

MINUTES

April 26, 2016

Regular Meeting of the Board of Directors

3615 E. Las Posas Road, Suites 160 & 161, Camarillo, CA 93010

Board of Directors - Present

Rod Brown, MBA, President
Christopher Loh, M.D., Vice President
Mark Hiepler, Esq., Clerk of the Board
Richard Loft, M.D., Director
Scott W. Packham, DDS, Director

Staff - Present

Kara Ralston, Chief Executive Officer
Sue Tatangelo, Chief Resource Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board

Participants - Present

David Mitchell, CPA, Mitchell & Associates
Michael Velthoen, Esq., Ferguson Case Orr
Paterson, LLP – Arrived 12:45 p.m.

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- 1. Call To Order** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, April 26, 2016, at 12:16 p.m., by Rod Brown, President.
 - 2. Roll Call**
 - 3. Pledge of Allegiance** - Director Loft
 - 4. Amendments To The Agenda** - Staff requested that Agenda Items 11, 12, and 13, be moved to follow Agenda Item 7. Agenda items 8, 9, and 10, will follow Agenda Item 14.
 - 5. Public Comment**
 - 6. Approval Of Minutes** - It was **MOVED** by Director Loft, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve the minutes of the Regular Meeting of March 22, 2016.

Vote of Minutes

Director Brown:	Aye
Director Loh:	Aye
Director Hiepler:	Aye
Director Loft:	Aye
Director Packham:	Aye

7. **Consent Agenda** - It was **MOVED** by Director Packham, **SECONDED** by Director Hiepler, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda.

Vote of Consent Agenda

Director Brown:	Aye
Director Loh:	Aye
Director Hiepler:	Aye
Director Loft:	Aye
Director Packham:	Aye

11. **Closed Session – 12:22 P.M.** - Pursuant to Government Code 54957(b)(1) – Public Employee Performance Evaluation, Chief Executive Officer.
12. **Reconvened From Closed Session – 12:40 P.M.**
13. **Announcement Of Closed Session** - No reportable action taken. The Ad Hoc Committee will meet with CEO Ralston prior to June 22, 2016, to present the Performance Review.
14. **Action – Discussion Items**
- A.** Consideration and approval of the following changes being made to the District's Finance Policies, per the recommendation of the Finance Committee.
- Section 4 – Finance Practices: Delete Chief Operations Officer from Paragraph 1.
 - Section 4 – Finance Practices: Amend “One signature will be required for checks up to the amount of \$10,000, to read \$5,000.

It was **MOVED** by Director Loh, **SECONDED** by Director Loft, and **MOTION PASSED** to approve the above referenced changes to the District's Finance Policies.

Vote to Approve Finance Policies

Director Brown:	Aye
Director Loh:	Aye
Director Hiepler:	Aye
Director Loft:	Aye
Director Packham:	Aye

- B.** Consideration and approval of Resolution 16-05, requesting consolidation of the Camarillo Health Care District General District Election, with the Statewide General Election.

It was **MOVED** by Director Loft, **SECONDED** by Director Packham, and **MOTION PASSED** to approve Resolution 16-05, requesting consolidation of the Camarillo Health Care District General District Election, with the Statewide General Election.

Vote to Approve Resolution 16-05

Director Brown:	Aye
Director Loh:	Aye
Director Hiepler:	Aye
Director Loft:	Aye
Director Packham:	Aye

C. Consideration and approval of Resolution 16-04, Declaring May 2016 as “Older Americans Month”.

It was **MOVED** by Director Loh, **SECONDED** by Director Hiepler, and **MOTION PASSED** to approve Resolution 16-04, Declaring May 2016, as “Older Americans Month”.

Vote to Approve Resolution 16-04

Director Brown:	Aye
Director Loh:	Aye
Director Hiepler:	Aye
Director Loft:	Aye
Director Packham:	Aye

8. **Closed Session: 12:51 P.M.** - Conference with Legal Counsel – Existing Litigation, Government Code Section 54956.9(d)(1), Ferguson vs. Camarillo Health Care, Ventura County Superior Court Case No. 56-2016-0048549-CU-BC-VTA.

Director Loh left the meeting at 12:51p.m., and returned at 1:04 p.m.

Director Hiepler left the meeting at 1:35 p.m.

Director Packham left the meeting at 1:50 p.m.

9. **Reconvene From Closed Session: 2:00 P.M.**
10. **Announcement of Closed Session:** No reportable action taken.
15. **Management Reports**

Chief Executive Officer, Kara Ralston, discussed the District’s OPEB obligation. The District has funded approximately seventy-five percent of its

current actuarially assigned OPEB obligation. Also discussed were the District Finance and Investment Policies. Management is researching the updating and consolidation of the Finance and Investment Policies into one Policy, with legal review for compliance with current laws and practices. The new policy will be presented at the next Finance Committee Meeting, and brought back to the Board for approval.

CEO Ralston, recommended that the District check register be included in future Board Packets and presented as part of the Financial Report.

Chief Resource Officer, Sue Tatangelo, updated the Board on the Ventura County Evidence Based Health Promotion Coalition. New funding streams are being developed, the latest being Diabetes Education.

Chief Administrative Officer, Sonia Amezcua, discussed the upcoming International Public Management conference for Human Resources.

CEO Ralston presented the Financial Report.

16. **Board President's Report** – None
17. **Board Members' Interests and Concerns** – None
18. **Future Meetings**


Board of Directors Meetings

- Executive Committee (**Brown, Loh**): Tuesday, May 17, 2016, 12:00 p.m.
- Full Board: Tuesday, May 24, 2016, 12:00 p.m.
- Full Board: June 7, 2016, 12:00 p.m.
(1st reading 16/17 Fiscal Year Budget)
- Full Board: Tuesday, June 28, 2016, 12:00 p.m.
(2nd reading; may be waived)

Upcoming Community Meetings & Events

- May 3-6, 2016, Association of California Health Care Districts, Annual Meeting
- May 9, 2016, Partners In Care Foundation, 17th Annual Tribute Dinner
- June 7, 2016, Ventura County special Districts Association, Bi-Monthly Meeting
- June, 16, 2016, Camarillo Chamber of Commerce, Annual Membership Meeting
- June 17, 2016, Leisure Village Health Fair
- August 18, 2016, Fainer & Tauber Awards, Lloyd Butler Estate
- September 8, 2016, State of the City Address
- October 10-13, 2016, California Special Districts Association, Annual Meeting

19. Having no further business, this meeting is adjourned at 2:25 p.m., in honor of the late Stanley J. Daily, Mayor Emeritus, City of Camarillo.



Mark Hiepler
Clerk of the Board