

**REGULAR MEETING  
BOARD OF DIRECTORS  
MARCH 27, 2012**

**CALL TO ORDER**

The regular meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, February 28, 2012 at 6:01 p.m., at the Camarillo Health Care District, 3639 E. Las Posas Road, Suite 160, Camarillo, California, by Peggy O'Neill, President.

**QUORUM:**

*The following Directors constituting a quorum were present:*

Peggy O'Neill, R.N., President  
Mark Hiepler, Esq., Vice President  
John Bailey, Pharm.B., M.P.H., Clerk of the Board  
Richard Loft, M.D., Director  
Jim Decker-Mahin, D.Min, Director

*Staff:*

Kara Ralston, Chief Operations Officer  
Susan Craig, Chief Finance Officer  
Yvonne Ontiveros, Community Services Officer  
Cheryl Camlott, Sr. Director Community Health Services and Facilities  
Karen Valentine, Clerk to the Board

**PLEDGE OF ALLEGIANCE**

Director Loft

**APPROVAL OF MINUTES**

It was **MOVED** by Director Bailey, **SECONDED** by Director Hiepler, and **MOTION PASSED** that the Board of Directors approve the minutes of the Regular Meeting of March 27, 2012.

## **CEO REPORT**

Kara Ralston, Chief Operations Officer, introduced Cheryl Camlott, Sr. Director Community Health Services and Facilities, who presented her Annual Report to the Board.

Ms. Ralston discussed Petaluma Healthcare District's visit. In addition to sharing Lifeline information we provided Petaluma with networking opportunities, through Partners in Care Foundation, and the Health Services Advisory Group. Ms. Ralston also advised the Board of the Depression and Suicide Awareness training provided at the District, for employees and county organizations, as part of the grant requirements for the Senior Support Line.

Yvonne Ontiveros, Community Services Officer, discussed the District's continued follow up program with Nail Care clients to ensure all had received or were in the process of finding continuing care. Ms. Ontiveros provided information on the reduced schedule at the Apple-A-Day Café, and Transportation Department updates. Yvonne will be collaborating with Petaluma's Lifeline Department.

Susan Craig, Chief Financial Officer, presented the monthly financial report. Ms. Craig also reported on the California Special Districts Association Finance Corporation Meeting.

Karen Valentine, Clerk to the Board, discussed the Ralph M. Brown Act, and the definition of what constitutes a meeting.

## **CONSENT CALENDAR**

It was **MOVED** by Director Bailey, **SECONDED** by Director Loft, and **MOTION PASSED**, that the Consent Calendar be approved.

## **BOARD PRESIDENT'S REPORT**

Board President, Peggy O'Neill, informed Board Members of the timetable and procedures that would be used for the CEO Review.

## **FUTURE MEETING AND EVENTS**

### **Board of Directors Meetings:**

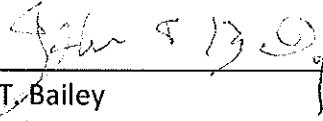
Tuesday, April 17, 2012

Tuesday, May 22, 2012

Tuesday, June 12, 2012 (First Reading of the Operating and Capital Budgets)

**ADJOURNMENT**

President O'Neill adjourned the meeting at 7:15 p.m.

A handwritten signature in cursive script, appearing to read "John T. Bailey", written over a horizontal line.

John T. Bailey  
Clerk of the Board