

MINUTES

February 27, 2018

Regular Meeting of the Board of Directors

3615 E. Las Posas Road, Suites 160 & 161, Camarillo, CA 93010

Board of Directors – Present

Rodger Brown, MBA, Board President
Christopher Loh, MD, Vice President
Richard Loft, MD, Clerk of the Board
Thomas Doria, MD, Director

Staff - Present

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Renee Murphy, Accounting Manager
Karen Valentine, Clerk to the Board

1. **Call to Order and Roll Call** – The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, February 27, 2018, at 12:02 p.m., by Rodger Brown, President.
2. **Pledge of Allegiance** – Director Brown
3. **Amendments to the Agenda** – Agenda Items 7, 8, and 9 were removed.
4. **Public Comment** – Steve Waldron suggested that the two pending lawsuits be settled.
5. **Presentations** – None
6. **Discussion/Action Item** – CEO Ralston and Accounting Manager Renee Murphy, presented the Financial Report and District Disbursements for the period ending January 31, 2018.

It was **MOVED** by Director Loh, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve the Financial Report and Disbursements for the period ending January 31, 2018.

**Vote to Approve Financial Report
For Period Ending January 31, 2018**

Director Brown	Aye
Director Loh	Aye
Director Loft	Aye
Director Hiepler	Absent
Director Doria	Aye

7. **Closed Session: Removed from Agenda**
8. **Reconvene from Closed Session: Removed from Agenda**
9. **Announcement of Closed Session: Removed from Agenda**

10. **Consent Agenda** – It was **MOVED** by Director Doria, **SECONDED** by Director Loh and **MOTION PASSED** that the Board of Directors approve the Consent Calendar as presented.

Vote to Approve Consent Calendar

Director Brown	Aye
Director Loh	Aye
Director Loft	Aye
Director Hiepler	Absent
Director Doria	Aye

11. **Discussion/Action Items**

A. In light of the loss of contracted audit firm, Poindexter & Company, in the December 2017 Thomas Fire, the Board of Directors recognizes the timeline described in Section 5 of the Finance Policy is not possible. It was **MOVED** by Director Loh, **SECONDED** by Director Doria and **MOTION PASSED** to authorize the June 30, 2017 financial audit be performed outside the timeline stated in Section 5 of the District's Finance Policy, and instructs Administration to prepare notice to the State Controller's Office regarding status of the audit.

Vote to Approve Extended Timeline for
June 30, 2017 Financial Audit

Director Brown	Aye
Director Loh	Aye
Director Loft	Aye
Director Hiepler	Absent
Director Doria	Aye

B. Consideration and discussion of the Audit Proposal from Fanning and Karrh for the fiscal audit year ending June 30, 2017. The proposal is for three years starting with the June 30, 2017 fiscal year audit.

It was **MOVED** by Director Loft, **SECONDED** by Director Doria, and **MOTION PASSED** to approve the Proposal and request a Contract for signature from Fanning and Karrh for three years starting with the June 30, 2017 fiscal year audit.

Vote to Approve Three Year Proposal and
Contract for Fanning and Karrh to Perform
Financial Audit Starting June 30, 2017.

Director Brown	Aye
Director Loh	Aye
Director Loft	Aye
Director Hiepler	Absent
Director Doria	Aye

It was **MOVED** by Director Loh, **SECONDED** by Director Doria, and **MOTION PASSED** to approve the Quarterly Investment Report for the period ending December 31, 2017.

Vote to Approve Quarterly Investment Report for December 31, 2017

Director Brown	Aye
Director Loh	Aye
Director Loft	Aye
Director Hiepler	Absent
Director Doria	Aye

12. CEO Report –

13. Board President’s Report – President Brown appointed an Ad Hoc committee to oversee the CEO review and negotiation of any changes to the CEO Employment Agreement. The Ad Hoc Committee will be Director Brown and Director Hiepler.


14. Future Meeting and Events

- **Executive Committee** (Brown/Loh) Tuesday, March 20, 2018, 12:00 p.m.
- **Full Board** Tuesday, March 27, 2018, 12:00 p.m.
- **Executive Committee** (Brown/Loh) Tuesday, April 10, 2018, 12:00 p.m.
- **Finance Committee** (Hiepler/Doria) Tuesday, April 24, 2018, 11:00 a.m.
- **Full Board** Tuesday, April 24, 2018, 12:00 p.m.
- **Executive Committee** (Brown/Loh) Tuesday, May 15, 2018, 12:00 p.m.
- **Full Board** Tuesday, May 29, 2018, 12:00 p.m.

Events

- **Top Ten Community Awards** Friday, March 23, 2018, 6:00 p.m. to 9:00 p.m.
Camarillo Chamber of Commerce Spanish Hills Country Club
- **Business & Legislators Forum** Friday, May 18, 2018, 11:30 a.m. to 1:00 p.m.
Camarillo Chamber of Commerce Spanish Hills Country Club

15. Adjournment – Having no further business, this meeting is adjourned at 1:11 p.m.



Richard Loft, Clerk of the Board

Note: This agenda was posted at the Camarillo Health Care District Administrative Office and on our website, www.camhealth.com, on Friday, February 23, 2018, at 4:00 p.m.