

**SPECIAL MEETING  
BOARD OF DIRECTORS  
June 11, 2014**

**CALL TO ORDER**

The special meeting of the Camarillo Health Care District Board of Directors was called to order on Wednesday, June 11, 2014, at 3:36 p.m., at the Camarillo Health Care District, 3615 E. Las Posas Road, Suite 160, Camarillo, California, by Peggy O'Neill, President.

**QUORUM:**

*The following Directors constituting a quorum were present:*

Peggy O'Neill, R.N., President  
Rodger Brown, M.B.A., Vice President  
Mark Hiepler, Esq., Clerk of the Board  
Richard Loft, M.D., Director

*Absent:*

Christopher Loh, M.D., Director

*Staff:*

Jane Rozanski, Chief Executive Officer  
Kara Ralston, Chief Operations Officer  
Sue Tatangelo, Chief Resource Officer  
Sonia Amezcua, Chief Human Resources Officer  
Karen Valentine, Clerk to the Board

*Consultant:*

Ralph Ferguson, Esq., Ferguson Law and Leadership  
Randell Lawrence, Vice President, Senior Project Manager, S.L. Leonard & Associates

**PLEDGE OF ALLEGIANCE**

Director Loft

**PUBLIC COMMENT**

None

## **ACTION ITEMS**

It is the recommendation of Administration that the Board of Directors approve the Construction Contract between the Camarillo Health Care District and GRD Construction. Based on their submitted materials and favorable references, the lowest bidder on the Project, GRD Construction, appears fully qualified to perform the work. The essential terms and conditions offered by GRD Construction in its "bid" have been incorporated into the proposed CHCD Construction Contract. The Contractor will have seven days to accept or reject the proposed contract. The District may consider incorporating minor amendments to the Construction Contract proposed by the Contractor. The final contract will be presented to the Board for approval at a Special Meeting later this month.

Project Manager, Randy Lawrence, discussed the prequalification and bid process. Of the three companies who submitted bids, GRD Construction was the low bidder.

Director O'Neill questioned GRD Construction's completion days of 120 vs. 90 days in the other bids. Randy Lawrence indicated that the difference was to protect the contractor from going over on the completion date, but felt GRD Construction would complete the project as quickly as possible.

Director Hiepler questioned insurance liability of three million dollars. Attorney Ferguson indicated that three million in liability insurance was typical for a project this size. Director Hiepler would prefer to see more.

Director Loft was interested in GRD Construction's completed projects. Randy Lawrence assured the Board that S.L. Leonard & Associates did their due diligence and fully vetted GRD Construction.

Director Brown requested copies of the construction budget. Director Hiepler was concerned with the percentage of legal expenses on a project of this size. Attorney Ferguson assured Director Hiepler that once the construction contract is signed the attorney fees on this project would be minimal at most.

It was **MOVED** by Director Loft, **SECONDED** by Director Brown, and **MOTION PASSED**, that the Board of Directors approve the Construction Contract between the Camarillo Health Care District and GRD Construction.

### **Roll Call Vote**

<b>Peggy O'Neill</b>	<b>Aye</b>
<b>Rod Brown</b>	<b>Aye</b>
<b>Mark Hiepler</b>	<b>Aye</b>
<b>Richard Loft</b>	<b>Aye</b>
<b>Christopher Loh</b>	<b>Absent</b>

### **BOARD PRESIDENT'S REPORT**

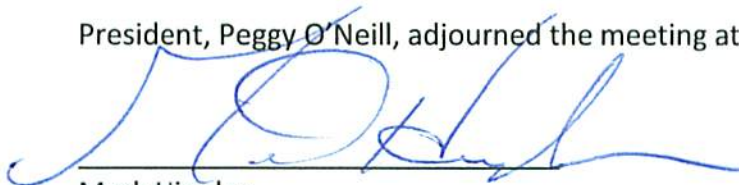
President O'Neill requested information on the scheduling of the Wall Whacking Event. CEO Rozanski indicated that the event would coincide with the groundbreaking. Staff will notify all Board Members when the event is scheduled.

### **BOARD MEMBERS' INTERESTS AND CONCERNS**

Director Hiepler questioned the possibility of capitalizing legal fees. CEO Rozanski assured Director Hiepler that where applicable fees would be capitalized.

### **ADJOURNMENT**

President, Peggy O'Neill, adjourned the meeting at 4:39 p.m.



Mark Hiepler  
Clerk of the Board