



## MINUTES

January 25, 2022

**Finance/Investment Committee Meeting  
Camarillo Health Care District Board of Directors  
Zoom Meeting  
Meeting ID: 854 8111 0980**

**Board of Directors**

Mark Hiepler, Esq., Clerk of the Board  
Christopher Loh, MD, Director

**Staff**

Kara Ralston, Chief Executive Officer  
Karen Valentine, Clerk to the Board

**Participants:**

Rick Wood, *CSDA Financial Services*  
Shalene Hayman, *Hayman Consulting*

1. **Call to Order** – The Finance/Investment Committee Meeting was called to order by Director Hiepler, at 10:33 a.m.
2. No public comment.
3. Reviewed Quarterly Investment and Reserve Report and Tax Revenue Report for period ending December 31, 2021. Discussed having future conversation on long term debt paydown.
4. Reviewed Preliminary Operating Results and Departmental Activities for quarter ending December 31, 2021. Director Loh requested information on plans for retained earnings.
5. Reviewed Check Register and Check Register Comparison for quarter ending December 31, 2021.
6. Quarterly District credit card review.
7. Quarterly legal expense review.
8. CEO Report – CEO Ralston discussed budget preparations to begin in February/March.
9. The next Finance/Investment Committee Meeting will be held on April 26, 2022, at 10:30 a.m. Discussed option for additional Finance/Investment Committee Meeting sometime in February to review the draft Financial Audit Report for 2020/2021. Staff will provide date and time options when Cindy Fanning, CPA, Fanning and Karrh, provides further information on the completion date.
10. Having no further business, this meeting is adjourned at 11:50 a.m.

  
Mark Hiepler  
Director