



**REGULAR BOARD MEETING**

**MAY 21, 2026 - 11:30 AM**

**CAMARILLO HEALTH CARE DISTRICT  
3615 E LAS POSAS ROAD, SEQUOIA ROOMS  
CAMARILLO, CA 93010**





## **2026 Board Meeting Calendar**

January 22, 2026, 11:30 a.m.

February 26, 2026, 11:30 a.m.

March 26, 2026, 11:30 a.m.

April 23, 2026, 11:30 a.m.

May 21, 2026, 11:30 a.m.

June 4, 2026, 11:30 a.m. (Budget)

June 25, 2026, 11:30 a.m. (Optional)

July - Dark

August 20, 2026, 11:30 a.m.

September 24, 2026, 11:30 a.m.

October 22, 2026, 11:30 a.m.

November 19, 2026, 8:30 a.m.  
(Annual Board Leadership and Education)

December - Dark



**Camarillo Health Care District  
Procedures for Communication With  
The Board of Directors**

Meetings with the Board of Directors are conducted for the purpose of accomplishing District business. As a matter of District policy and state law, meetings shall ordinarily be held in public. Pursuant to state law, the Board of Directors may conduct closed meeting sessions to discuss certain matters which are confidential.

Community involvement in the District is an essential element of an effective health care district.

Communications with the Board of Directors as a unit may be either in writing or by personal appearance at a meeting of the Board.

**Written Communication** – In order that the subject of the communication may be placed on the agenda, it must be requested in correspondence to the Board. Written communication addressed to the Board of Directors should reach the Administration office of the District no later than ten (10) business days prior to the date of the meeting at which the matter concerned is to be discussed.

**Oral Presentations by Members of the Public to the Board of Directors and Requests by the Public to Place a Matter Directly Related to District Business on a Board Agenda** – When an individual or group expects to communicate with the Board of Directors by means of personal appearance at a meeting of the Board or requests that a matter relating to District business be added to the Board’s agenda, the District’s Chief Executive Officer must be notified no later than ten (10) days before the Board meeting at which the matter concerned is to be discussed by the Board and those submitting the request.

Individuals wishing to comment on an agenda item when an item appears on the agenda for discussion or at the designated time for Public Comments, during the Board meeting, shall complete a Speakers Card and submit it to the Clerk of the Board.

It is desirable that when a statement presented to the Board is extensive or is formally requesting consideration of specific items the statement should be written and a copy filed with the Board of Directors.

Public comments at Board Meetings – The Board may receive comments or testimony at regularly scheduled meetings on matters **not on the agenda** which any member of the public may wish to bring before the Board, provided that no action is taken by the Board on such matters at the same meeting at which such testimony is taken.

**In addressing the Board, the following rules of courtesy will be observed:**

- **All remarks will be addressed to the President of the Board.**
- **Individuals will speak on a specific item of concern.**
- **Three (3) minutes will be allowed individuals, or in the case of a group of people speaking on a specific item, ten (10) minutes will be permitted for the presentation.**
- **Members of the Board of Directors reserve the right to waive time limitations.**

In the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the members of the Board of Directors conducting the meeting may order the meeting room cleared and continue in session. Only matters appearing on the agenda may be considered in such a session. Duly accredited representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this section.

The Board may discuss and take action on any agenda item properly submitted by a member of the public and published in an agenda. The Board President reserves the right to limit discussion and/or defer further deliberations on an agenda topic to a subsequent meeting if additional information is needed to render a decision or appropriate action. Matters involving legal procedure will be referred to Administration for study or further referral.



## **AGENDA**

### **Regular Meeting of the Board of Directors**

**May 21, 2026 – 11:30 a.m.**

Camarillo Health Care District

3615 E Las Posas Road, Camarillo, CA 93010

Sequoia Rooms

#### **Board of Directors**

Neal Dixon, MD, President

Paula Feinberg, Vice President

Lydia Dixon, PhD, Clerk of the Board

Thomas Doria, MD, Director

Cris Loughridge, Director

#### **Staff**

Blair Barker, Chief Executive Officer

Sonia Amezcua, Chief Administrative Officer

Brandie Thomas, Clerk to the Board

#### **Participants**

Samantha Prall, *Platinum Strategies, Inc.*

#### **General Counsel**

Taylor Anderson, Esq.,

*Colantuono Highsmith Whatley, PC*

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE– Director L. Dixon**

**4. PUBLIC COMMENT - Ca. GC Section 54954.3**

The Board reserves this time to hear from the public. Speakers are requested to complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item. Comments regarding items not on the agenda can be heard only; items on the agenda can be discussed. Three minutes per speaker; multiple speakers on the same topic/agenda item will be limited to 20 minutes total

**5. CONSENT AGENDA**

Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.

**A. Meeting Minutes**

Recommendation: Approval of Finance Committee Meeting of April 23, 2026.

**(Section 5-A)**

**B. Meeting Minutes**

Recommendation: Approval of Regular Board Meeting of April 23, 2026.

**(Section 5-B)**

**C. Meeting Minutes**

Recommendation: Approval of Executive Committee Meeting of May 11, 2026.

**(Section 5-C)**

**D. Financial Reports**

Recommendation: Approval of financial reports for period ending April 30, 2026.

**(Section 5-D)**

**Motion to approve** Consent Agenda as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

N. Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ L. Dixon \_\_\_\_\_ Doria \_\_\_\_\_ Loughridge \_\_\_\_\_

**AGENDA ITEMS-ACTION**

- 6. A. Review/ Discussion /Action** - Consideration, discussion, and recommendation from the Finance/Investment Committee amending District Finance Policy, Capital Expenditure, Section 9. **(Section 6-A)**

**Motion to approve** District Finance Policy, Capital Expenditure, Section 9.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

N. Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ L. Dixon \_\_\_\_\_ Doria \_\_\_\_\_ Loughridge \_\_\_\_\_

- B. Review/ Discussion /Action** - Consideration, discussion, and recommendation for approval of District Resolution 26-08, Requesting Consolidation of The Camarillo Health Care District General District Election with The Statewide General Election. **(Section 6-B)**

**Motion to approve** District Resolution 26-08, Requesting Consolidation of The Camarillo Health Care District General District Election with The Statewide General Election.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

N. Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ L. Dixon \_\_\_\_\_ Doria \_\_\_\_\_ Loughridge \_\_\_\_\_

- C. Review/ Discussion /Action** - Consideration, discussion, and staff recommendation that the Board of Directors approve the Fiscal Year 2026/2027 Operating Budget. **(Section 6-C)**

**Motion to approve** Fiscal Year 2026/2027 Operating Budget.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

N. Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ L. Dixon \_\_\_\_\_ Doria \_\_\_\_\_ Loughridge \_\_\_\_\_

**D. Review/ Discussion /Action** It is the recommendation of staff that the June \_\_\_\_, 2026, Board of Directors meeting be waived if the Operating Budget for fiscal year 2026/2027 is approved on the first reading, May 21, 2026. **(Section 6-D)**

**Motion to approve** Waive the June \_\_\_\_, 2026, Board of Directors Meeting.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

N. Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ L. Dixon \_\_\_\_\_ Doria \_\_\_\_\_ Loughridge \_\_\_\_\_

**7. A. CLOSED SESSION**

1. Public Employee Performance Evaluation (Gov. Code 54957)

Title: Chief Executive Officer

2. Conference with Labor Negotiator (Gov. Code 54957.6)

Unrepresented Employee: Chief Executive Officer

**B. RECONVENE AND ANNOUNCEMENT FROM CLOSED SESSION**

Pursuant to Government Code 54957.7(b) – The legislative body of any local agency shall publicly report any reportable action taken in closed session and the vote or abstention on that action of every member present.

**AGENDA ITEMS-DISCUSSION**

**8. HEALTHY CAMARILLO**

- Discussion of Healthy Camarillo initiative.

**9. REPORTS**

- Board President Comments
- Board Committee Report(s)
  - Finance/Investment Committee: *Doria, Loughridge*
  - Program & Opportunity Committee: *Doria, Loughridge*
  - Healthy Camarillo Committee: *L. Dixon, N. Dixon*
- Board Member Comments
- Chief Executive Officer Report

**10. ACKNOWLEDGEMENT**

- *Certificate of Recognition honoring Rick Wood, CSDA Financial Services consultant, for providing over ten years of dedicated services for the Camarillo Health Care District.*

**11. FUTURE MEETING AND EVENTS**

**BOARD OF DIRECTORS MEETINGS**

<b>VCSDA Meeting: Ventura County Fire Station 50, Camarillo</b>	June 2, 2026 – 5:30 p.m.
Regular Full Board	June 4, 2026 – 11:30 a.m. Waived if budget approved first reading
Executive Committee: <b>N. Dixon/Feinberg</b>	June 15, 2026 – 12:30 p.m. Waived if budget approved first reading
Regular Full Board	June 25, 2026 – 11:30 a.m. Waived if budget approved first reading
Regular Full Board	July 2026 - DARK
Executive Committee: <b>N. Dixon/Feinberg</b>	August 10, 2026 – 12:30 p.m.
Finance Committee: <b>Doria/Loughridge</b>	August 20, 2026 – 10:00 a.m.
Regular Full Board	August 20, 2026 – 11:30 a.m.

- 12. ADJOURNMENT** - This meeting of the Camarillo Health Care District Board of Directors is adjourned at \_\_\_\_\_p.m.

**ACTION ITEMS** not appearing on the agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when a need for action arises.

**ADA compliance statement:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Brandie Thomas, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

**Note:** This agenda was posted on [www.camhealth.com](http://www.camhealth.com) and the Camarillo Health Care District Administration Office, on or before, May 18, 2026, at 11:30 a.m.



**SECTION 5**

**CONSENT AGENDA 5-A**

**FINANCE COMMITTEE MEETING  
MINUTES OF APRIL 23, 2026**



**Finance and Investment Committee Meeting**

Camarillo Health Care District  
3615 E Las Posas Road, Camarillo, CA 93010  
Oak Room

**Board of Directors - Present**

Thomas Doria, MD, Director  
Cris Loughridge, Director

**Staff - Present**

Blair Barker, Chief Executive Officer  
Sonia Amezcua, Chief Administrative Officer  
Brandie Thomas, Clerk to the Board

**Participants**

Samantha Prall, *Platinum Strategies, Inc.*

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1. **Call to Order** – The Finance and Investment Committee meeting was called to order by Director Doria, at 10:06 a.m.
  2. No public comment.
  3. Reviewed financial reports for quarter ending March 31, 2026.
  4. Reviewed District Finance Policy.
  5. Reviewed Board Policy Manual, Reserve Policy 1150.
  6. Reviewed Quarterly Legal Expenses.
  7. Reviewed Credit Card Expenses.
  8. The next Finance and Investment Committee Meeting will be held on August 20, 2026, at 10:00 a.m.
  9. Having no further business, this meeting was adjourned at 11:21 a.m.

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Thomas Doria, MD  
Director





**SECTION 5**

**CONSENT AGENDA 5-B**

**REGULAR BOARD MEETING  
MINUTES OF APRIL 23, 2026**



**Regular Meeting of the Board of Directors**

Camarillo Health Care District  
3615 E. Las Posas Rd. Camarillo, CA 93010  
Sequoia Rooms

**Board of Directors - Present**

Neal Dixon, MD, President  
Paula Feinberg, Vice President  
Lydia Dixon, PhD, Clerk of the Board  
Thomas Doria, MD, Director  
Cris Loughridge, Director

**Staff - Present**

Blair Barker, Chief Executive Officer  
Sonia Amezcua, Chief Administrative Officer  
Brandie Thomas, Clerk to the Board

**Participants**

Samantha Prall, *Platinum Strategies, Inc.*

**General Counsel**

Taylor Anderson, Esq.,  
*Colantuono Highsmith Whatley, PC*

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1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Thursday, April 23, 2026, at 11:31 a.m., by Neal Dixon, President.

2. **Pledge of Allegiance** – Director Feinberg

3. **Public Comment** – None

4. **Consent Agenda**

It was **MOVED** by Director L. Dixon, **SECONDED** by Director Feinberg, and **MOTION PASSED** that the Board of Directors approves the Consent Agenda as presented.

**ROLL CALL VOTE: Ayes:** N. Dixon, Feinberg, L. Dixon, Doria, Loughridge    **Nays:**    **Absent:**

5. **Action Items**

6-A. **Review/ Discussion /Action:** Consideration, discussion, and recommendation for approval of District Resolution 26-06, declaring May 2026 as Older Americans Month.

It was **MOVED** by Director Doria, **SECONDED** by Director Loughridge, and **MOTION PASSED** that the Board of Directors approves District Resolution 26-06, declaring May 2026 as Older Americans Month.

**ROLL CALL VOTE: Ayes:** N. Dixon, Feinberg, L. Dixon, Doria, Loughridge    **Nays:**    **Absent:**

**6-B. Review/ Discussion /Action:** Annual review of District Bylaws. Staff recommends no changes.

It was **MOVED** by Director Loughridge, **SECONDED** by Director L. Dixon, and **MOTION PASSED** that the Board of Directors approves the District Bylaws.

**ROLL CALL VOTE: Ayes:** N. Dixon, Feinberg, L. Dixon, Doria, Loughridge **Nays: Absent:**

**6-C. Review/ Discussion /Action:** Consideration, discussion, and recommendation for approval of District Resolution 26-07, changing Thursday, June 4, 2026, Regular Board of Directors budget presentation to Thursday, May 21, 2026.

It was **MOVED** by Director L. Dixon, **SECONDED** by Director Feinberg, and **MOTION PASSED** that the Board of Directors approves District Resolution 26-07, changing Thursday, June 4, 2026, Regular Board of Directors budget presentation to Thursday, May 21, 2026.

**ROLL CALL VOTE: Ayes:** N. Dixon, Feinberg, L. Dixon, Doria, Loughridge **Nays: Absent:**

**6. A. Closed Session – The Board entered closed session at 11:40 a.m.**

1. Public Employee Performance Evaluation (Gov. Code 54957)  
Title: Chief Executive Officer

**B. Reconvene and Announcement from Closed Session – The Board reconvened at 1:01 p.m. No reportable action.**

Pursuant to Government Code 54957.7(b) – The legislative body of any local agency shall publicly report any reportable action taken in closed session and the vote or abstention on that action of every member present.

**7. Public Hearing**

- The board received and filed the Job Vacancy Report (AB 2561)

**8. Reports**

- **Board President Comments** – No comments.
- **Finance/Investment Committee** – Director Loughridge reported on the committee’s review of the quarterly financials and proposed policy changes.
- **Program & Emerging Opportunities Committee** – Director Doria followed up on continued development of the VIP Program.
- **Healthy Camarillo Committee** – CEO Barker reported that the city has signed a contract with Chapman Consulting LLC. The consulting company will begin scheduling meetings for the Healthy Camarillo Steering Committee.
- **Board Member Comments** – No comments.
- **CEO Report** – No Report.

**9.** Having no further business this meeting was adjourned at 1:18 p.m.

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Neal Dixon, MD  
President



**SECTION 5**

**CONSENT AGENDA 5-C**

**EXECUTIVE COMMITTEE MEETING  
MINUTES OF MAY 11, 2026**





## MINUTES

May 11, 2026

### Executive Committee Meeting

Camarillo Health Care District  
3615 E Las Posas Road, Camarillo, CA 93010  
Oak Room

#### Board of Directors – Present

Paula Feinberg, Vice President

#### Staff - Present

Blair Barker, Chief Executive Officer  
Brandie Thomas, Clerk to the Board

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1. **Call to Order** – The Executive Committee Meeting was called to order by Vice President Feinberg at 12:30 p.m.
  2. **Public Comment** – None
  3. Reviewed the proposed Agenda for the Regular Board Meeting of May 21, 2026.
  4. **Board President Report** - None
  5. Next Executive Committee Meeting will be held on June 15, 2026, at 12:30 p.m.
  6. Meeting adjourned at 12:45 p.m.

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Paula Feinberg  
Vice President





**SECTION 5**

**CONSENT AGENDA 5-D**

**DISTRICT FINANCIAL REPORTS  
PERIOD ENDING APRIL 30, 2026**



**Camarillo Health Care District  
Tax Revenue Received by Month**

	FY 2025-26	YTD	% to Budget	FY 2024-25	YTD	% to Budget	FY 2023-24	YTD	% to Budget	FY 2022-23	YTD	% to Budget
	\$ Received		Budget	\$ Received		Budget	\$ Received		Budget	\$ Received		Budget
<b>Jul</b>	140,814.54	140,814.54	3.74%	113,486.32	113,486.32	3.25%	116,408.30	116,408.30	3.48%	65,989.87	65,989.87	1.97%
<b>Aug</b>	0.00	140,814.54	3.74%	29,433.17	142,919.49	4.09%	0.00	116,408.30	3.48%	12,901.31	78,891.18	2.36%
<b>Sep</b>	0.00	140,814.54	3.74%	0.00	142,919.49	4.09%	0.00	116,408.30	3.48%	16,320.31	95,211.49	2.84%
<b>Oct</b>	10,792.18	151,606.72	4.02%	0.00	142,919.49	4.09%	0.00	116,408.30	3.48%	0.00	95,211.49	2.84%
<b>Nov</b>	0.00	151,606.72	4.02%	10,043.25	152,962.74	4.38%	0.00	116,408.30	3.48%	47,707.46	142,918.95	4.27%
<b>Dec</b>	1,892,750.59	2,044,357.31	54.27%	1,802,776.86	1,955,739.60	55.97%	1,766,295.06	1,882,703.36	56.25%	1,655,358.14	1,798,277.09	53.73%
<b>Jan</b>	219,003.79	2,263,361.10	60.08%	218,597.01	2,174,336.61	62.22%	155,372.94	2,038,076.30	60.90%	193,223.80	1,991,500.89	59.50%
<b>Feb</b>	49,236.99	2,312,598.09	61.39%	6,262.00	2,180,598.61	62.40%	28,271.45	2,066,347.75	61.74%	0.00	1,991,500.89	59.50%
<b>Mar</b>	5,771.34	2,318,369.43	61.54%	0.00	2,180,598.61	62.40%	7,586.29	2,073,934.04	61.97%	667.75	1,992,168.64	59.52%
<b>Apr</b>	1,446,212.75	3,764,582.18	99.93%	1,412,332.28	3,592,930.89	102.81%	1,318,844.94	3,392,778.98	101.37%	1,250,890.89	3,243,059.53	96.90%
<b>May</b>	0.00	3,764,582.18	99.93%	40,767.79	3,633,698.68	103.98%	12,961.45	3,405,740.43	101.76%	85,216.56	3,328,276.09	99.44%
<b>Jun</b>	0.00	3,764,582.18	99.93%	94,522.22	3,728,220.90	106.69%	82,933.21	3,488,673.64	104.24%	6,960.07	3,335,236.16	99.65%
	<b>Approved Budget</b>	<b>3,767,229.00</b>		<b>Approved Budget</b>	<b>3,494,562.00</b>		<b>Approved Budget</b>	<b>3,346,866.00</b>		<b>Approved Budget</b>	<b>3,175,793.00</b>	
Over (Under) Budget		(2,646.82)			233,658.90			141,807.64			159,443.16	

# Camarillo Health Care District

## Check Register (Checks and EFTs of All Types)

(Report period: April 1, 2026 to April 30, 2026)

Check Number	Date	EFT#/Vend /Invoice	Invoice Amount	Amount Paid	Credits	Discounts	Net Amount
Cash Account #1 [Five Star - General]							
82122	04/01/26	METLIFE APRIL 26 INVOICE	MetLife Small Business 617.96	617.96	0.00	0.00	617.96
		Check Total		617.96	0.00	0.00	617.96
82121	04/01/26	MERIPLEX/CPI INV#S231619 APRIL 26 INV#S232800 APRIL 26	Meriplex Solutions 4918.69 650.24	4918.69 650.24	0.00 0.00	0.00 0.00	4918.69 650.24
		Check Total		5568.93	0.00	0.00	5568.93
82123	04/01/26	NICKS WINDOW INV#240126 MAR 26	Nicolas L. Benitz 300.00	300.00	0.00	0.00	300.00
		Check Total		300.00	0.00	0.00	300.00
82114	04/01/26	C1 ELECTRIC INV#2394	C1 Electric, Inc. 415.74	415.74	0.00	0.00	415.74
		Check Total		415.74	0.00	0.00	415.74
82125	04/01/26	VISION STM#824867386	Vision Services Plan 220.34	220.34	0.00	0.00	220.34
		Check Total		220.34	0.00	0.00	220.34
82115	04/01/26	C3 INTEL INV#39153	C3 Intelligence, Inc 370.80	370.80	0.00	0.00	370.80
		Check Total		370.80	0.00	0.00	370.80
82119	04/01/26	FRONTIER MARCH 26 INVOICE	Frontier Communications 260.48	260.48	0.00	0.00	260.48
		Check Total		260.48	0.00	0.00	260.48
82116	04/01/26	COMMANDER #BR69004804A &04803A	Commander Powered by Proforma 1242.80	1242.80	0.00	0.00	1242.80
		Check Total		1242.80	0.00	0.00	1242.80
82124	04/01/26	SO CA EDISON MARCH 26 INVOICE	Southern California Edison 2691.80	2691.80	0.00	0.00	2691.80
		Check Total		2691.80	0.00	0.00	2691.80
82120	04/01/26	HARTFORD INV#419464824121	Hartford Life 1326.10	1326.10	0.00	0.00	1326.10
		Check Total		1326.10	0.00	0.00	1326.10
82127	04/01/26	WALKER TAI CHI REFUND	Valerie L Walker 60.00	60.00	0.00	0.00	60.00
		Check Total		60.00	0.00	0.00	60.00

82118	04/01/26	DOS CAMINOS APRIL 26 INVOICE	Dos Caminos Plaza 6556.00	6556.00	0.00	0.00	6556.00
		Check Total		6556.00	0.00	0.00	6556.00
82117	04/01/26	CONEJO AWARD INV#27483	Conejo Awards Corp 19.31	19.31	0.00	0.00	19.31
		Check Total		19.31	0.00	0.00	19.31
82126	04/01/26	VOYAGER INV#8691034402613	Voyager Fleet Systems Inc 891.86	891.86	0.00	0.00	891.86
		Check Total		891.86	0.00	0.00	891.86
82113	04/01/26	B&BMAIL INV#845529	B & B Mailing Services 1769.30	1769.30	0.00	0.00	1769.30
		Check Total		1769.30	0.00	0.00	1769.30
82128	04/08/26	ACCESS MARCH 26 INVOICE	Access TLC Caregivers DBA 280.00	280.00	0.00	0.00	280.00
		Check Total		280.00	0.00	0.00	280.00
82138	04/08/26	RAO ADC REFUND	Asha Rao 9.00	9.00	0.00	0.00	9.00
		Check Total		9.00	0.00	0.00	9.00
82137	04/08/26	JTS INV#33292 APRIL 26	JTS Facility Services 2310.00	2310.00	0.00	0.00	2310.00
		Check Total		2310.00	0.00	0.00	2310.00
82139	04/08/26	RIMMAN LLC MARCH 26 INVOICE	Senior Helpers- Thousand Oaks 840.00	840.00	0.00	0.00	840.00
		Check Total		840.00	0.00	0.00	840.00
82141	04/08/26	STAPLES #7009359281 MARCH 26	Staples Business Advantage 1560.77	1560.77	0.00	0.00	1560.77
		Check Total		1560.77	0.00	0.00	1560.77
82142	04/08/26	THE WRAP INV#1111	The Wrap Source 800.00	800.00	0.00	0.00	800.00
		Check Total		800.00	0.00	0.00	800.00
82130	04/08/26	BCI INV#35005	BC Industrial Services LLC 237.67	237.67	0.00	0.00	237.67
		Check Total		237.67	0.00	0.00	237.67
82129	04/08/26	AMILIA INV#1595439	Amilia Technologies USA inc. 312.50	312.50	0.00	0.00	312.50
		Check Total		312.50	0.00	0.00	312.50
82135	04/08/26	ERIC INV#8409371	Eric the Bug Guy Inc 225.00	225.00	0.00	0.00	225.00
		Check Total		225.00	0.00	0.00	225.00
82134	04/08/26	CONEJO AWARD	Conejo Awards Corp				

	INV#27608	128.70	128.70	0.00	0.00	128.70
	Check Total		128.70	0.00	0.00	128.70
82133	04/08/26 COMFORT MARCH 26 INVOICE	Comfort Keepers dba 1015.00	1015.00	0.00	0.00	1015.00
	Check Total		1015.00	0.00	0.00	1015.00
82136	04/08/26 ITS INV#365986 MARCH26 INV# 365986 MARCH26	Integrated Telemanagement Services, Inc 14.96 1279.54	14.96 1279.54	0.00 0.00	0.00 0.00	14.96 1279.54
	Check Total		1294.50	0.00	0.00	1294.50
82132	04/08/26 COLANTUONO INV#70141	Colantuono, Highsmith, Whatley, PC 3983.50	3983.50	0.00	0.00	3983.50
	Check Total		3983.50	0.00	0.00	3983.50
82140	04/08/26 SO CA GAS MARCH 26 INVOICE	Southern California Gas 537.50	537.50	0.00	0.00	537.50
	Check Total		537.50	0.00	0.00	537.50
82131	04/08/26 CLELAND ADC REFUND	Jennifer Cleland 560.00	560.00	0.00	0.00	560.00
	Check Total		560.00	0.00	0.00	560.00
82148	04/14/26 NELL MOB CLASS REFUND	Susan Nell 44.00	44.00	0.00	0.00	44.00
	Check Total		44.00	0.00	0.00	44.00
82149	04/14/26 NISHIMORI VR CLASS REFUND	Nancy Nishimori 20.00	20.00	0.00	0.00	20.00
	Check Total		20.00	0.00	0.00	20.00
82150	04/14/26 P.STRATEGIES INV#1222	Platinum Strategies Inc. 11890.75	11890.75	0.00	0.00	11890.75
	Check Total		11890.75	0.00	0.00	11890.75
82151	04/14/26 REVOLUTION INV#009855-C003347	Revolution Foods PBC 10183.00	10183.00	0.00	0.00	10183.00
	Check Total		10183.00	0.00	0.00	10183.00
82146	04/14/26 GOLDEN 4/26-5/2027 UNIT2716	Golden State Storage 5436.00	5436.00	0.00	0.00	5436.00
	Check Total		5436.00	0.00	0.00	5436.00
82143	04/14/26 AZUL INVOICE 3/30/26	Azul Foundation 1791.00	1791.00	0.00	0.00	1791.00
	Check Total		1791.00	0.00	0.00	1791.00
82147	04/14/26 JORDANO'S 4/6/26 INVOICE 3/30/26 INVOICE	Jordano's Food Service 1257.48 594.21	1257.48 594.21	0.00 0.00	0.00 0.00	1257.48 594.21
	Check Total		1851.69	0.00	0.00	1851.69
82152	04/14/26 XEROX	Xerox Financial Services				

	INV#41839787 APRIL26	2172.38	2172.38	0.00	0.00	2172.38
	Check Total		2172.38	0.00	0.00	2172.38
82145	04/14/26 COLUMBIA MARCH 26 INVOICE	Columbia Bank 7820.62	7820.62	0.00	0.00	7820.62
	Check Total		7820.62	0.00	0.00	7820.62
82144	04/14/26 CMH ID#17999886 INVOICE	Community Memorial Health System 490.00	490.00	0.00	0.00	490.00
	Check Total		490.00	0.00	0.00	490.00
82157	04/22/26 COMMANDER #BR69004878A	Commander Powered by Proforma 5799.93	5799.93	0.00	0.00	5799.93
	Check Total		5799.93	0.00	0.00	5799.93
82158	04/22/26 DYER SMART FIT REFUND	Delois Dyer 25.00	25.00	0.00	0.00	25.00
	Check Total		25.00	0.00	0.00	25.00
82159	04/22/26 JORDANO'S 4/13/26 INVOICE	Jordano's Food Service 1372.07	1372.07	0.00	0.00	1372.07
	Check Total		1372.07	0.00	0.00	1372.07
82160	04/22/26 JOURNEY INV#157009A	Journeyworks Publishing 140.50	140.50	0.00	0.00	140.50
	Check Total		140.50	0.00	0.00	140.50
82161	04/22/26 JTS INV#33416	JTS Facility Services 40.00	40.00	0.00	0.00	40.00
	Check Total		40.00	0.00	0.00	40.00
82163	04/22/26 MERIPLEX/CPI INV#236937	Meriplex Solutions 8.40	8.40	0.00	0.00	8.40
	Check Total		8.40	0.00	0.00	8.40
82164	04/22/26 TROPICAL APRIL 26 INVOICE	Tropical Car Wash 520.00	520.00	0.00	0.00	520.00
	Check Total		520.00	0.00	0.00	520.00
82165	04/22/26 US POST METR METER# 26227363	United States Postal Svc 500.00	500.00	0.00	0.00	500.00
	Check Total		500.00	0.00	0.00	500.00
82166	04/22/26 VCMRF LUNCH RESERVATION	Ventura County Medical 2100.00	2100.00	0.00	0.00	2100.00
	Check Total		2100.00	0.00	0.00	2100.00
82156	04/22/26 CENTRAL SO#6330-A62585	Central Plaza Auto Service 547.79	547.79	0.00	0.00	547.79
	Check Total		547.79	0.00	0.00	547.79
82155	04/22/26 BAY ALARM INV#22897047	Bay Alarm Company 444.45	444.45	0.00	0.00	444.45

		Check Total	444.45	0.00	0.00	444.45
82154	04/22/26	ALEXOS MAINT	Alexos Maintenance, LLC			
		INV#D-1256	350.00	350.00	0.00	0.00
		INV#D-1257	166.28	166.28	0.00	0.00
		Check Total	516.28	0.00	0.00	516.28
82153	04/22/26	AFLAC	Aflac			
		INV#702421 APRIL 26	1289.34	1289.34	0.00	0.00
		Check Total	1289.34	0.00	0.00	1289.34
82162	04/22/26	LIEBERT	Liebert Cassidy Whitmore			
		INV#319654	1034.50	1034.50	0.00	0.00
		Check Total	1034.50	0.00	0.00	1034.50
82167	04/29/26	AZUL	Azul Foundation			
		INVOICE 4/20/26	4027.50	4027.50	0.00	0.00
		INVOICE 4/28/26	2685.00	2685.00	0.00	0.00
		Check Total	6712.50	0.00	0.00	6712.50
82168	04/29/26	CAL CERT.	Cal Certified Inspections			
		INV#0299	475.00	475.00	0.00	0.00
		Check Total	475.00	0.00	0.00	475.00
82169	04/29/26	CONEJO AWARD	Conejo Awards Corp			
		INV#27708	30.03	30.03	0.00	0.00
		Check Total	30.03	0.00	0.00	30.03
82170	04/29/26	F M PEARCE	F M Pearce Co, Inc.			
		INV#SO#5842	1220.00	1220.00	0.00	0.00
		Check Total	1220.00	0.00	0.00	1220.00
82171	04/29/26	JORDANO'S	Jordano's Food Service			
		4/20/26 INVOICE	1779.09	1779.09	0.00	0.00
		4/27/26 INVOICE	2080.02	2080.02	0.00	0.00
		Check Total	3859.11	0.00	0.00	3859.11
82172	04/29/26	JOSHUA	Akira Joshua			
		CLASS REFUND	39.00	39.00	0.00	0.00
		Check Total	39.00	0.00	0.00	39.00
82173	04/29/26	MERIPLEX/CPI	Meriplex Solutions			
		INV#240770	31758.62	31758.62	0.00	0.00
		Check Total	31758.62	0.00	0.00	31758.62
82174	04/29/26	NICKS WINDOW	Nicolas L. Benitz			
		INV#240129 APRIL26	300.00	300.00	0.00	0.00
		Check Total	300.00	0.00	0.00	300.00
82175	04/29/26	SO CA EDISON	Southern California Edison			
		APRIL 26 INVOICE	2321.99	2321.99	0.00	0.00
		Check Total	2321.99	0.00	0.00	2321.99
82176	04/29/26	VOYAGER	Voyager Fleet Systems Inc			

	INV#8691034402617	984.04	984.04	0.00	0.00	984.04
	Check Total		<u>984.04</u>	<u>0.00</u>	<u>0.00</u>	<u>984.04</u>
82177	04/29/26 MERIPLEX/CPI	Meriplex Solutions				
	INV#235400	2092.30	2092.30	0.00	0.00	2092.30
	INV#240473	255.00	255.00	0.00	0.00	255.00
	Check Total		<u>2347.30</u>	<u>0.00</u>	<u>0.00</u>	<u>2347.30</u>
	Cash account		<u>142490.85</u>	<u>0.00</u>	<u>0.00</u>	<u>142490.85</u>
	Report Total		<u><u>142490.85</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>142490.85</u></u>





**SECTION 6**

**BOARD ACTION ITEM 6-A**

**FINANCE POLICY  
CAPITAL EXPENDITURE**





# FINANCE POLICY

Amended May 21, 2026



## **CAMARILLO HEALTH CARE DISTRICT FINANCE POLICY**

### **SECTION 1**

#### **PURPOSE**

The Camarillo Health Care District will follow generally accepted accounting principles and governmental accounting standards for the purpose of managing District finances.

### **SECTION 2**

#### **FINANCE/INVESTMENT COMMITTEE**

It is the policy of the District that the Finance/Investment Committee is responsible for the fiscal oversight of District's cash and investments. Thus, the Finance/Investment Committee is responsible for monitoring, investing, and reinvesting District funds and for reporting or recommending any action to the Board of Directors.

The Finance/Investment Committee is authorized to make investments solely per the Government Code section 53601.5, et. Seq., the Health and Safety Code, Section 32000, et. Seq., and District Investment Policy.

### **SECTION 3**

#### **BUDGET PROCESS**

The annual fiscal operating and capital budgets will project income, expenses, and capital improvement expenses to provide for programs and support services planned for the year. The Board of Directors will approve the annual operating and capital budgets on or before June 30 each year, following staff presentation(s) detailing all aspects of the proposed budgets, including but not limited to such budgeting tools as financial statements, balance sheets, and variance discussions.

### **SECTION 4**

#### **FINANCIAL PRACTICES**

The Chief Executive Officer (CEO) will follow standard business practices in payment of District obligations and will maintain adequate liquidity to meet those obligations. Authorized signatories are the Chief Executive Officer (CEO), Chief Administrative Officer (CAO), and all members of the Board of Directors.

One signature will be required for checks up to the amount of \$7,500. Checks for more than that amount will require two (2) signatures, one of which shall be a member of the Board of Directors.

Wire transfers between District accounts shall require only one signature by an authorized signatory. All other wire transfers shall require two (2) signatures; one of which shall be a member of the Board of Directors.

Gifts of securities will be liquidated upon receipt unless otherwise restricted by the donor.

Funds will be invested according to the approved Investment Policy of the District.

The District will comply with the disclosure of reimbursements pursuant to Government Code Section 53065.5, which addresses reimbursement to a member of the Board of Directors for *“charges for services or product received.”*

## **SECTION 5**

### **ANNUAL AUDIT**

The District will engage in an annual, independent financial audit by way of contract. Upon expiration of a current audit contract, the Board of Directors shall consider recommendations from the Finance/Investment Committee regarding a new audit contract and terms.

Following appropriate audit proposal review, the Finance/Investment Committee will present a recommendation to the Board of Directors for approval of an independent financial audit firm and contract terms.

The auditor will present complete audited financial statements, auditor’s recommendation letter, and a Management Discussion & Analysis letter to the Board of Directors, for review and approval within six (6) regularly scheduled meetings of the Board of Directors, of the close of the fiscal year.

## **SECTION 6**

### **ASSET PROTECTION**

The Finance Policy of the District will be reviewed and approved by the Board of Directors annually.

Real estate may be acquired or divested under the CEO’s supervision after approval by the Board of Directors and pursuant to Government Code 54956.8.

The CEO is authorized to purchase insurance against casualty and liability losses to the District or its Board members and employees in performance of their duties on behalf of the District.

## **SECTION 7**

### **RETURNED CHECK SERVICE CHARGE**

It is the policy of the Camarillo Health Care District to charge clients a service charge for any payment by check that is not honored by their bank.

According to California Civil Code, Chapter 522, Section 1719 (1983 Statutes), any person who writes a check, or any order for payment of money, which is not honored for lack of funds may be held liable in a court of law for three (3) times the amount of the check or \$100.00, whichever is greater plus the amount of the check and court costs.

## **SECTION 8**

### **DISTRICT CREDIT CARDS**

The Camarillo Health Care District has established credit card accounts in order to facilitate an efficient and cost-effective manner of handling purchasing needs. Credit card purchase shall be conducted in accordance with Credit Card Policy #1091.

## **SECTION 9**

### **CAPITAL EXPENDITURE**

The threshold for budgeted capital purchases shall be a value of \$10,000.00 and greater with an expected useful life of five or more years.

The Board of Directors approves an annual Capital Budget as part of the fiscal budgeting process. A list of capital expenditures will be included in the quarterly financial review.

## **SECTION 10**

### **DISTRICT FINANCE CHARGE**

The Camarillo Health Care District will charge clients a finance charge for any payment on account not made by the last day of the month. The District may charge an interest rate of 12% per year (1% per month) for unpaid balances.

## Record of Review History

Year of Review	Date of Review	Status
1998	November	Revised
1999	October 19	Reviewed
2000	October 24	Revised
2002	May 21	Revised
2003	May 20	Revised
2004	February 24	Revised
2005	January 25	Revised
2006	July 25	Revised
2007	January 23	Revised
2007	November 13	Revised
2009	May 12	Revised
2010	September 28	Reviewed
2011	September 20	Reviewed
2012	January 24	Revised
2013	January 22	Revised
2016	April 26	Revised
2017	October 24	Revised
2019	September 24	Revised
2020	January 28	Revised
2021	January 26	Reviewed
2022	October 25	Revised
2023	November 16	Reviewed
2024	May 23	Revised
2025	January 23	Reviewed
2026	February 19	Amended
2026	May 21	Amended



**SECTION 6**

**BOARD ACTION ITEM 6-B**

**DISTRICT RESOLUTION 26-08  
ELECTION CONSOLIDATION**





## **RESOLUTION NO. 26-08**

### **REQUESTING CONSOLIDATION OF THE CAMARILLO HEALTH CARE DISTRICT GENERAL DISTRICT ELECTION WITH THE STATEWIDE GENERAL ELECTION**

***Resolution of the Board of Directors  
Camarillo Health Care District  
Ventura County, California***

---

**WHEREAS**, Health and Safety Code section 32100.5 of the Local Health Care District Law, the Uniform District Election Law, and Elections Code section 10400 et seq. require the Camarillo Health Care District to hold a general election and to consolidate that election with the statewide general election; and

**WHEREAS**, a statewide general election will be held within the County of Ventura on November 3, 2026;

**WHEREAS**, under Elections Code section 10403, whenever an election is called by the District for the submission of a question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for the statewide election, the District shall, at least 88 days prior to the date of the election, file with the board of supervisors, and copy with the elections official, a resolution of its governing board that requests that the Camarillo Health Care District election be consolidated with the statewide election, and acknowledges that the consolidated election will be conducted in the manner prescribed in Section 10418; and

**WHEREAS**, the names of the candidates to appear upon the ballot shall be filed with the county elections official no later than 81 days prior to the election.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Directors of the Camarillo Health Care District as follows:

1. Whenever an election is to be held on the same day as a statewide election, a special election, or an election held pursuant to Section 1302 or 1303, the election may be consolidated with the statewide or special election, or the election held pursuant to Section 1302 or 1303, as applicable. If consolidated, the consolidated election shall be held and conducted, election boards appointed, voting precincts designated, candidates nominated, ballots printed, polls opened and closed, voter challenges determined, ballots counted and returned, returns canvassed, results declared, certificates of election issued, recounts conducted, election contests presented, and all other proceedings incidental to and connected with the election shall be regulated and done in accordance with the provisions of law regulating the statewide or special election, or the election held pursuant to Section 1302 or 1303, as applicable.

2. The precincts used at the consolidation election shall be those used for the statewide, special, or regularly scheduled election and, where necessary, the county elections official may adjust precinct lines to coincide with the boundaries of the particular jurisdiction.

**BE IT FURTHER RESOLVED AND ORDERED THAT THE** governing body of the Camarillo Health Care District hereby orders an election be called and consolidated with any and all elections also called to be held on November 3, 2026 insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the Camarillo Health Care District, and requests the Ventura County Board of Supervisors to order such consolidation under current Elections Code Section 10401 and 10403; and

**BE IT FURTHER RESOLVED AND ORDERED** pursuant to Election Code Section 10002 and 10502 that said governing body hereby requests the Board of Supervisors to permit the Ventura County Elections Department to provide any and all services necessary for conducting the election and agrees to pay for said services, and

**BE IT FURTHER RESOLVED AND ORDERED** that after a General District Board Member Election ending in a tie vote as defined in Elections Code 15651, the winner will be determined by lot and the District shall immediately notify the candidates who received the tie votes of the time and place where lots shall be cast to determine the winner; and

**BE IT FURTHER RESOLVED AND ORDERED** that the Ventura County Elections Department conduct the election for the following Divisions on the November 3, 2026 ballot:

DIVISION	SEATS OPEN	OFFICE	TERM
Division 1	1	Director	2 Years (short-term)
Division 4	1	Director	4 Years
Division 5	1	Director	4 Years

**ADOPTED** this 21st day of May 2026.

\_\_\_\_\_  
 Neal Dixon, MD, President  
 Board of Directors  
 Camarillo Health Care District

Attest: \_\_\_\_\_  
 Lydia Dixon, PhD, Clerk of the Board  
 Board of Directors  
 Camarillo Health Care District

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

**I, Lydia Dixon**, Clerk of the Board of Directors of the Camarillo Health Care District **DO HEREBY CERTIFY** that the foregoing Resolution 26-08 was duly adopted by the Board of Directors of said District at a regular meeting held on the 21st day of May 2026 and it was adopted by the following vote:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

\_\_\_\_\_  
Lydia Dixon, PhD, Clerk of the Board  
Board of Directors  
Camarillo Health Care District





**SECTION 6**

**BOARD ACTION ITEM 6-C**

**OPERATING BUDGET  
FISCAL YEAR 2026-2027**



**Camarillo Health Care District**  
**FY 2027 Budget - Statement of Revenue and Expenses**

	Budget	YTD	Budget	Budget vs	Budget vs
	FY 2026	4/30/2026	FY 2027	\$	%
<b>Operating Revenues</b>					
1	Property Taxes	\$ 3,767,229	\$ 3,623,768	\$ 3,955,590	\$ 188,361 105%
2	Community Education	30,859	17,981	20,005	(10,854) 65%
3	Counseling	11,025	-	-	(11,025) 0%
4	ADC Fees	292,186	232,069	295,000	2,814 101%
5	Transportation Fees	50,400	34,639	44,760	(5,640) 89%
	<b>Total Operating Revenues</b>	<b>4,151,699</b>	<b>3,908,456</b>	<b>4,315,355</b>	<b>163,656 104%</b>
<b>Non-Operating Revenues</b>					
6	Donations - Sr Nutrition Home Delivered	28,350	20,803	30,500	2,150 108%
7	Grants	633,614	391,411	548,132	(85,482) 87%
8	Donations	500	5,370	-	(500) 0%
9	Scholarship Revenue	1,900	2,000	-	(1,900) 0%
10	Fischer Fund Distribution	152,000	152,334	152,000	- 100%
11	Other Revenue	65,700	11,485	21,540	(44,160) 33%
12	Interest Income	195,000	199,561	200,000	5,000 103%
	<b>Total Non-Operating Revenues</b>	<b>1,077,064</b>	<b>782,965</b>	<b>952,172</b>	<b>(124,892) 88%</b>
	<b>Total Revenues</b>	<b>5,228,763</b>	<b>4,691,420</b>	<b>5,267,527</b>	<b>38,764 101%</b>
<b>Operating Expenses</b>					
<b>Salaries and Benefits</b>					
13	Employee Salaries	2,135,175	1,321,098	2,145,051	9,876 100%
14	Payroll Taxes	167,154	109,135	164,096	(3,058) 98%
15	Employee Benefits	710,301	374,625	668,663	(4,722) 94%
16	Retiree Benefits (OPEB)	131,984	141,194	168,900	36,916 128%
17	PERS Retirement UAL	50,725	49,083	63,540	12,815 125%
	<b>Total Salaries and Benefits</b>	<b>3,195,339</b>	<b>1,995,134</b>	<b>3,210,250</b>	<b>27,726 100%</b>
<b>Services and Supplies</b>					
18	IT Services	64,200	96,255	70,000	5,800 109%
19	Audit Fees	20,000	20,000	20,000	- 100%
20	Legal Fees	55,500	51,832	85,000	29,500 153%
21	Professional Services	169,612	138,432	198,737	29,125 117%
22	Educator Costs	5,810	3,042	1,600	(4,210) 28%
23	Professional Development	125,451	40,355	85,550	(39,901) 68%
24	Emerging Community Opportunities	150,000	-	150,000	- 100%
25	Healthy Attitude Magazine	-	-	100,000	100,000 100%
26	Subscriptions & Licenses	70,743	54,234	64,172	(6,571) 91%
27	Board Stipends	14,774	3,749	17,500	2,726 118%
28	Election Costs	1,000	-	46,000	45,000 4600%
29	LAFCO Assessments	3,696	3,696	4,000	304 108%
30	Mileage	6,821	1,587	5,294	(1,527) 78%
31	Program Materials/Activities	371,102	259,815	369,525	(1,577) 100%
32	Repairs & Maintenance	99,624	49,117	83,100	(16,524) 83%
33	Equipment & Supplies	156,721	128,596	59,830	(96,891) 38%
34	Printing and Postage	150,286	132,018	49,250	(101,036) 33%
35	Advertising & Community Outreach	48,235	30,198	63,373	15,138 131%
36	Association Fees	78,813	65,560	80,000	1,187 102%
37	Insurance	115,147	103,474	132,900	17,753 115%
38	Utilities & Leases	82,061	62,297	80,350	(1,711) 98%
39	Depreciation	109,000	-	-	(109,000) 0%
40	Capital Facilities	-	-	100,000	100,000 0%
41	Capital Vehicles	-	-	-	- 0%
	<b>Total Services and Supplies</b>	<b>1,898,596</b>	<b>1,244,257</b>	<b>1,866,181</b>	<b>(32,415) 98%</b>
	<b>Total Expenses</b>	<b>5,093,935</b>	<b>3,239,391</b>	<b>5,076,431</b>	<b>(17,504) 64%</b>
42	<b>Revenue over Expenses</b>	<b>\$ 134,828</b>	<b>\$ 1,452,029</b>	<b>\$ 191,097</b>	<b>\$ 56,269</b>

# CAMARILLO HEALTH CARE DISTRICT

## *Budget narrative*

FY 2027 July 2026 – June 2027

Unaudited

**Line 1 Property Taxes:** Property tax revenue is budgeted at 5% increase from prior year budget. For future years a trend will be created for more precise budgeting.

**Line 2 Community Education:** Includes revenue generated from all community education programs and classes. Budget projections are based on historical participant enrollment trends and the anticipated volume and type of educational offerings scheduled during the fiscal year. Budget decreased due to less class attendance prediction based on FY 2026 actuals.

**Line 3 Counseling:** Represents revenue from counseling service fees. No revenue is budgeted for FY 2027 due to Medicare regulations that prohibit providers from charging Medicare beneficiaries for covered services unless the provider has formally opted out of Medicare. Due to counseling services being delivered by an associate-level clinician working under the supervision of a licensed provider, the clinician is not eligible to independently opt out of Medicare. As a result, the District is unable to charge clients for these services, and no revenue is projected.

**Line 4 ADC Fees:** Includes revenue from Adult Day Care services. Budget projections are created by historical enrollment patterns, anticipated enrollment levels, daily maximum capacity ratios, client acuity (etiology), and average attendance per day, week, and month. Budget is increased by 1% from prior year budget based on FY 2026 actuals.

**Line 5 Transportation Fees:** Includes transportation service fees. Budget projections are based on established fare rates and anticipated usage levels calculated from historical trip volume, including trips within and outside District boundaries.

**Line 6 Sr Nutrition Home Delivered:** Includes voluntary donations received in support of the Senior Nutrition home-delivered meal program. Budget amounts are based on historical donation trends.

**Line 7 Grants:** Includes revenue from awarded grants supporting programs such as Caregiver Respite and support services, Senior Nutrition, and the Senior Support Line. Budget reflects currently awarded and anticipated grant funding.

**Line 8 Donations:** Includes unrestricted and restricted donations received in support of District programming and services. This revenue is not budgeted for due to the uncertainty of potential donations.

**Line 9 Scholarship Revenue:** Includes restricted scholarship funding designated to subsidize participation in select programs, such as Transportation and Adult Day Services. This revenue is not budgeted for due to the uncertainty of potential donations.

**Line 10 Fischer Fund Distribution:** Represents annual distribution from the Fischer Fund, a bequest from former transportation client Russell Fischer. The fund is administered by the Ventura County Community Foundation (VCCF). The annual distribution amount is determined by VCCF in accordance with their investment and distribution policies and is typically disbursed in late October. The district does not determine the distribution amount or timing.

**Line 11 Other Revenue:** Includes miscellaneous revenue such as advertising in *Healthy Attitudes* magazine and facility rental income.

**Line 12 Interest Income:** Includes interest earned on District bank accounts and investments.

**Line 13 Employee Salaries:** Includes salary expenditures for all District employees across departments. Budgeted amounts reflect approved staffing levels and compensation schedules.

**Line 14 Payroll Taxes:** Includes employer-paid payroll taxes for all District employees across departments. Budgeted amounts proportionally with salary expenditures.

**Line 15 Employee Benefits:** Includes employer contributions to CalPERS, Workers' Compensation, life insurance. Budgeted amounts proportionally with salary expenditures. Budget is less than prior year to due more employee classifications in CalPERS PEPPRA.

**Line 16 Retiree Benefits:** Includes Retiree Benefits for OPEB.

**Line 17 PERS Retirement UAL:** Represents the District's annual required payment toward CalPERS Unfunded Accrued Liability (UAL), as billed by CalPERS. This payment addresses the difference between projected retirement obligations and available plan assets. The annual payment is typically made in July; therefore, the expense is budgeted at 100% for the fiscal year regardless of interim reporting period.

**Line 18 IT Services:** Includes contracted information technology services and support. Budget higher than prior year due to more services needed.

**Line 19 Audit Fees:** Includes independent auditing services.

**Line 20 Legal Fees:** Includes legal services for general counsel, governance, compliance, and other District needs. Budget higher than prior year due to more services needed.

**Line 21 Professional Services:** Includes contracted operational services such as accounting consultants, janitorial services, facility maintenance contractors, and other professional support across departments. Budget slightly higher than prior year due to cost increases.

**Line 22 Educator Costs:** Includes payments to contracted educators based on a 70/30 revenue-sharing agreement for eligible programs. Budget slightly less than prior year due to registrations being down for those classes.

**Line 23 Professional Development:** Includes continuing education, certifications, and outreach-related professional development for Trustees and staff. Budget less than prior year based on trends of attendance in continuing education opportunities.

**Line 24 Emerging Community Opportunity:** Represents a strategic contingency allocation reserved for unanticipated opportunities aligned with the District's mission and vision.

**Line 25 Health Attitude Magazine:** Includes all expenses for production of Healthy Attitude Magazine.

**Line 26 Subscriptions & Licenses:** Includes annual licenses, software fees, professional dues, and subscriptions. Budget slightly less than prior year due trends in prior years.

**Line 27 Board Stipend:** Includes stipends paid to Board members for attendance at authorized meetings.

**Line 28 Election Costs:** Includes costs associated with Board elections in applicable fiscal years. FY 2027 has 3 Board members up for election at \$15,000 each.

**Line 29 LAFCO Assessments:** includes costs for Local Agency Formation Commissions Office (LAFCO). LAFCO costs are charged to cover the work required to review and regulate changes in local government boundaries and services. The fees pay for the process that makes sure changes are legal, fair, and in public interest.

**Line 30 Mileage:** Includes reimbursement to employees for authorized use of personal vehicles for District business. Budget based on prior year trends.

**Line 31 Program Materials/Activities:** Includes supplies and materials necessary to deliver programs across departments. Budget changes due to potential program volume or activity offerings.

**Line 32 Repairs & Maintenance:** Includes costs related to maintenance and repair of District facilities and vehicles, including transportation fleet upkeep (such as gas, oil, 90-day service and more). Budget based on prior year trends.

**Line 33 Equipment & Supplies:** Includes minor equipment purchases and general departmental supplies. Budget less than prior year due to capital improvement being budgeted in line 49.

**Line 34 Printing and Postage:** includes costs for printing mailing cost, and postage. Budget less than prior year due to separating costs for Healthy Attitude Magazine.

**Line 35 Advertising & Community Outreach:** Includes printing and mailing costs, including distribution of the District's quarterly magazine, and other outreach/advertising events, such as job announcements, health fairs, farmers market, ads in print and digital advertising. Budget is higher than prior year due to budgeting expense for the Caregiver Symposium that is reimbursed with Grants.

**Line 36 Association Fees:** Includes monthly association dues managed by a property management company. Budget increase for a potential increase in dues of 2% as in previous years.

**Line 37 Insurance:** Includes costs of District insurance coverage such as crime, auto, directors & officers, liability, workers' compensation, cyber liability, and property insurance.

**Line 38 Utilities & Leases:** includes telephone, utility and storage rent costs for all departments. Budget slightly less than prior years due to trends and projected year end.

**Line 39 Depreciation:** Represents a non-cash accounting adjustment recorded at fiscal year-end to reflect the depreciation of capital assets, therefore this will not be budgeted for as done in prior years.

**Line 40 Capital Facilities:** Includes all potential facility improvement costs.

**Line 41 Capital Vehicle:** Includes all potential vehicle improvement costs.

**Line 42 Revenue over Expenses:** Represents the projected difference between total revenues and total expenses for the fiscal year. This year we are projecting more revenues than expenses, which supports the District's long-term financial sustainability and its mission to promote community health through service, education, and empowerment.



# Proposed Operating Budget Fiscal Year 2026-2027

*Balanced budget supporting community health and wellness for District residents, caregiver services, and aging-in-place priorities.*



# Executive Summary

Balanced, conservative budget with revenue over expenses at \$191,097

Prioritize core services for older adults, people with disabilities, & caregivers; aligns with VCCCHIC CHIS Health Priorities

Rebalances nonessential spending to fund services, governance compliance, outreach and essential District upkeep

Incorporates conservative grant estimates and normalizes interest income expectations

**TOTAL REVENUE**  
**\$5,267,527**

**TOTAL EXPENSES**  
**\$5,076,431**

**REVENUE OVER EXPENSES**  
**+\$191,097**

# Mission, Vision & Core Service Areas

- ❖ **Mission:** To promote community health through service, education and empowerment
- ❖ **Vision:** To transform lives through inspiration and innovation

## Core Service Areas:

- ❖ Adult Day Center
- ❖ Care-A-Van Transportation
- ❖ Caregiver Center
- ❖ Virtual Reality
- ❖ Dementia Education
- ❖ Fall Prevention Programs
- ❖ Health Education & Promotion
- ❖ Senior Nutrition Program
- ❖ Digital Literacy
- ❖ Advocacy

# Strategic Context

## Demographics

- Ventura County is an aging county ~25% of population is 60 years of age and older.
- Camarillo is also aging, but at a faster pace with ~30% population 60 years of age and older.
- This drives the importance of long-term services and supports.

## Community Health Need

- Growing interest and demand across the service area for caregiver support, fall prevention programming, dementia care, nutrition, accessible transportation and digital access.

## Operating Environment

- Operational and workforce continuity, rising labor costs (PERS UAL/OPEB), and broader economic and programmatic uncertainty require prioritized, disciplined budgeting.

# Financial Highlights

## Proposed FY 27

- Total Revenue
  - \$5.267M
- Total Expenses
  - \$5.076M
- Revenue over Expenses
  - \$191,097

## Approved FY 26

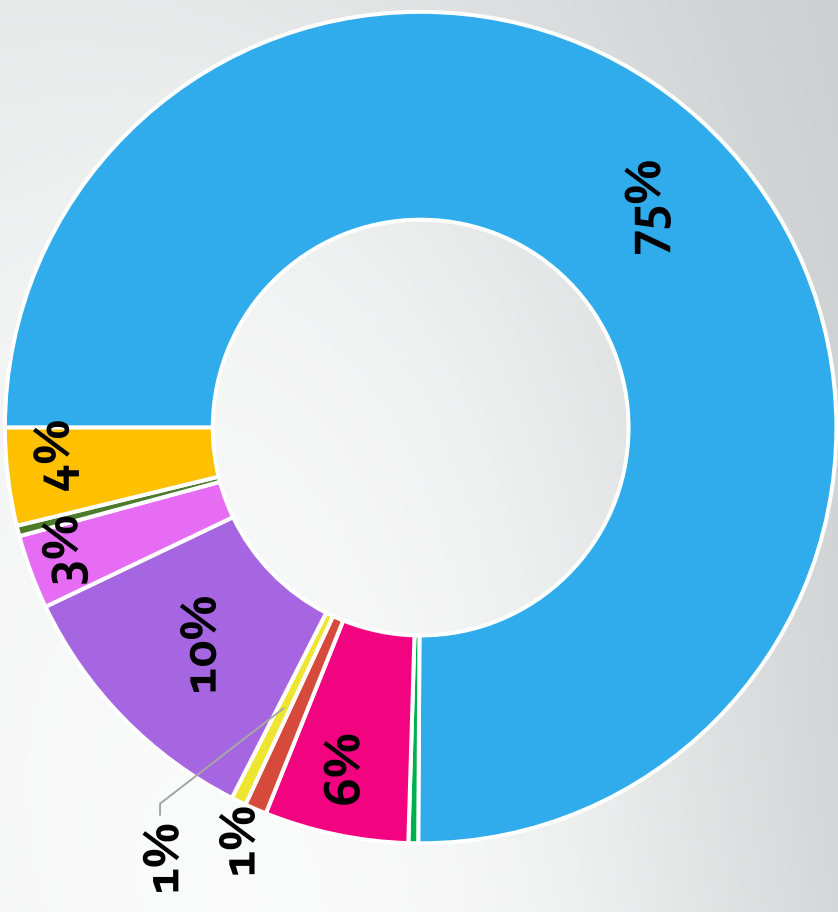
- Total Revenue
  - \$5.228M
- Total Expenses
  - \$5.093M
- Revenue over Expenses
  - \$134,828

## Year Over Year Variance

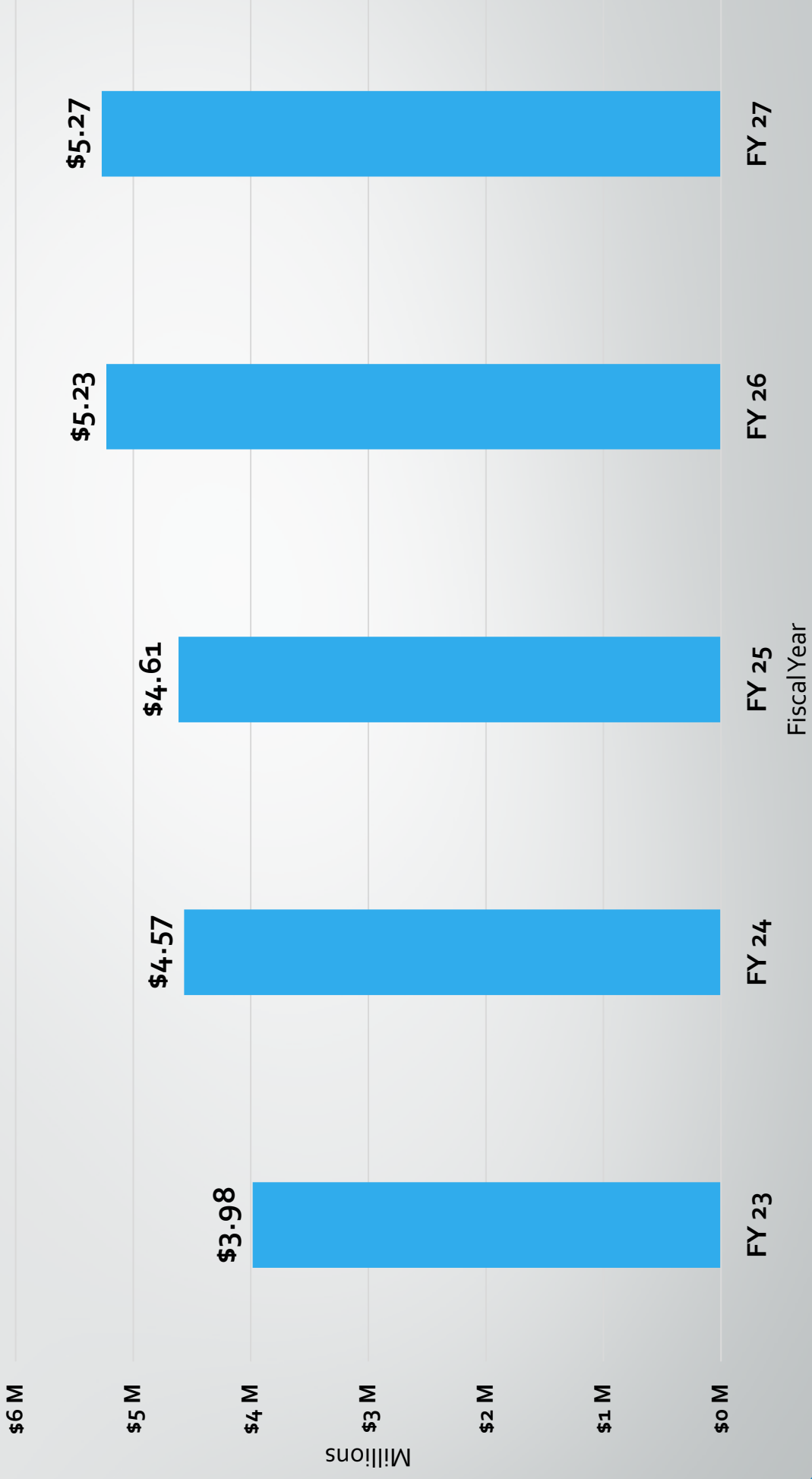
- Total Revenue
  - +\$38,764
- Total Expenses
  - -\$17,0504
- Revenue over Expenses
  - +56,269

# Revenue Categories

- **Proposed Operating Revenue: \$4,315,535**
  - Tax Revenue: \$3,955,590
  - Community Education: \$20,005
  - ADC Fees: \$295,000
  - Transportation Fees: \$44,760
- **Proposed Non-Operating Revenue: \$952,172**
  - Donations: \$30,500
  - Grants: \$548,132
  - Fischer Fund: \$152,000
  - Other Revenue: \$21,540
  - Interest Income: \$200,000

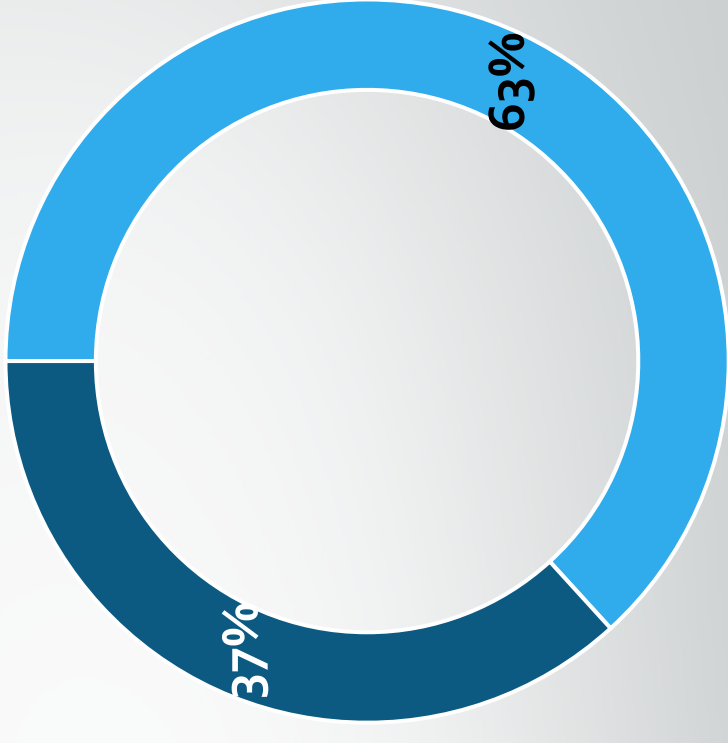


# Total Revenue Comparison– FY 23-27



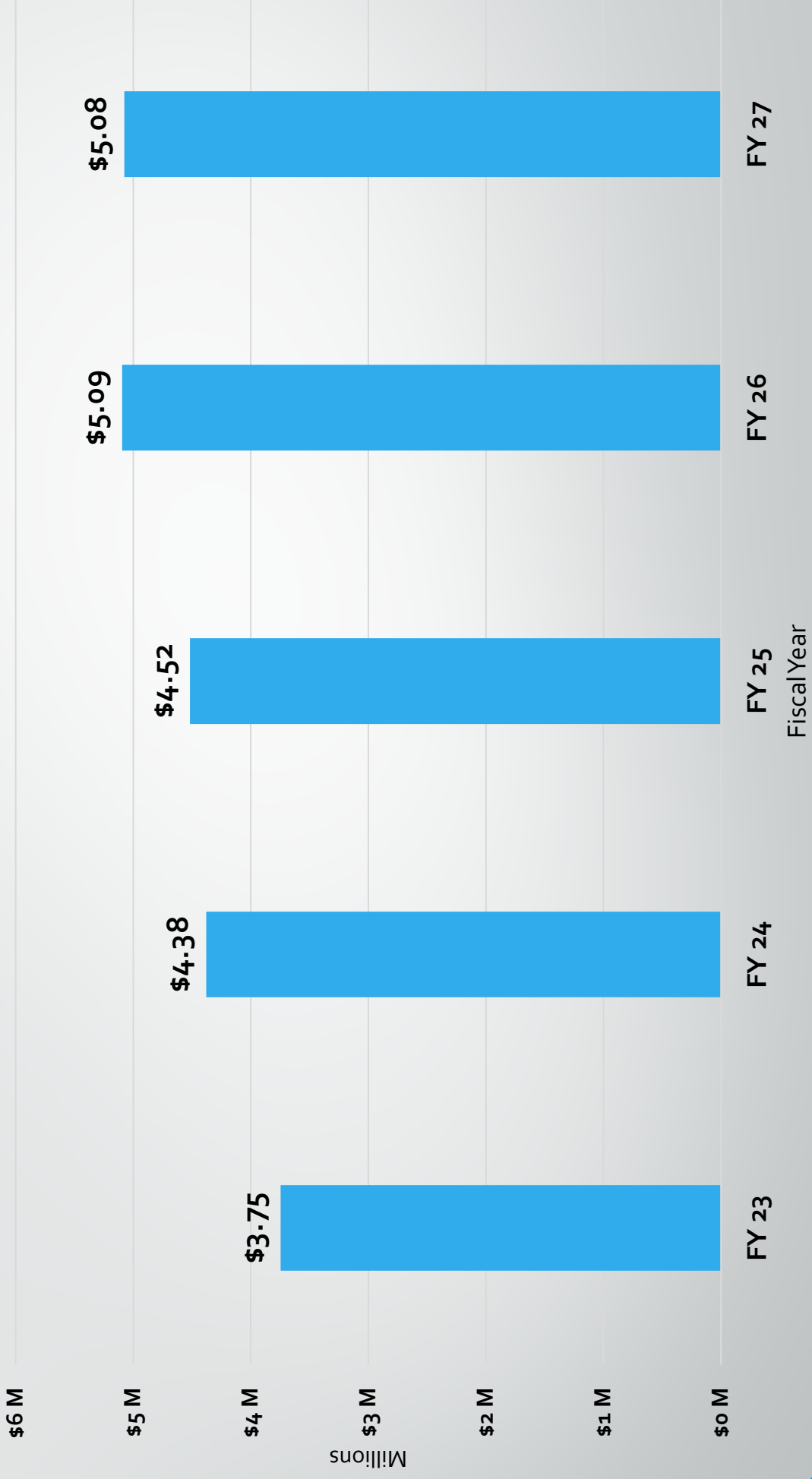
# Expense Categories

- **Salaries & Benefits: \$3,210,250**
  - Salaries: \$2,145,051
  - Benefits: \$1,064,999
- **Services & Supplies: \$1,866,181**
  - Professional Services: \$198,737
  - Audit: \$20,000
  - Legal: \$85,000
  - Election Costs: \$45,000
  - Repairs & Maintenance: \$83,100
  - Equipment & Supplies: \$59,830
  - Healthy Attitudes Magazine: \$100,000
  - Insurance: \$132,900
  - Capital Facilities: \$100,000
  - All other services & supplies: \$1,041,614



■ Salaries & Benefits   ■ Services & Supplies

# Total Expense Comparison – FY 23-27



## Key Assumptions & Notable Variances

---

Property Tax: +\$188,361 (conservative growth at 3.5%)

---

Grants: -\$85,482 (due to BTR Grant ending FY 25-26)

---

Salaries & Benefits: + \$27,726 overall (Increase to OPEB & UAL)

---

Healthy Attitudes (Quarterly) Magazine: +\$100,000 (Expected cost of all magazine components; Great outreach tool)

---

Election Costs: +\$45,000 (3 Directors up for re-election)

---

Legal: +\$29,500 (Conservative increase to reflect usage)

---

Printing & Postage: -\$101,036 (Shift of Healthy Attitude Magazine costs)

---

Capital Facilities: +\$100,000 (facility upkeep)

# Capital Requests



Total request is \$100,000 for 3 projects:

Separate from routine operating expenses; supports facility stewardship and functionality.



1. HVAC Replacement

Two systems older than 25 years  
Ensures climate reliability and long-term energy efficiency



2. F Building Partition Door (Sequoias)

Improves space functionality and acoustic separation during dual use



3. Interior Painting

Maintains facility upkeep, cleanliness, and overall customer/client experience.

# Consolidated Proposed Operating Budget – FY 27

Revenue	Amount
Property Tax	\$3,955,590
Community Education	\$20,005
ADC Fees	\$295,000
Transportation Fees	\$44,760
Donations	\$30,500
Grants	\$548,132
Fischer Fund	\$152,00
Other Revenue	\$21,540
Interest Income	\$200,000
<b>TOTAL REVENUE</b>	<b>\$5,267,527</b>

*Prior Year – Total Revenue: \$5,229,813*

Expenses	Amount
Salaries	\$2,145,051
Benefits	\$1,064,999
Professional Services	\$198,737
Audit	\$20,000
Legal	\$85,000
Election Costs	\$45,000
Repairs/Maintenance	\$83,100
Equipment & Supplies	\$59,830
Healthy Attitudes Magazine	\$100,000
Insurance	\$132,900
Capital Requests	\$100,000
All other expenses	\$1,041,614
<b>TOTAL EXPENSES</b>	<b>\$5,076,431</b>

*Prior Year – Total Expenses: \$5,094,985*

**REVENUE OVER EXPENSES \$191,097**

*Prior Year – Revenue over Expenses: \$134,828*

- Recommended Board Action:
  - Approve FY 26-27 Operating Budget
    - Total Revenue: \$5.267M
    - Total Expense: \$5.076M
    - Net Position: \$191K
  - Authorize Capital Requests
    - \$100K for HVAC Replacement, Partition Door and Painting

## Conclusion & Recommendation

Thank you!



**SECTION 9**

**REPORTS**



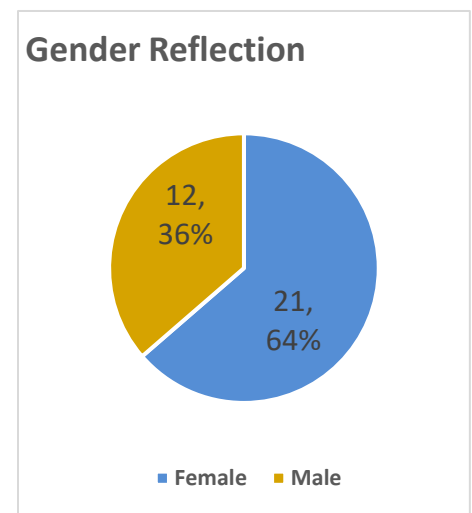
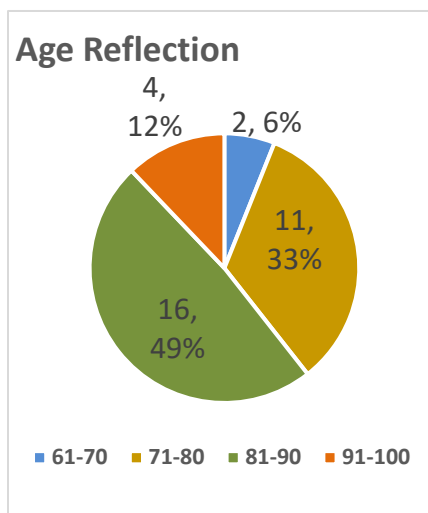
# MEMORANDUM

**DATE:** April 30, 2026  
**TO:** Blair Barker, Chief Executive Officer  
**FROM:** Mary Ann Ratto, Adult Day Center Director  
**SUBJECT:** *April Monthly Report*

## PROGRAM DESCRIPTION

Since 1983, Camarillo Health Care District has operated a state-licensed Adult Day Center for adults (age 18 and over) with cognitive impairment and other special needs. With intentional thoughts, the Adult Day Center provides a compassionate and dynamic environment where persons with functional and cognitive disabilities can participate in meaningful activities, allowing them to remain as independent as possible with dignity, respect, and honor. Participants enjoy a variety of scheduled activities modified and designed to promote self-esteem, endurance, and engagement. Customized schedules are available full day, half day, multiple or single days in a week, with transportation options.

## PROGRAM QUICK VIEW

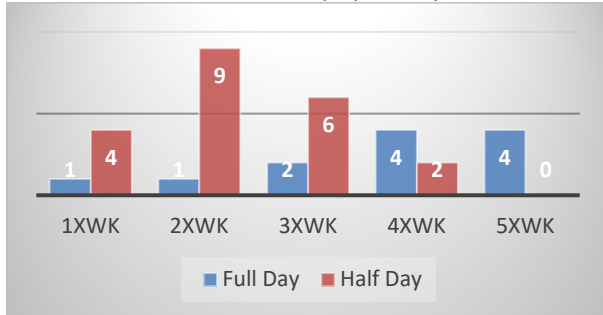


Total Clients:	33
Current average age:	83
Current oldest:	99 (fe)
Current youngest:	62 (fe)

	AUG	SEPT	OCT	NOV	DEC	JAN	FEB
<b>Female</b>	19	19	18	18	17	19	21
<b>Male</b>	17	17	15	15	14	13	12

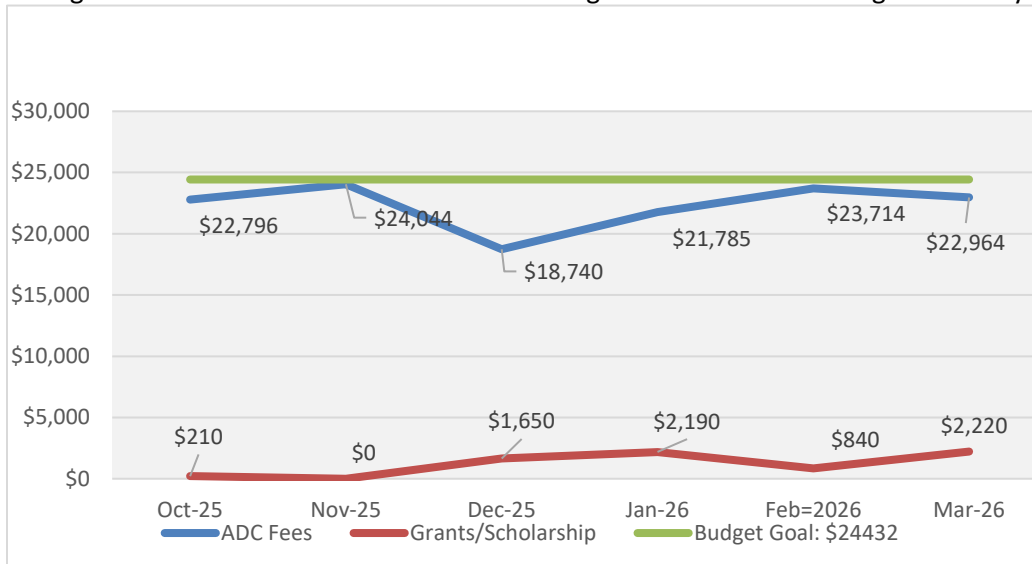
### Attendance: # of days/wk

The District’s Community Care license is for a maximum of 40 clients, present at any given time during the 9am-3pm service day, with staffing ratios of 8:1. It is important for staffing ratios to monitor attendance at all times, and this chart reflects the ways a day’s attendance can vary. Of note in the chart below is the current popularity of clients attending two half days, each week.



### Program Revenue

Revenue showed slightly above expected totals in early Fall. As the holiday season approached, revenue declined slightly and reflects the historical seasonal trend of families adjusting schedules, which typically reduces program revenue during this time. Additionally, the Center had four planned closure days during the month of December. Revenue has begun to increase following the holiday season.



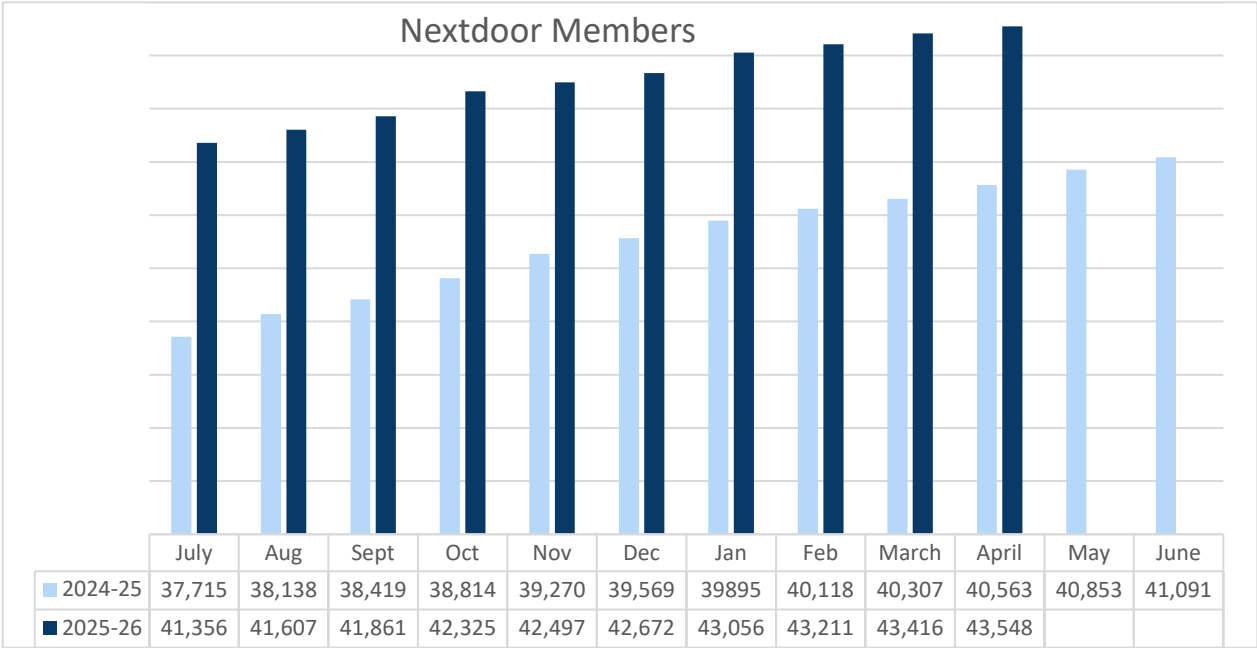
# MEMORANDUM

**DATE:** May 8, 2026  
**TO:** Blair Barker, CEO  
**FROM:** Michelle Rogers, Community Services Manager  
**SUBJECT:** Monthly Program Report: April 2026

## PROGRAM DESCRIPTION – Social Media

Community Education & Outreach focuses on developing, producing and facilitating the various educational and outreach platforms of Camarillo Health Care District, including:

- highlight classes, services, programs and departments, and posting consistently
- boost brand awareness by creating original content
- share timely and varied posts to create a dynamic social media portfolio
- curate, like and comment on content that aligns with mission; follow/like local agencies
- maintain a pulse on community conversations to help expand audience
- increase community engagement by asking and answering questions, hosting polls, and sharing our own thought leadership pieces that initiate and inform conversations.



### NEXTDOOR (8/2022)

NextDoor is the only social media platform that is and can be defined by District boundaries. Our District is made up of 123 neighborhoods.

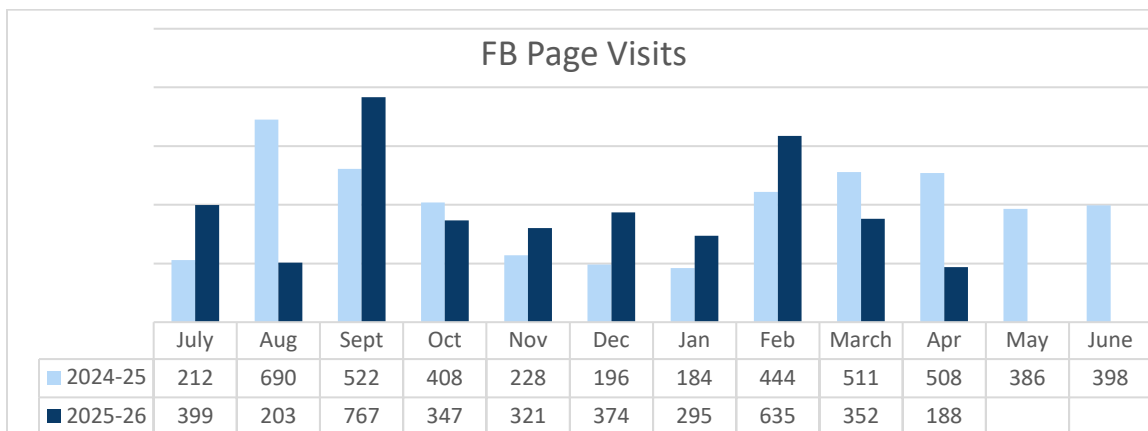
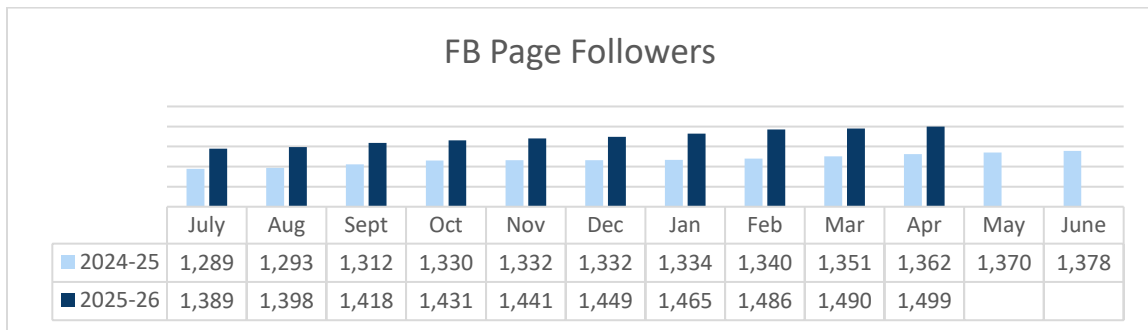
- As of April 2026, there were 43,548 members in the geographic area we reach in Camarillo and Somis.
- 18,004 total impressions in April, down 7,142 from March.
- 74 total interactions, down 48 from last month.

- **Impressions** are the number of times a post is seen (may include multiple views by the same people); **Interactions** include likes and comments.
- MOST POPULAR: Farm Animal Day celebration in ADC (6 reactions; 1,416 impressions).
- 2nd MOST POPULAR: CARE-A-VAN Transportation Services (5 reactions; 1,033 impressions).

## **FACEBOOK**

34% of our FB audience lives in Camarillo; 92% are ages 35-65+ and the majority are women at 87%.

- PAGE VISITS: last 30 days, 188 visits; last 90 days, 1,200.
- HIGHEST REACH: Scam and Fraud Intervention Coaching, 1,021 reach.
  - **Reach** is the number of people who saw any post at least once.
  - **Impressions** are the number of times a post is seen and may include multiple views of the post by the same people.
- HIGHEST INTERACTIONS: Scam and Fraud Intervention Coaching, 23 interactions.
  - **Interactions** are number of reactions, comments, shares and saves on a post.



Facebook Page Visits are dramatically impacted by paid advertising (boosts) on Facebook. Spikes can be seen in months we run employment ads on Facebook.

## **X (formerly called Twitter)**

There were 50 re-posts, 60 likes, 742 post impressions and an engagement rate of 15.7% for the month.

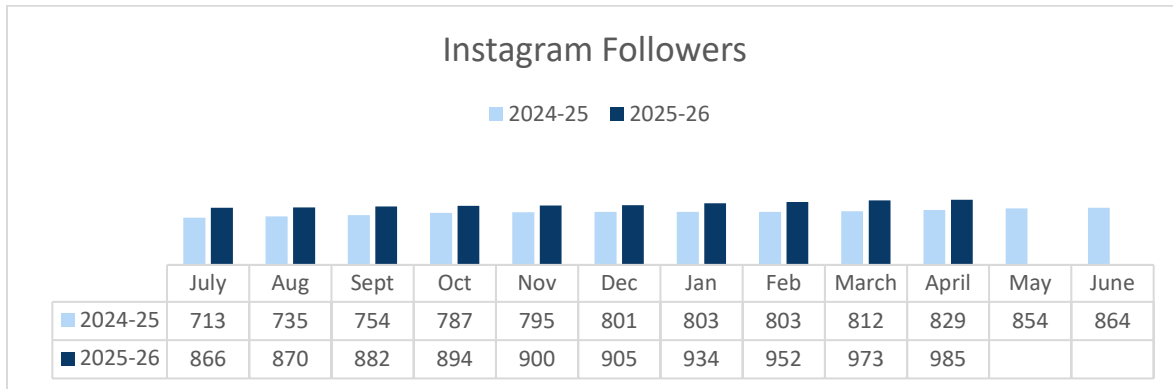
**Engagements** are clicks, retweets, replies, follows and likes; **Impressions** are the number of times a user saw the tweet; **Engagement rate** is the number of engagements divided by the total number of impressions. An engagement rate of 1-3% is considered “excellent.”

- TOP TWEET: Fall Prevention Programs, with 39 impressions and 5 engagements.
- HIGHEST ENGAGEMENT: Adult Day Center for respite, with 6 engagements.
- TOTAL FOLLOWERS: 531

## INSTAGRAM

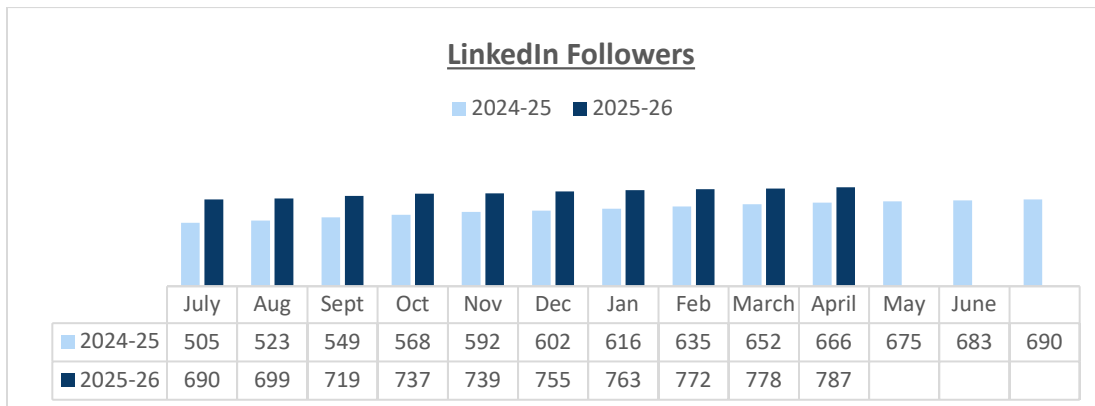
Instagram 90-day reach, 6,800; monthly 480.

- HIGHEST REACH: Scam and Fraud Intervention Coaching, 625 people.
- HIGHEST LIKES ON A POST: National Farm Animal Day celebration in ADC, 8 likes.
- TOTAL MONTHLY VIEWS: 1,498.
- PROFILE VISITS: 43, down 8 from last month



## LINKEDIN (4/2022)

- 1,033 post impressions, down 624 from last month.
  - **Impressions** are content viewed or displayed in a feed.
- MOST IMPRESSIONS: Caregiver Support Group, 41 impressions.
- HIGHEST VIEWS: Caregiver Support Group; 26 views.
- MOST REACTIONS: Pedaling the Planet VR Program; 3 reactions.
- Search appearance up 19%, post impressions down 13.5% and page visitors down 75%.



## YOUTUBE (6/2022)

- Posted 54 videos since inception.
- 143 subscribers
- 251 views for the month; 7.3 hours of watch time.
- 86,600 views since inception.
- MOST VIEWED VIDEO (Lifetime): Care-A-Van Transportation Services; 70,594 views.
- SECOND MOST VIEWED VIDEO (Lifetime): Virtual tour of Adult Day Center; 2,814 views.
- TOP VIDEO OF THE MONTH: Tour of the Adult Day Center, 88 views.

**TikTok** (4/2022)

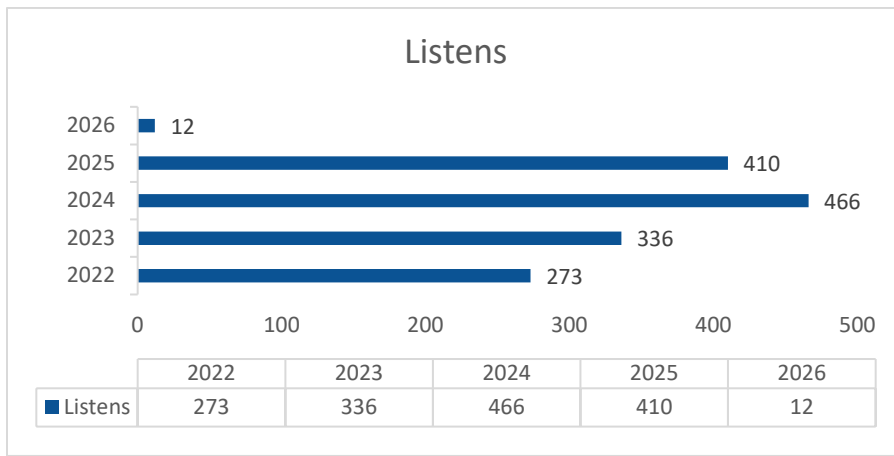
- Posted 127 videos in the last four years, with 135,566 total views since inception.
- 520 followers
- 4,495 “likes” on videos
- MOST POPULAR ALL-TIME: Tortoise rescued from Palisades Fire visits Dos Caminos Plaza: 20,100 views and 1,758 likes.
- SECOND MOST POPULAR ALL-TIME: A Glimpse into the Adult Day Center: 9,954 views and 388 likes.
- MOST RECENT MOST POPULAR: Dementia Live simulation: 686 views and 15 likes.
- MOST RECENT: ADC spring crafts: 182 views

**SOUNDCLOUD (podcast)** (5/2022)

*(SoundCloud is the platform used for the District’s podcast which shares health and caregiver journeys, and true, first-person stories about life, love and learning.)*

- 17 “Stories from the Heart” episodes.
- 1,497 all-time “listens.”
- 797 downloads from Apple Podcasts.
- 27 “likes.”

\*Most “plays” originating on our website (903).



**EMERGING SOCIAL MEDIA**

The social media landscape is always evolving and we watch trends to ensure we have a presence where our audience is on their preferred platforms. Some may be on Facebook or prefer Instagram, or use both. Others may have left X (formerly Twitter) for Threads or BlueSky, or joined Clapper as an alternative to TikTok. We now have a presence on all three platforms, so we don’t miss anyone on social media with our messaging.

**THREADS** (7/2023): a Meta (Facebook/Instagram) product offered as an alternative to X, formerly Twitter, with the same functions: post words, photos, videos and links. Debuted in July 2023.

- 187 followers
- 171 views for April
- 23 posts for April
- 35 interactions

**CLAPPER** (3/2023): an American-owned alternative to TikTok, sharing short videos to communicate messages. It has many of TikTok’s features, including filters, effects and music options.

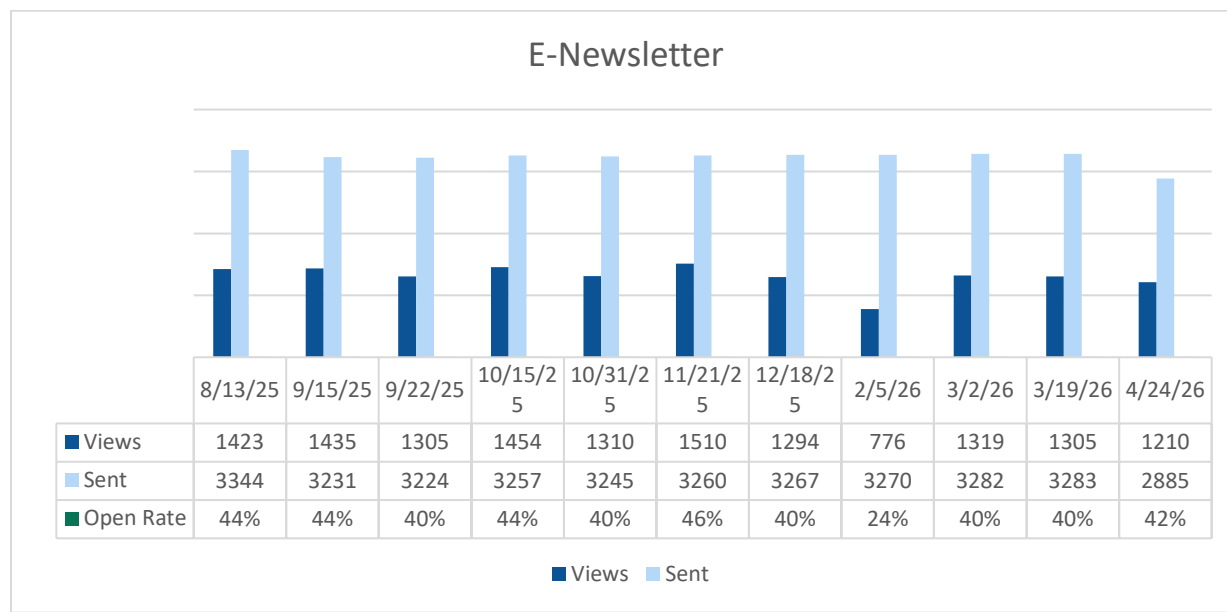
- We have shared 11 videos since inception in March 2023 featuring our Adventures in VR classes, Digital Bridge appointments, Adult Day Center craft activity, Love on a Leash (animal therapy), Adult Day Center activity ring toss, magic table activity, ADC overview of activities, innovation award and 50 Plus Expo. These videos have 21,077 views and 702 likes in total, and we have 690 followers.

**E-Newsletter** (launched June 2, 2022)

Since the launch of the e-newsletter in June 2022, a total of 56 newsletters have been sent. The open rate has been averaging 40%, which is considered a “top-tier score”; marketing experts say average open rate should be 15-25%.

- **Newsletter April 24, 2026**

- “Celebrating and encouraging older adults to ‘Champion Your Health’”
- 2,885 people received the e-newsletter
- 1,210 opened and viewed it
- 42% open rate (average open rate is 15-25%)

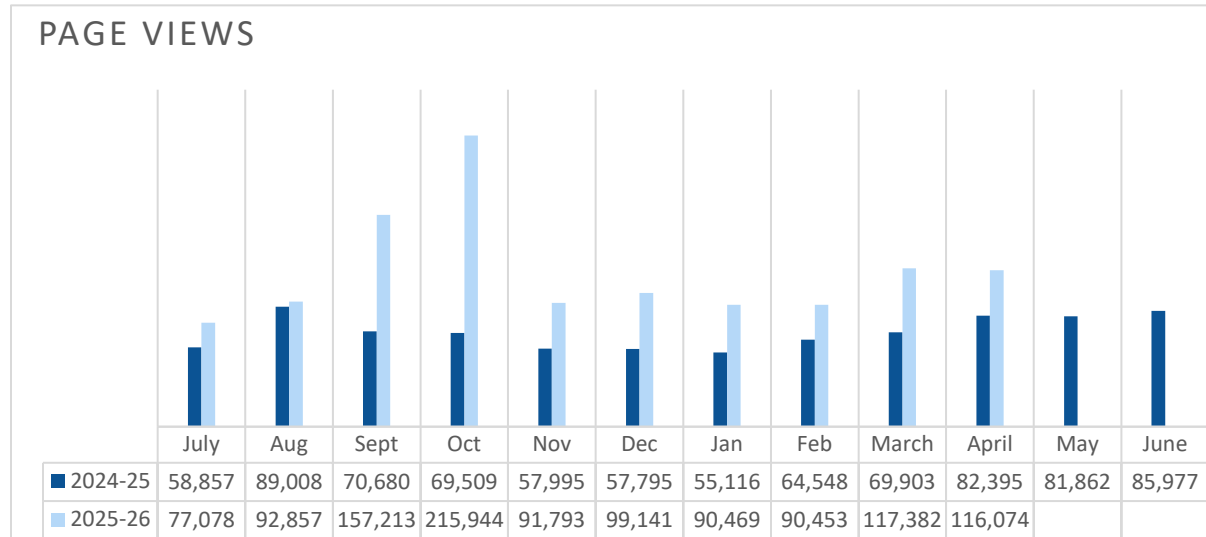


Note: No newsletter sent in January. February’s newsletter numbers may be a glitch or low views because it was in video format.

**Website**

April: 116,074 views; 10-month average 114,840 views/month (September and October anomaly skewed average)

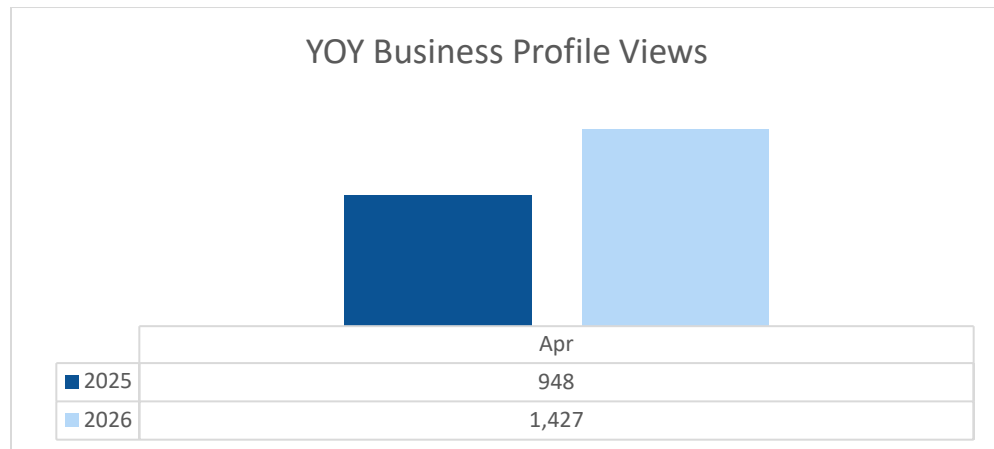
YOY growth: April 2026 shows an increase in views over April 2025 of 33,679 (up 41%).



Record-breaking views in September and October most likely an anomaly based on the return to our average-but-increasing numbers.

**Google Business Profile Report**

In April, 71 people sought directions to our campus via Google and 1,427 people viewed our business profile during a Google search. We’ve had 218 business profile interactions, including calling or seeking directions from Google. Our business profile views have grown 30% in the last year.



# MEMORANDUM

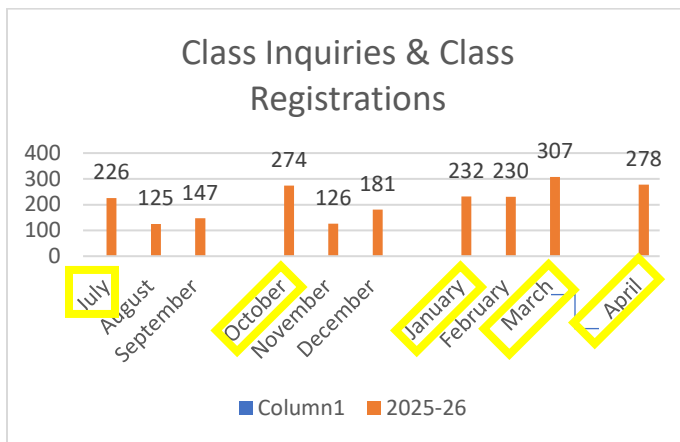
DATE: May 8, 2026  
 TO: Blair Barker, CEO  
 FROM: Michelle Rogers, Community Services Manager  
 SUBJECT: Monthly Program Report: April 2026

## PROGRAM DESCRIPTION – Facility Activity and Usage

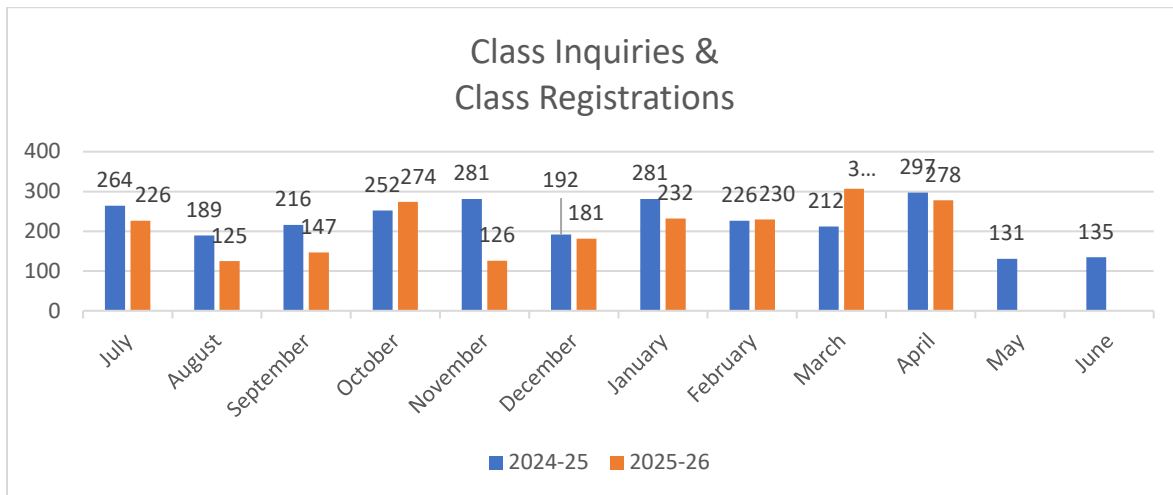
The Facilities Department focuses on providing and maintaining a safe, clean, and inviting environment that facilitates the presentation and delivery of District services, customer service, reception, and professional hospitality.

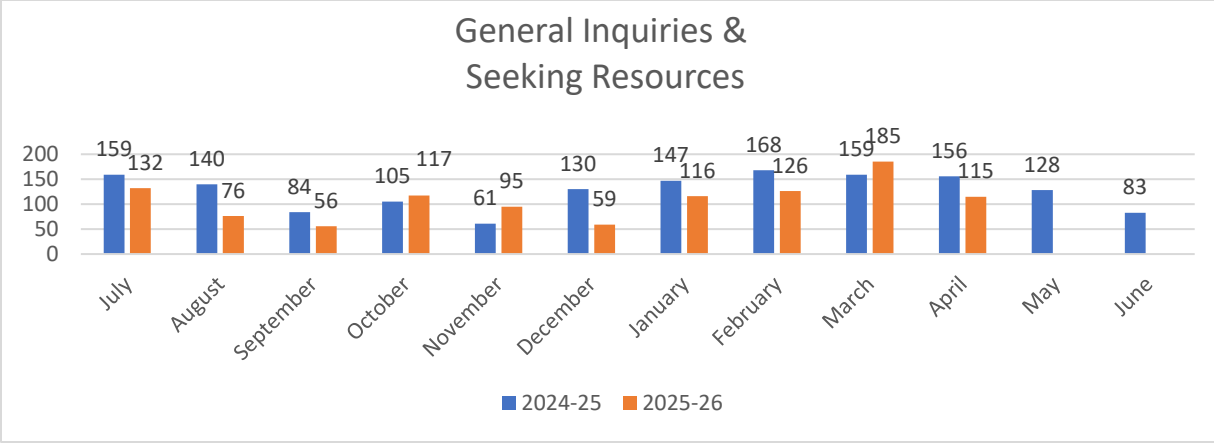
### Overview of guest interactions

Typically, we see a surge in activity, including phone calls and in-person visits, in the month the District’s magazine is published and mailed. The charts below show spikes in class inquiries and registrations in the first month the magazine is mailed out quarterly to District households. This illustrates what a valuable and powerful tool our printed magazine is in promoting our classes, programs and services.



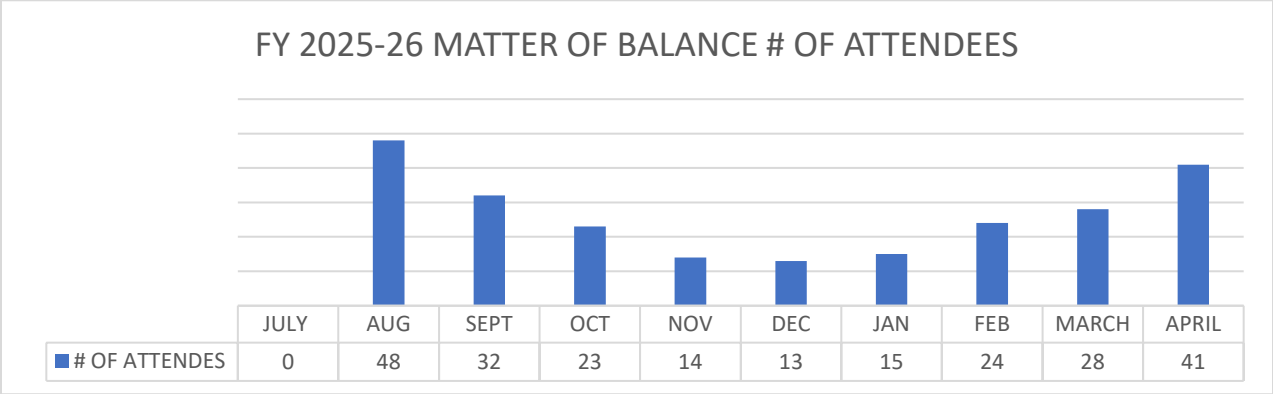
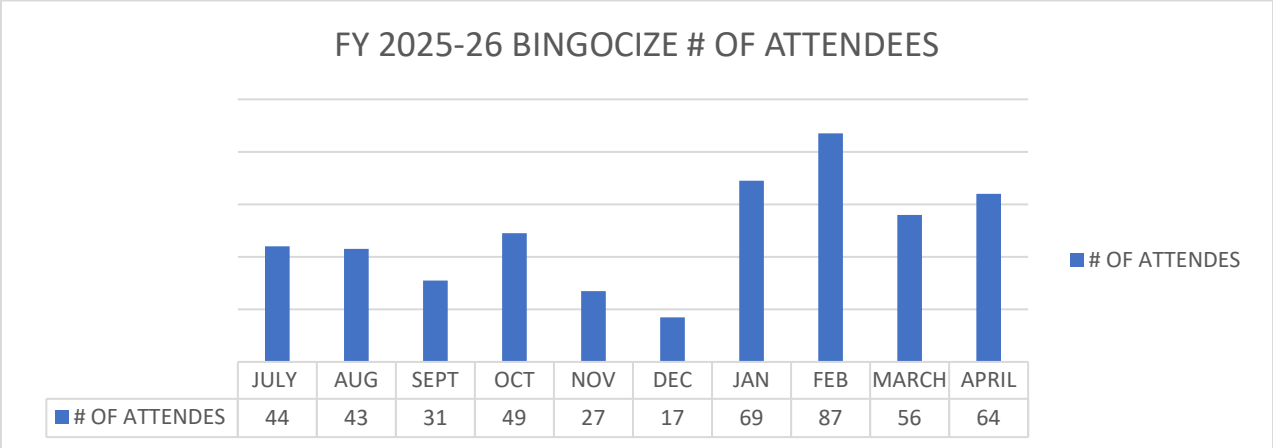
Noteworthy: March 2026 magazine was delivered early on March 23, leading to an upward swing at the end of the month.

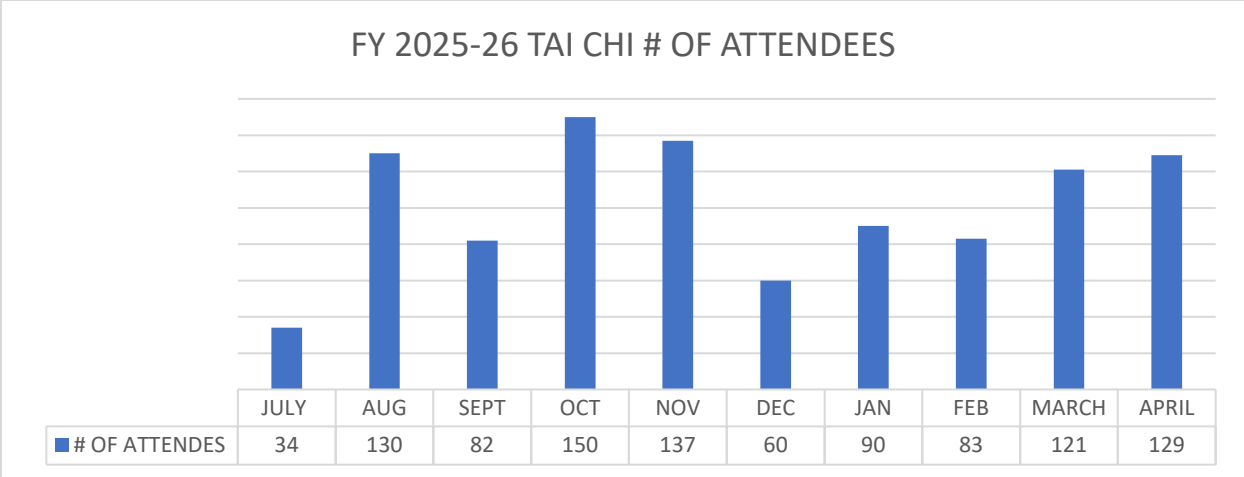




**Facility Use - Classes**

The District offers classes that are designed to help individuals manage ongoing health challenges, live better with chronic illnesses, improve cognition and reduce fall risks, connect and thrive in a digital world, uplift mood through socialization and feel better about their overall well-being. Bingocize, Matter of Balance and Tai Chi resulted in **2,063 visits** to the District in fiscal year 2024-25. So far this fiscal year, those classes have resulted in **1,741 visits**.



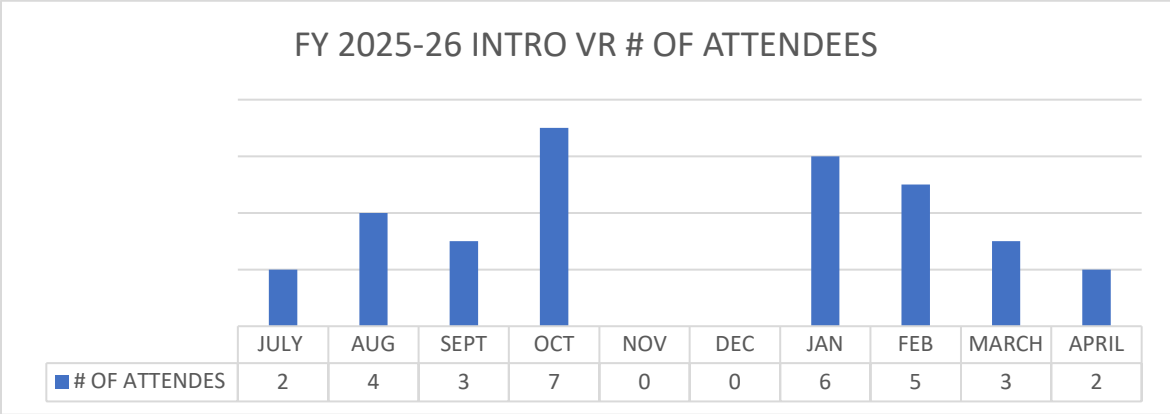


**Digital Literacy Classes**

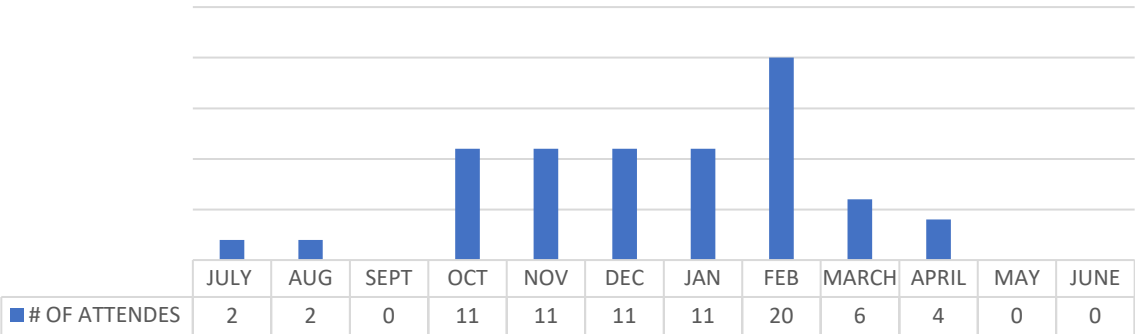
The District offers classes to help individuals improve their digital literacy, helping them to connect with family, friends, organizations, government, businesses and brands. These classes include Social Media Basics, Digital Scrapbooking, Google Slides, Facebook/Instagram Stories and the newly added iPhone Tips & Tricks. Eight classes in the 2024-25 fiscal year resulted in **99 visits** to our campus. In addition, **106 people** received hands-on help through our Digital Bridge Program in fiscal year 2024-25. The new fiscal year has seen **54 visits** to our campus for digital literacy classes and an additional **97 visits** for Digital Bridge.

**Adventures in Virtual Reality Program**

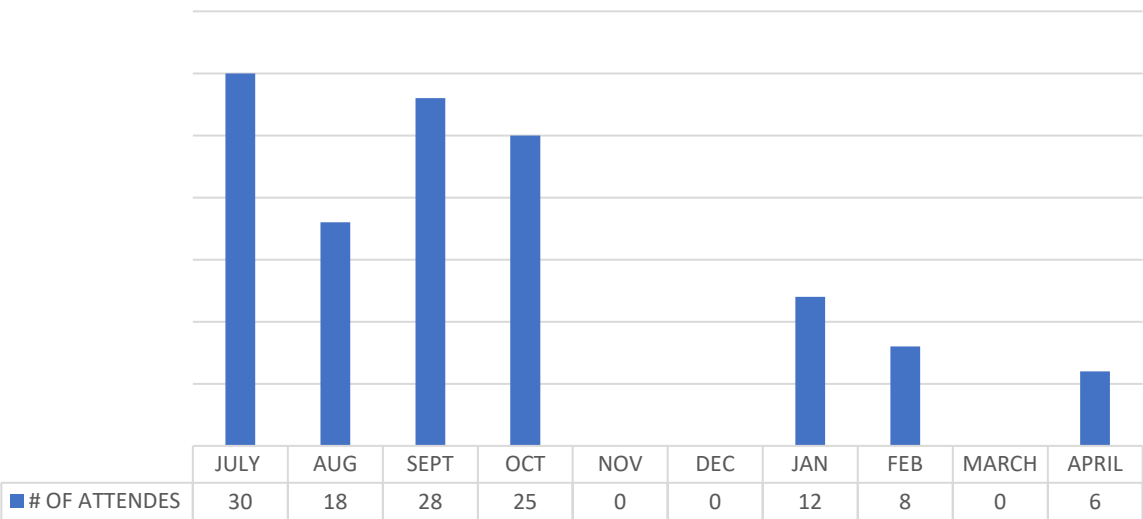
Adventures in VR has generated approximately **1,032 visits** to our campus in the last three years and we have facilitated classes at Leisure Village and other senior communities in Camarillo. These immersive experiences help combat social isolation through small-group gatherings and discussions, and improve digital literacy. Participants must take the required introductory level before advancing to intermediate, resulting in higher participation in intro level classes. The new VR Travel and Activity clubs are offered as a series, resulting in more visits from the same individuals as they get to know each other over four weeks. VR resulted in **382 visits** to our campus last fiscal year and **280 visits** so far this fiscal year. In addition, our Pedaling the Planet VR Program, aided by a CDBG from the city, has reached **107 participants** off site at senior communities throughout Camarillo.

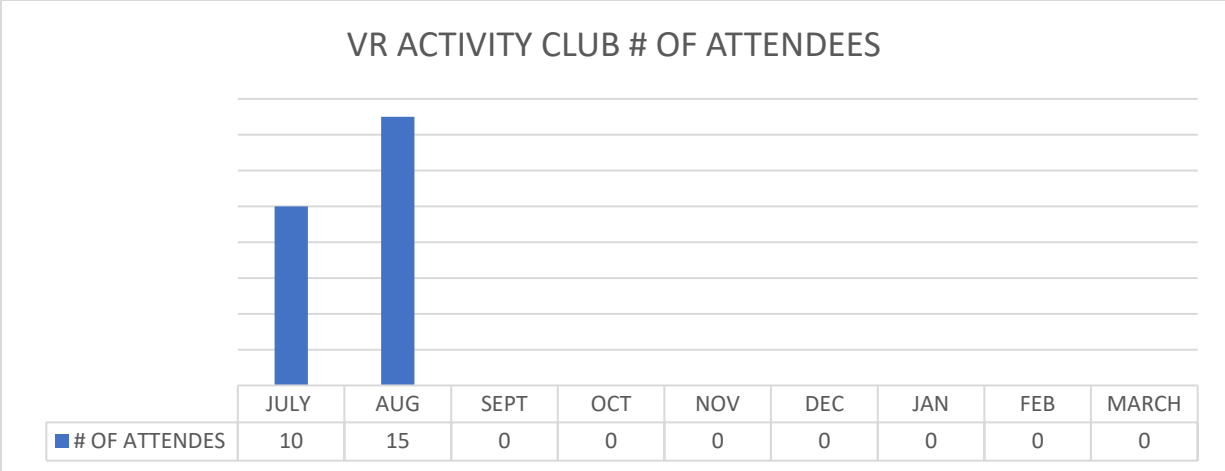


**VR CYCLING # OF ATTENDEES**  
(off-site numbers not included in graphic)

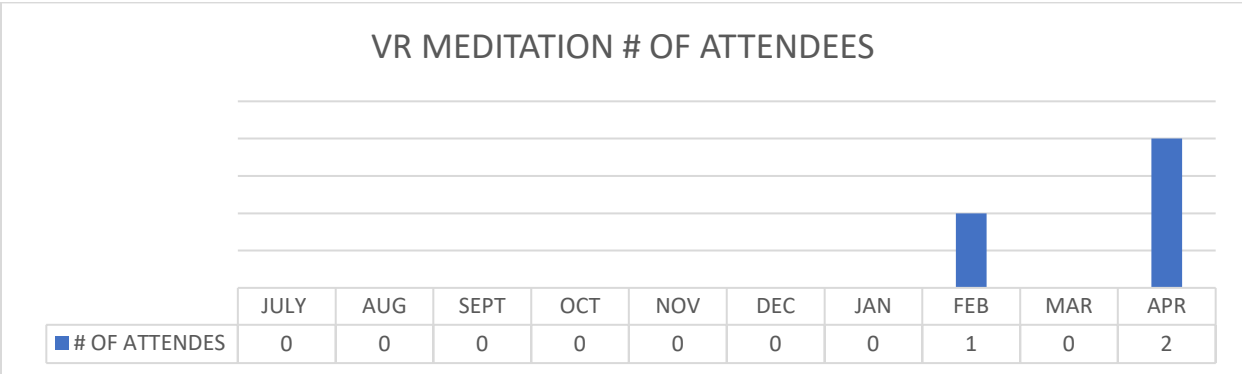
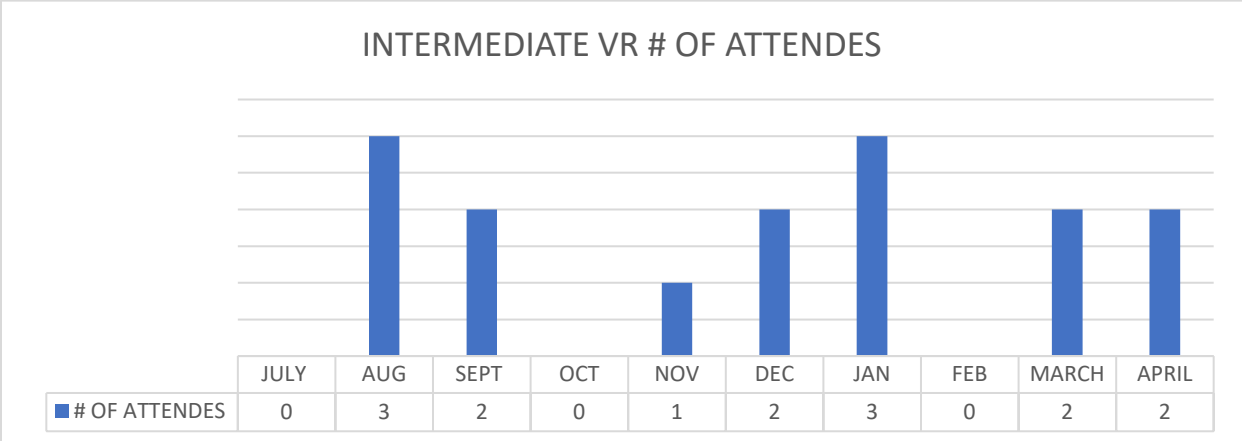


**VR TRAVEL # OF ATTENDEES**



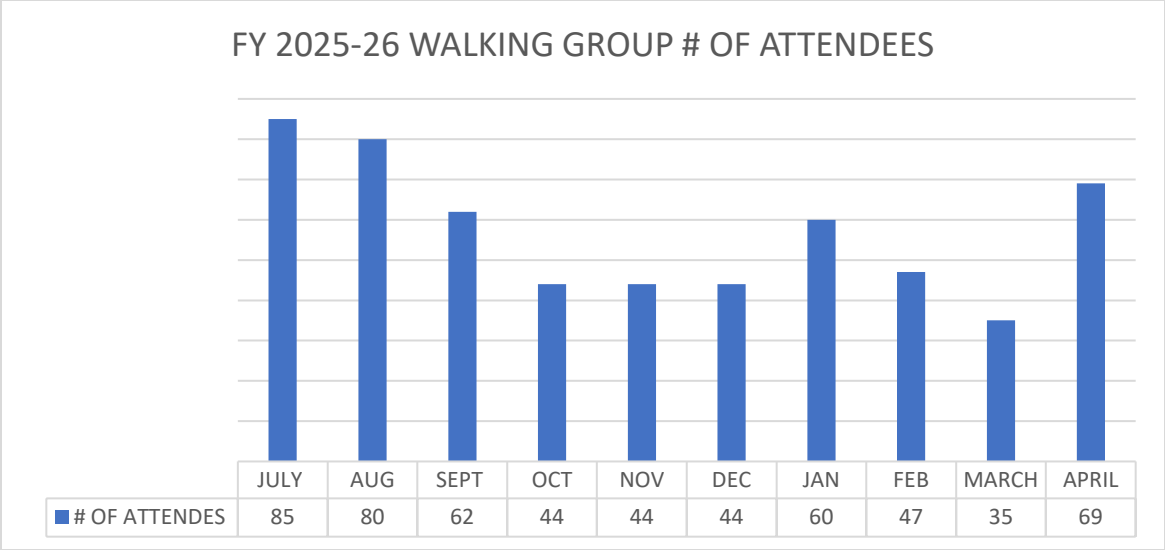


VR Activity Club was introduced in April 2025.



**Walking Group**

The District hosts a twice weekly Beginners Walking Group. Generally, 3 to 12 people participate as a drop-in activity, walking up to 2 miles and meeting afterward for a cup of water and conversation. This activity offers exercise, as well as social interaction and connection. During the 2024-25 fiscal year, Walking Group resulted in **536 visits** to the District. So far this fiscal year, we've had **570 visits**.



**BALANCEfit Program**

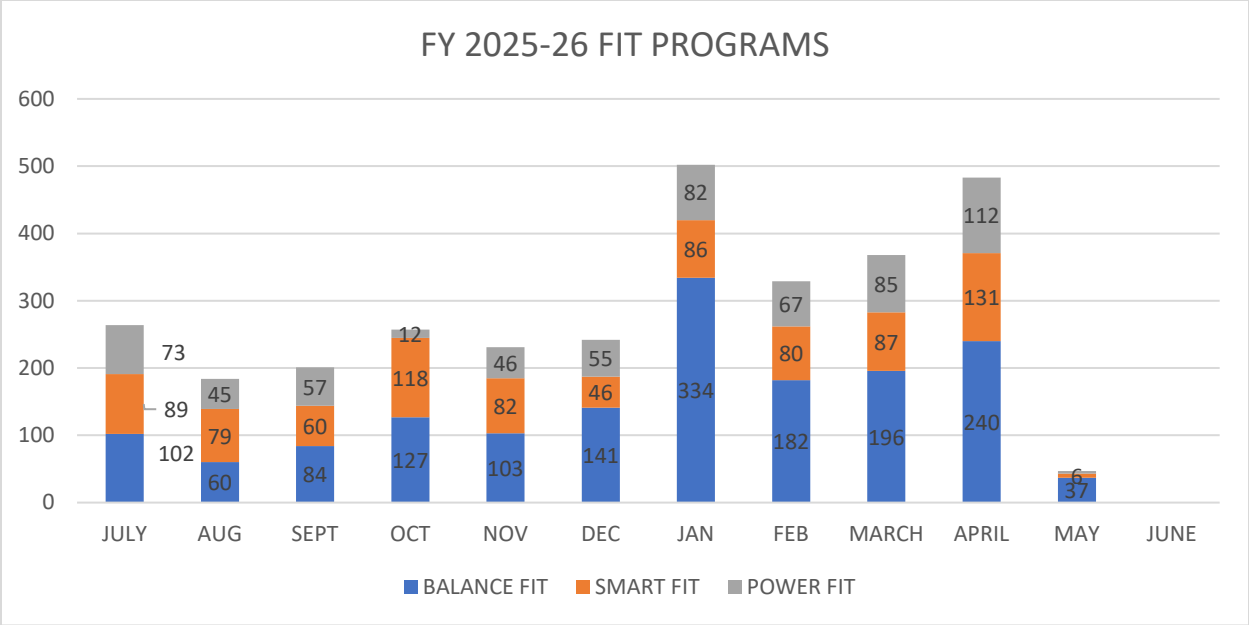
The District’s BALANCEfit Program has been in place for four years, offering one-on-one training for individuals to help improve their cognition and reduce their risk of falls. Games are focused on various cognitive and physical skills. During the 2024-25 fiscal year, individuals who enrolled in this twice-weekly, eight-week program made **2,333 visits** to our campus to participate and **1,569 visits** so far this fiscal year.

**POWERfit Program**

The District’s POWERfit Program, combining additional rounds of BALANCEfit games with the use of resistance bands to help strengthen the upper body, launched in October 2023. Individuals who enrolled in the twice-weekly, four-week program made **632 visits** to our campus to participate in the 2024-25 fiscal year and **634 visits** so far this fiscal year.

**SMARTfit Program**

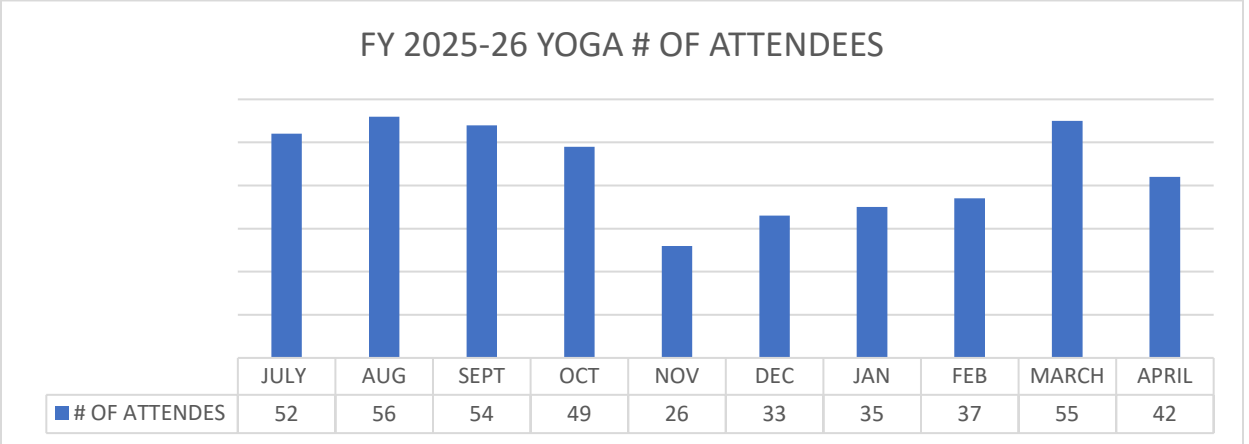
The District’s SMARTfit Program, which is physical and cognitive training disguised as fun games, launched in January 2024. It’s designed to deliver preventative and rehabilitative solutions to cognitive functions as well as motor functions. Individuals who enrolled in the twice-weekly, six-week program made **725 visits** to our campus to participate in FY 2024-25 and **858 visits** so far this fiscal year.



Noteworthy: We have surpassed the number of POWERfit and SMARTfit appointments we had last year.

**Gentle Yoga**

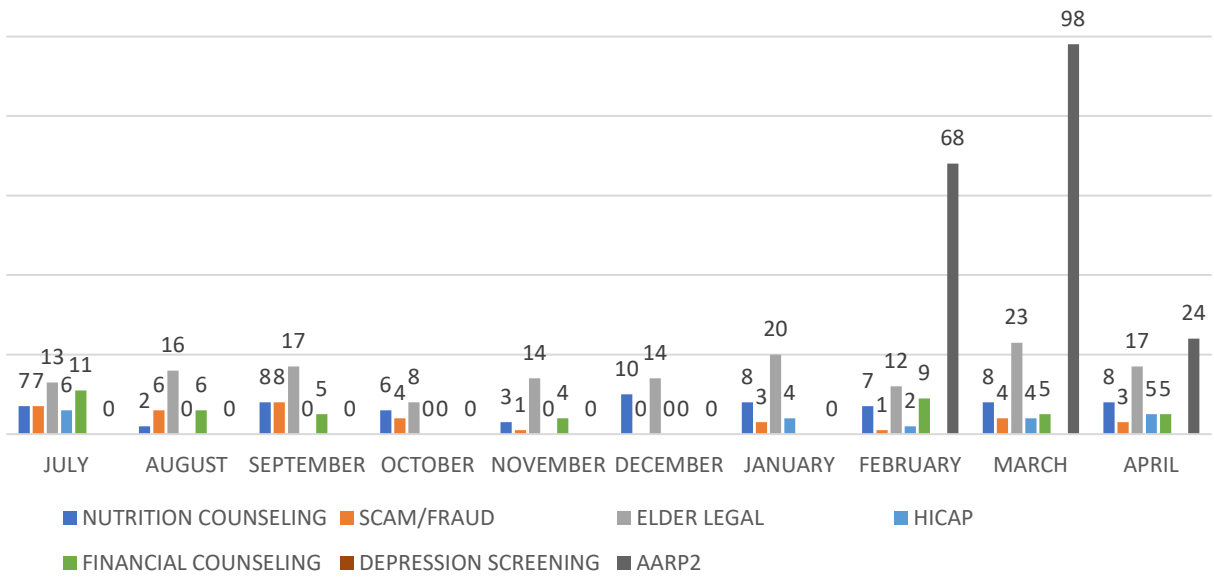
Instructor Mikal Rogers returned to teach Gentle Yoga in 2023 after taking a break during the pandemic. In fiscal year 2023-24, her classes resulted in **293 visits** to our campus. Based on feedback from participants, she added a morning series that started in March 2024. Combined, her afternoon and morning classes resulted in **600 visits** to our campus last fiscal year and **439 visits** so far this fiscal year.



**Advocacy Services**

The District hosts Elder Legal Services, Financial Services, Nutrition Counseling, Scam/Fraud Intervention Coaching and February-March the seasonal AARP TaxAide Program. These services are offered at no cost and are facilitated by local experts who volunteer their time. In total, Advocacy Services resulted in **579 visits** to our campus last fiscal year and **514 visits** so far this fiscal year.

## ADVOCACY SERVICES



**Note: Elder Legal Services is offered weekly; HICAP and Nutrition Counseling are bi-monthly, Financial Counseling and Scam/Fraud Intervention are monthly. HICAP counseling pauses October-December. AARP TaxAide is seasonal.**

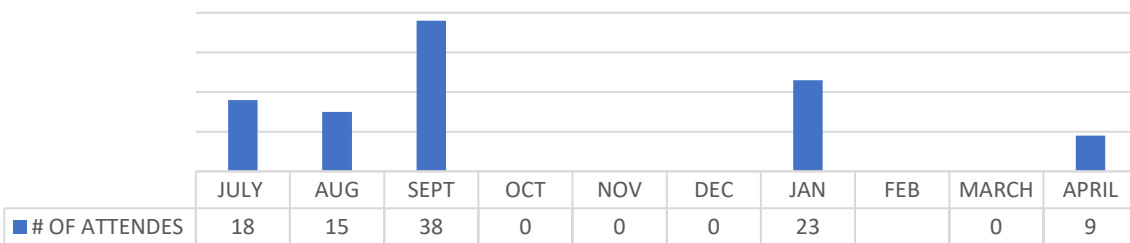
In addition, the Brain Injury Support Group holds bi-weekly meetings on our campus. In fiscal year 2024-25, the support group resulted in **212 visits** to our campus and **389 visits** so far this fiscal year.

Al Anon’s meetings are held weekly on our campus. Added in September, so far this fiscal year the group meeting has resulted in **196 visits** to our campus.

### Special Presentations

The District hosts presentations throughout the year. Eight medical presentations in the 2024-25 fiscal year brought **197 people to our campus**. This fiscal year, we have hosted Medicare presentations and Open Enrollment by HICAP/VCAAA, resulting in **75 visits**. Off campus, we held our “Stories from the Heart” event at Camarillo Public Library, connecting with **70 people** in November, and Family Caregiver Symposium at the Ventura County Office of Education, connecting with **104 people** in December. So far this fiscal year, five medical presentations have resulted in **103 visits** to our campus.

## FY 2025-26 DOCTOR PRESENTATIONS



### Facility Rentals

The District offers some limited rental use of meeting and classroom space for mission-aligned opportunities in health education, training, health and wellness screenings, and community gathering purposes. Rental space is limited with priority given to District programs, services, classes; advocacy partners; and Board and committee meetings. Fees are based on room capacity.

<b>FY 2025-26 Classroom Rentals</b>	<b>Date</b>	<b>Attendees</b>	<b>Revenue</b>
Dr. Robert Streeter (Choosing a Physician)	7/28/25	18	\$160
Dr. Charles Scholler (Dental Implants)	9/5/25	15	\$100
Dr. Saranya Reghunathan (ENT)	9/16/25	38	\$160
Dr. Andrew Voyiadjis (Living with MS)	TBD		\$160
BIC	1/13/26	10	\$87.50
BIC	1/22/26	4	\$70
Dr. Hossein Aziz (Osteoporosis)	1/27/26	23	\$160
Dr. Ryan Vela (Heart Surgery)	TBD		\$160
Pat Kramer (Memoir Writing)	1/23/26	27	\$160
Dr. Stephan Sweet (Orthopedics)	TBD		\$100
BIC	2/17/26	5	\$70
BIC	3/17/26	8	\$70
BIC	3/18/26	10	\$87.50
Dr. Seyed Navid (Lifestyle Psychiatry)	4/23/2026	9	\$100
BIC	4/21/26	10	\$70
BIC	5/19/26		\$70
BIC	6/16/26		\$70
Al Anon (Tuesday evenings)	9/1/25-3/1/26	196	\$400
<b>TOTAL</b>		<b>373</b>	<b>\$2,255</b>
<b>FY 2025-2026 BUDGET GOAL</b>			<b>\$1,420</b>

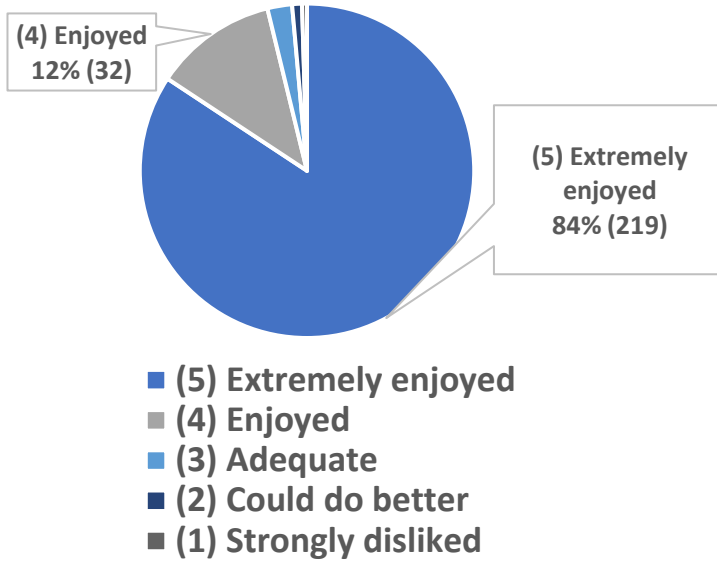
**Ongoing Survey**

Each class participant receives a survey to describe their experiences at the Districts. In general, respondents are:

- Between age 60-89
- 75% percent are female.
- 78% are from Camarillo.
- 55% heard of the District through our magazine.
- 35% are first-time clients.

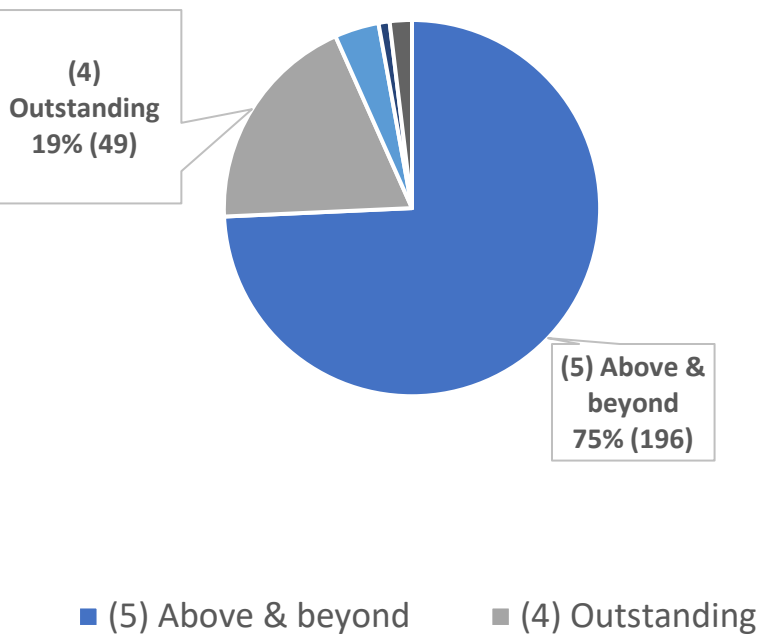
Most responded that after their visit they “felt strengthened and empowered,” “had a renewed sense of well-being,” “felt more knowledgeable about community resources” and “felt entertained and energized.” The charts below represent 210 responses since January 2024.

**How would you rate your overall satisfaction with your recent experience?**



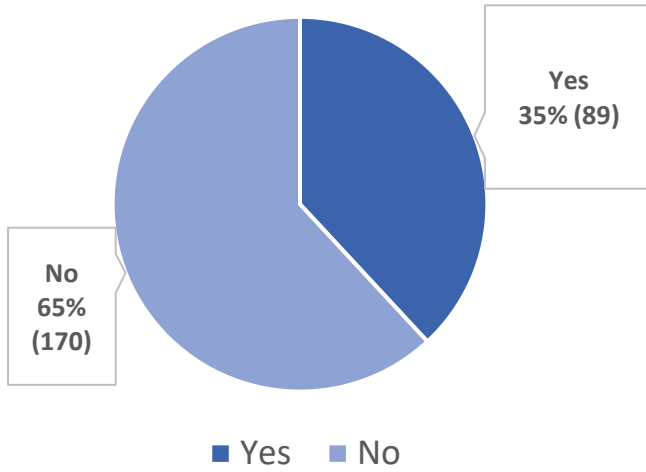
**RATING SCALE**  
 1 = Strongly disliked  
 2 = Could do better  
 3 = Adequate  
 4 = Enjoyed  
 5 = Extremely enjoyed

**Did the service meet your expectations?**

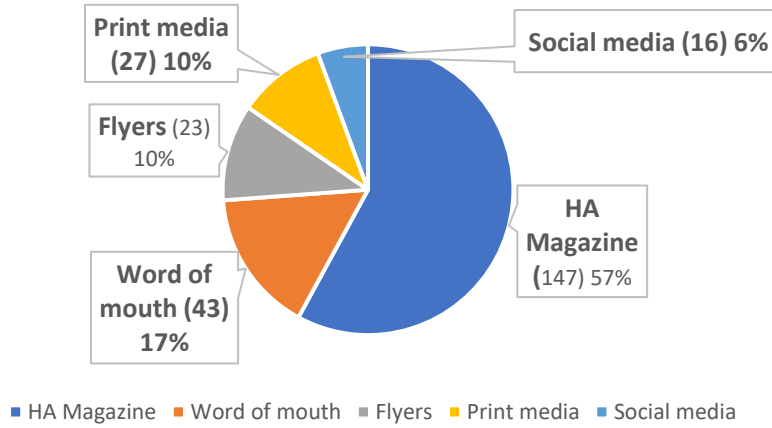


**RATING SCALE**  
 1 = Not at all  
 2 = Somewhat  
 3 = Met expectations  
 4 = Outstanding  
 5 = Above and beyond

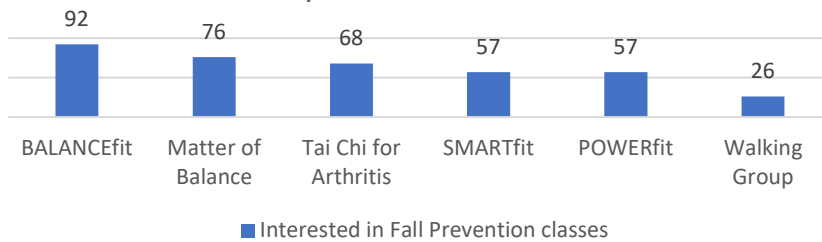
### Is this your first visit to CHCD?

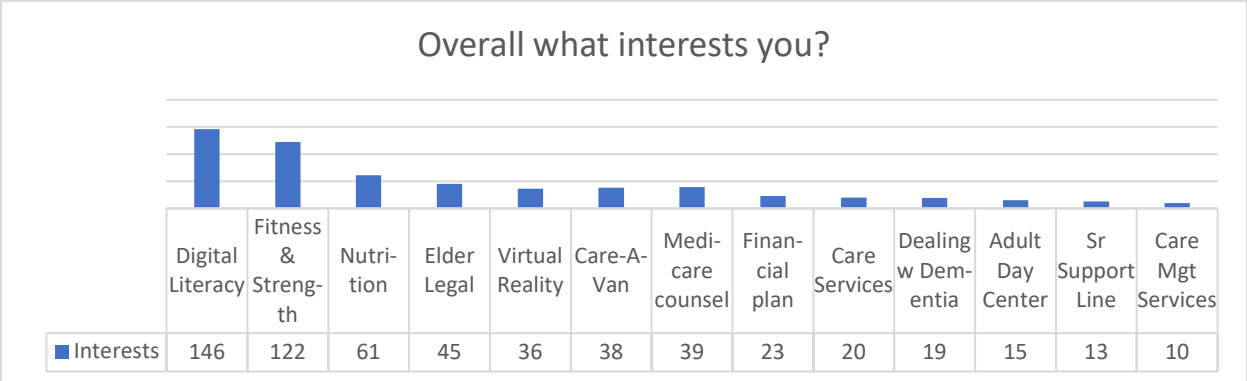
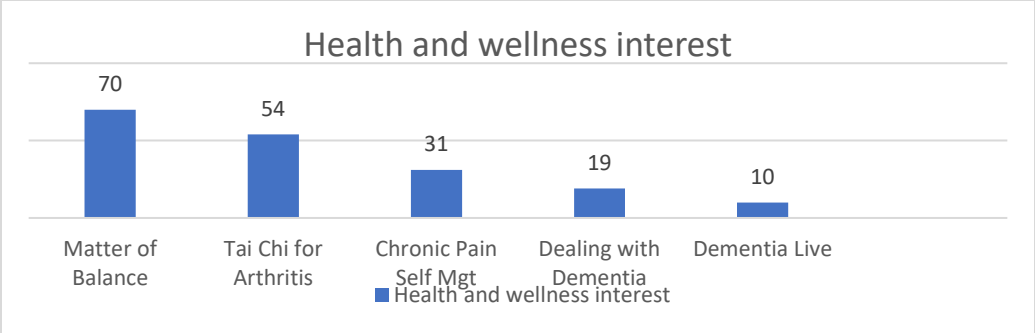


### How did you learn about the District?



### Fall prevention interest





*\*Includes all data since inception in January 2024.*

## April 2026 Report

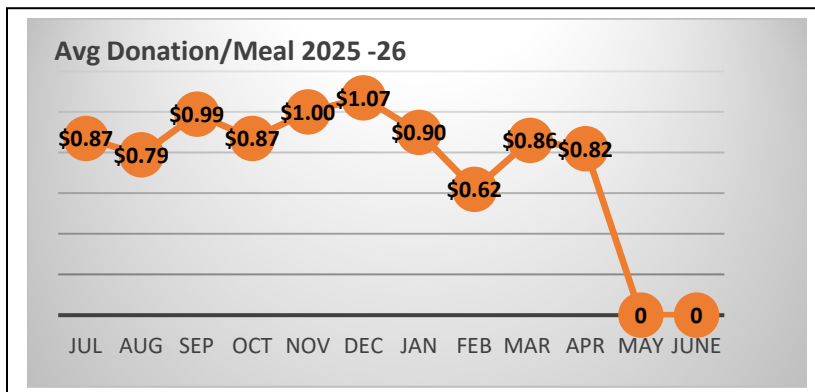
**Date:** May 4, 2026  
**To:** Blair Barker, CEO  
**From:** Asa Vaughn-Burnett, Care Services Director  
 Natalia Vdovicheva, Senior Nutrition Coordinator  
 Monthly Program Report: **April 2026**

The Senior Nutrition Program (SNP) provides supplemental nutrition for Camarillo area residents aged 60 and over through the Ventura County Area Agency on Aging’s (VCAAA) nutrition grant program, in efforts to enhance physical, mental, and emotional well-being. Home Delivered Meals (HDM) are delivered to homebound seniors who are unable to procure or prepare their own meals, and include fresh fruit, dairy and grain products as supervised by VCAAA registered dietician. Up to 5 meals/week are delivered in a bundle once each week.

The District began administrating the operational arm of the Senior Nutrition Program in April 2005, under grant funding from the Ventura County Area Agency on Aging (VCAAA). In FY 2006/07, the City of Camarillo approved funding support for the Home Delivered portion of Senior Nutrition. VCAAA manages the food procurement part of the program, while the District provides the operational and logistical support of implementation. Since the District’s participation in this program, more than 670,000 meals have been delivered.

	Mar 2026	Unduplicated Clients FYTD
<b>New clients</b>	+42	*342
<b>Disenrolled Clients</b>	-8	
<b>Net Loss/Gain</b>	+34	

*\*May include clients currently on hold*



There is no charge per funding agreement but a \$4.00 per meal contribution is suggested by VCAAA.

TOTAL MEALS DELIVERED (cumulative)		VCAAA Funding	VCAAA meals granted	% program split	City Funding (HDM only)	City CBDG CV3 Funding (HDM only)
Program began April 1, 2005		\$27,602				
Total meals served FY 2005-2006	34,382	\$52,099				
Total meals served FY 2006-2007	28,234	\$84,468			\$32,000	
Total meals served FY 2007-2008	27,332	\$79,978			\$32,000	
Total meals served FY 2008-2009	26,168	\$82,424			\$35,000	
Total meals served FY 2009-2010	27,132	\$82,259			\$37,000	
Total meals served FY 2010-2011	22,598	\$84,166	25,700	62% HDM 38% Cong	\$37,000	
Total meals served FY 2011-2012	15,936	\$69,536	23,710	62% HDM 38% Cong	\$37,000	
Total meals served FY 2012-2013	12,941	\$60,800	20,075	96% HDM 4% Cong	\$37,000	
Total meals served FY 2013-2014	19,452	\$52,572	18,600	97% HDM 3% Cong	\$37,000	
Total meals served FY 2014-2015- (HDM+C)	23,036	\$52,572	20,460	97% HDM 3% Cong	\$37,000	
Total meals served FY 2015-2016 (HDM+C)	22,799	\$55,942	20,460	97% HDM 3% Cong	\$37,000	
Total meals served FY 2016-2017 (HDM+C+ ARCH)	23,148	\$69,660	22,320	93%HDM 7% Cong	\$37,000	
Total meals served FY 2017-2018 (HDM+C+ARCH)	25,396	\$69,375	22,500	97%HDM 3% Cong	\$37,000	
Total meals served FY 2018-2019 (HDM+C)	29,883	\$73,750	24,000	98% HDM 2% Cong	\$37,000	
Total meals served FY 2019-2020 (HDM+C)	39,719	\$84,375	27,500	96%HDM 4% Cong	\$37,000 + \$7500	
Total meals served July 2020- June 2021 (HDM + Cong.)	77,228	\$96,058	30,250	96%HDM 4% Cong	\$37,000	
FYTD Total meals served July 2021 - June 2022 (HDM + Cong.)	49,689	\$96,058	30,250	96% HDM 4% Cong	-	\$50,000
FYTD Total meals served July 2022 – June 2023 (HDM + Cong.)	52,766	\$96,058	30,250	96% HDM 4% Cong	-	\$50,000
FYTD Total meals served July 2023 – June 2024 (HDM)	50,064	\$186,660	51,000	100% HDM	-	\$50,000
FYTD Total meals served July 2024 – June 2025 (HDM)	43,119	\$204,733	45,000	100% HDM	\$40,000	-
<b>FYTD Total meals served July 2025 – June 2026 (HDM)</b>	<b>30,569</b>	<b>\$410,000</b>	<b>42,444</b>	<b>100% HDM</b>	<b>\$50,000</b>	
<b>TOTAL cumulative meals</b>	<b>674,630</b>					

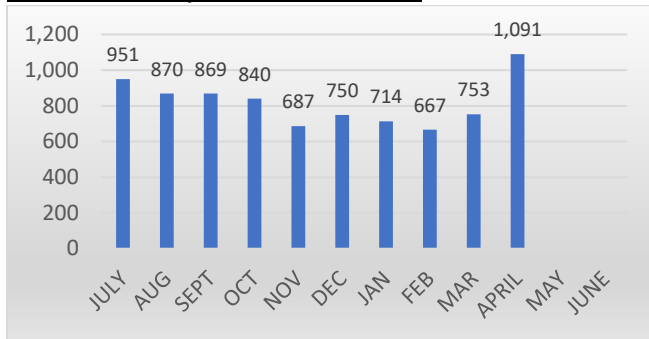
## NEW CLIENTS

Referral Source	# of clients
Friend/Neighbor/Family	4
Acorn	-
Walk-in	-
Website/ Social Media	3
District Magazine	13
Health Care Provider: APS/Hospital/Doctor/SWrkr	4
VCAAA	1
Previous Client	5
Internal District referral	12
CCOA referral	-
Hospice	-
OASIS Catholic charities	-
Project HOPE	-
<b>TOTAL</b>	<b>42</b>

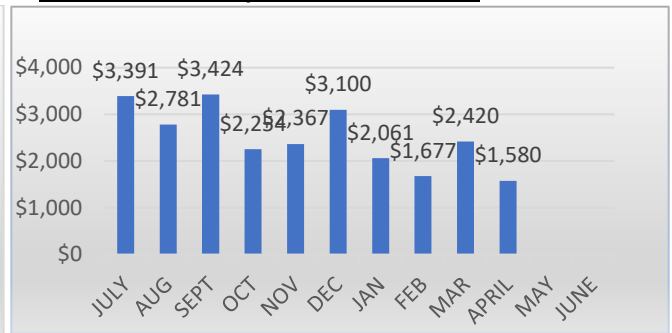
## CANCELLATIONS

Reason Given	# of clients
No longer requires services	7
Family/Caregiver now providing meals	-
Moved in with family	-
Moved into care facility	-
Moved to alternate program	-
No longer meets criteria	-
Health improved: able to cook	-
Dietary restrictions	-
Relocation out of service area	-
Deceased	1
On hold for extended time	-
<b>TOTAL</b>	<b>8</b>

**Clients Served per Month 2025-26**



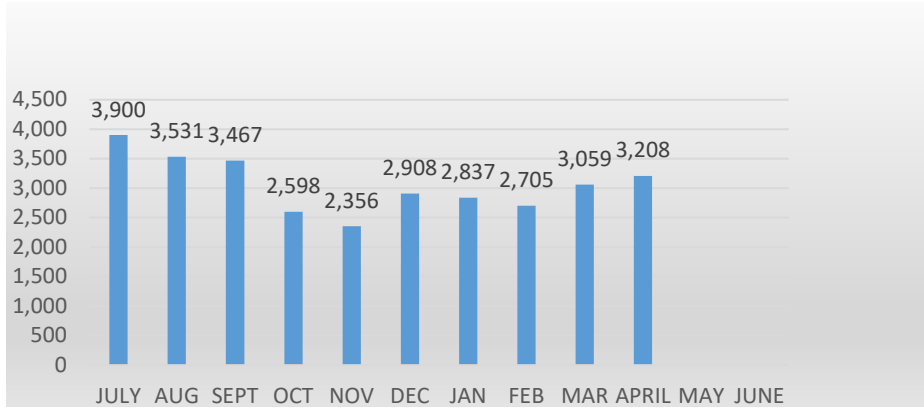
**Donations Rec'd per Month 2025-26**



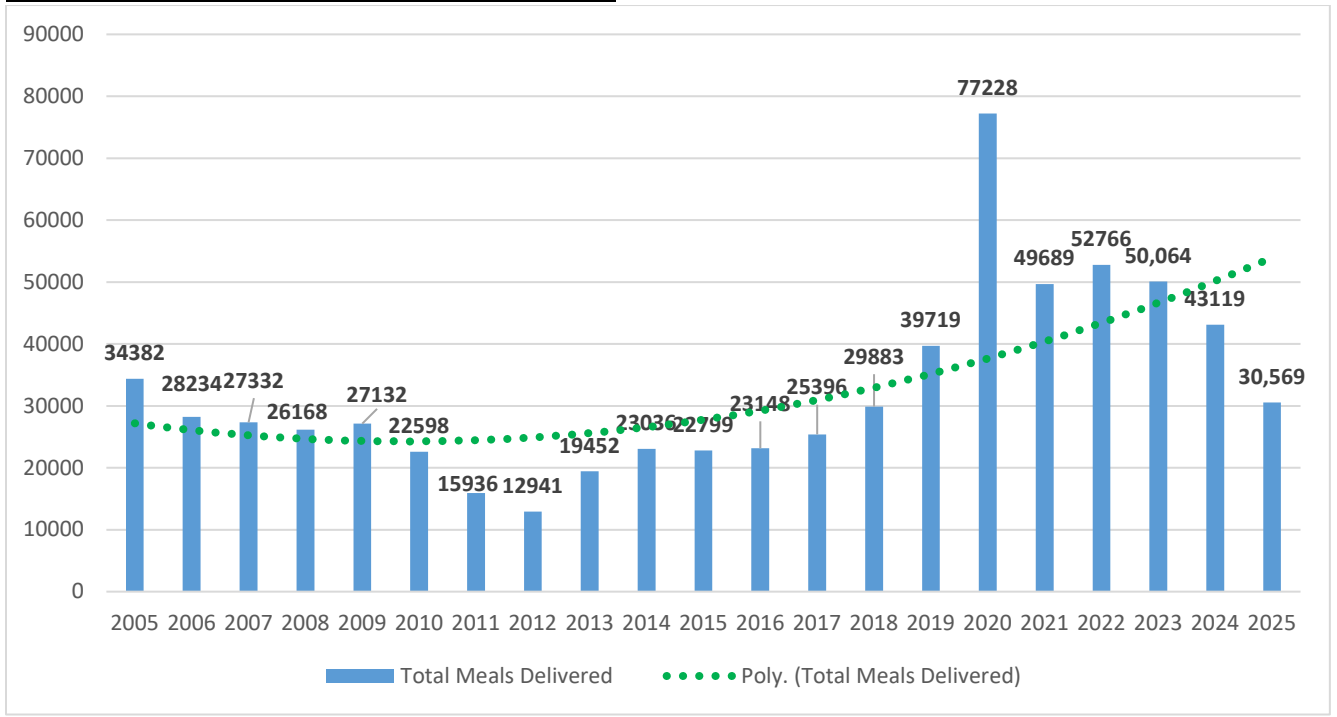
\*client count is duplicated count as clients receive meals each week.

\*\* Meals served per month change if clients are on hold or meals are returned.

**Total Meals Delivered/Month 2025-26**



**Total Meals Delivered: Multi-Year View**



# MEMORANDUM

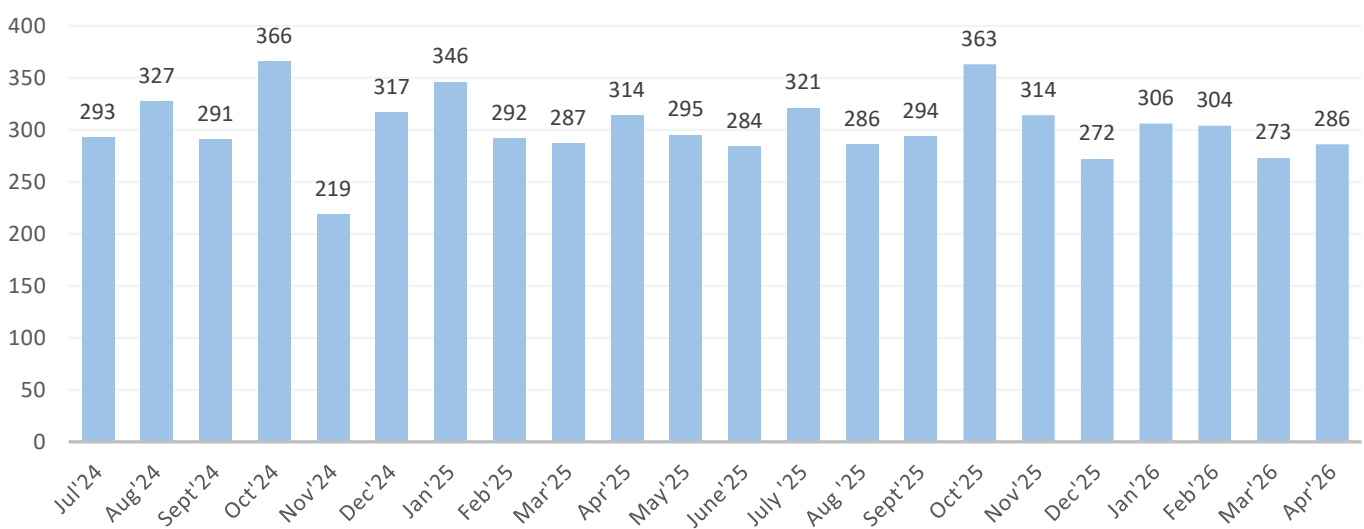
**DATE:** May 11, 2026  
**TO:** Blair Barker, Chief Executive Officer  
**FROM:** Asa Vaughn-Burnett, Care Services Director  
**SUBJECT:** *April Monthly Report*

## PROGRAM DESCRIPTION

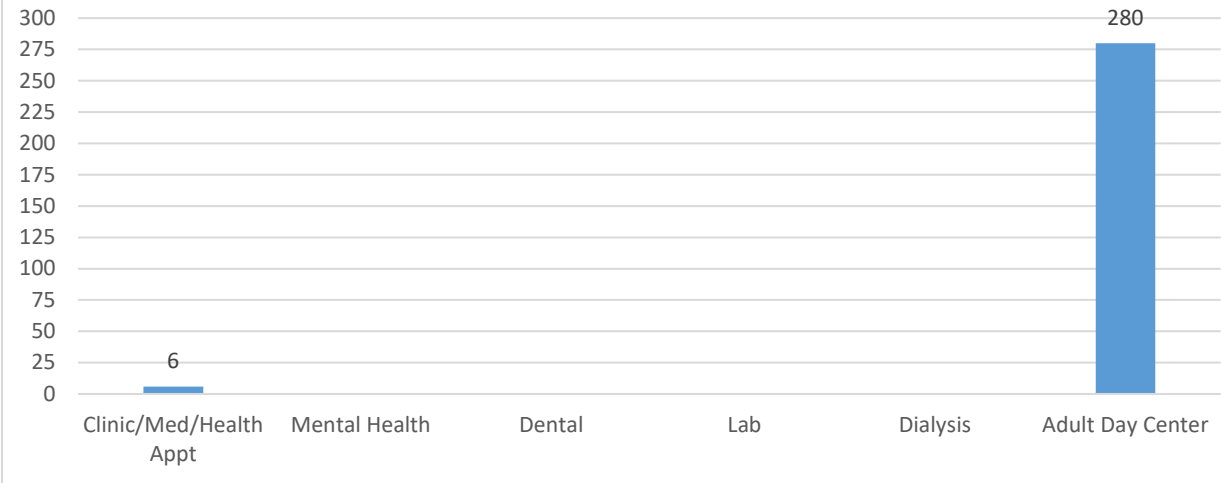
Camarillo Health Care District provides door-through-door transportation for non-emergency medical appointments and other activities of daily living, including to and from District programs, throughout Ventura County. Drivers are trained in CPR and First Aid, and have additional sensitivity training in transporting frail, elderly cognitively challenged and mobility-challenged riders. Vehicles are equipped with hydraulic lifts to accommodate wheelchair clients, oxygen canisters, and other assistive mobility devices.

Rides originate in the service area and can be provided to destinations throughout Ventura County, and to Kaiser in Woodland Hills. Transportation services remain available with proper capacity, safety and spread mitigation limits.

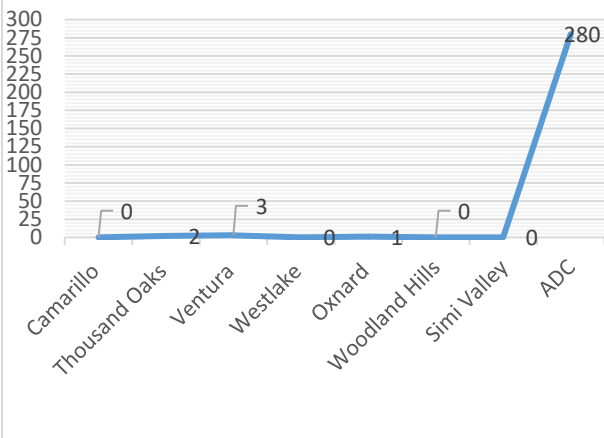
### Total Rides per Month



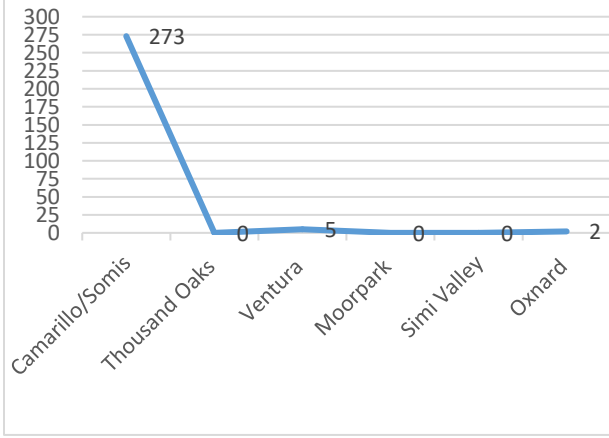
### Cause or Reason for Ride



### Ride Destinations



### Adult Day Ride Destinations





## SECTION 10

### FUTURE MEETINGS AND EVENTS

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#### BOARD OF DIRECTORS MEETINGS

<b>VCSDA Meeting: Ventura County Fire Station 50, Camarillo</b>	June 2, 2026 – 5:30 p.m.
Regular Full Board	June 4, 2026 – 11:30 a.m. Waived if budget approved first reading
<b>Executive Committee: N. Dixon/Feinberg</b>	June 15, 2026 – 12:30 p.m. Waived if budget approved first reading
Regular Full Board	June 25, 2026 – 11:30 a.m. Waived if budget approved first reading
Regular Full Board	July 2026 - DARK
<b>Executive Committee: N. Dixon/Feinberg</b>	August 10, 2026 – 12:30 p.m.
<b>Finance Committee: Doria/Loughridge</b>	August 20, 2026 – 10:00 a.m.
Regular Full Board	August 20, 2026 – 11:30 a.m.

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