

**REGULAR MEETING  
BOARD OF DIRECTORS  
December 4, 2012**

**CALL TO ORDER**

The regular meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, December 4, 2012 at 8:31 a.m., at the Camarillo Health Care District, 3615 E. Las Posas Road, Suite 160 and 161, Camarillo, California, by Peggy O'Neill, President.

**QUORUM:**

*The following Directors constituting a quorum were present:*

Peggy O'Neill, R.N., President  
Mark Hiepler, Esq., Vice President  
John Bailey, Pharm.B., M.P.H., Clerk of the Board  
Richard Loft, M.D., Director  
Rod Brown, M.B.A., Director

Director Hiepler arrived at 8:34 a.m.

*Staff:*

Jane Rozanski, Chief Executive Officer  
Kara Ralston, Chief Operations Officer  
Sue Tatangelo, Chief Resource Officer  
Susan Craig, Chief Financial Officer  
Sonia Amezcua, Human Resources Officer  
Sharon Tatelman, Care Coordinator  
Monica Teverbaugh, Administrator to the CEO, Notary Public  
Karen Valentine, Clerk to the Board

*Guests:*

Ralph Ferguson, Esq., Ferguson Law & Leadership  
Sean Leonard, S.L. Leonard & Associates

**PLEDGE OF ALLEGIANCE**

Director Loft

### **OATH OF OFFICE**

The Oath of Office was administered to Directors O'Neill, Hiepler, and Bailey by Notary Public, Monica Teverbaugh. Director Brown received the Oath of Office on October 12, 2012.

### **APPROVAL OF MINUTES**

It was **MOVED** by Director Bailey, **SECONDED** by Director Loft, and **MOTION PASSED** that the Board of Directors approve the minutes of the Regular Meeting of October 23, 2012.

### **CONSENT CALENDAR**

It was **MOVED** by Director Loft, **SECONDED** by Director Bailey, and **MOTION PASSED**, that the Consent Calendar be approved.

### **ACTION ITEMS**

It was **MOVED** by Director Bailey, **SECONDED** by Director Hiepler, and **MOTION PASSED**, that the Board of Directors accepts the Financial Audit Report for fiscal year 2011/2012.

It was **MOVED** by Director Loft, **SECONDED** by Director Bailey, and **MOTION PASSED**, that the Board of Directors contract with Poindexter & Company for the Financial Audit Report for the three years ending June 30, 2013, 2014, and 2015.

It was **MOVED** by Director Bailey, **SECONDED** by Director Loft, and **MOTION PASSED**, that the Board of Directors approves Resolution 12-12, establishing a Commercial Line of Credit, for purposes of operational cash management.

### **Roll Call Vote**

Peggy O'Neill	Aye
Mark Hiepler	Aye
John Bailey	Aye
Dick Loft	Aye
Rod Brown	Aye

## **REORGANIZATION OF THE BOARD**

*President O'Neill turned control of the meeting over to CEO, Jane Rozanski, who asked for Nominations for President of the Board of Directors.*

Director Hiepler nominated Director O'Neill for President,

It was **MOVED** by Director Hiepler, **SECONDED** by Director Brown, and **MOTION PASSED**, that the Board of Directors elects Director O'Neill as President of the Board of Directors.

*Ms. Rozanski turned control of the meeting over to President O'Neill.*

*President O'Neill asked for nominations for Vice President of the Board of Directors.*

Director Hiepler nominated Director Brown for Vice President.

It was **MOVED** by Director Hiepler, **SECONDED** by Director Loft, and **MOTION PASSED**, that the Board of Directors elects Director Brown as Vice President of the Board of Directors.

*President O'Neill asked for nominations for Clerk of the Board of Directors.*

Director O'Neill nominated Director Hiepler for Clerk of the Board.

It was **MOVED** by Director O'Neill, **SECONDED** by Director Loft, and **MOTION PASSED**, that the Board of Directors elects Director Hiepler as Clerk of the Board of Directors.

## **CEO REPORT**

Jane Rozanski, Chief Executive Officer, discussed the ever changing face of the District, following emerging needs, and shifting our mind set to focus on becoming an enterprise district, for which we were formed. Ms Rozanski discussed potential changes to all our core programs, our evaluation process, and the clients served by each program. In 2012, Representatives Roger Dickinson and Rich Gordon, introduced legislation which if passed, would have negatively impacted the District's ability to deliver our core programs and services. As a result the District has spent many hours at the State Capital, educating the Legislature on the District and our programs and services. We are the state model of a non-hospital based health care district.

Ms. Rozanski introduced Ralph Ferguson, Esq., Ferguson Law and Leadership, and Sean Leonard of S.L. Leonard & Associates.

Mr. Ferguson provided the Board with the history of how Health Care Districts were formed, and why some health care districts no longer have hospitals. Mr. Ferguson also discussed changes in the Health and Safety Code which allows the existence of Community Based Districts (not operating or owning hospitals.)

A ten (10) minute recess was taken at 10:07 a.m.

Meeting reconvened at 10:18 a.m.

Kara Ralston, Chief Operations Officer, provided a brief update on all programs and services.

- Transportation – Collaborate with Dian-A-Ride for Adult Day Program Clients. Collaborate with other fleet service companies for maintenance and repairs. Use signage on vans for advertising and marketing.
- Community Education - Look at best and most effective usage of facilities. Continue to develop Community Speaker Series. Further streamline "Healthy Attitudes Magazine."
- Adult Day Program – New face, new name, new look.
- Lifeline – Contract negotiations for "One Source."
- Sr. Meal Program – 20,000 meals will be served with 780 designated for the once a month Congregate site, which meets the second Thursday of every month here at the District.
- Sr. Support Line – Jenica Polakow, our Senior Support Manager, has formed a support group, with clients from the Sr. Support Line, which will meet once a month before the Congregate Meal.
- Evidence Based Programming – We were the first in the county to be certified in the Chronic Disease Self Management Program.

Sue Tatangelo, Chief Resource Officer, discussed the changes being considered for the Adult Day Program. Included in the discussion was a presentation from Sean Leonard, of S.L. Leonard & Associates, on a complete remodel of the kitchen area and surrounding space. The Adult Day Program is our flagship program and we want to become the model for the state in these services.

*Director Bailey left the meeting at 10:52.*

Ms Tatangelo also discussed the Care Transition Intervention (CTI) program. The District is currently providing the CTI program as a pilot project to three local hospitals, and is continuing to work with Ventura County Area Agency on Aging on a potential grant with the Centers for Medicare & Medicaid Services (CMS.) Other potential grant opportunities are with the SCAN Foundation, and St. John's Healthcare Foundation.

Ralph Ferguson, Esq., reviewed our Resolution of Director Duties and Responsibilities. Mr. Ferguson also discussed with the Board health care districts at the legislative level, and what to expect from the legislature in the coming year.

#### **BOARD PRESIDENT'S REPORT**

Board President, Peggy O'Neill, would like to see the District expand on the CTI program, and increase Case Management.

*Director Bailey returned to the meeting at 11:43.*

#### **BOARD MEMBERS' INTERESTS AND CONCERNS**

Director Hiepler supports the direction the District is taking to become more self supporting and less reliant on tax dollars.

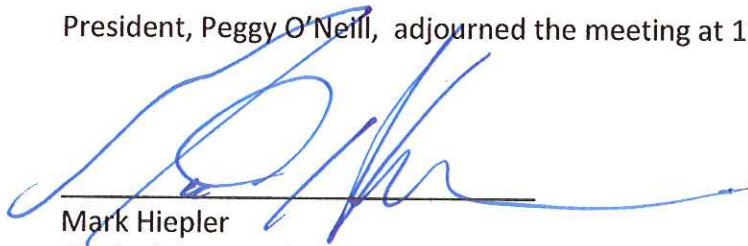
#### **FUTURE MEETING AND EVENTS**

##### **Board of Directors Meetings:**

Tuesday, January 22, 2013, Regular Board Meeting  
Tuesday, February 26, 2013, Regular Board Meeting  
Tuesday, March 26, 2013, Regular Board Meeting

#### **ADJOURNMENT**

President, Peggy O'Neill, adjourned the meeting at 11:49 a.m.



Mark Hiepler  
Clerk of the Board