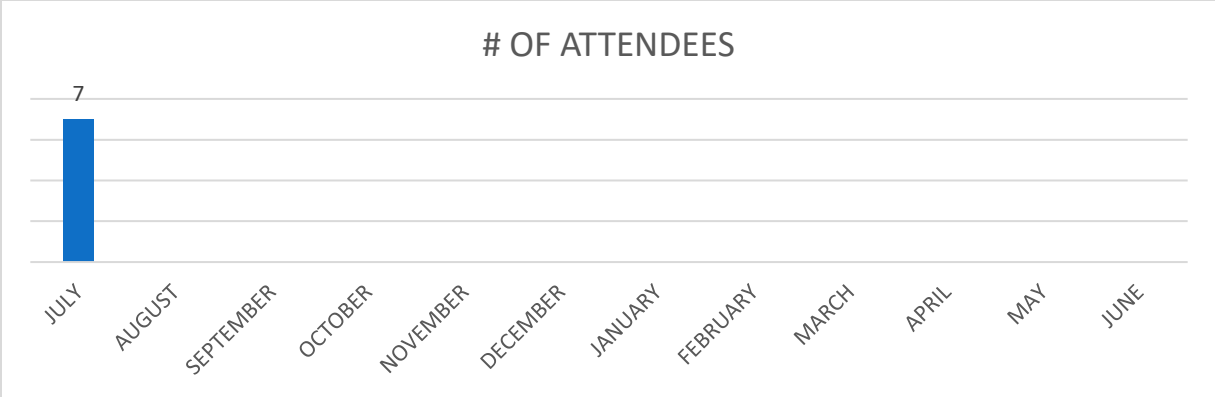
Digital Literacy Classes

The District offers classes to help individuals improve their digital literacy, helping them to connect with family, friends, organizations, government, businesses and brands. These classes include Social Media Basics, Digital Scrapbooking, Google Slides, Facebook/Instagram Stories and the newly added iPhone Tips & Tricks. Eight classes in the 2024-25 fiscal year resulted in **99 visits** to our campus. In addition, **106 people** received hands-on help through our Digital Bridge Program in fiscal year 2024-25. In FY 2025-26, Digital Literacy classes produced **79 visits** to our campus and an additional **112 visits** for Digital Bridge. In July, we had **16 visits** for Digital Literacy classes and **10 visits** for Digital Bridge.

Adventures in Virtual Reality Program

Adventures in VR has generated approximately **1,111 visits** to our campus in the last four years and we have facilitated classes at Leisure Village and other senior communities in Camarillo. These immersive experiences help combat social isolation through small-group gatherings and discussions, and improve digital literacy. Participants must take the required introductory level before advancing to intermediate, resulting in higher participation in intro level classes. The new VR Travel and Activity clubs are offered as a series, resulting in more visits from the same individuals as they get to know each other over four weeks. VR resulted in **382 visits** to our campus in FY 2024-25 and **320 visits** FY 2025-26. We've had **36 visits** in July for VR. In addition, our Pedaling the Planet VR Program, aided by a CDBG from the city, has reached **127 participants** off site at senior communities throughout Camarillo.

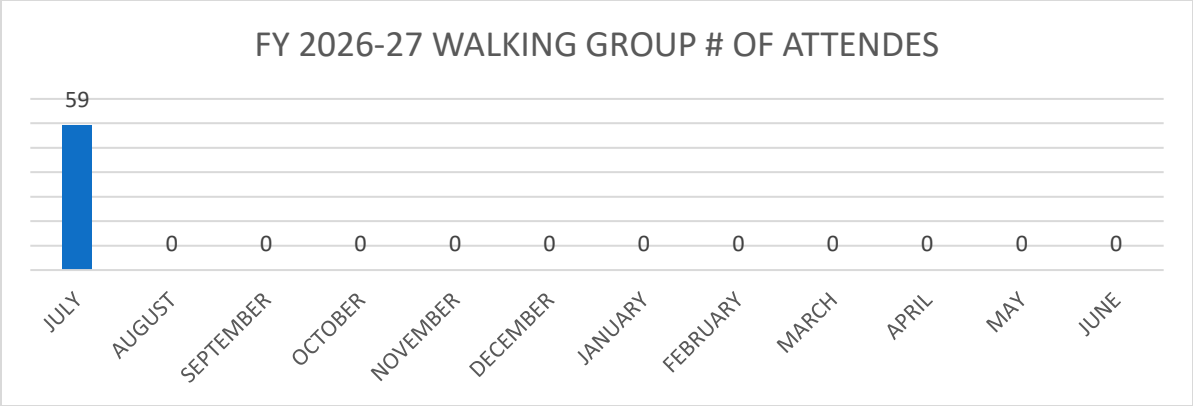




VR Activity Club was introduced in April 2025

Walking Group

The District hosts a twice weekly Beginners Walking Group. Generally, 3 to 12 people participate as a drop-in activity, walking up to 2 miles and meeting afterward for a cup of water and conversation. This activity offers exercise, as well as social interaction and connection. During the 2024-25 fiscal year, Walking Group resulted in **536 visits** to the District and **673 visits** in FY 2025-26. We had **59 visits** in the month of July.



BALANCEfit Program

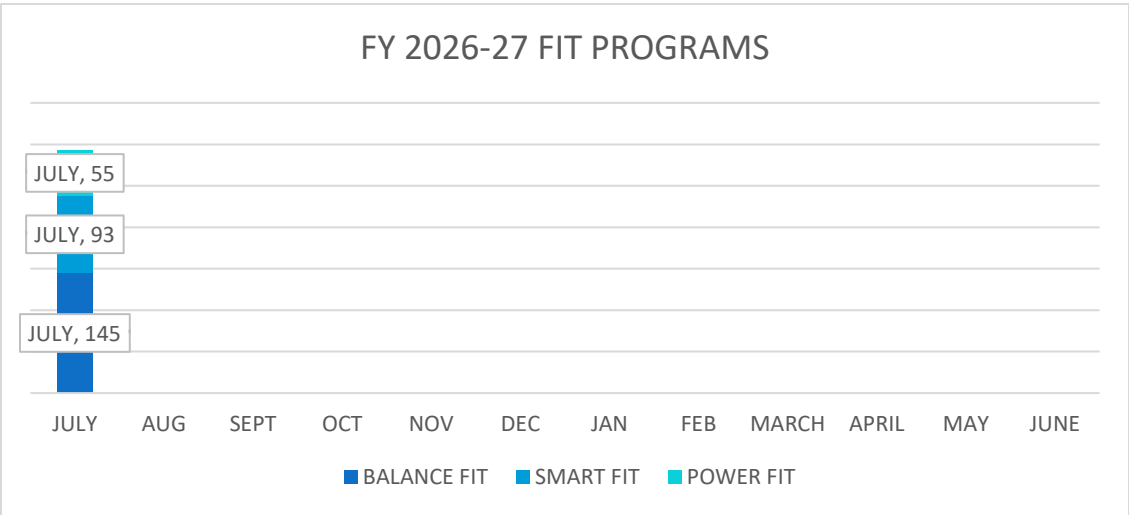
The District’s BALANCEfit Program has been in place for four years, offering one-on-one training for individuals to help improve their cognition and reduce their risk of falls. Games are focused on various cognitive and physical skills. During the 2024-25 fiscal year, individuals who enrolled in this twice-weekly, eight-week program made **2,333 visits** to our campus to participate and **1,996 visits** in FY 2025-26. In July, we had **145 visits**.

POWERfit Program

The District’s POWERfit Program, combining additional rounds of BALANCEfit games with the use of resistance bands to help strengthen the upper body, launched in October 2023. Individuals who enrolled in the twice-weekly, four-week program made **632 visits** to our campus to participate in the 2024-25 fiscal year and **770 visits** in FY 2025-26. In July, we had **55 visits**.

SMARTfit Program

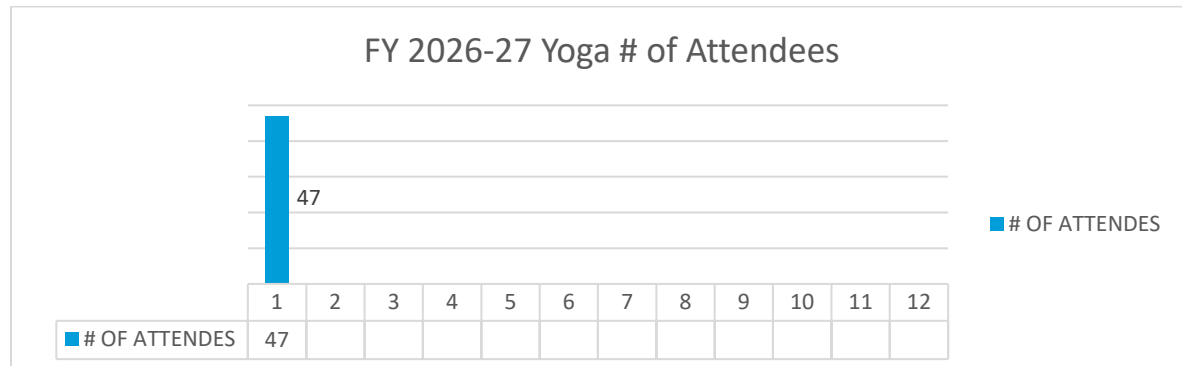
The District’s SMARTfit Program, which is physical and cognitive training disguised as fun games, launched in January 2024. It’s designed to deliver preventative and rehabilitative solutions to cognitive functions as well as motor functions. Individuals who enrolled in the twice-weekly, six-week program made **725 visits** to our campus to participate in FY 2024-25 and **1,072 visits** in FY 2025-26. In July, we had **93 visits**.



Noteworthy: We have surpassed the number of POWERfit and SMARTfit appointments we had YOY.

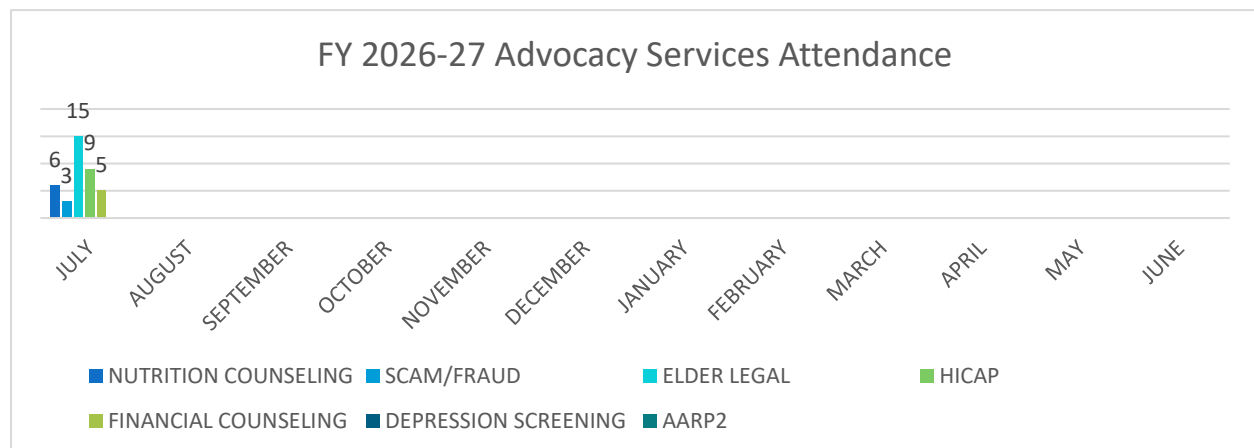
Gentle Yoga

Instructor Mikal Rogers returned to teach Gentle Yoga in 2023 after taking a break during the pandemic. In fiscal year 2023-24, her classes resulted in **293 visits** to our campus. Based on feedback from participants, she added a morning series that started in March 2024. Combined, her afternoon and morning classes resulted in **600 visits** to our campus in FY 2024-25 and **512 visits** in FY 2025-26. In July, we had **47 visits**.



Advocacy Services

The District hosts Elder Legal Services, Financial Services, Nutrition Counseling, Scam/Fraud Intervention Coaching and February-March the seasonal AARP TaxAide Program. These services are offered at no cost and are facilitated by local experts who volunteer their time. In total, Advocacy Services resulted in **579 visits** to our campus in FY 2024-25 and **598 visit** FY 2025-26. In July, we had **38 visits**.



Note: Elder Legal Services is offered weekly; HICAP and Nutrition Counseling are bi-monthly, Financial Counseling and Scam/Fraud Intervention are monthly. HICAP counseling pauses October-December. AARP TaxAide is seasonal.

In addition, the Brain Injury Support Group holds bi-weekly meetings on our campus. In fiscal year 2024-25, the support group resulted in **199 visits** to our campus and **463 visits** in FY 2025-26. In July, there were **17 visits**.

Al Anon's meetings are held weekly on our campus. Added in September 2025, the group meeting has resulted in **244 visits** to our campus in FY 2025-26. Their July meeting resulted in **34 visits** to our campus.

Special Presentations

The District hosts presentations throughout the year. Eight medical presentations in the 2024-25 fiscal year brought **197 people to our campus**. In FY 2025-26, we hosted Medicare presentations and Open Enrollment by HICAP/VCAAA, resulting in **75 visits**. Off campus, we held our “Stories from the Heart” event at Camarillo Public Library, connecting with **70 people** in November 2025, and Family Caregiver Symposium at the Ventura County Office of Education, connecting with **104 people** in December 2025. FY 2025-26 had five medical presentations that resulted in **112 visits** to our campus.

Facility Rentals

The District offers some limited rental use of meeting and classroom space for mission-aligned opportunities in health education, training, health and wellness screenings, and community gathering purposes. Rental space is limited with priority given to District programs, services, classes; advocacy partners; and Board and committee meetings. Fees are based on room capacity.

FY 2026-27 Classroom Rentals	Event date	Rev recorded	Attendees	Revenue
BIC Room Rental	7/21/26	7/16	10	70.00
BIC Room Rental	8/18/26	7/16	10	70.00
BIC Room Rental	9/15/26	7/16	10	70.00
CMH (Skin Cancer Screenings)	8/7/26	5/26	24	240.00
Dr. Saranya Reghunathan (ENT)	9/18/26	5/18		160.00
Dr. Eileen Higham (Metriq Health)	11/3/26	7/31		100.00
TOTAL			54	\$710

Ongoing Survey

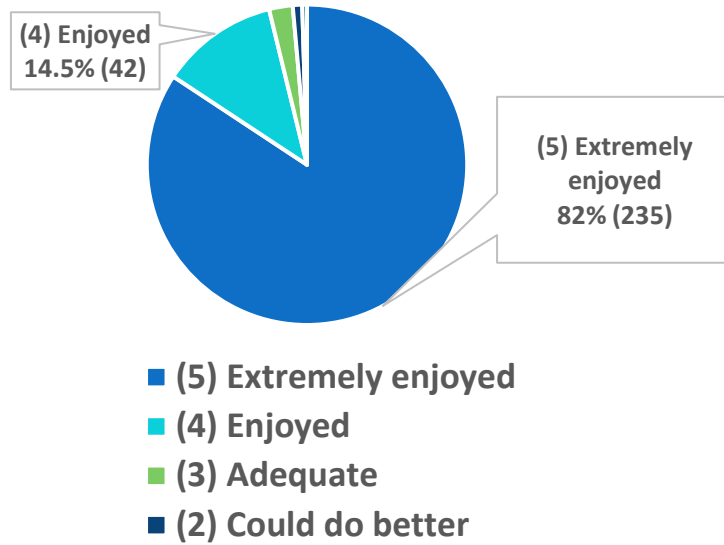
Each class participant receives a survey to describe their experiences at the Districts. In general, respondents are:

- Between age 60-89
- 75% percent are female.
- 75% are from Camarillo.
- 57% heard of the District through our magazine.
- 35% are first-time clients.

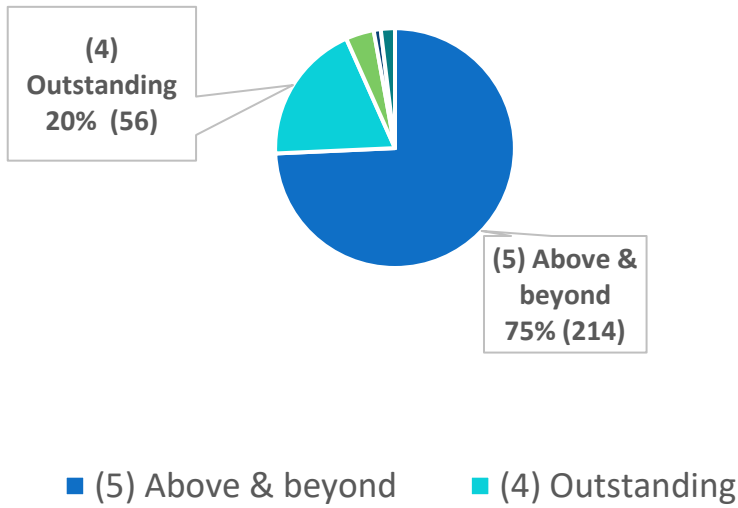
Most responded that after their visit they **“felt strengthened and empowered,”** “had a **“renewed sense of well-being,”** **“felt more knowledgeable about community resources”** and **“felt entertained and energized.”** The charts below represent 288 responses since January 2024.

RATING SCALE
1 = Strongly disliked
2 = Could do better
3 = Adequate
4 = Enjoyed
5 = Extremely enjoyed

How would you rate your overall satisfaction with your recent experience?



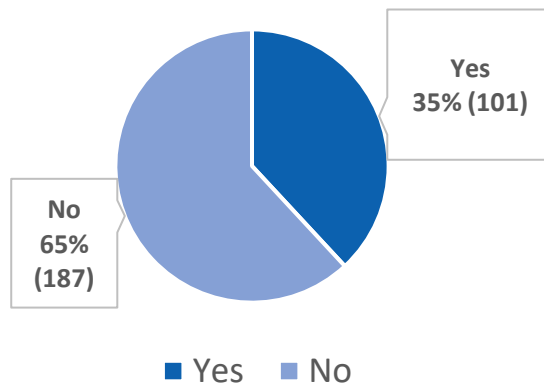
Did the service meet your expectations?



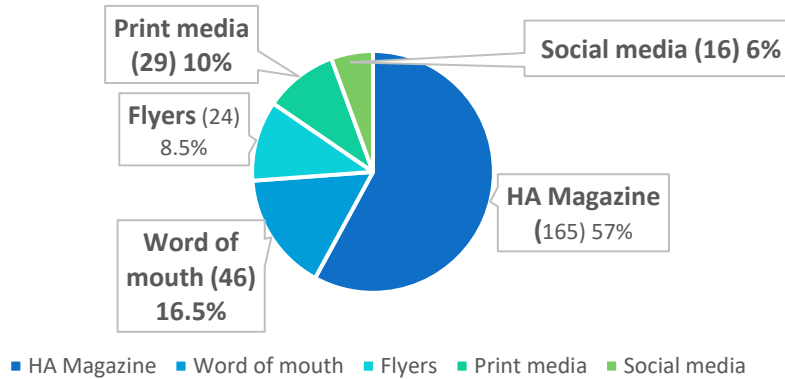
RATING SCALE

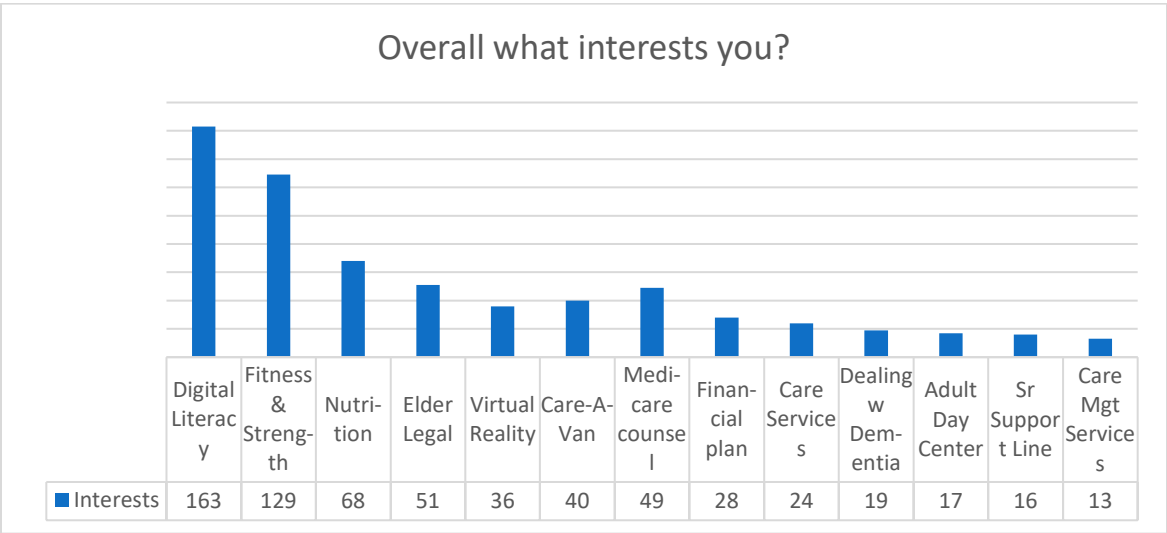
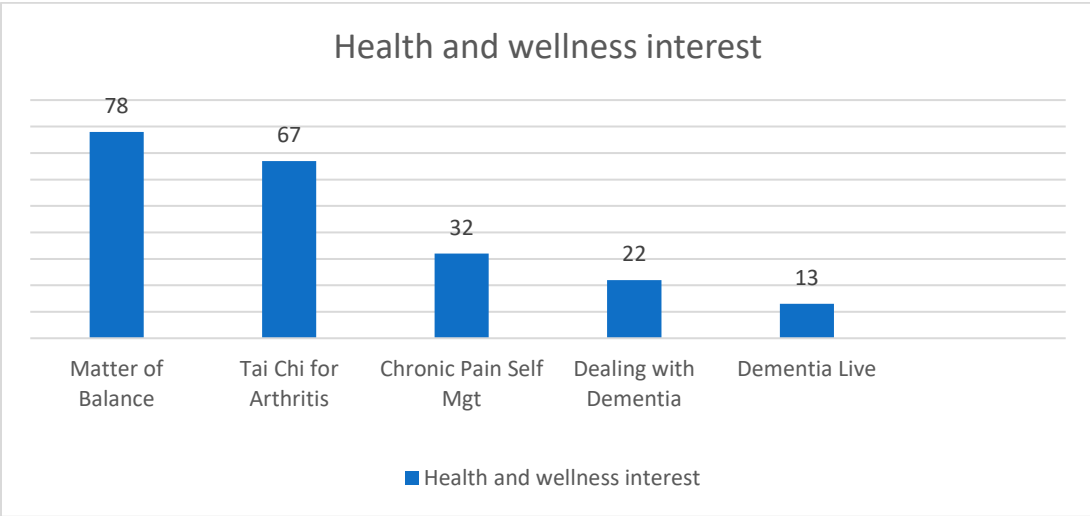
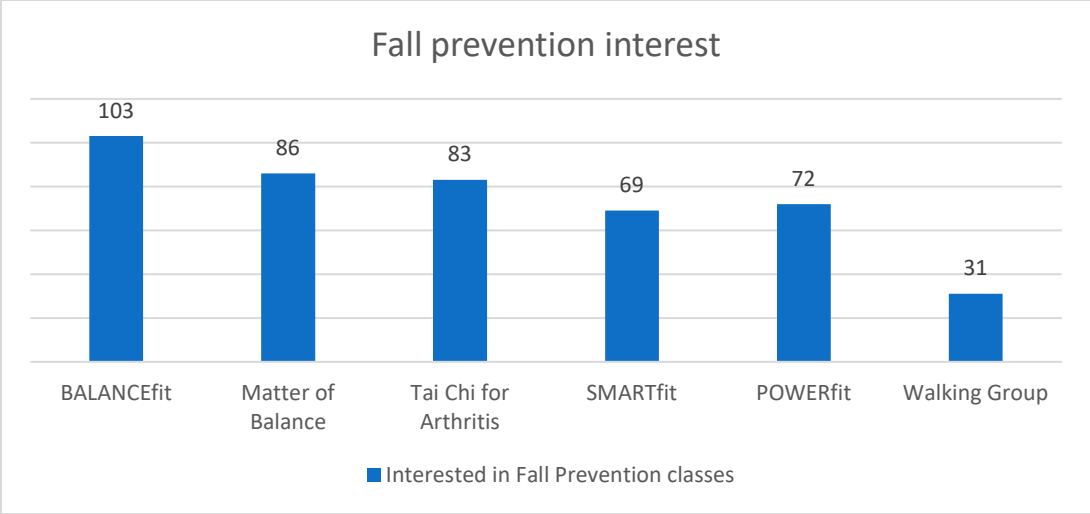
- 1 = Not at all
- 2 = Somewhat
- 3 = Met expectations
- 4 = Outstanding
- 5 = Above and beyond

Is this your first visit to CHCD?



How did you learn about the District?





*Includes all data since inception in January 2024.

MEMORANDUM

DATE: Aug. 6, 2026
TO: Blair Barker, CEO
FROM: Michelle Rogers, Community Services Manager
SUBJECT: Community Outreach / Events – April-July 2026

PROGRAM DESCRIPTION – Community Outreach and Education

SUMMARY: In fiscal year 2024-25, the District reached approximately 2,700 individuals through community outreach at eight community events and through off-site classes. In the 2025-26 fiscal year, we reached 3,120 individuals at 20 community events. This kind of outreach is important as it humanizes the District as staff serve as the face of the organization and make personal connections with individuals we serve. Information about our classes, programs and services are shared during these engagement opportunities, which boosts brand awareness and brings more people to our campus to take advantage of our offerings, helping us fulfill our mission. These outreach efforts are also another opportunity for us to promote what we do on social media, providing content for posts that reach people who may not have attended. Below are the most recent outreach efforts since the last report.



April 17, 2026

Health Talk, Monthly Speaker

Leisure Village

12 people

Care Services Director Asa Vaughn-Burnett and Community Services manager Michelle Rogers presented to a dozen residents in Leisure Village about the District's programs, services and classes. They also provided copies of our latest magazine, flyers promoting our services and classes, and handed out promotional items. After the presentation, the District received at least one call from a resident signing

Care Services Director Asa Vaughn-Burnett and Community Services manager Michelle Rogers spoke with about 100 people at the Camarillo Farmers' Market. They set up a booth at the entrance to the market and handed out our magazine, flyers and promotional items. They also engaged attendees, asking them about their favorite health and wellness activities. Walking was rated the No. 1 activity.



35 people

Fall Prevention coordinator Mikaela Northrup and Community Services manager Michelle Rogers presented an overview of District services, classes and programs, with an emphasis on the Fall Prevention Program. Mikaela answered questions from the audience related to fall prevention, and Michelle handed out flyers, copies of the District's magazine and lanyards with the District's logo and contact information that attendees from the California School Employee Association could wear for a hands-free walk.



June 6, 2026

Cancer Support Community Hope Walk

California Lutheran University, Thousand Oaks

75+ people

Community Services manager Michelle Rogers and CEO Blair Barker represented the District at the eighth annual Cancer Support Community Hope Walk in Thousand Oaks at California Lutheran University. The event included health and wellness-based organizations and businesses from across Ventura County, as well as a KidZone, music and snacks as caregivers and cancer survivors walked to raise money for the organization, which provides support and resources in the community. Many individuals had not heard of the District. They were given flyers about our programs, services and classes, as well as copies of our spring magazine, and promotional items.



June 13, 2026

Health and Wellness Resource Fair

Mira Vista Apartments

50+ people

Social Services coordinator Ellen Hood and Community Services manager Michelle Rogers represented the District at Mira Vista Senior Apartments' Health and Wellness Resource Fair. They spoke to about 50 residents about the District's programs, services and classes. More than half of the attendees weren't aware of the District and were appreciative to learn resources are nearby. The other half expressed appreciation for what we do, with some enrolled in our Home Delivered Meals Program and others having taken Fall Prevention Programs. A few were interested in the Senior Support Line for their neighbors not in attendance.



July 17, 2026

Fall Prevention Presentation

Atria Las Posas

9 people

Fall Prevention coordinator Mikaela Northrup and Community Services manager Michelle Rogers presented an overview of District services, classes and programs, with an emphasis on the Fall

Prevention Program while at Atria Las Posas senior living facility. Mikaela answered questions from the audience related to fall prevention, and Michelle handed out copies of the District's magazine and notepads with the District's logo and contact information. Both encouraged attendees to enroll in the District's Fall Prevention classes.

July 23, 2026

Moving Seniors Forward Monthly Meeting

**Camarillo Health Care District, Sequoia Rooms
20 people**

Community Services manager Michelle Rogers, who represents the District in the community resource group Moving Seniors Forward, was the featured speaker for the group's monthly meeting, which was held on our campus. She talked about the District's innovative programming, highlighting the award-winning Adventures in Virtual Reality and Pedaling the Planet programs, Fall Prevention and its award-winning BALANCEfit, POWERfit and SMARTfit offerings, as well as the Stories from the Heart podcast and show, and Magic Table in the Adult Day Center. In addition, Mariana Gutierrez, health promotion coordinator, led a VR demonstration, and six attendees experienced some travel adventures and a hot air balloon ride using the VR equipment.



UPCOMING

Sept. 26, 2026

50-Plus Expo

**Pleasant Valley Recreation & Parks
200+ people expected**

Oct. 16, 2026

Leisure Village Health Fair

**Leisure Village, Recreation Center
300+ people expected**

Oct. 28, 2026

Halloween Event

Pleasant Valley Recreation & Parks

500+ people expected

Dec. 12, 2026

Camarillo Christmas Parade

Pleasant Valley Recreation & Parks

1,000+ people expected

Promotion: Advertising, Articles and Listings

- Camarillo Acorn Ads
 - April 4: Adult Day Center
 - May 9: ADC
 - May 16: VR
 - June 6: VR
 - June 27: ADC
 - July 4: VR
- Camarillo Acorn Calendar
 - April 4, 2026: 1 listing
 - April 18, 2026: 2 listings
 - May 2, 2026: 1 listing
 - May 23, 2026: 1 listing
 - June 20, 2026: 1 listing
 - July 4, 2026: 1 listing
 - July 11, 2026: 1 listing
 - July 25, 2026: 2 listings
 - Aug. 1, 2026: 1 listing
- Ventura County Reporter
 - April 9: 2026: 11 listings
 - April 16: 9 listings
 - April 23: 8 listings
 - May 7: 11 listings
 - May 14: 14 listings
 - May 21: 13 listings
 - May 28: 9 listings
 - June 4: 8 listings
 - June 25: 10 listings
 - July 8: 7 listings
 - July 15: 5 listings
 - July 23: 4 listings

SHOUT-OUTS/MENTIONS

Camarillo Health Care District  Community Services Manager Michelle Rogers · 25 Mar

Camarillo Health Care District staff presented an overview of our programs, classes and services, with an emphasis on our Fall Prevention Prog... see more



Posted to **Subscribers of Camarillo Health Care District**

4 4 · 1,075 Impressions

[See previous comments](#)

Rosemary A. 2d · Santa Rosa Valley

Camarillo Health Care District is a godsend in our area. I am so grateful for the wonderful programs that they have that my husband enjoyed. Their adult day care program provided him not only a safe place to enjoy his days, the continuity and structure that he needed.



VIRTUAL REALITY TRAVEL CLUB

Let us take you through magical landscapes and rich cultures across the world from the comfort of Camarillo.

MEETS ONCE A WEEK FOR 4 WEEKS

TUESDAYS, MAY 26-JUNE 16
10:00-11:15 A.M.

CALL TO REGISTER
 805-388-1952

\$30*
*plus \$4 for non-District

Posted to **Subscribers of Camarillo Health Care District**

Like Comment Share

1 reaction 1 comment

Neenie N. 22h · Dara

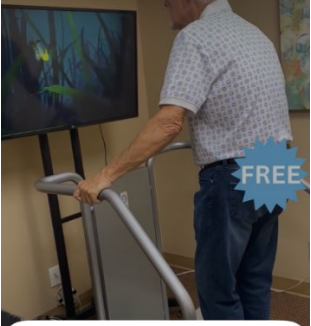
So many fun things to do. Meet new and nice people. I have participated in many Programs, Services and Classes and will continue to do so. Thank You Camarillo Health Care District!!



6:35

Instagram

camarillohealthcaredistrict
#camarillohealthcaredistrict



Comments

rendever.health 1d
You do it all!! 🙌
Reply

1





City of Camarillo <cityclerk@cityofcamarillo>
To: Michelle Rogers

Reply Reply All Forward

Fri 5/15/2026 5:00 PM

If there are problems with how this message is displayed, click here to view it in a web browser.

LOCATION: 3637 EAST USU ROAD, SUITE 117, CAMARILLO

Spaces fill up quickly—call 805-388-1952 to register!

Agency Resources



Camarillo Health Care District (CHCD) offers a variety of educational opportunities to meet the needs of the community. Some of the programs offered are:

View the [Class Calendar](#) to find a variety of classes for learning, exercise or support. Some of the classes include:

- Adventures in VR
- Advocacy Services
- Caregiving
- Digital Literacy
- Fraud/Scam Support
- Health Management
- Moving & Strengthening
- Tai Chi for Arthritis



Learn More



City of Camarillo <cityclerk@cityofcamarillo>
To: Michelle Rogers

Reply Reply All Forward

Fri 5/15/2026 5:00 PM

If there are problems with how this message is displayed, click here to view it in a web browser.

Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Share your Story

Everyone has a unique journey when it comes to health and caregiving, and your experiences could be a source of inspiration and support for others.

Right-click or tap and hold here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Camarillo Health Care District invites local residents to share their personal stories on their podcast, where individuals talk about their health journeys, caregiving experiences, and the challenges they've faced. By sharing your story, you not only give voice to your own experiences, but you also help create a community where others feel understood and less alone. Whether you're managing a health condition, supporting a loved one as a caregiver, or navigating the ups and downs of life, your story matters. It's a powerful way to connect, inspire, and make a difference in the lives of those who are facing similar challenges.

Join the conversation and be part of something meaningful!

Learn More About Podcast



Did you know....

iPhone Tips & Tricks class

Camarillo Health Care District offers this highly popular class, often with a waiting list! In this 75-minute session, you'll learn how to make the most of your iPhone, including downloading apps, streaming music, signing documents, blocking spam calls, using FaceTime, adding fun emoji effects, and more. Plus, there's a 15-minute Ask Me Anything (AMA) to get answers to all your questions.

Right-click or tap and hold here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.



NONPROFITS OF THE WEEK



Camarillo Healthcare District will be in one of the non-profit spaces at the market this week! A local health leader since 1969, Camarillo Health Care District offers a broad range of interactive, evidence-based health and wellness programs that enhance long-term support and services, educate people about chronic health conditions, and guide people toward healthy life choices.



The City of Camarillo will be in another non-profit space at the market this week! The City of Camarillo is a remarkable business and residential community with much to offer. Nestled in a coastal plain between the beach and mountains, Camarillo offers year-round sunshine in a family-friendly and safe environment. Stop by their booth to learn more.

Conejo Valley Guide Periodic Updates - Friday, May 15, 2026



Conejo Valley Guide <info@conejovalleyguide.com>
To ● Michelle Rogers

☺ Reply Reply All → Forw

ⓘ If there are problems with how this message is displayed, click here to view it in a web browser.
Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

The **Community Forum** section of CVG is where you can create an account and post information about your local fundraiser, class, workshop, audition, shopping events, business announcement, etc., free of charge, anytime! As an added incentive, we choose some of those posts and mention them here or in social media. Learn more at www.conejovalleyguide.com/community-forum.

5/20-5/21: Ananda Thousand Oaks Workshop

6/20: Serenades in String & Keys at Studio Channel Islands

5/17: Yoga and Sound Bath at Mizel Estate Wines Vineyard

5/29-5/30: Village Voices Chorale Concert in Thousand Oaks

3rd Mon of Month: Free Financial Planning Sessions in Camarillo

Conejo Valley Guide Periodic Updates - Friday, March 27, 2026



Conejo Valley Guide <info@conejovalleyguide.com>
To ● Michelle Rogers

☺ Reply Reply All → Forw

ⓘ If there are problems with how this message is displayed, click here to view it in a web browser.
Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

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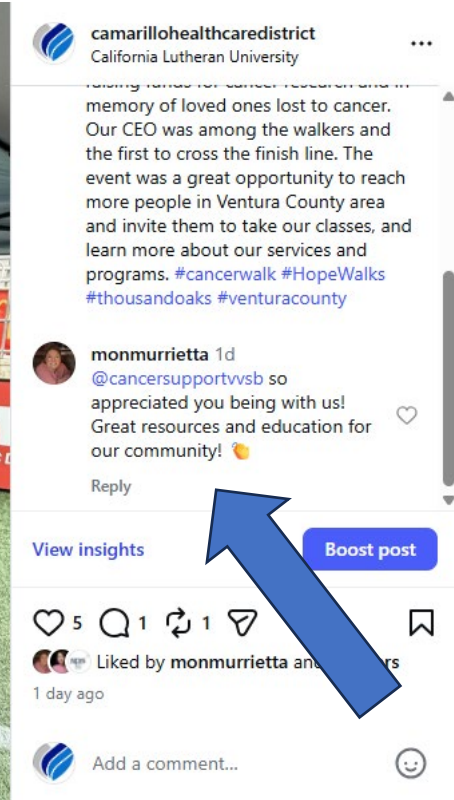
4/16: Demystify Oncology Treatment Talk in Camarillo

4/3-4/12: Marinelli Bros Circus at the Ventura County Fairgrounds

4/5: Thousand Oaks Elks Club Easter Egg Hunt

3/28-3/29: Spring Spectacular at The Teaching Zoo in Moorpark

4/2: Shine Homeschool & Century Academy Spring Egg Hunt



Have You Signed Up for Your Summer Reading Adventure?

Summarize



Camarillo Public Library <newsletter@c...

To: Michelle Rogers

Reply Reply All Forward

Wed 7/1/2026 9:32 AM

If there are problems with how this message is displayed, click here to view it in a web browser.

Summer Reading Adventure: Immersive Virtual Reality Experience with the Camarillo Health Care District (Ages 13+)

Thursday, July 23 & 30 / 5 & 5:30 p.m. /
Homework Center

Join us on a trip of a lifetime using virtual reality with the Camarillo Health Care District. Explore European Adventures, a tour of South American, Eastern European Castles, and Coastal Cities without leaving the library. Using virtual reality technology that offers participants a full sense of "being there" through immersive headsets and software applications to create a simulated environment. This is a great alternative for people with mobility issues or for those that want the adventure without having to spend the money.

To ensure a seat at this event, register on our online Event Calendar.





See insights and ads

Boost post

13 6

View more comments



Andrea Gallagher

Congratulations, Blair, on receiving this prestigious recognition. Your vision, collaboration, and dedication to enhancing the health and well-being of older adults have strengthened our entire community. Proud to call you a colleague and friend. Well deserved! 🌟



Camarillo Public Library 32m · 🌐

Join us on a trip of a lifetime using virtual reality with the Camarillo Health Care District. Explore European Adventures, a tour of South America, Eastern European Castles, and Coastal Cities without leaving the library. Using virtual reality technology that offers participants a full sense of "being there" through immersive headsets and software applications to create a simulated environment. This is a great alternative for people with mobility issues or for those that want the adventure without having to spend the money.

To ensure a seat at this event, register on our online Event Calendar: <https://ow.ly/KMII50ZfYoS>

Dates: Thursday, July 23 & 30
 Times: 5 & 5:30 p.m.
 Location: Homework Center
 Ages: 13+

#virtualreality #VR #travel #camarillopubliclibrary See less



At AGE-u-cate, we're inspired by states like California that are investing in partnerships, education, workforce development, and community engagement to improve the lives of older adults and those who care for them.

Thank you to the countless leaders, professionals, volunteers, caregivers, and advocates who are helping make California a model for healthy aging and dementia-friendly communities.

And a special shout-out to our Program Partners who are making an impact in supporting age and dementia friendly initiatives through their commitment to community awareness and education: [For Their Thoughts Foundation](#), [Visiting Angels](#) Santa Clarita/SLO County, [Camarillo Health Care District CA](#), [Whispering Winds](#) of Apple Valley, [Always Best Care Senior Services](#) Thousand Oaks, [Right at Home](#), Northwest Orange County, [Alzheimer's Association](#), [California Central Coast Chapter](#), [California Polytechnic State University-San Luis Obispo](#), [ameriCARE](#) San Francisco.



California Department of Aging, California Department of Public Health, California Association of Area Agencies on Aging (C4A), LeadingAge California, Aarp California State Office 2

#StateSpotlight #CaliforniaMasterPlanforAging #AgeFriendly #HealthyAging
 #CommunityReadiness #CommunityPartnerships #AGEucate
 #DementiaLiveinAction



June 2026 Report

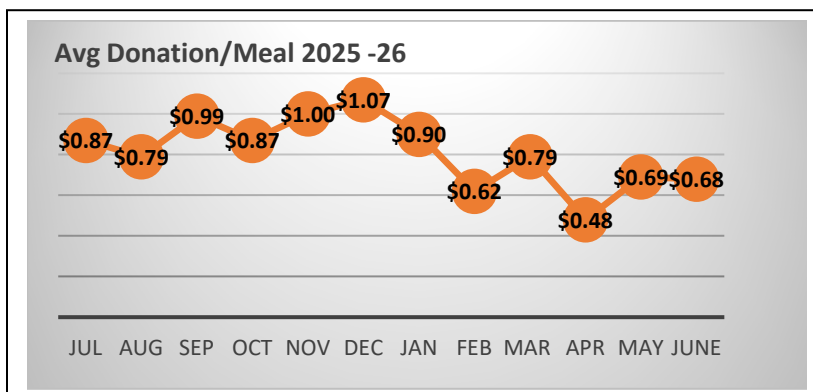
Date: July 15, 2026
To: Blair Barker, CEO
From: Asa Vaughn-Burnett, Care Services Director
April Colbert, Senior Nutrition Coordinator
Monthly Program Report: **June 2026**

The Senior Nutrition Program (SNP) provides supplemental nutrition for Camarillo area residents aged 60 and over through the Ventura County Area Agency on Aging's (VCAAA) nutrition grant program, in efforts to enhance physical, mental, and emotional well-being. Home Delivered Meals (HDM) are delivered to homebound seniors who are unable to procure or prepare their own meals, and include fresh fruit, dairy and grain products as supervised by VCAAA registered dietician. Up to 5 meals/week are delivered in a bundle once each week.

The District began administrating the operational arm of the Senior Nutrition Program in April 2005, under grant funding from the Ventura County Area Agency on Aging (VCAAA). In FY 2006/07, the City of Camarillo approved funding support for the Home Delivered portion of Senior Nutrition. VCAAA manages the food procurement part of the program, while the District provides the operational and logistical support of implementation. Since the District's participation in this program, more than 680,000 meals have been delivered.

	June 2026	Unduplicated Clients FYTD
New clients	+3	*358
Disenrolled Clients	-3	
Net Loss/Gain	0	

**May include clients currently on hold*



There is no charge per funding agreement but a \$4.00 per meal contribution is suggested by VCAAA.

TOTAL MEALS DELIVERED (cumulative)		VCAAA Funding	VCAAA meals granted	% program split	City Funding (HDM only)	City CBDG CV3 Funding (HDM only)
Program began April 1, 2005		\$27,602				
Total meals served FY 2005-2006	34,382	\$52,099				
Total meals served FY 2006-2007	28,234	\$84,468			\$32,000	
Total meals served FY 2007-2008	27,332	\$79,978			\$32,000	
Total meals served FY 2008-2009	26,168	\$82,424			\$35,000	
Total meals served FY 2009-2010	27,132	\$82,259			\$37,000	
Total meals served FY 2010-2011	22,598	\$84,166	25,700	62% HDM 38% Cong	\$37,000	
Total meals served FY 2011-2012	15,936	\$69,536	23,710	62% HDM 38% Cong	\$37,000	
Total meals served FY 2012-2013	12,941	\$60,800	20,075	96% HDM 4% Cong	\$37,000	
Total meals served FY 2013-2014	19,452	\$52,572	18,600	97% HDM 3% Cong	\$37,000	
Total meals served FY 2014-2015- (HDM+C)	23,036	\$52,572	20,460	97% HDM 3% Cong	\$37,000	
Total meals served FY 2015-2016 (HDM+C)	22,799	\$55,942	20,460	97% HDM 3% Cong	\$37,000	
Total meals served FY 2016-2017 (HDM+C+ ARCH)	23,148	\$69,660	22,320	93% HDM 7% Cong	\$37,000	
Total meals served FY 2017-2018 (HDM+C+ARCH)	25,396	\$69,375	22,500	97% HDM 3% Cong	\$37,000	
Total meals served FY 2018-2019 (HDM+C)	29,883	\$73,750	24,000	98% HDM 2% Cong	\$37,000	
Total meals served FY 2019-2020 (HDM+C)	39,719	\$84,375	27,500	96% HDM 4% Cong	\$37,000 + \$7500	
Total meals served July 2020- June 2021 (HDM + Cong.)	77,228	\$96,058	30,250	96% HDM 4% Cong	\$37,000	
FYTD Total meals served July 2021 - June 2022 (HDM + Cong.)	49,689	\$96,058	30,250	96% HDM 4% Cong	-	\$50,000
FYTD Total meals served July 2022 – June 2023 (HDM + Cong.)	52,766	\$96,058	30,250	96% HDM 4% Cong	-	\$50,000
FYTD Total meals served July 2023 – June 2024 (HDM)	50,064	\$186,660	51,000	100% HDM	-	\$50,000
FYTD Total meals served July 2024 – June 2025 (HDM)	43,119	\$204,733	45,000	100% HDM	\$40,000	-
FYTD Total meals served July 2025 – June 2026 (HDM)	37,586	\$410,000	42,444	100% HDM	\$50,000	
TOTAL cumulative meals	688,608					

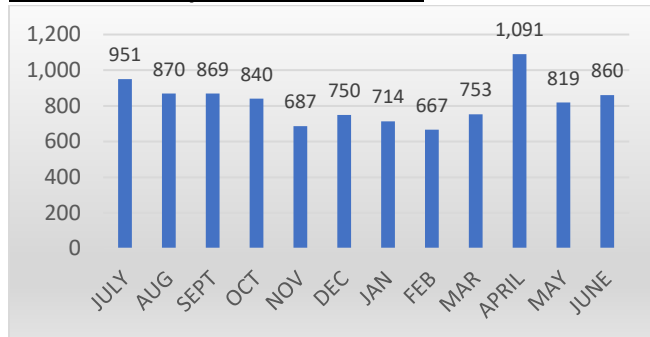
NEW CLIENTS

Referral Source	# of clients
Friend/Neighbor/Family	-
Acorn	-
Walk-in	-
Website/ Social Media	-
District Magazine	-
Health Care Provider: APS/Hospital/Doctor/SWrkr	3
VCAAA	-
Previous Client	-
Internal District referral	-
CCOA referral	-
Hospice	-
OASIS Catholic charities	-
Project HOPE	-
TOTAL	3

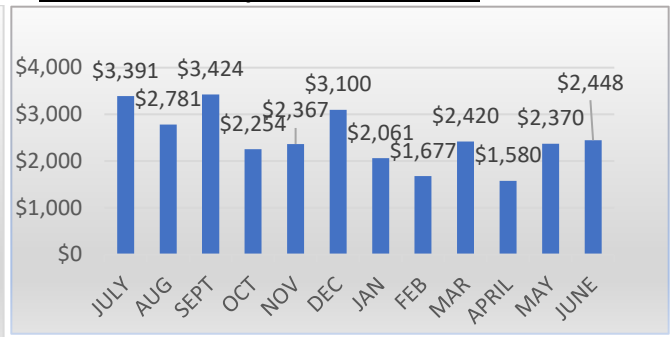
CANCELLATIONS

Reason Given	# of clients
No longer requires services	1
Family/Caregiver now providing meals	-
Moved in with family	-
Moved into care facility	-
Moved to alternate program	1
No longer meets criteria	-
Health improved: able to cook	-
Dietary restrictions	-
Relocation out of service area	-
Deceased	1
On hold for extended time	-
TOTAL	3

Clients Served per Month 2025-26



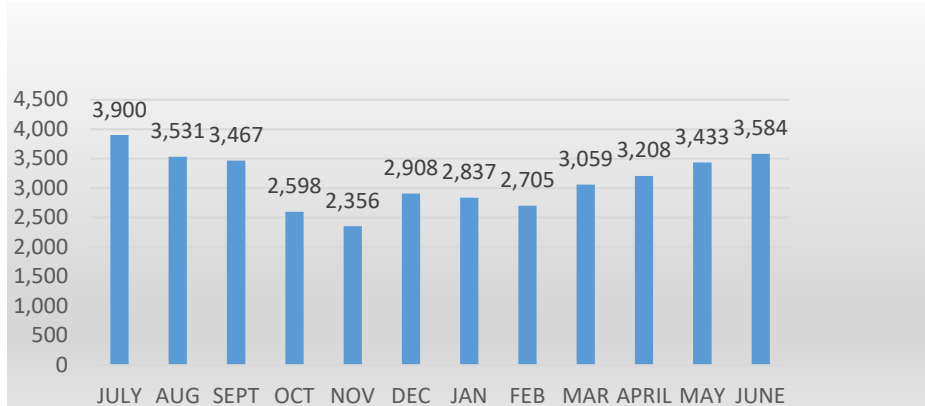
Donations Rec'd per Month 2025-26



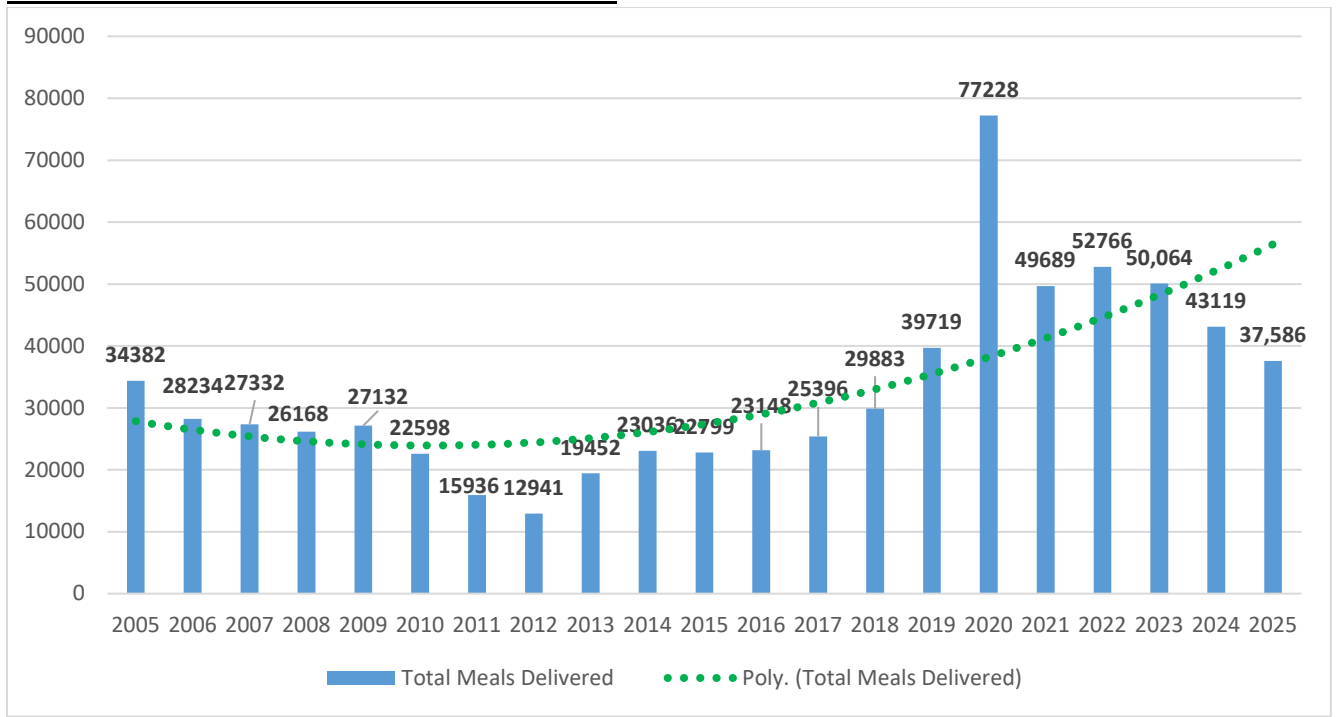
*client count is duplicated count as clients receive meals each week.

** Meals served per month change if clients are on hold or meals are returned.

Total Meals Delivered/Month 2025-26



Total Meals Delivered: Multi-Year View



MEMORANDUM

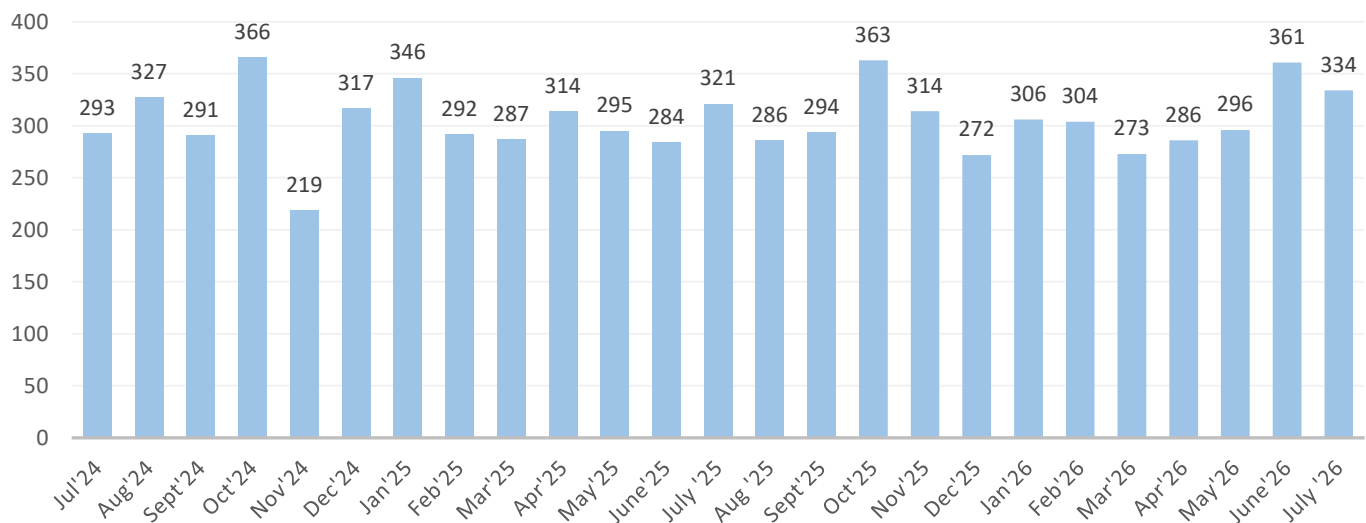
DATE: August 12th, 2026
TO: Blair Barker, Chief Executive Officer
FROM: Asa Vaughn-Burnett, Care Services Director
SUBJECT: *July Monthly Report*

PROGRAM DESCRIPTION

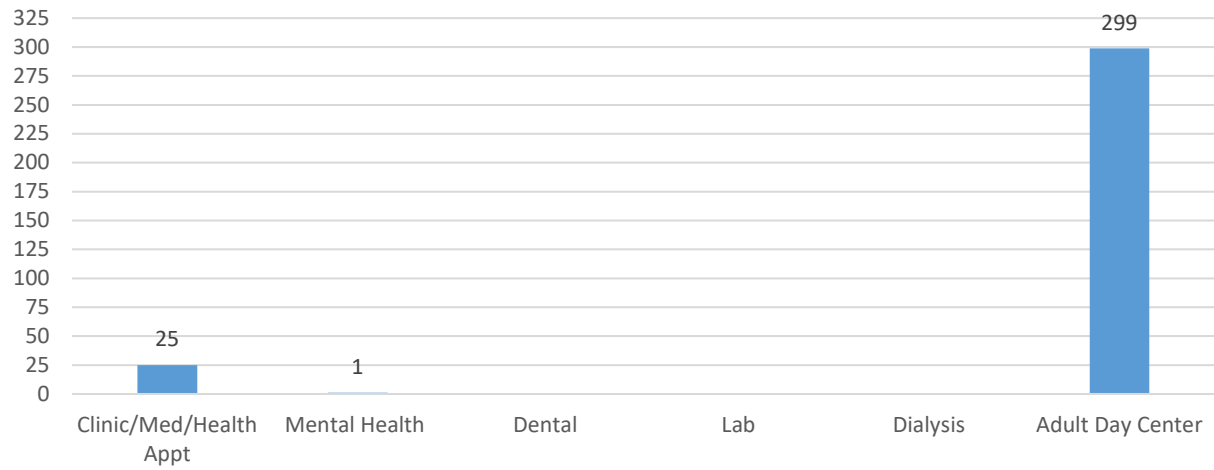
Camarillo Health Care District provides door-through-door transportation for non-emergency medical appointments and other activities of daily living, including to and from District programs, throughout Ventura County. Drivers are trained in CPR and First Aid, and have additional sensitivity training in transporting frail, elderly cognitively challenged and mobility-challenged riders. Vehicles are equipped with hydraulic lifts to accommodate wheelchair clients, oxygen canisters, and other assistive mobility devices.

Rides originate in the service area and can be provided to destinations throughout Ventura County, and to Kaiser in Woodland Hills. Transportation services remain available with proper capacity, safety and spread mitigation limits.

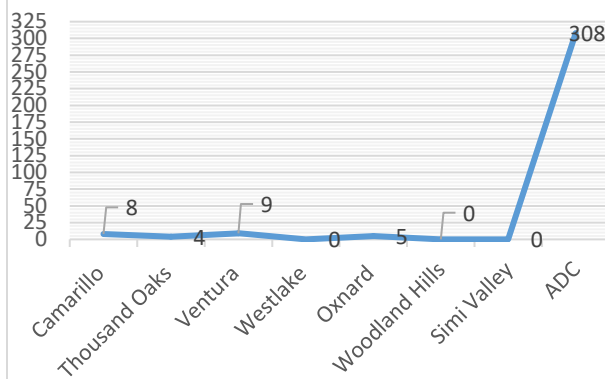
Total Rides per Month



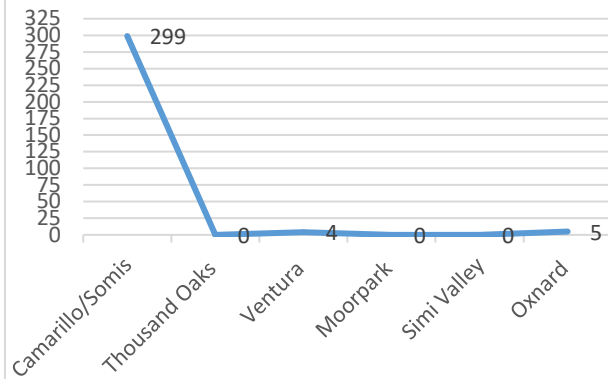
Cause or Reason for Ride



Ride Destinations



Adult Day Ride Destinations





SECTION 9

FUTURE MEETINGS AND EVENTS

BOARD OF DIRECTORS MEETINGS

VCSDA Meeting – Conejo Rec & Park	September 1, 2026 – 5:30 p.m.
Executive Committee: N. Dixon/Feinberg	September 14, 2026 – 12:30 p.m.
Regular Full Board	September 24, 2026 – 11:30 a.m.
Executive Committee: N. Dixon/Feinberg	October 12, 2026 – 12:30 p.m.
Finance Committee: Doria/Loughridge	October 22, 2026 – 10:00 a.m.
Regular Full Board	October 22, 2026 – 11:30 a.m.
VCSDA Meeting - PVRPD	November 3, 2026 – 5:30 p.m.
Executive Committee: N. Dixon/Feinberg	November 9, 2026 – 12:30 p.m.
Regular Full Board – Annual Board Leadership	November 19, 2026 – 8:30 a.m.