



**REGULAR BOARD MEETING**  
**SEPTEMBER 28, 2023 - 11:30 AM**

**CAMARILLO HEALTH CARE DISTRICT**  
**3615 E LAS POSAS ROAD, SEQUOIA ROOMS**  
**CAMARILLO, CA 93010**





## **2023 Board Meeting Calendar**

January 26, 2023, 11:30 a.m.

February 23, 2023, 11:30 a.m.

March 23, 2023, 11:30 a.m.

April 27, 2023, 11:30 a.m.

May 25, 2023, 11:30 a.m.

June 8, 2023, 11:30 a.m. (Budget)

June 29, 2023, 11:30 a.m. (Optional)

July 27, 2023, 11:30 a.m.

August – Dark

September 28, 2023, 11:30 a.m.

October 26, 2023, 11:30 a.m.

November 16, 2023, 8:30 a.m. (Annual Board Leadership and Education)

December - Dark



**Camarillo Health Care District  
Procedures for Communication With  
The Board of Directors**

Meetings with the Board of Directors are conducted for the purpose of accomplishing District business. As a matter of District policy and state law, meetings shall ordinarily be held in public. Pursuant to state law, the Board of Directors may conduct closed meeting sessions to discuss certain matters which are confidential.

Community involvement in the District is an essential element of an effective health care district.

Communications with the Board of Directors as a unit may be either in writing or by personal appearance at a meeting of the Board.

**Written Communication** – In order that the subject of the communication may be placed on the agenda, it must be requested in correspondence to the Board. Written communication addressed to the Board of Directors should reach the Administration office of the District no later than ten (10) business days prior to the date of the meeting at which the matter concerned is to be discussed.

**Oral Presentations by Members of the Public to the Board of Directors and Requests by the Public to Place a Matter Directly Related to District Business on a Board Agenda** – When an individual or group expects to communicate with the Board of Directors by means of personal appearance at a meeting of the Board or requests that a matter relating to District business be added to the Board’s agenda, the District’s Chief Executive Officer must be notified no later than ten (10) days before the Board meeting at which the matter concerned is to be discussed by the Board and those submitting the request.

Individuals wishing to comment on an agenda item when an item appears on the agenda for discussion or at the designated time for Public Comments, during the Board meeting, shall complete a Speakers Card and submit it to the Clerk of the Board.

It is desirable that when a statement presented to the Board is extensive or is formally requesting consideration of specific items the statement should be written and a copy filed with the Board of Directors.

Public comments at Board Meetings – The Board may receive comments or testimony at regularly scheduled meetings on matters **not on the agenda** which any member of the public may wish to bring before the Board, provided that no action is taken by the Board on such matters at the same meeting at which such testimony is taken.

**In addressing the Board, the following rules of courtesy will be observed:**

- **All remarks will be addressed to the President of the Board.**
- **Individuals will speak on a specific item of concern.**
- **Three (3) minutes will be allowed individuals, or in the case of a group of people speaking on a specific item, ten (10) minutes will be permitted for the presentation.**
- **Members of the Board of Directors reserve the right to waive time limitations.**

In the event that any meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting, the members of the Board of Directors conducting the meeting may order the meeting room cleared, and continue in session. Only matters appearing on the agenda may be considered in such a session. Duly accredited representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this section.

The Board may discuss and take action on any agenda item properly submitted by a member of the public and published in an agenda. The Board President reserves the right to limit discussion and/or defer further deliberations on an agenda topic to a subsequent meeting if additional information is needed to render a decision or appropriate action. Matters involving legal procedure will be referred to Administration for study or further referral.



**AGENDA**

**Regular Meeting of the Board of Directors**

**September 28, 2023 – 11:30 a.m.**

Camarillo Health Care District  
3615 E Las Posas Road, Camarillo, CA 93010  
Sequoia Rooms

**Board of Directors**

Thomas Doria, MD, President  
Neal Dixon, MD, Vice President  
Paula Feinberg, Clerk of the Board  
Christopher Loh, MD, Director  
Louanne Kroell, PT, Director

**Staff**

Kara Ralston, Chief Executive Officer  
Sonia Amezcua, Chief Administrative Officer  
Brandie Thomas, Clerk to the Board

**Participants**

Aleks Giragosian, Esq., *Colantuono Highsmith  
Whatley, PC*

**Participants**

Rick Wood, *CSDA Financial Services*  
Shalene Hayman, *Hayman Consulting*

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE – Director Kroell**

**4. AMENDMENT(S) TO THE POSTED AGENDA: *Motion to approve* Agenda as amended.**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

Doria \_\_\_\_\_ Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ Loh \_\_\_\_\_ Kroell \_\_\_\_\_

**5. PUBLIC COMMENT – Ca. GC Section 54954.3**

The Board reserves this time to hear from the public. Speakers are requested to complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item, or in order of received general topic Speaker Cards. Comments regarding items not on the agenda can be heard only; items on the agenda can be discussed. Three minutes per speaker are available; multiple speakers on the same topic/agenda item will be limited to 20 minutes total.

**6. CONSENT AGENDA**

Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.

- A. Approval of the Minutes; Finance Committee Meeting of July 27, 2023. **(Section 6-A)**
- B. Approval of the Minutes; Regular Board Meeting of July 27, 2023. **(Section 6-B)**
- C. Approval of the Minutes; Executive Committee Meeting of September 18, 2023. **(Section 6-C)**
- D. Approval of District Financial Reports for period ending July 31, 2023. **(Section 6-D)**

**Motion to approve** Consent Agenda as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

Doria \_\_\_\_\_ Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ Loh \_\_\_\_\_ Kroell \_\_\_\_\_

**7. DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED, IF NECESSARY**

**AGENDA ITEMS-ACTION**

- 8. A. Review/Discussion/Action:** Consideration, discussion, and recommendation for approval of District Financial Reports for period ending August 31, 2023. **(Section 8-A)**

**Motion to approve** District Financial Reports for period ending August 31, 2023.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

Doria \_\_\_\_\_ Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ Loh \_\_\_\_\_ Kroell \_\_\_\_\_

- B. Review/Discussion/Action:** Consideration, discussion, and recommendation for approval of District Resolution 23-08, Adopting the 2024 Regular Board Meeting Calendar. **(Section 8-B)**

**Motion to approve** District Resolution 23-08, Adopting the 2024 Regular Board Meeting Calendar.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

Doria \_\_\_\_\_ Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ Loh \_\_\_\_\_ Kroell \_\_\_\_\_



**C. Review/ Discussion /Action** - Consideration, Discussion, and approval of Resolution 23-09, Amending District Bylaws, Article VI, Section 2, Committees, Standing Committees of the Board. **(Please see Section 8-C)**, to add:

*(c) Program & Opportunity Committee, shall consist of two (2) members of the Board of Directors. The function of this committee is to assess community service opportunities and needs, and make presentations and/or recommendations regarding program ideas and/or ventures to promote high-quality health and wellness services.*

**Suggested Motion:** Motion to approve District Resolution 23-09, Amending District Bylaws, Article VI, Section 2, Committees, Standing Committees of the Board to reflect changes as stated above.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Pass \_\_\_\_\_ Fail \_\_\_\_\_

Doria \_\_\_\_\_ Dixon \_\_\_\_\_ Feinberg \_\_\_\_\_ Loh \_\_\_\_\_ Kroell \_\_\_\_\_

**AGENDA ITEMS-DISCUSSION**

9. **EMERGING OPPORTUNITIES** *GC 54954.2,(a)(1)*
- Discussion and consideration of emerging initiatives based on community need
  - Process for submitting ideas

10. **REPORTS**
- Board President Comments
  - Board Member Comments
  - Board Committee Report(s)
    - Health Insurance Premiums Ad Hoc Committee (Dixon, Kroell)
    - Program & Emerging Opportunities Committee (Doria, Feinberg)
  - Chief Executive Officer Report

11. **FUTURE MEETING AND EVENTS**

**Board of Directors Meetings**

<b>Executive Committee:</b> Doria/Dixon	October 16, 2023 – 12:30 p.m.
<b>Finance Committee:</b> Loh/Feinberg	October 26, 2023 – 10:00 a.m.
<b>Regular Full Board</b>	October 26, 2023 – 11:30 a.m.
<b>Executive Committee:</b> Doria/Dixon	November 6, 2023 – 12:30 p.m.
<b>Regular Full Board: Annual Board Leadership and Education</b>	<b>November 16, 2023 – 8:30 a.m.</b>
<b>Regular Full Board</b>	December 2023 – Dark/NO MEETING

12. **ADJOURNMENT** - This meeting of the Camarillo Health Care District Board of Directors is adjourned at \_\_\_\_\_ p.m.

**ACTION ITEMS** not appearing on the agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when a need for action arises.

**ADA compliance statement:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Brandie Thomas, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

**Note:** This agenda was posted on [www.camhealth.com](http://www.camhealth.com) and the Camarillo Health Care District Administration Office, on or before, September 25, 2023, at 11:30 a.m.

**SECTION 6**

**CONSENT AGENDA 6-A**

**APPROVAL OF THE MINUTES  
FINANCE/INVESTMENT COMMITTEE OF  
JULY 27, 2023**

**SEPTEMBER 28, 2023**



**Finance and Investment Committee Meeting**

Camarillo Health Care District  
3615 E Las Posas Road, Camarillo, CA 93010  
Oak Room

**Board of Directors - Present**

Christopher Loh, MD, Director

**Staff - Present**

Kara Ralston, Chief Executive Officer  
Brandie Thomas, Executive Assistant

**Participants**

Aleks Giragosian, Esq., *Colantuono Highsmith  
Whatley, PC*

**Participants**

Rick Wood, *CSDA Financial Services*  
Shalene Hayman, *Hayman Consulting*

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1. **Call to Order** – The Finance and Investment Committee meeting was called to order by Director Loh, at 10:03 a.m.
  2. No public comment.
  3. Reviewed Statement of Net Assets and Investment and Reserve Report for quarter ending June 30, 2023.
  4. Reviewed Preliminary Operating Results Statement of Activities and Tax Revenue for quarter ending June 30, 2023.
  5. Reviewed Preliminary Operating Results Statement of Activities by Department for quarter ending June 30, 2023.
  6. Reviewed Check Register and Check Register Comparison for quarter ending June 30, 2023.
  7. Quarterly legal expense reviewed.
  8. Credit Card Expense reviewed.
  9. The next Finance and Investment Committee Meeting will be held on October 26, 2023, at 10:00 a.m.
  10. Having no further business, this meeting is adjourned at 11:21 a.m.

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Christopher Loh, MD  
Director



**SECTION 6**

**CONSENT AGENDA 6-B**

**APPROVAL OF THE MINUTES  
REGULAR BOARD MEETING OF JULY 27, 2023**

**SEPTEMBER 28, 2023**





**Regular Meeting of the Board of Directors**

Camarillo Health Care District  
3615 E. Las Posas Rd. Camarillo, CA 93010  
Sequoia Rooms

**Board of Directors - Present**

Thomas Doria, MD, President  
Neal Dixon, MD, Vice President  
Christopher Loh, MD, Director  
Louanne Kroell, PT, Director

**Staff - Present**

Kara Ralston, Chief Executive Officer  
Sonia Amezcua, Chief Administrative Officer  
Brandie Thomas, Clerk to the Board

**Participants**

Aleks Giragosian, Esq., *Colantuono Highsmith  
Whatley, PC*

**Participants**

Rick Wood, *CSDA Financial Services*  
Shalene Hayman, *Hayman Consulting*

1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Thursday, July 27, 2023, at 11:32 a.m., by Thomas Doria, President.

2. **Pledge of Allegiance** – Director Loh

3. **Amendments to the Agenda** - None

4. **Public Comment** – None

5. **Presentations/Acknowledgements**

- *The Arc of Ventura County presented on resources available from the agency.*
- *The Autism Society Ventura County presented on resources and community events.*

6. **Consent Agenda**

It was **MOVED** by Director Doria, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.

**ROLL CALL VOTE:** **Ayes:** Doria, Dixon, Loh, Kroell      **Nays:**      **Absent:**

7. **Action Items**

**9-A. Review/ Discussion /Action:** Consideration, discussion, and recommendation for approval to receive and file the District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending June 30, 2023.

*Director Loh left the meeting at 12:34 p.m. and returned to the meeting at 12:36 p.m.*

It was **MOVED** by Director Loh, **SECONDED** by Director Dixon, and **MOTION PASSED** that the Board of Directors approve to receive and file the District Check Register, Check Register Comparison, Financial Reports, and monthly Investment and Designated Reserve Report for period ending June 30, 2023.

**ROLL CALL VOTE:**   **Ayes:** Doria, Dixon, Loh, Kroell           **Nays:**           **Absent:**

**8.     CEO Report**

- The District has been notified of selection for the CSDA “Innovative Program of the Year” Award, Small District Category, for the “Adventures in VR” program to address loneliness, isolation and risk of depression. Team members will receive the award at the annual conference in August 2023; Director Loh will also attend.
- “Adventures in VR” has also been embraced by the City of Camarillo and received CDBG funding to mobilize the VR program into SNFs, assisted living units and other similar settings. The first “mobilization” will take place this Friday.
- As a by-product of the award and the popularity of this programming, the district has been requested to present “Adventures in VR” as the keynote speaker at the General Session at the ACHD Conference in September.
- Assemblymember Jacqui Irwin’s COVID appropriation was responsible for seed funding of the BalanceFit series of programs as well as the VR programming as a way of addressing pandemic-related community relief and recovery. She will tour the district on August 10<sup>th</sup>.

**9.     Emerging Opportunities *GC 54954.2, (a)(1)***

- The Board discussed development and ideas for an Ad Hoc Committee addressing the special needs population.

*Director Kroell left the meeting at 1:13 p.m.*

**10.    Board Reports – No reports**

**11.**    Having no further business this meeting was adjourned at 1:22 p.m.

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Thomas Doria, MD  
President

**SECTION 6**

**CONSENT AGENDA 6-C**

**APPROVAL OF THE MINUTES  
EXECUTIVE COMMITTEE MEETING OF  
SEPTEMBER 18, 2023**

**SEPTEMBER 28, 2023**





## MINUTES

September 18, 2023

### Executive Committee Meeting

Camarillo Health Care District  
3615 E Las Posas Road, Camarillo, CA 93010  
Oak Room

#### **Board of Directors - Present**

Thomas Doria, MD, President  
Neal Dixon, MD, Vice President

#### **Staff - Present**

Kara Ralston, Chief Executive Officer  
Brandie Thomas, Clerk to the Board

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1. **Call to Order** – The Executive Committee Meeting was called to order by President Thomas Doria, at 12:30 p.m.
  2. **Roll Call** – Doria, Dixon
  3. **Public Comment** - None
  4. Reviewed the proposed Agenda for the Regular Board Meeting of September 28, 2023.
  5. **Board President Report**
  6. **CEO Report**
  7. Next Executive Committee Meeting will be held on October 16, 2023, at 12:30 p.m.
  8. Meeting adjourned at 1:30 p.m.

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Thomas Doria, MD  
President



**SECTION 6**

**CONSENT AGENDA 6-D**

**APPROVAL OF DISTRICT FINANCIAL REPORTS  
FOR PERIOD ENDING JULY 31, 2023**

**SEPTEMBER 28, 2023**





# Camarillo Health Care District Check Register (Checks and EFTs of All Types)

Sorted by Alphabetically  
July 2023 Checks/EFTs  
Cash Account #1 [Five Star - General]

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
80361	7/26/2023	ACCESS	Access TLC Caregivers DBA	2,107.50	V - AAA grant	
80321	7/5/2023	ACHD	ACHD	7,300.00	V - annual dues	ANNUAL
80352	7/19/2023	ACHD	ACHD	3,100.00	V - annual conf;3 staff	ANNUAL
80362	7/26/2023	AFLAC	Aflac	1,071.74	V-benefit	MO
80322	7/5/2023	BOLANOS	Alexandra Bolanos	77.05	EE	
80378	7/31/2023	BOLANOS	Alexandra Bolanos	108.40	EE	
80333	7/12/2023	ALEXOS MAINT	Alexos Maintenance, LLC	250.00	V-handyman	
80387	7/31/2023	SCHWEITZER	Annette Schweitzer	50.00	V - REFUND	
80336	7/12/2023	COLBERT	April Colbert	81.09	EE	
80334	7/12/2023	B&BMAIL	B & B Mailing Services	1,815.13	V - HA postage	QTRLY
80353	7/19/2023	BAY ALARM	Bay Alarm Company	411.15	V	MO
80356	7/19/2023	CSDA	CA Special Districts Assoc	795.88	V-Fianancial Services	MO
80354	7/19/2023	CENTER GLASS	Center Glass Company	2,610.00	V - repair window glaze	
80355	7/19/2023	CENTRAL	Central Plaza Auto Service	3,266.43	V - fleet repair	
80388	7/31/2023	VOIGSTBERGER	Charles Voigtsberger	186.00	V - REFUND	MO
80385	7/31/2023	LOH	Christopher Loh, MD	200.00	BOD	
80335	7/12/2023	COLANTUONO	Colantuono, Highsmith, Whatley, PC	2,622.00	V	ONGOING
80379	7/31/2023	COLANTUONO	Colantuono, Highsmith, Whatley, PC	1,039.50	V	ONGOING
80323	7/5/2023	COMMANDER	Commander Powered by Proforma	4,941.07	V - ADC uniforms	
80337	7/12/2023	COMMANDER	Commander Powered by Proforma	16,324.52	V - HA summer magazine	QTRLY
80324	7/5/2023	COMMUNITIES	Communities Lifting Communities	5,000.00	V - VCCHIC membership	
80380	7/31/2023	CONejo AWARD	Conejo Awards Corp	47.19	V	
80330	7/5/2023	SHEHORN	David Shehorn	40.00	V - REFUND	
80339	7/12/2023	F M PEARCE	F M Pearce Co, Inc.	1,092.27	V-air conditioning service	MO

80325	7/5/2023	FRONTIER	Frontier Communications	235.98	V	MO
80338	7/12/2023	DUREE	Genevieve Duree	10.00	V - REFUND	
80365	7/26/2023	HABITAT	Habitat for Humanity of Ventura County	141.29	V - AAA GRANT	
80326	7/5/2023	HARTFORD	Hartford Life	1,269.59	V-benefit	MO
80340	7/12/2023	HAYMAN	Hayman Consulting dba	2,660.00	V-financial services	MO
80341	7/12/2023	ITS	Integrated Telemanagement Services, Inc	1,183.38	V-phone services	MO
80327	7/5/2023	JTS	JTS Facility Services	2,310.00	V-janitorial services	MO
80346	7/12/2023	SIMMONS	Katherine Simmons	10.00	V - REFUND	
80328	7/5/2023	LAFCO	LAFCO	2,535.00	V - annual dues	ANNUAL
80360	7/26/2023	LIEBERT	Liebert Cassidy Whitmore	1,966.50	V - legal	ONGOING
80366	7/26/2023	LIEBERT	Liebert Cassidy Whitmore	5,070.00	V - legal/consortium	ONGOING
80367	7/26/2023	LIVINGSTON	Livingston CareGivers	3,052.50	V - AAA GRANT	
80384	7/31/2023	KROELL	Louanne Kroell	100.00	BOD	MO
80363	7/26/2023	BOYDEN	Lynn Boyden	35.00	V - REFUND	
80368	7/26/2023	MERRIAM	Lynn Merriam	65.00	V - REFUND	
80342	7/12/2023	MERIPLEX/CPI	Meriplex Solutions	4,906.60	V-IT services	MO
80369	7/26/2023	METLIFE	MetLife Small Business	1,147.64	V-benefit	MO
80381	7/31/2023	DIXON	Neal P. Dixon	200.00	BOD	MO
80329	7/5/2023	NICKS WINDOW	Nicolas L. Benitz	300.00	V-window washing	MO
80370	7/26/2023	NICKS WINDOW	Nicolas L. Benitz	300.00	V-window washing	MO
80343	7/12/2023	PETTY	Petty Cash - Administrat	390.48	V	MO
80357	7/19/2023	PITNEYBOWES	Pitney Bowes	200.36	V-postage lease	MO
80345	7/12/2023	ROGERS	Rogers & Partners, Inc	1,125.60	V - Instructor;yoga	ONGOING
80344	7/12/2023	PRIMIANO	Rosealina Primiano	10.00	V - REFUND	
80358	7/19/2023	SAFEWAY	Safeway Inc	39.02	V-ADC meal planning	MO
80371	7/26/2023	SAFEWAY	Safeway Inc	284.73	V-ADC meal planning	MO
80386	7/31/2023	SAFEWAY	Safeway Inc	18.84	V-ADC meal planning	MO
80364	7/26/2023	DUXBURY	Sarah Duxbury	60.02	EE	
80383	7/31/2023	HAMES	Sharon Hames	60.00	V - REFUND	
80372	7/26/2023	SO CA EDISON	Southern California Edison	4,091.57	V	MO
80347	7/12/2023	SO CA GAS	Southern California Gas	598.57	V	MO
80359	7/19/2023	STAPLES	Staples Business Advantage	2,013.53	V	MO
80382	7/31/2023	DORIA	Thomas Doria, MD	200.00	BOD	MO
80373	7/26/2023	TRI COUNTY	Tri County Office Furniture, Inc	2,238.68	V - office chairs	

80351	7/18/2023	TROPICAL	Tropical Car Wash	520.00	V-fleet maintenance	MO
80374	7/26/2023	TROPICAL	Tropical Car Wash	520.00	V-fleet maintenance	MO
80348	7/12/2023	UMPQUA	Umpqua Bank	15,281.86	V - CREDIT CARD	MO
80331	7/5/2023	VCSDA	V C S D A	150.00	V-regional chapter	MO
80375	7/26/2023	VALIC	VALIC	1,413.05	V-benefit	MO
80349	7/12/2023	VC STAR	Ventura County Star	2,756.70	V - advertising	MO
80376	7/26/2023	VISION	Vision Services Plan	345.23	V-benefit	MO
80350	7/12/2023	VOYAGER	Voyager Fleet Systems Inc	1,718.01	V-fleet gas	MO
80332	7/5/2023	XEROX	Xerox Financial Services	1,948.74	V-copier lease	MO
Report Total				118,020.39		

Legend of Payment Type	
BOD =	Board of Director
EE =	Employee
V =	Vendor

# Camarillo Health Care District

## Check Register (Checks and EFTs of All Types)

Sorted by Check Number

July 2023 Checks/EFTs

Cash Account #1 [Five Star - General]

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
80321	7/5/2023	ACHD	ACHD	7,300.00	V - annual dues	ANNUAL
80322	7/5/2023	BOLANOS	Alexandra Bolanos	77.05	EE	
80323	7/5/2023	COMMANDER	Commander Powered by Proforma	4,941.07	V - ADC uniforms	
80324	7/5/2023	COMMUNITIES	Communities Lifting Communities	5,000.00	V - VCCHIC membership	
80325	7/5/2023	FRONTIER	Frontier Communications	235.98	V	MO
80326	7/5/2023	HARTFORD	Hartford Life	1,269.59	V-benefit	MO
80327	7/5/2023	JTS	JTS Facility Services	2,310.00	V-janitorial services	MO
80328	7/5/2023	LAFCO	LAFCO	2,535.00	V - annual dues	ANNUAL
80329	7/5/2023	NICKS WINDOW	Nicolas L. Benitz	300.00	V-window washing	MO
80330	7/5/2023	SHEHORN	David Shehorn	40.00	V - REFUND	
80331	7/5/2023	VCSDA	V C S D A	150.00	V-regional chapter	MO
80332	7/5/2023	XEROX	Xerox Financial Services	1,948.74	V-copier lease	MO
80333	7/12/2023	ALEXOS MAINT	Alexos Maintenance, LLC	250.00	V-handyman	
80334	7/12/2023	B&BMAIL	B & B Mailing Services	1,815.13	V-HA postage	QTRLY
80335	7/12/2023	COLANTUONO	Colantuono, Highsmith, Whatley, PC	2,622.00	V	ONGOING
80336	7/12/2023	COLBERT	April Colbert	81.09	EE	
80337	7/12/2023	COMMANDER	Commander Powered by Proforma	16,324.52	V - HA summer magazine	QTRLY
80338	7/12/2023	DUREE	Genevieve Duree	10.00	V - REFUND	
80339	7/12/2023	F M PEARCE	F M Pearce Co, Inc.	1,092.27	V-air conditioning service	MO
80340	7/12/2023	HAYMAN	Hayman Consulting dba	2,660.00	V-financial services	MO
80341	7/12/2023	ITS	Integrated Telemanagement Services, Inc	1,183.38	V-phone services	MO
80342	7/12/2023	MERIPLEX/CPI	Meriplex Solutions	4,906.60	V-IT services	MO
80343	7/12/2023	PETTY	Petty Cash - Administrat	390.48	V	MO
80344	7/12/2023	PRIMIANO	Rosealina Primiano	10.00	V - REFUND	

80345	7/12/2023	ROGERS	Rogers & Partners, Inc	1,125.60	V - Instructor,yoga	ONGOING
80346	7/12/2023	SIMMONS	Katherine Simmons	10.00	V - REFUND	
80347	7/12/2023	SO CA GAS	Southern California Gas	598.57	V	MO
80348	7/12/2023	UMPQUA	Umpqua Bank	15,281.86	V - CREDIT CARD	MO
80349	7/12/2023	VC STAR	Ventura County Star	2,756.70	V - advertising	
80350	7/12/2023	VOYAGER	Voyager Fleet Systems Inc	1,718.01	V-fleet gas	MO
80351	7/18/2023	TROPICAL	Tropical Car Wash	520.00	V-fleet maintenance	MO
80352	7/19/2023	ACHD	ACHD	3,100.00	V - annual conf;3 staff	ANNUAL
80353	7/19/2023	BAY ALARM	Bay Alarm Company	411.15	V	MO
80354	7/19/2023	CENTER GLASS	Center Glass Company	2,610.00	V - repair window glaze	
80355	7/19/2023	CENTRAL	Central Plaza Auto Service	3,266.43	V - fleet repair	
80356	7/19/2023	CSDA	CA Special Districts Assoc	795.88	V-Fianancial Services	MO
80357	7/19/2023	PITNEYBOWES	Pitney Bowes	200.36	V-postage lease	MO
80358	7/19/2023	SAFEWAY	Safeway Inc	39.02	V-ADC meal planning	MO
80359	7/19/2023	STAPLES	Staples Business Advantage	2,013.53	V	MO
80360	7/26/2023	LIEBERT	Liebert Cassidy Whitmore	1,966.50	V - legal	ONGOING
80361	7/26/2023	ACCESS	Access TLC Caregivers DBA	2,107.50	V - AAA grant	
80362	7/26/2023	AFLAC	Aflac	1,071.74	V-benefit	MO
80363	7/26/2023	BOYDEN	Lynn Boyden	35.00	V - REFUND	
80364	7/26/2023	DUXBURY	Sarah Duxbury	60.02	EE	
80365	7/26/2023	HABITAT	Habitat for Humanity of Ventura County	141.29	V - AAA GRANT	
80366	7/26/2023	LIEBERT	Liebert Cassidy Whitmore	5,070.00	V - legal/consortium	ONGOING
80367	7/26/2023	LIVINGSTON	Livingston CareGivers	3,052.50	V - AAA GRANT	
80368	7/26/2023	MERRIAM	Lynn Merriam	65.00	V - REFUND	
80369	7/26/2023	METLIFE	MetLife Small Business	1,147.64	V-benefit	MO
80370	7/26/2023	NICKS WINDOW	Nicolas L. Benitz	300.00	V-window washing	MO
80371	7/26/2023	SAFEWAY	Safeway Inc	284.73	V-ADC meal planning	MO
80372	7/26/2023	SO CA EDISON	Southern California Edison	4,091.57	V	MO
80373	7/26/2023	TRI COUNTY	Tri County Office Furniture, Inc	2,238.68	V - office chairs	
80374	7/26/2023	TROPICAL	Tropical Car Wash	520.00	V-fleet maintenance	MO
80375	7/26/2023	VALIC	VALIC	1,413.05	V-benefit	MO
80376	7/26/2023	VISION	Vision Services Plan	345.23	V-benefit	MO
80378	7/31/2023	BOLANOS	Alexandra Bolanos	108.40	EE	
80379	7/31/2023	COLANTUONO	Colantuono, Highsmith, Whatley, PC	1,039.50	V	ONGOING

80380	7/31/2023	CONEJO AWARD	Conejo Awards Corp	47.19	V	MO
80381	7/31/2023	DIXON	Neal P. Dixon	200.00	BOD	MO
80382	7/31/2023	DORIA	Thomas Doria, MD	200.00	BOD	MO
80383	7/31/2023	HAMES	Sharon Hames	60.00	V - REFUND	
80384	7/31/2023	KROELL	Louanne Kroell	100.00	BOD	MO
80385	7/31/2023	LOH	Christopher Loh, MD	200.00	BOD	MO
80386	7/31/2023	SAFEWAY	Safeway Inc	18.84	V-ADC meal planning	MO
80387	7/31/2023	SCHWEITZER	Annette Schweitzer	50.00	V - REFUND	
80388	7/31/2023	VOIGSTBERGER	Charles Voigtsberger	186.00	V - REFUND	

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**118,020.39**  
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Report Total

Legend of Payment Type	
BOD =	Board of Director
EE =	Employee
V =	Vendor

## Check Register Monthly Comparison

### FY 2023/24

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)	w/out transfer
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$118,020	\$0
<b>YTD Total</b>													<b>\$118,020</b>	

Notes FY 23/24:

### FY 2022/23

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)	w/out transfer
	\$169,824	\$59,053	\$123,545	\$3,146,143	\$96,299	\$71,201	\$2,222,982	\$79,747	\$69,296	\$104,044	\$81,193	\$306,713	\$169,824	\$519,170
<b>YTD Total</b>													<b>\$6,530,040</b>	

Notes FY 22/23:

- Sept '22 Purchased new Ford Escape vehicle \$46,572.46
- Oct '22 Purchased new Ford Escape vehicle \$42,541.59
- Oct '22 Transfer cash to open California Class account \$3,000,000 from LAIF
- Oct '22 Transfer cash to open 3 Five Star accounts \$4,500.00
- Oct '22 Purchase new computer equipment \$9,525.85
- Oct '22 Purchase new AC Units \$13,448.00
- Nov-22 Purchase new AC units Bldg E & G \$22,541
- Nov-22 Purchase new Refrigerator for Sr Meals \$9,813
- Jan '23 Transfer cash to into Five Star Accounts \$2,150,000
- Feb-23 Payment to auditor \$15,000
- Apr-23 Purchase new SmartFit machine \$13,590
- May-23 Plumbing repairs - Bldg E, F \$7,85.00
- May-23 New computer equipment \$13,582.54 (1 Notebook & 12 Optiplex 3000's)
- Jun-23 Insurance policy renewals \$143,975
- Jun-23 Redistricting Fees \$21,000
- Jun-23 Trench repair Admin bldg \$19,700

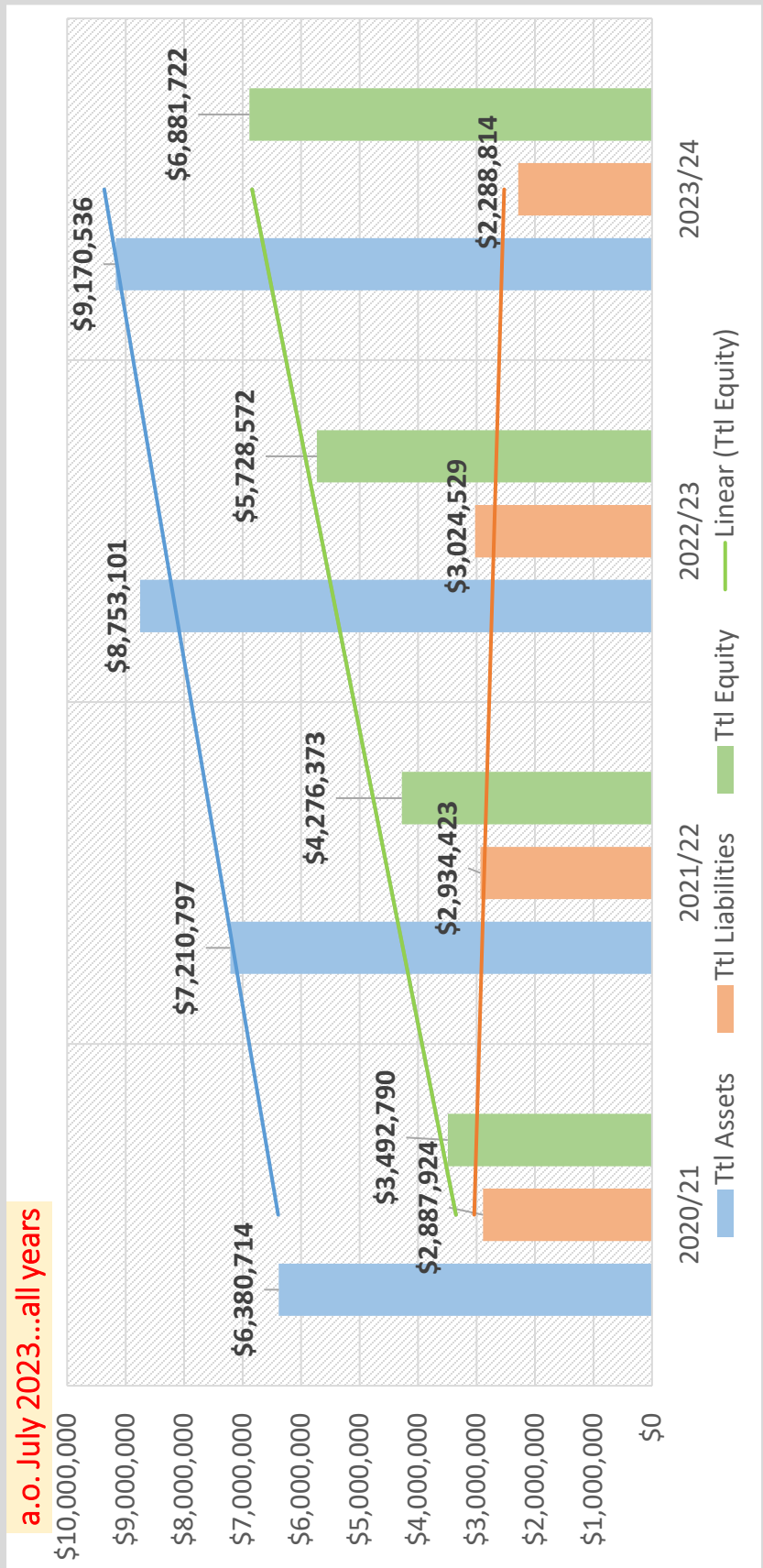
**NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.**

**Camarillo Health Care District**  
**Statement of Net Assets**

	<u>July 2023</u>	<u>July 2022</u>	<u>\$</u> <u>Variance</u>	<u>%</u> <u>Variance</u>
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>CASH ACCOUNTS</b>				
Bank of the West General	3,541.94	1,560,410.59	(1,556,868.65)	-99.8%
Cash in General- Five Star	282,510.50	0.00	282,510.50	100.0%
Cash in Money Market-Five Star	1,429,322.91	0.00	1,429,322.91	100.0%
Cash in Payroll - Five Star	92,624.02	0.00	92,624.02	100.0%
Petty Cash-Administration	1,000.00	1,000.00	0.00	0.0%
Cash Drawer-Community Educ	50.00	50.00	0.00	0.0%
Cash Drawer-Transportation	0.00	20.00	(20.00)	-100.0%
Cash Drawers- Senior Nutrition	85.00	85.00	0.00	0.0%
California Class	3,611,608.82	0.00	3,611,608.82	100.0%
Cash-Local Agency Investment	316,411.79	4,000,767.80	(3,684,356.01)	-92.1%
Cash - County Treasury Invstmnt	6,001.93	5,693.52	308.41	5.4%
Mechanics, Rabo Savings	641,356.93	629,536.53	11,820.40	1.9%
Cash-Restricted-Scholarship	7,203.75	7,623.75	(420.00)	-5.5%
<b>TOTAL CASH ACCOUNTS</b>	<b>6,391,717.59</b>	<b>6,205,187.19</b>	<b>186,530.40</b>	<b>3.0%</b>
Accounts Receivable	7,935.70	5,116.00	2,819.70	55.1%
Employee Advance	509.17	0.00	509.17	100.0%
Accrued Interest Receivable	2,853.78	0.00	2,853.78	100.0%
City of Cam CDBG CV3 Rec	16,666.67	16,666.67	0.00	0.0%
City of Cam Care-A-Van	28,500.00	2,375.00	26,125.00	1100.0%
City of Cam CDBG VR	500.00	0.00	500.00	100.0%
Grant-VCAAA -Sr Nutrition Recl (3C)	33,999.97	22,162.66	11,837.31	53.4%
Grant-VCAAA Caregiver Rec (3E)	21,169.10	17,502.56	3,666.54	20.9%
Grant-VCAAA SS Line Rec (3B)	8,852.46	10,248.41	(1,395.95)	-13.6%
Grant - VCAAA OARR Legal	70,315.06	0.00	70,315.06	100.0%
Grant - CDA Cal Grows	23,034.07	0.00	23,034.07	100.0%
Contract-PICF-Falls	10,788.66	2,126.76	8,661.90	407.3%
Due Fr County-Property Tax	334,686.60	277,450.73	57,235.87	20.6%
<b>TOTAL Current Assets</b>	<b>6,951,528.83</b>	<b>6,558,835.98</b>	<b>392,692.85</b>	<b>6.0%</b>
<b>Fixed Assets</b>				
Buildings & Improvements	3,188,100.36	3,153,671.36	34,429.00	1.1%
IS Equip	109,925.62	102,122.40	7,803.22	7.6%
Equipment & Furnishings	266,189.76	257,831.73	8,358.03	3.2%
Transportation Vehicles	265,629.00	214,214.37	51,414.63	24.0%
Accum Depreciation-Buildings	(2,217,813.53)	(2,116,619.23)	(101,194.30)	-4.8%
Accum Depreciation-IS Equip	(102,537.75)	(96,536.37)	(6,001.38)	-6.2%
Accum Depreciation-Equip&Furn	(206,088.67)	(197,362.26)	(8,726.41)	-4.4%
Accum Depreciation-Vehicles	(212,060.04)	(211,341.96)	(718.08)	-0.3%
<b>TOTAL Fixed Assets</b>	<b>1,091,344.75</b>	<b>1,105,980.04</b>	<b>(14,635.29)</b>	<b>-1.3%</b>
<b>Other Assets</b>				
Prepaid Insurance	115,776.57	71,596.75	44,179.82	61.7%



	<i>July 2023</i>	<i>July 2022</i>	<i>\$ Variance</i>	<i>% Variance</i>
Prepaid Workers Comp	(12,061.67)	(6,487.37)	(5,574.30)	-85.9%
Prepaid Other	411.15	0.00	411.15	100.0%
Prepaid Postage	286.85	171.59	115.26	67.2%
Pre Paid Rental/Lease	2,343.00	2,097.00	246.00	11.7%
Deferred Outflows of Resources GASB 68	437,497.00	437,497.00	0.00	0.0%
Overfunded GASB 75	423,617.00	423,617.00	0.00	0.0%
Deferred Outflows of Resources GASB 75	159,793.00	159,793.00	0.00	0.0%
<b>TOTAL Other Assets</b>	<b>1,127,662.90</b>	<b>1,088,284.97</b>	<b>39,377.93</b>	<b>3.6%</b>
<b>TOTAL ASSETS</b>	<b>9,170,536.48</b>	<b>8,753,100.99</b>	<b>417,435.49</b>	<b>4.8%</b>
<b>LIABILITIES</b>				
<b>Current Liabilities</b>				
Accounts Payable	87,350.20	37,054.32	50,295.88	135.7%
Medical Premium Payable-Emp	(1,464.79)	0.00	(1,464.79)	100.0%
PERS Payable - Retirement	0.00	12,738.54	(12,738.54)	-100.0%
Accrued Vacation	106,604.09	102,845.22	3,758.87	3.7%
Scholarships-Volunteer Expense	1,595.97	1,595.97	0.00	0.0%
Scholarships-Senior Services	5,607.78	6,027.78	(420.00)	-7.0%
Deferred Revenue	1,637.99	26,784.50	(25,146.51)	-93.9%
<b>TOTAL Current Liabilities</b>	<b>201,331.24</b>	<b>187,046.33</b>	<b>14,284.91</b>	<b>7.6%</b>
<b>Long-Term Liabilities</b>				
Net Pension Liability GASB 68	134,490.00	884,490.00	(750,000.00)	-84.8%
Deferred Inflows of Resources GASB 68	878,821.00	878,821.00	0.00	0.0%
Deferred Inflows of Resources GASB 75	1,074,172.00	1,074,172.00	0.00	0.0%
<b>TOTAL Long-Term Liabilities</b>	<b>2,087,483.00</b>	<b>2,837,483.00</b>	<b>(750,000.00)</b>	<b>-26.4%</b>
<b>TOTAL LIABILITIES</b>	<b>2,288,814.24</b>	<b>3,024,529.33</b>	<b>(735,715.09)</b>	<b>-24.3%</b>
<b>EQUITY</b>				
Designated Reserves	2,999,201.22	2,999,201.22	0.00	0.0%
Retained Earnings	3,622,145.10	2,843,685.40	778,459.70	27.4%
Year-to-Date Earnings	260,375.92	(114,314.96)	374,690.88	327.8%
<b>TOTAL EQUITY</b>	<b>6,881,722.24</b>	<b>5,728,571.66</b>	<b>1,153,150.58</b>	<b>20.1%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>9,170,536.48</b>	<b>8,753,100.99</b>	<b>417,435.49</b>	<b>4.8%</b>



**Camarillo Health Care District  
Investment & Reserves Report**

**31-Jul-23  
2023 - 2024**

<b>LAIIF &amp; CLASS</b>	<b>7/31/2023</b>	<b>Interest Earned</b>	<b>Quick Ratio</b>	<b>Current Ratio</b>
Vehicle Fleet Reserve	78,421	332		
Technology Reserve	157,837	669		
Project/Special Use Reserve	156,877	665		
Capital Improvement Reserve	522,922	2,216		
General Operating Reserve	1,059,715	4,491		
Undesignated - General Operating	1,952,248	7,788		
<b>Total LAIIF &amp; CLASS</b>	<b>3,928,021</b>	<b>16,160</b>	<b>31.75</b>	<b>34.53</b>

**Five Star Bank & Bank of the West**

General Operating Fund - BOW	3,542	0.00
General Operating Fund - Five Star	282,511	
Payroll - Five Star	92,624	
Money Market Fund - Five Star	1,429,323	3,798
<b>Total Bank of the West</b>	<b>1,807,999</b>	<b>3,798.47</b>

**Mechanics Bank**

Checking	0	0.00
Savings	641,357	22
<b>Total Savings &amp; CD's</b>	<b>641,357</b>	<b>21.76</b>

**Scholarships & Petty Cash Funds**

	<b>8,339</b>	
<b>Ventura County Treasurer Pool</b>	<b>6,002</b>	<b>0</b>

**Total in interest earning accounts**

	<b>6,391,718</b>	<b>19,980</b>
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<b>Reserve Funds</b>	<b>Minimum Target</b>	<b>6/30/2023 Balance</b>	<b>2023 Allocated</b>	<b>2023/2024 Interest</b>	<b>7/31/2023 Balance</b>	<b>Annual Funding Goal</b>
Vehicle Fleet Reserve	75,000	78,089	0	332	78,421	5,000
Technology Reserve	150,000	157,168	0	669	157,837	5,000
Project/Special Use Reserve	150,000	156,212	0	665	156,877	5,000
Capital Improvement Reserve	500,000	520,706	0	2,216	522,922	10,000
General Operating Reserve	1,941,834	1,055,225	0	4,491	1,059,715	100,000
<b>Reserves &amp; Contingencies</b>	<b>2,816,834</b>	<b>1,967,400</b>	<b>0</b>	<b>8,372</b>	<b>1,975,772</b>	<b>125,000</b>

Per California Government Code Section 53600 et. Seq., specifically section 53646 and section 53607, the attached investment report details all investment related activity in the current period.

Camarillo Health Care District's (CHCD) investable funds are currently invested in California CLASS, LAIF, and the Ventura County Treasurer's Investment pool, and their individual investment transactions are not reportable under the Government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.

# Camarillo Health Care District

## Statements of Activities

*Month-to-Date Variance, July 2023 - current month, Consolidated by department*

	<i>1 Month Ended July 31, 2023</i>	<i>1 Month Ended July 31, 2023 Budget</i>	<i>Variance Fav/&lt;Unf&gt;</i>	<i>% Var</i>
<b>REVENUE</b>				
Tax Revenue-Admin	334,686.60	334,686.60	0.00	0.0 %
Community Education	1,318.00	1,547.25	(229.25)	-14.8 %
Transportation Fees	670.00	1,508.33	(838.33)	-55.6 %
Transport Fees ADC	3,165.00	2,208.33	956.67	43.3 %
Sr Nutrition Home Delivered	2,425.30	2,677.50	(252.20)	-9.4 %
Contract-PICF-Falls	1,981.74	1,810.67	171.07	9.4 %
ADC Fees	16,492.00	16,666.67	(174.67)	-1.0 %
Grant-VCAAA Caregiver Respite	640.00	3,333.33	(2,693.33)	-80.8 %
Grant - AAA OARR Legal	37,972.40	16,995.50	20,976.90	123.4 %
Grant - CDA Cal Grows	2,450.06	4,548.33	(2,098.27)	-46.1 %
Donations-Scholarship	50.00	208.33	(158.33)	-76.0 %
Interest Income	19,980.12	10,416.67	9,563.45	91.8 %
Facility Use Rental	956.00	1,106.67	(150.67)	-13.6 %
Facility Use-Lease	496.75	799.75	(303.00)	-37.9 %
Grant-VCAAA-Sr Nutrition	13,475.85	15,555.00	(2,079.15)	-13.4 %
Grant -City of Cam-CDBG CV3	4,166.67	4,166.67	0.00	
Grant- City of Cam CDBG VR	500.00	500.00	0.00	
Grant-VCAAA-SS Line	3,763.34	4,166.67	(403.33)	-9.7 %
<b>TOTAL REVENUE</b>	<b>445,189.83</b>	<b>422,902.27</b>	<b>22,287.56</b>	<b>5.3 %</b>
	<b>445,189.83</b>	<b>422,902.27</b>	<b>22,287.56</b>	<b>5.3 %</b>
	<b>445,189.83</b>	<b>422,902.27</b>	<b>22,287.56</b>	<b>5.3 %</b>
<b>EXPENSES</b>				
Salaries	27,074.55	150,539.16	123,464.61	82.0 %
Payroll Taxes	9,801.79	12,802.77	3,000.98	23.4 %
Benefits-PERS-Health	18,243.33	30,666.66	12,423.33	40.5 %
Benefits-PERS-Retirement	2,890.08	13,575.16	10,685.08	78.7 %
Benefits - Workers Comp	1,955.39	2,603.50	648.11	24.9 %
Benefits - Life/ADD	2,682.64	2,661.75	(20.89)	-0.8 %
Benefits-OPEB	6,362.43	5,551.42	(811.01)	-14.6 %
Partnershp Initiatives	0.00	166.67	166.67	100.0 %
Contractors-Operations	4,589.51	9,122.92	4,533.41	49.7 %
Contractors Facilities	3,021.15	3,786.07	764.92	20.2 %

	<i>1 Month Ended July 31, 2023</i>	<i>1 Month Ended July 31, 2023 Budget</i>	<i>Variance Fav/&lt;Unf&gt;</i>	<i>% Var</i>
Contractors - Grants (Legal)	10,800.00	12,366.42	1,566.42	12.7 %
Instructor Agreement Fees	0.00	348.25	348.25	100.0 %
Community/Staff Outreach	845.16	1,179.75	334.59	28.4 %
Dues/Subscriptions	18,904.97	20,199.25	1,294.28	6.4 %
Continuing Education-Trustee	2,270.52	1,233.42	(1,037.10)	-84.1 %
Continuing Education-Staff	5,479.78	4,890.83	(588.95)	-12.0 %
Board Stipend/Costs	700.00	2,810.67	2,110.67	75.1 %
Election Costs	0.00	83.33	83.33	100.0 %
LAFCO Assessments	2,535.00	2,535.00	0.00	
Mileage	588.10	1,258.84	670.74	53.3 %
Program Matls/Activities	640.52	3,470.92	2,830.40	81.5 %
Gas & Oil	1,703.49	1,800.00	96.51	5.4 %
Fleet Maintenance	4,382.07	2,300.67	(2,081.40)	-90.5 %
Minor Equipment	4,477.68	2,029.92	(2,447.76)	-120.6 %
Supplies	572.50	1,224.50	652.00	53.2 %
Postage	1,886.21	3,528.33	1,642.12	46.5 %
Advertising & Promotion	1,463.49	3,220.83	1,757.34	54.6 %
Refunds	456.00	108.33	(347.67)	-320.9 %
Printing	18,320.45	19,478.27	1,157.82	5.9 %
Repairs & Maintenance	1,376.25	1,494.90	118.65	7.9 %
Association Fees	0.00	5,962.17	5,962.17	100.0 %
Insurance	8,547.82	8,873.42	325.60	3.7 %
Storage Rent/Equip Lease	887.24	766.07	(121.17)	-15.8 %
Telephone	2,368.95	2,080.01	(288.94)	-13.9 %
IT Services	4,906.60	5,573.25	666.65	12.0 %
Utilities	4,579.14	3,500.00	(1,079.14)	-30.8 %
Licenses & Fees	5.10	1,462.49	1,457.39	99.7 %
Bank & Credit Card Charges	202.67	100.00	(102.67)	-102.7 %
<b>TOTAL EXPENSES</b>	<b>175,520.58</b>	<b>345,355.92</b>	<b>169,835.34</b>	<b>49.2 %</b>
<b>OPERATING RESULTS</b>	<b>269,669.25</b>	<b>77,546.35</b>	<b>192,122.90</b>	<b>247.8 %</b>
<b>OTHER INCOME &amp; EXPENSE</b>				
Other Income -Admin	290.00	830.25	(540.25)	-65.1 %
Depreciation Expense	(9,583.33)	(9,583.33)	0.00	
<b>TOTAL OTHER INCOME &amp; EXPENSE</b>	<b>(9,293.33)</b>	<b>(8,753.08)</b>	<b>(540.25)</b>	<b>-6.2 %</b>
<b>AFTER OTHER INCOME &amp; EXPENSE</b>	<b>260,375.92</b>	<b>68,793.27</b>	<b>191,582.65</b>	<b>278.5 %</b>
<b>NET RESULTS</b>	<b>260,375.92</b>	<b>68,793.27</b>	<b>191,582.65</b>	<b>278.5 %</b>

# Camarillo Health Care District

## Statements of Activities

*Year-to-Date Only, July 2023 - current month, July 2022 - 12 months back, Consolidated by department*

	<i>1 Months Ended July 31, 2023</i>	<i>1 Months Ended July 31, 2022</i>	<i>Variance Fav/&lt;Unf&gt;</i>	<i>% Var</i>
<b>REVENUE</b>				
Tax Revenue-Admin	334,686.60	264,649.42	70,037.18	26.5 %
Community Education	1,318.00	0.00	1,318.00	
Transportation Fees	670.00	1,360.00	(690.00)	-50.7 %
Transport Fees ADC	3,165.00	1,915.00	1,250.00	65.3 %
Sr Nutrition Home Delivered	2,425.30	2,707.00	(281.70)	-10.4 %
Contract-PICF-Falls	1,981.74	2,126.76	(145.02)	-6.8 %
ADC Fees	16,492.00	9,240.00	7,252.00	78.5 %
Grant-VCAAA Caregiver Respite	640.00	1,510.02	(870.02)	-57.6 %
Grant - AAA OARR Legal	37,972.40	0.00	37,972.40	
Grant - CDA Cal Grows	2,450.06	0.00	2,450.06	
Donations-Scholarship	50.00	0.00	50.00	
Interest Income	19,980.12	19.98	19,960.14	99900.6 %
Facility Use Rental	956.00	586.00	370.00	63.1 %
Facility Use-Lease	496.75	0.00	496.75	
Grant-VCAAA-Sr Nutrition	13,475.85	8,135.82	5,340.03	65.6 %
Grant -City of Cam-CDBG CV3	4,166.67	4,166.67	0.00	
Grant - City of Cam Care-A-Van	0.00	2,375.00	(2,375.00)	-100.0 %
Grant-Rupe Foundation-SHARE	0.00	208.33	(208.33)	-100.0 %
Grant- City of Cam CDBG VR	500.00	0.00	500.00	
Grant-VCAAA-SS Line	3,763.34	1,881.69	1,881.65	100.0 %
<b>TOTAL REVENUE</b>	<b>445,189.83</b>	<b>300,881.69</b>	<b>144,308.14</b>	<b>48.0 %</b>
	445,189.83	300,881.69	144,308.14	48.0 %
	445,189.83	300,881.69	144,308.14	48.0 %
<b>EXPENSES</b>				
Salaries	27,074.55	95,870.19	68,795.64	71.8 %
Payroll Taxes	9,801.79	13,845.52	4,043.73	29.2 %
Benefits-PERS-Health	18,243.33	13,890.14	(4,353.19)	-31.3 %
Benefits-PERS-Retirement	2,890.08	20,405.91	17,515.83	85.8 %
Benefits - Workers Comp	1,955.39	5,749.70	3,794.31	66.0 %
Benefits - Life/ADD	2,682.64	2,394.59	(288.05)	-12.0 %
Benefits-OPEB	6,362.43	5,854.67	(507.76)	-8.7 %
PERS Retirement UAL	0.00	153,175.00	153,175.00	100.0 %
Legal Fees	0.00	816.50	816.50	100.0 %
Contractors-Operations	4,589.51	7,974.43	3,384.92	42.4 %

	<i>1 Months Ended July 31, 2023</i>	<i>1 Months Ended July 31, 2022</i>	<i>Variance Fav/&lt;Unf&gt;</i>	<i>% Var</i>
Contractors Facilities	3,021.15	3,812.33	791.18	20.8 %
Contractors - Grants (Legal)	10,800.00	0.00	(10,800.00)	
Community/Staff Outreach	845.16	138.63	(706.53)	-509.7 %
Dues/Subscriptions	18,904.97	18,529.06	(375.91)	-2.0 %
Continuing Education-Trustee	2,270.52	2,035.68	(234.84)	-11.5 %
Continuing Education-Staff	5,479.78	3,729.19	(1,750.59)	-46.9 %
Board Stipend/Costs	700.00	500.00	(200.00)	-40.0 %
LAFCO Assessments	2,535.00	2,413.00	(122.00)	-5.1 %
Mileage	588.10	774.71	186.61	24.1 %
Program Matls/Activities	640.52	1,198.19	557.67	46.5 %
Gas & Oil	1,703.49	1,899.65	196.16	10.3 %
Fleet Maintenance	4,382.07	2,212.86	(2,169.21)	-98.0 %
Minor Equipment	4,477.68	601.60	(3,876.08)	-644.3 %
Supplies	572.50	436.30	(136.20)	-31.2 %
Postage	1,886.21	1,886.10	(0.11)	0.0 %
Advertising & Promotion	1,463.49	1,040.54	(422.95)	-40.6 %
Refunds	456.00	0.00	(456.00)	
Printing	18,320.45	16,703.10	(1,617.35)	-9.7 %
Repairs & Maintenance	1,376.25	716.49	(659.76)	-92.1 %
Association Fees	0.00	5,874.07	5,874.07	100.0 %
Insurance	8,547.82	7,094.23	(1,453.59)	-20.5 %
Storage Rent/Equip Lease	887.24	2,960.94	2,073.70	70.0 %
Telephone	2,368.95	2,101.39	(267.56)	-12.7 %
IT Services	4,906.60	4,748.10	(158.50)	-3.3 %
Utilities	4,579.14	4,059.35	(519.79)	-12.8 %
Licenses & Fees	5.10	0.00	(5.10)	
Bank & Credit Card Charges	202.67	22.05	(180.62)	-819.1 %
<b>TOTAL EXPENSES</b>	<b>175,520.58</b>	<b>405,464.21</b>	<b>229,943.63</b>	<b>56.7 %</b>
<b>OPERATING RESULTS</b>	<b>269,669.25</b>	<b>(104,582.52)</b>	<b>374,251.77</b>	<b>357.9 %</b>
<b>OTHER INCOME &amp; EXPENSE</b>				
Other Income -Admin	290.00	0.00	290.00	
Depreciation Expense	(9,583.33)	(9,732.44)	149.11	1.5 %
<b>TOTAL OTHER INCOME &amp; EXPENSE</b>	<b>(9,293.33)</b>	<b>(9,732.44)</b>	<b>439.11</b>	<b>4.5 %</b>
<b>AFTER OTHER INCOME &amp; EXPENSE</b>	<b>260,375.92</b>	<b>(114,314.96)</b>	<b>374,690.88</b>	<b>327.8 %</b>
<b>NET RESULTS</b>	<b>260,375.92</b>	<b>(114,314.96)</b>	<b>374,690.88</b>	<b>327.8 %</b>

# Camarillo Health Care District

## Statements of Activities

*Year-to-Date Performance, July 2023 - current month, Consolidated by department*

	<i>1 Months Ended July 31, 2023</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
<b>REVENUE</b>				
Tax Revenue-Admin	334,686.60	3,346,866.00	3,012,179.40	10.0 %
Community Education	1,318.00	18,567.00	17,249.00	7.1 %
Transportation Fees	670.00	18,100.00	17,430.00	3.7 %
Transport Fees ADC	3,165.00	26,500.00	23,335.00	11.9 %
Sr Nutrition Home Delivered	2,425.30	32,130.00	29,704.70	7.5 %
Contract-PICF-Falls	1,981.74	21,728.00	19,746.26	9.1 %
ADC Fees	16,492.00	200,000.00	183,508.00	8.2 %
Grant-VCAAA Caregiver Respite	640.00	40,000.00	39,360.00	1.6 %
Grant - AAA OARR Legal	37,972.40	203,946.00	165,973.60	18.6 %
Grant - CDA Cal Grows	2,450.06	54,580.00	52,129.94	4.5 %
Donations-Scholarship	50.00	2,500.00	2,450.00	2.0 %
Sponsorship	0.00	800.00	800.00	
Healthy Attitude Advertising	0.00	4,000.00	4,000.00	
Interest Income	19,980.12	125,000.00	105,019.88	16.0 %
Facility Use Rental	956.00	13,280.00	12,324.00	7.2 %
Facility Use-Lease	496.75	9,597.00	9,100.25	5.2 %
Fischer Fund Distribution	0.00	155,000.00	155,000.00	
Grant-VCAAA-Sr Nutrition	13,475.85	186,660.00	173,184.15	7.2 %
Grant -City of Cam-CDBG CV3	4,166.67	50,000.00	45,833.33	8.3 %
Grant- City of Cam CDBG VR	500.00	6,000.00	5,500.00	8.3 %
Grant-VCAAA-SS Line	3,763.34	50,000.00	46,236.66	7.5 %
Grant-SCAN Community	0.00	2,500.00	2,500.00	
<b>TOTAL REVENUE</b>	<b>445,189.83</b>	<b>4,567,754.00</b>	<b>4,122,564.17</b>	<b>9.7 %</b>
	445,189.83	4,567,754.00	4,122,564.17	9.7 %
	445,189.83	4,567,754.00	4,122,564.17	9.7 %
<b>EXPENSES</b>				
Salaries	27,074.55	1,957,009.00	1,929,934.45	1.4 %
Payroll Taxes	9,801.79	153,633.00	143,831.21	6.4 %
Benefits-PERS-Health	18,243.33	368,000.00	349,756.67	5.0 %
Benefits-PERS-Retirement	2,890.08	162,902.00	160,011.92	1.8 %
Benefits - Workers Comp	1,955.39	31,242.00	29,286.61	6.3 %
Benefits - Life/ADD	2,682.64	31,941.00	29,258.36	8.4 %



***1 Months Ended  
July 31, 2023***

		<b><i>Annual Budget</i></b>	<b><i>Unused</i></b>	<b><i>% Used</i></b>
Benefits-OPEB	6,362.43	66,617.00	60,254.57	9.6 %
PERS Retirement UAL	0.00	146,000.00	146,000.00	
Audit Fees	0.00	24,750.00	24,750.00	
Partnershp Initiatives	0.00	2,000.00	2,000.00	
Legal Fees	0.00	30,000.00	30,000.00	
Contractors-Operations	4,589.51	133,475.00	128,885.49	3.4 %
Contractors Facilities	3,021.15	45,433.00	42,411.85	6.6 %
Contractors - Grants (Legal)	10,800.00	148,397.00	137,597.00	7.3 %
Instructor Agreement Fees	0.00	4,179.00	4,179.00	
Community/Staff Outreach	845.16	14,157.00	13,311.84	6.0 %
Dues/Subscriptions	18,904.97	51,321.00	32,416.03	36.8 %
Continuing Education-Trustee	2,270.52	14,801.00	12,530.48	15.3 %
Continuing Education-Staff	5,479.78	58,690.00	53,210.22	9.3 %
Board Stipend/Costs	700.00	33,728.00	33,028.00	2.1 %
Emerging Community Opportunities	0.00	100,000.00	100,000.00	
Election Costs	0.00	1,000.00	1,000.00	
LAFCO Assessments	2,535.00	2,535.00	0.00	100.0 %
Mileage	588.10	15,106.00	14,517.90	3.9 %
Program Matls/Activities	640.52	41,651.00	41,010.48	1.5 %
Gas & Oil	1,703.49	21,600.00	19,896.51	7.9 %
Fleet Maintenance	4,382.07	27,608.00	23,225.93	15.9 %
Minor Equipment	4,477.68	24,359.00	19,881.32	18.4 %
Supplies	572.50	14,694.00	14,121.50	3.9 %
Postage	1,886.21	42,340.00	40,453.79	4.5 %
Advertising & Promotion	1,463.49	38,650.00	37,186.51	3.8 %
Refunds	456.00	1,300.00	844.00	35.1 %
Printing	18,320.45	97,739.00	79,418.55	18.7 %
Repairs & Maintenance	1,376.25	17,939.00	16,562.75	7.7 %
Association Fees	0.00	71,546.00	71,546.00	
Insurance	8,547.82	106,481.00	97,933.18	8.0 %
Storage Rent/Equip Lease	887.24	9,193.00	8,305.76	9.7 %
Telephone	2,368.95	24,960.00	22,591.05	9.5 %
IT Services	4,906.60	66,879.00	61,972.40	7.3 %
Utilities	4,579.14	42,000.00	37,420.86	10.9 %
Licenses & Fees	5.10	17,550.00	17,544.90	0.0 %
Bank & Credit Card Charges	202.67	1,200.00	997.33	16.9 %
<b>TOTAL EXPENSES</b>	<b>175,520.58</b>	<b>4,264,605.00</b>	<b>4,089,084.42</b>	<b>4.1 %</b>
<b>OPERATING RESULTS</b>	<b>269,669.25</b>	<b>303,149.00</b>	<b>33,479.75</b>	<b>89.0 %</b>
<b>OTHER INCOME &amp; EXPENSE</b>				
Other Income -Admin	290.00	9,963.00	9,673.00	2.9 %
Depreciation Expense	(9,583.33)	(115,000.00)	(105,416.67)	8.3 %
<b>TOTAL OTHER INCOME &amp; EXPENSE</b>	<b>(9,293.33)</b>	<b>(105,037.00)</b>	<b>(95,743.67)</b>	<b>8.8 %</b>

	<i>1 Months Ended July 31, 2023</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
AFTER OTHER INCOME & EXPENSE	260,375.92	198,112.00	(62,263.92)	131.4 %
NET RESULTS	260,375.92	198,112.00	(62,263.92)	131.4 %

Tax Revenue Analysis

A	N	O	P	Q	R	S	T	U	V	W	X	Y
	Fiscal Year 2023-24		Fiscal Year 2022-23		Fiscal Year 21-22		Fiscal Year 2020-21					
	\$ Received	YTD	% to Budget	\$ Received	YTD	% to Budget	\$ Received	YTD	% to Budget	\$ Received	YTD	% to Budget
1	116,408.30	116,408.30	3.67%	65,989.87	65,989.87	2.08%	87,329.27	87,329.27	2.89%	63,219.88	63,219.88	2.31%
2	0.00	116,408.30	3.67%	12,801.31	78,791.18	2.48%	0.00	87,329.27	3.19%	0.00	63,219.88	2.31%
3	0.00	116,408.30	3.67%	16,320.31	95,111.49	2.99%	10,745.16	98,074.43	3.58%	19,159.30	82,379.18	3.00%
4	0.00	116,408.30	3.67%	0.00	95,111.49	2.99%	4,510.32	102,584.75	3.74%	3,588.84	85,968.02	3.14%
5	0.00	116,408.30	3.67%	47,707.46	142,818.95	4.50%	52,882.57	155,467.32	5.67%	44,105.30	130,073.32	4.74%
6	0.00	116,408.30	3.67%	1,655,358.14	1,798,177.09	56.62%	1,674,903.64	1,830,370.96	66.76%	1,474,833.48	1,604,906.80	58.54%
7	0.00	116,408.30	3.67%	193,223.80	1,991,400.89	62.71%	37,732.82	1,868,103.78	68.14%	159,995.29	1,764,902.09	64.37%
8	0.00	116,408.30	3.67%	0.00	1,991,400.89	62.71%	0.00	1,868,103.78	68.14%	0.00	1,764,902.09	64.37%
9	0.00	116,408.30	3.67%	667.75	1,992,068.64	62.73%	12,402.60	1,880,506.38	68.59%	5,801.59	1,770,703.68	64.58%
10	0.00	116,408.30	3.67%	1,250,890.89	3,242,959.53	102.11%	1,165,534.21	3,046,040.59	111.10%	1,142,745.05	2,913,448.73	106.26%
11	0.00	116,408.30	3.67%	85,216.56	3,328,176.09	104.80%	27,987.55	3,074,028.14	112.12%	57,605.09	2,971,053.82	108.36%
12	0.00	116,408.30	3.67%	6,960.07	3,335,136.16	105.02%	39,063.68	3,113,091.82	113.55%	2,798.96	2,973,852.78	108.47%
13	0.00	116,408.30	3.67%	0.00	3,335,136.16	105.02%	0.00	3,113,091.82	113.55%	0.00	2,973,852.78	108.47%
14	0.00	116,408.30	3.67%	0.00	3,335,136.16	105.02%	0.00	3,113,091.82	113.55%	0.00	2,973,852.78	108.47%
15	0.00	116,408.30	3.67%	0.00	3,335,136.16	105.02%	0.00	3,113,091.82	113.55%	0.00	2,973,852.78	108.47%
16	0.00	116,408.30	3.67%	0.00	3,335,136.16	105.02%	0.00	3,113,091.82	113.55%	0.00	2,973,852.78	108.47%
17	Approved Budget	3,346,866.00		Approved Budget	3,175,793.00		Approved Budget	3,020,034.00		Approved Budget	2,741,713.00	
18		(3,230,458)			159,343			26,006.59			232,139.78	
19	Over (Under) Budget											



**SECTION 8**

**BOARD ACTION ITEM 8-A**

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION,  
AND RECOMMENDATION FOR APPROVAL OF DISTRICT FINANCIAL  
REPORTS FOR PERIOD ENDING AUGUST 31, 2023**

**SEPTEMBER 28, 2023**



12-Sep-23

# Camarillo Health Care District Check Register (Checks and EFTs of All Types)

11:22 AM

Sorted by Alphabetically  
August 2023 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
Cash Account #1 [Five Star - General]						
80389	8/9/2023	ACCESS	Access TLC Caregivers DBA	640.00	V-VCAA grant	MO
80425	8/23/2023	AFLAC	Aflac	1,071.74	V-benefits/insurance	MO
80390	8/9/2023	ALEXOS MAINT	Alexos Maintenance, LLC	1,360.00	V-Repairs; general maintenance	
80411	8/16/2023	ANDERSON	Anderson Refrigeration dba	553.23	V-SNP freezer therm	
80393	8/9/2023	BAY ALARM	Bay Alarm Company	411.15	V-security camera	MO
80394	8/9/2023	C3 INTEL	C3 Intelligence, Inc	309.00	V-new hire backgrd check	MO
80402	8/9/2023	KNOX	Carrie Knox	1,790.00	V - HA Jul-Sept	QTRY
80391	8/9/2023	ALVAREZ FIRM	Christopher Patrick Young	500.00	V - OARR Grant	
80395	8/9/2023	CMH	CMH Centers for Family Health	120.00	V-new hire physical	MO
80412	8/16/2023	COLANTUONO	Colantuono, Highsmith, Whatley, PC	3,181.54	V - Legal	ONGOING
80413	8/16/2023	COMMANDER	Commander Powered by Proforma	524.29	V-Promotional bags/expo	
80433	8/30/2023	CONEJO AWARD	Conejo Awards Corp	135.14	V-business cards	
80414	8/16/2023	CONEJO VALLEY	Conejo Valley Senior Concern, INC	10,669.45	V - OARR Grant	
80396	8/9/2023	DOS CAMINOS	Dos Caminos Plaza	5,962.00	V - COA Dues	MO
80397	8/9/2023	FRONTIER	Frontier Communications	235.98	V-cable service	MO
80398	8/9/2023	HARTFORD	Hartford Life	1,321.92	V-benefits/insurance	MO
80415	8/16/2023	HAYMAN	Hayman Consulting dba	2,185.00	V-financial vendor	MO
80399	8/9/2023	ITS	Integrated Telemanagement Services, Inc	1,194.98	V-telephone service	MO
80400	8/9/2023	JTS	JTS Facility Services	2,310.00	V-janitorial	MO
80392	8/9/2023	BALCOM	Kathy Balcom	25.00	V - class refund	
80401	8/9/2023	KEARNS	Kearns Electric Company	740.25	V -Restroom repairs;Bldg F,fan	MO
80416	8/16/2023	KEARNS	Kearns Electric Company	202.85	V - Lighted building signage	
80403	8/9/2023	MERIPLEX/CPI	Meriplex Solutions	4,906.60	V-IT services	MO

80426	8/23/2023	METLIFE	MetLife Small Business	1,147.64	V-benefits/insurance	MO
80428	8/23/2023	ROGERS, M	Michelle Rogers	54.95	EE	
80427	8/23/2023	NICKS WINDOW	Nicolas L. Benitz	300.00	V-window cleaning	MO
80417	8/16/2023	NUNN	Nunn Better, Inc	1,790.00	V - Plumbing repairs bldgF&G	
80419	8/16/2023	PETTY	Petty Cash - Administrat	293.38	V	MO
80404	8/9/2023	PHARM UNITED	Pharm United LLC	60.00	V-Care Mgmt contract	ONGOING
80418	8/16/2023	PEGASUS	Robert Michael Schwieger	10,800.00	V-OARR; videographer	
80405	8/9/2023	SAFEWAY	Safeway Inc	227.18	V-ADC food	MO
80420	8/16/2023	SAFEWAY	Safeway Inc	17.96	V-ADC food	MO
80429	8/23/2023	SAFEWAY	Safeway Inc	301.37	V-ADC food	MO
80421	8/16/2023	SAGE BUSINES	Sage Business Care	1,125.00	V-faccouting software sub	ANNUAL
80430	8/23/2023	SO CA EDISON	Southern California Edison	5,283.33	V	MO
80406	8/9/2023	SO CA GAS	Southern California Gas	487.57	V	MO
80407	8/9/2023	STAPLES	Staples Business Advantage	357.04	V	MO
80431	8/23/2023	TROPICAL	Tropical Car Wash	520.00	V	MO
80434	8/30/2023	USPOSTMASTER	U.S. Postmaster	8,986.17	V - HA Fall Postage	QTRY
80422	8/16/2023	UMPQUA	Umpqua Bank	6,645.54	V - Credit Card	
80408	8/9/2023	VCSDA	V C S D A	75.00	V-meeting attendance	MO
80432	8/23/2023	VALIC	VALIC	1,413.05	V-benefits/insurance	MO
80423	8/16/2023	VC LEGAL	Ventura County Legal Aid, INC	26,162.42	V - OARR Grant	
80424	8/16/2023	VC STAR	Ventura County Star	997.50	V - OARR grant ads	
80435	8/30/2023	VISION	Vision Services Plan	331.19	V-benefits/insurance	MO
80409	8/9/2023	VOYAGER	Voyager Fleet Systems Inc	1,703.49	V-fleet gas	MO
80436	8/30/2023	WORKWISE	WorkWise Law, PC	500.00	V - OARR Grant	
80410	8/9/2023	XEROX	Xerox Financial Services	1,948.74	V-copier lease	MO
				-----		
				\$111,878.64		
				=====		

Report Total

Legend of Payment Type	
BOD =	Board of Director
EE =	Employee
V =	Vendor



# Camarillo Health Care District Check Register (Checks and EFTs of All Types)

11:22 AM

Sorted by Check Number  
August 2023 Checks/EFTs

Check Number	Date	EFT #/ Vendor	Name	Net Amount	Type	Timing
80389	8/9/2023	ACCESS	Access TLC Caregivers DBA	640.00	V-VCAAA grant	MO
80390	8/9/2023	ALEXOS MAINT	Alexos Maintenance, LLC	1,360.00	V -Repairs; general maintenance	
80391	8/9/2023	ALVAREZ FIRM	Christopher Patrick Young	500.00	V - OARR Grant	
80392	8/9/2023	BALCOM	Kathy Balcom	25.00	V - class refund	
80393	8/9/2023	BAY ALARM	Bay Alarm Company	411.15	V-security camera	MO
80394	8/9/2023	C3 INTEL	C3 Intelligence, Inc	309.00	V-new hire backgrd check	MO
80395	8/9/2023	CMH	CMH Centers for Family Health	120.00	V-new hire physical	MO
80396	8/9/2023	DOS CAMINOS	Dos Caminos Plaza	5,962.00	V - COA Dues	MO
80397	8/9/2023	FRONTIER	Frontier Communications	235.98	V-cable service	MO
80398	8/9/2023	HARTFORD	Hartford Life	1,321.92	V-benefits/insurance	MO
80399	8/9/2023	ITS	Integrated Telemanagement Services, Inc	1,194.98	V-telephone service	MO
80400	8/9/2023	JTS	JTS Facility Services	2,310.00	V-janitorial	MO
80401	8/9/2023	KEARNS	Kearns Electric Company	740.25	V -Restroom repairs;Bldg F;fan	MO
80402	8/9/2023	KNOX	Carrie Knox	1,790.00	V - HA Jul-Sept	QTRY
80403	8/9/2023	MERIPLEX/CPI	Meriplex Solutions	4,906.60	V-IT services	MO
80404	8/9/2023	PHARM UNITED	Pharm United LLC	60.00	V-Care Mgmt contract	ONGOING
80405	8/9/2023	SAFEWAY	Safeway Inc	227.18	V-ADC food	MO
80406	8/9/2023	SO CA GAS	Southern California Gas	487.57	V	MO
80407	8/9/2023	STAPLES	Staples Business Advantage	357.04	V	MO
80408	8/9/2023	VCSDA	V C S D A	75.00	V-meeting attendance	MO
80409	8/9/2023	VOYAGER	Voyager Fleet Systems Inc	1,703.49	V-fleet gas	MO
80410	8/9/2023	XEROX	Xerox Financial Services	1,948.74	V-copier lease	MO
80411	8/16/2023	ANDERSON	Anderson Refrigeration dba	553.23	V-SNP freezer therm	
80412	8/16/2023	COLANTUONO	Colantuono, Highsmith, Whatley, PC	3,181.54	V - Legal	ONGOING
80413	8/16/2023	COMMANDER	Commander Powered by Proforma	524.29	V-Promotional bags/expo	

80414	8/16/2023	CONEJO VALLEY	Conejo Valley Senior Concern, INC	10,669.45	V - OARR Grant	MO
80415	8/16/2023	HAYMAN	Hayman Consulting dba	2,185.00	V-financial vendor	MO
80416	8/16/2023	KEARNS	Kearns Electric Company	202.85	V - Lighted building signage	
80417	8/16/2023	NUNN	Nunn Better, Inc	1,790.00	V - Plumbing repairs bldgF&G	
80418	8/16/2023	PEGASUS	Robert Michael Schwieger	10,800.00	V-OARR; videographer	
80419	8/16/2023	PETTY	Petty Cash - Administrat	293.38	V	MO
80420	8/16/2023	SAFEWAY	Safeway Inc	17.96	V-ADC food	MO
80421	8/16/2023	SAGE BUSINES	Sage Business Care	1,125.00	V-faccounting software sub	ANNUAL
80422	8/16/2023	UMPQUA	Umpqua Bank	6,645.54	V - Credit Card	
80423	8/16/2023	VC LEGAL	Ventura County Legal Aid, INC	26,162.42	V - OARR Grant	
80424	8/16/2023	VC STAR	Ventura County Star	997.50	V - OARR grant ads	
80425	8/23/2023	AFLAC	Aflac	1,071.74	V-benefits/insurance	MO
80426	8/23/2023	METLIFE	MetLife Small Business	1,147.64	V-benefits/insurance	MO
80427	8/23/2023	NICKS WINDOW	Nicolas L. Benitz	300.00	V-window cleaning	MO
80428	8/23/2023	ROGERS, M	Michelle Rogers	54.95	EE	
80429	8/23/2023	SAFEWAY	Safeway Inc	301.37	V-ADC food	MO
80430	8/23/2023	SO CA EDISON	Southern California Edison	5,283.33	V	MO
80431	8/23/2023	TROPICAL	Tropical Car Wash	520.00	V	MO
80432	8/23/2023	VALIC	VALIC	1,413.05	V-benefits/insurance	MO
80433	8/30/2023	CONEJO AWARD	Conejo Awards Corp	135.14	V-business cards	
80434	8/30/2023	USPOSTMASTER	U.S. Postmaster	8,986.17	V - HA Fall Postage	QTRY
80435	8/30/2023	VISION	Vision Services Plan	331.19	V-benefits/insurance	MO
80436	8/30/2023	WORKWISE	WorkWise Law, PC	500.00	V - OARR Grant	

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Report Total  
\$111,878.64  
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Legend of Payment Type	
BOD =	Board of Director
EE =	Employee
V =	Vendor

## Check Register Monthly Comparison

### FY 2023/24

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$118,020	\$111,879	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$114,949
<b>YTD Total</b>											<b>\$229,899</b>	

w/out transfer

Notes FY 23/24:

### FY 2022/23

Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Mo. Avg (varies through year as amts added)
\$169,824	\$59,053	\$123,545	\$3,146,143	\$96,299	\$71,201	\$2,222,982	\$79,747	\$69,296	\$104,044	\$81,193	\$306,713	\$114,439
<b>YTD Total</b>											<b>\$6,530,040</b>	

w/out transfer

Notes FY 22/23:

- Sept '22 Purchased new Ford Escape vehicle \$46,572.46
- Oct '22 Purchased new Ford Escape vehicle \$42,541.59
- Oct '22 Transfer cash to open California Class account \$3,000,000 from LAIF
- Oct '22 Transfer cash to open 3 Five Star accounts \$4,500.00
- Oct '22 Purchase new computer equipment \$9,525.85
- Oct '22 Purchase new AC Units \$13,448.00
- Nov-22 Purchase new AC units Bldg E & G \$22,541
- Nov-22 Purchase new Refrigerator for Sr Meals \$9,813
- Jan '23 Transfer cash to into Five Star Accounts \$2,150,000
- Feb-23 Payment to auditor \$15,000
- Apr-23 Purchase new SmartFit machine \$13,590
- May-23 Plumbing repairs - Bldg E, F \$7,85.00
- May-23 New computer equipment \$13,582.54 (1 Noteook & 12 Optiplex 3000's)
- Jun-23 Insurance policy renewals \$143,975
- Jun-23 Redistricting Fees \$21,000
- Jun-23 Trench repair Admin bldg \$19,700

**NOTE: this is a comparison of checks only; does not include expenses such as OPEB accrual, salary/benefit expenses, UAL expense, depreciation; July and Aug of each year may or may not include month prior June expenses.**

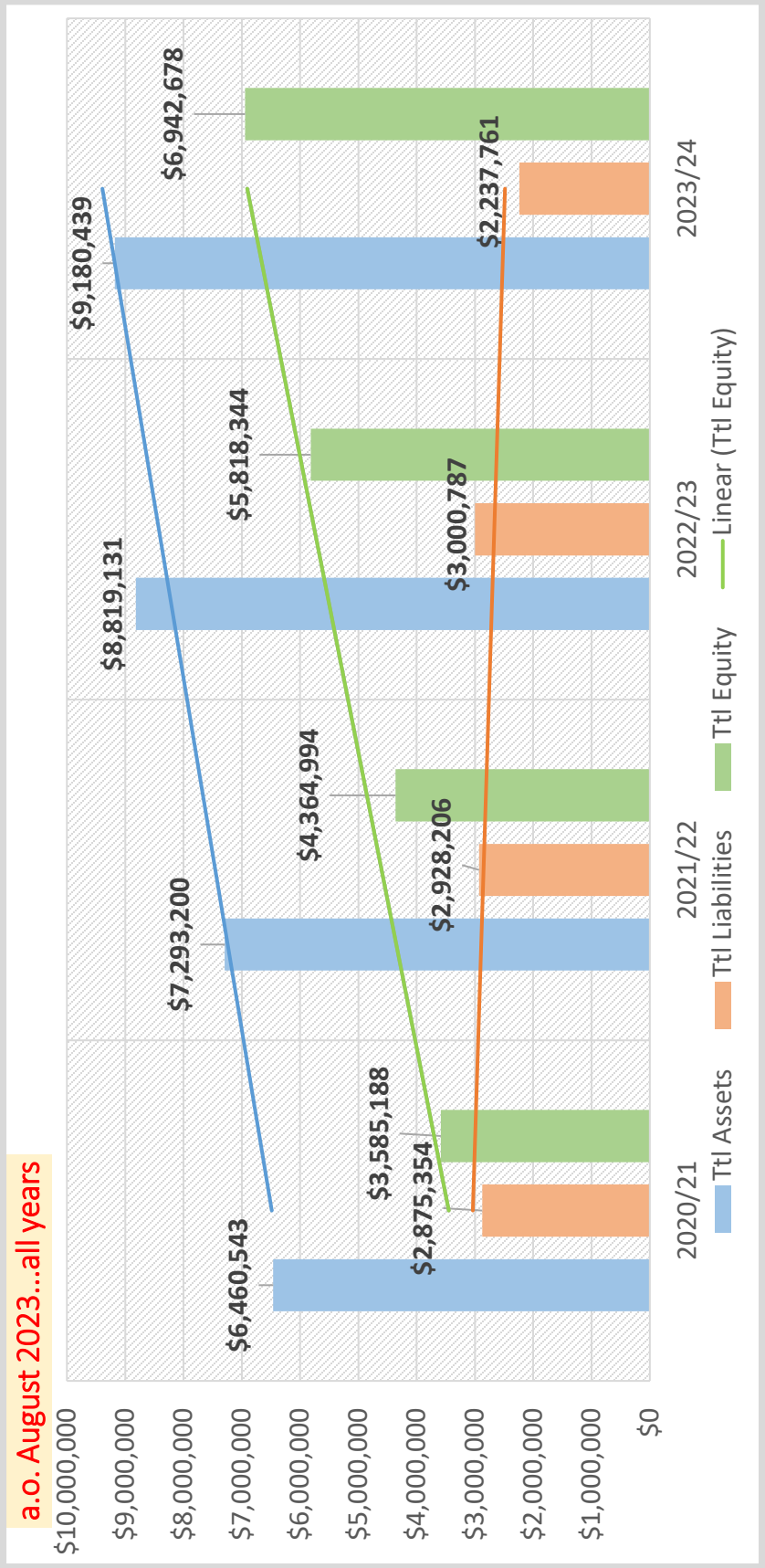
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# Camarillo Health Care District

## Statement of Net Assets

	<u>August 2023</u>	<u>August 2022</u>	<u>\$</u> <u>Variance</u>	<u>%</u> <u>Variance</u>
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>CASH ACCOUNTS</b>				
Bank of the West General	0.00	1,409,937.29	(1,409,937.29)	-100.0%
Cash in General- Five Star	332,235.03	0.00	332,235.03	100.0%
Cash in Money Market-Five Star	1,182,667.84	0.00	1,182,667.84	100.0%
Petty Cash-Administration	1,000.00	1,000.00	0.00	0.0%
Cash Drawer-Community Educ	50.00	50.00	0.00	0.0%
Cash Drawer-Transportation	0.00	20.00	(20.00)	-100.0%
Cash Drawers- Senior Nutrition	85.00	85.00	0.00	0.0%
California Class	3,628,317.13	0.00	3,628,317.13	100.0%
Cash-Local Agency Investment	318,934.34	4,000,767.80	(3,681,833.46)	-92.0%
Cash - County Treasury Invstmnt	6,027.22	5,698.10	329.12	5.8%
Mechanics, Rabo Savings	642,375.81	630,405.58	11,970.23	1.9%
Cash-Restricted-Scholarship	7,203.75	7,623.75	(420.00)	-5.5%
<b>TOTAL CASH ACCOUNTS</b>	<b>6,118,896.12</b>	<b>6,055,587.52</b>	<b>63,308.60</b>	<b>1.0%</b>
Accounts Receivable	882.70	6,550.00	(5,667.30)	-86.5%
Employee Advance	1,092.54	0.00	1,092.54	100.0%
Accrued Interest Receivable	305.94	0.00	305.94	100.0%
City of Cam CDBG CV3 Rec	8,333.34	8,333.34	0.00	0.0%
City of Cam Care-A-Van	28,500.00	4,750.00	23,750.00	500.0%
City of Cam CDBG VR	1,000.00	0.00	1,000.00	100.0%
Grant-VCAAA -Sr Nutrition Recl (3C)	47,297.84	16,358.20	30,939.64	189.1%
Grant-VCAAA Caregiver Rec (3E)	24,598.95	10,395.56	14,203.39	136.6%
Grant-VCAAA SS Line Rec (3B)	12,615.80	8,366.74	4,249.06	50.8%
Grant - VCAAA OARR Legal	37,972.40	0.00	37,972.40	100.0%
Grant - CDA Cal Grows	23,034.07	0.00	23,034.07	100.0%
Contract-PICF-Falls	10,019.88	2,425.00	7,594.88	313.2%
Due Fr County-Property Tax	669,373.20	529,298.84	140,074.36	26.5%
<b>TOTAL Current Assets</b>	<b>6,983,922.78</b>	<b>6,642,065.20</b>	<b>341,857.58</b>	<b>5.1%</b>
<b>Fixed Assets</b>				
Buildings & Improvements	3,188,100.36	3,153,671.36	34,429.00	1.1%
IS Equip	109,925.62	102,122.40	7,803.22	7.6%
Equipment & Furnishings	266,189.76	257,831.73	8,358.03	3.2%
Transportation Vehicles	265,629.00	214,214.37	51,414.63	24.0%
Accum Depreciation-Buildings	(2,227,396.86)	(2,124,947.50)	(102,449.36)	-4.8%
Accum Depreciation-IS Equip	(102,537.75)	(97,081.95)	(5,455.80)	-5.6%
Accum Depreciation-Equip&Furn	(206,088.67)	(198,155.57)	(7,933.10)	-4.0%
Accum Depreciation-Vehicles	(212,060.04)	(211,407.24)	(652.80)	-0.3%
<b>TOTAL Fixed Assets</b>	<b>1,081,761.42</b>	<b>1,096,247.60</b>	<b>(14,486.18)</b>	<b>-1.3%</b>
<b>Other Assets</b>				
Prepaid Insurance	105,251.42	65,087.96	40,163.46	61.7%
Prepaid Workers Comp	(13,869.58)	(7,474.88)	(6,394.70)	-85.5%

	<i>August 2023</i>	<i>August 2022</i>	<i>\$ Variance</i>	<i>% Variance</i>
Prepaid Other	411.15	0.00	411.15	100.0%
Prepaid Postage	157.44	606.01	(448.57)	-74.0%
Pre Paid Rental/Lease	1,897.00	1,692.00	205.00	12.1%
Deferred Outflows of Resources GASB 68	437,497.00	437,497.00	0.00	0.0%
Overfunded GASB 75	423,617.00	423,617.00	0.00	0.0%
Deferred Outflows of Resources GASB 75	159,793.00	159,793.00	0.00	0.0%
<b>TOTAL Other Assets</b>	<b>1,114,754.43</b>	<b>1,080,818.09</b>	<b>33,936.34</b>	<b>3.1%</b>
<b>TOTAL ASSETS</b>	<b>9,180,438.63</b>	<b>8,819,130.89</b>	<b>361,307.74</b>	<b>4.1%</b>
<b>LIABILITIES</b>				
<b>Current Liabilities</b>				
Accounts Payable	39,338.02	32,975.90	6,362.12	19.3%
Medical Premium Payable-Emp	(1,478.83)	0.00	(1,478.83)	100.0%
Accrued Vacation	103,576.83	96,128.30	7,448.53	7.7%
Scholarships-Volunteer Expense	1,595.97	1,595.97	0.00	0.0%
Scholarships-Senior Services	5,607.78	6,027.78	(420.00)	-7.0%
Deferred Revenue	1,637.99	26,576.17	(24,938.18)	-93.8%
<b>TOTAL Current Liabilities</b>	<b>150,277.76</b>	<b>163,304.12</b>	<b>(13,026.36)</b>	<b>-8.0%</b>
<b>Long-Term Liabilities</b>				
Net Pension Liability GASB 68	134,490.00	884,490.00	(750,000.00)	-84.8%
Deferred Inflows of Resources GASB 68	878,821.00	878,821.00	0.00	0.0%
Deferred Inflows of Resources GASB 75	1,074,172.00	1,074,172.00	0.00	0.0%
<b>TOTAL Long-Term Liabilities</b>	<b>2,087,483.00</b>	<b>2,837,483.00</b>	<b>(750,000.00)</b>	<b>-26.4%</b>
<b>TOTAL LIABILITIES</b>	<b>2,237,760.76</b>	<b>3,000,787.12</b>	<b>(763,026.36)</b>	<b>-25.4%</b>
<b>EQUITY</b>				
Designated Reserves	2,999,201.22	2,999,201.22	0.00	0.0%
Retained Earnings	3,621,745.10	2,843,685.40	778,059.70	27.4%
Year-to-Date Earnings	321,731.55	(24,542.85)	346,274.40	1410.9%
<b>TOTAL EQUITY</b>	<b>6,942,677.87</b>	<b>5,818,343.77</b>	<b>1,124,334.10</b>	<b>19.3%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>9,180,438.63</b>	<b>8,819,130.89</b>	<b>361,307.74</b>	<b>4.1%</b>



**Camarillo Health Care District  
Investment & Reserves Report**

**31-Aug-23**

**2023 - 2024**

<b>LAIF &amp; CLASS</b>	<b>8/31/2023</b>	<b>Interest Earned</b>	<b>Quick Ratio</b>	<b>Current Ratio</b>
Vehicle Fleet Reserve	78,745	656	40.72	46.47
Technology Reserve	158,489	1,321		
Project/Special Use Reserve	157,525	1,313		
Capital Improvement Reserve	525,082	4,376		
General Operating Reserve	1,064,092	8,867		
Undesignated - General Operating	1,963,319	16,336		
<b>Total LAIF &amp; CLASS</b>	<b>3,947,251</b>	<b>32,868</b>		

LAIF & CLASS	8/31/2023	Interest Earned
Vehicle Fleet Reserve	78,745	656
Technology Reserve	158,489	1,321
Project/Special Use Reserve	157,525	1,313
Capital Improvement Reserve	525,082	4,376
General Operating Reserve	1,064,092	8,867
Undesignated - General Operating	1,963,319	16,336
<b>Total LAIF &amp; CLASS</b>	<b>3,947,251</b>	<b>32,868</b>

**Five Star Bank**

General Operating Fund - Five Star	332,235
Payroll - Five Star	0
Money Market Fund - Five Star	7,143
<b>Total Five Star Bank</b>	<b>7,143.40</b>

**Mechanics Bank**

Checking	0	0.00
Savings	642,376	44
<b>Total Savings &amp; CD's</b>	<b>642,376</b>	<b>43.55</b>

**Scholarships & Petty Cash Funds**

<b>Ventura County Treasurer Pool</b>	<b>8,339</b>
<b>Ventura County Treasurer Pool</b>	<b>6,027</b>
<b>Total in interest earning accounts</b>	<b>0</b>
<b>Total in interest earning accounts</b>	<b>6,118,896</b>
<b>Total in interest earning accounts</b>	<b>40,055</b>

**Reserve Funds**

	Minimum Target	6/30/2023 Balance	2023 Allocated	2023/2024 Interest	8/31/2023 Balance	Annual Funding Goal
Vehicle Fleet Reserve	75,000	78,089	0	656	78,745	5,000
Technology Reserve	150,000	157,168	0	1,321	158,489	5,000
Project/Special Use Reserve	150,000	156,212	0	1,313	157,525	5,000
Capital Improvement Reserve	500,000	520,706	0	4,376	525,082	10,000
General Operating Reserve	1,941,834	1,055,225	0	8,867	1,064,092	100,000
<b>Reserves &amp; Contingencies</b>	<b>2,816,834</b>	<b>1,967,400</b>	<b>0</b>	<b>16,533</b>	<b>1,983,933</b>	<b>125,000</b>

Per California Government Code Section 53600 et. Seq., specifically section 53646 and section 53607, the attached investment report details all investment related activity in the current period.

Camarillo Health Care District's (CHCD) investable funds are currently invested in California CLASS, LAIF, and the Ventura County Treasurer's Investment pool, and their individual investment transactions are not reportable under the Government code. That said, CHCD's investment policy has taken a prudent investment course, in compliance with the "Prudent Investor's Policy" designed to protect public funds.

# Camarillo Health Care District

## Statements of Activities

*Year-to-Date Variance, August 2023 - current month, Consolidated by department*

	<i>2 Months Ended August 31, 2023</i>	<i>2 Months Ended August 31, 2023 Budget</i>	<i>Variance Fav/&lt;Unf&gt;</i>	<i>% Var</i>
<b>REVENUE</b>				
Tax Revenue-Admin	669,373.20	669,373.20	0.00	
Community Education	2,030.00	3,094.50	(1,064.50)	-34.4 %
Transportation Fees	1,080.00	3,016.66	(1,936.66)	-64.2 %
Transport Fees ADC	6,076.00	4,416.66	1,659.34	37.6 %
Sr Nutrition Home Delivered	5,218.39	5,355.00	(136.61)	-2.6 %
Contract-PICF-Falls	2,712.96	3,621.34	(908.38)	-25.1 %
ADC Fees	30,780.00	33,333.34	(2,553.34)	-7.7 %
Grant-VCAAA Caregiver Respite	4,069.85	6,666.66	(2,596.81)	-39.0 %
Grant - AAA OARR Legal	37,972.40	33,991.00	3,981.40	11.7 %
Grant - CDA Cal Grows	2,450.06	9,096.66	(6,646.60)	-73.1 %
Donations-Scholarship	50.00	416.66	(366.66)	-88.0 %
Interest Income	40,055.15	20,833.34	19,221.81	92.3 %
Facility Use Rental	1,156.00	2,213.34	(1,057.34)	-47.8 %
Facility Use-Lease	1,629.50	1,599.50	30.00	1.9 %
Grant-VCAAA-Sr Nutrition	26,773.72	31,110.00	(4,336.28)	-13.9 %
Grant -City of Cam-CDBG CV3	8,333.34	8,333.34	0.00	
Grant- City of Cam CDBG VR	1,000.00	1,000.00	0.00	
Grant-VCAAA-SS Line	7,526.68	8,333.34	(806.66)	-9.7 %
<b>TOTAL REVENUE</b>	<b>848,287.25</b>	<b>845,804.54</b>	<b>2,482.71</b>	<b>0.3 %</b>
	<b>848,287.25</b>	<b>845,804.54</b>	<b>2,482.71</b>	<b>0.3 %</b>
	<b>848,287.25</b>	<b>845,804.54</b>	<b>2,482.71</b>	<b>0.3 %</b>
<b>EXPENSES</b>				
Salaries	147,299.26	301,078.32	153,779.06	51.1 %
Payroll Taxes	18,988.81	25,605.54	6,616.73	25.8 %
Benefits-PERS-Health	36,417.67	61,333.32	24,915.65	40.6 %
Benefits-PERS-Retirement	13,263.99	27,150.32	13,886.33	51.1 %
Benefits - Workers Comp	3,763.30	5,207.00	1,443.70	27.7 %
Benefits - Life/ADD	5,417.61	5,323.50	(94.11)	-1.8 %
Benefits-OPEB	12,724.14	11,102.84	(1,621.30)	-14.6 %
PERS Retirement UAL	92,624.00	92,624.00	0.00	
Partnershp Initiatives	0.00	333.34	333.34	100.0 %
Legal Fees	3,181.54	5,000.00	1,818.46	36.4 %



	<i>2 Months Ended August 31, 2023</i>	<i>2 Months Ended August 31, 2023 Budget</i>	<i>Variance Fav/&lt;Unf&gt;</i>	<i>% Var</i>
Contractors-Operations	15,411.02	20,245.84	4,834.82	23.9 %
Contractors Facilities	6,042.30	7,572.14	1,529.84	20.2 %
Contractors - Grants (Legal)	10,800.00	24,732.84	13,932.84	56.3 %
Instructor Agreement Fees	0.00	696.50	696.50	100.0 %
Community/Staff Outreach	906.00	2,359.50	1,453.50	61.6 %
Dues/Subscriptions	19,896.09	23,028.50	3,132.41	13.6 %
Continuing Education-Trustee	4,345.70	2,466.84	(1,878.86)	-76.2 %
Continuing Education-Staff	7,747.35	9,781.66	2,034.31	20.8 %
Board Stipend/Costs	700.00	5,621.34	4,921.34	87.5 %
LAFCO Assessments	2,535.00	2,535.00	0.00	
Mileage	952.63	2,517.68	1,565.05	62.2 %
Program Matls/Activities	2,203.28	6,941.84	4,738.56	68.3 %
Gas & Oil	3,389.76	3,600.00	210.24	5.8 %
Fleet Maintenance	4,902.07	4,601.34	(300.73)	-6.5 %
Minor Equipment	5,170.24	5,859.85	689.61	11.8 %
Supplies	2,215.70	2,449.00	233.30	9.5 %
Postage	11,009.69	7,056.66	(3,953.03)	-56.0 %
Advertising & Promotion	2,123.30	3,296.66	1,173.36	35.6 %
Refunds	481.00	216.66	(264.34)	-122.0 %
Printing	20,404.33	21,956.54	1,552.21	7.1 %
Repairs & Maintenance	4,523.78	3,823.14	(700.64)	-18.3 %
Association Fees	5,962.00	11,924.34	5,962.34	50.0 %
Insurance	17,095.64	17,746.84	651.20	3.7 %
Storage Rent/Equip Lease	1,584.37	1,532.14	(52.23)	-3.4 %
Telephone	3,542.90	4,160.02	617.12	14.8 %
IT Services	9,813.20	11,146.50	1,333.30	12.0 %
Utilities	10,305.65	7,000.00	(3,305.65)	-47.2 %
Licenses & Fees	5.10	943.32	938.22	99.5 %
Bank & Credit Card Charges	220.62	200.00	(20.62)	-10.3 %
<b>TOTAL EXPENSES</b>	<b>507,969.04</b>	<b>750,770.87</b>	<b>242,801.83</b>	<b>32.3 %</b>
<b>OPERATING RESULTS</b>	<b>340,318.21</b>	<b>95,033.67</b>	<b>245,284.54</b>	<b>258.1 %</b>
<b>OTHER INCOME &amp; EXPENSE</b>				
Other Income -Administration	580.00	100.00	480.00	480.0 %
Depreciation Expense	(19,166.66)	(19,166.66)	0.00	
<b>TOTAL OTHER INCOME &amp; EXPENSE</b>	<b>(18,586.66)</b>	<b>(19,066.66)</b>	<b>480.00</b>	<b>2.5 %</b>
<b>AFTER OTHER INCOME &amp; EXPENSE</b>	<b>321,731.55</b>	<b>75,967.01</b>	<b>245,764.54</b>	<b>323.5 %</b>
<b>NET RESULTS</b>	<b>321,731.55</b>	<b>75,967.01</b>	<b>245,764.54</b>	<b>323.5 %</b>

# Camarillo Health Care District

## Statements of Activities

*Year-to-Date Only, August 2023 - current month, August 2022 - 12 months back, Consolidated by department*

	<i>2 Months Ended August 31, 2023</i>	<i>2 Months Ended August 31, 2022</i>	<i>Variance Fav/&lt;Unf&gt;</i>	<i>% Var</i>
<b>REVENUE</b>				
Tax Revenue-Admin	669,373.20	529,298.84	140,074.36	26.5 %
Community Education	2,030.00	224.00	1,806.00	806.3 %
Transportation Fees	1,080.00	2,475.00	(1,395.00)	-56.4 %
Transport Fees ADC	6,076.00	3,922.50	2,153.50	54.9 %
Sr Nutrition Home Delivered	5,218.39	5,554.00	(335.61)	-6.0 %
Contract-PICF-Falls	2,712.96	4,551.76	(1,838.80)	-40.4 %
ADC Fees	30,780.00	18,928.00	11,852.00	62.6 %
Grant-VCAAA Caregiver Respite	4,069.85	3,960.04	109.81	2.8 %
Grant - AAA OARR Legal	37,972.40	0.00	37,972.40	
Grant - CDA Cal Grows	2,450.06	0.00	2,450.06	
Donations-Scholarship	50.00	0.00	50.00	
Interest Income	40,055.15	47.33	40,007.82	84529.5 %
Facility Use Rental	1,156.00	1,172.00	(16.00)	-1.4 %
Facility Use-Lease	1,629.50	482.75	1,146.75	237.5 %
Grant-VCAAA-Sr Nutrition	26,773.72	16,358.20	10,415.52	63.7 %
Grant -City of Cam-CDBG CV3	8,333.34	8,333.34	0.00	
Grant - City of Cam Care-A-Van	0.00	4,750.00	(4,750.00)	-100.0 %
Grant-Rupe Foundation-SHARE	0.00	416.66	(416.66)	-100.0 %
Grant- City of Cam CDBG VR	1,000.00	0.00	1,000.00	
Grant-VCAAA-SS Line	7,526.68	3,763.38	3,763.30	100.0 %
<b>TOTAL REVENUE</b>	<b>848,287.25</b>	<b>604,237.80</b>	<b>244,049.45</b>	<b>40.4 %</b>
	<b>848,287.25</b>	<b>604,237.80</b>	<b>244,049.45</b>	<b>40.4 %</b>
	<b>848,287.25</b>	<b>604,237.80</b>	<b>244,049.45</b>	<b>40.4 %</b>
<b>EXPENSES</b>				
Salaries	147,299.26	211,669.53	64,370.27	30.4 %
Payroll Taxes	18,988.81	23,139.20	4,150.39	17.9 %
Benefits-PERS-Health	36,417.67	28,126.62	(8,291.05)	-29.5 %
Benefits-PERS-Retirement	13,263.99	16,723.55	3,459.56	20.7 %
Benefits - Workers Comp	3,763.30	9,338.63	5,575.33	59.7 %
Benefits - Life/ADD	5,417.61	4,791.98	(625.63)	-13.1 %
Benefits-OPEB	12,724.14	11,714.62	(1,009.52)	-8.6 %
PERS Retirement UAL	92,624.00	153,175.00	60,551.00	39.5 %
Legal Fees	3,181.54	2,371.00	(810.54)	-34.2 %
Contractors-Operations	15,411.02	17,073.42	1,662.40	9.7 %

	<i>2 Months Ended August 31, 2023</i>	<i>2 Months Ended August 31, 2022</i>	<i>Variance Fav/&lt;Unf&gt;</i>	<i>% Var</i>
Contractors Facilities	6,042.30	6,569.54	527.24	8.0 %
Contractors - Grants (Legal)	10,800.00	0.00	(10,800.00)	
Community/Staff Outreach	906.00	399.87	(506.13)	-126.6 %
Dues/Subscriptions	19,896.09	20,098.38	202.29	1.0 %
Continuing Education-Trustee	4,345.70	4,159.89	(185.81)	-4.5 %
Continuing Education-Staff	7,747.35	8,615.19	867.84	10.1 %
Board Stipend/Costs	700.00	500.00	(200.00)	-40.0 %
LAFCO Assessments	2,535.00	2,413.00	(122.00)	-5.1 %
Mileage	952.63	1,703.22	750.59	44.1 %
Program Matls/Activities	2,203.28	2,126.05	(77.23)	-3.6 %
Gas & Oil	3,389.76	4,112.20	722.44	17.6 %
Fleet Maintenance	4,902.07	2,470.15	(2,431.92)	-98.5 %
Minor Equipment	5,170.24	1,496.39	(3,673.85)	-245.5 %
Supplies	2,215.70	669.05	(1,546.65)	-231.2 %
Postage	11,009.69	1,951.68	(9,058.01)	-464.1 %
Advertising & Promotion	2,123.30	1,794.66	(328.64)	-18.3 %
Refunds	481.00	40.00	(441.00)	-1102.5 %
Printing	20,404.33	16,703.10	(3,701.23)	-22.2 %
Repairs & Maintenance	4,523.78	1,531.62	(2,992.16)	-195.4 %
Association Fees	5,962.00	11,748.14	5,786.14	49.3 %
Insurance	17,095.64	14,188.46	(2,907.18)	-20.5 %
Storage Rent/Equip Lease	1,584.37	5,689.91	4,105.54	72.2 %
Telephone	3,542.90	4,209.21	666.31	15.8 %
IT Services	9,813.20	9,496.20	(317.00)	-3.3 %
Utilities	10,305.65	8,737.41	(1,568.24)	-17.9 %
Licenses & Fees	5.10	0.00	(5.10)	
Bank & Credit Card Charges	220.62	43.90	(176.72)	-402.6 %
<b>TOTAL EXPENSES</b>	<b>507,969.04</b>	<b>609,590.77</b>	<b>101,621.73</b>	<b>16.7 %</b>
<b>OPERATING RESULTS</b>	<b>340,318.21</b>	<b>(5,352.97)</b>	<b>345,671.18</b>	<b>6457.6 %</b>
<b>OTHER INCOME &amp; EXPENSE</b>				
Other Income -Administration	580.00	275.00	305.00	110.9 %
Depreciation Expense	(19,166.66)	(19,464.88)	298.22	1.5 %
<b>TOTAL OTHER INCOME &amp; EXPENSE</b>	<b>(18,586.66)</b>	<b>(19,189.88)</b>	<b>603.22</b>	<b>3.1 %</b>
<b>AFTER OTHER INCOME &amp; EXPENSE</b>	<b>321,731.55</b>	<b>(24,542.85)</b>	<b>346,274.40</b>	<b>1410.9 %</b>
<b>NET RESULTS</b>	<b>321,731.55</b>	<b>(24,542.85)</b>	<b>346,274.40</b>	<b>1410.9 %</b>

# Camarillo Health Care District

## Statements of Activities

**Year-to-Date Performance, August 2023 - current month, Consolidated by department**

	<i>2 Months Ended August 31, 2023</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
<b>REVENUE</b>				
Tax Revenue-Admin	669,373.20	3,346,866.00	2,677,492.80	20.0 %
Community Education	2,030.00	18,567.00	16,537.00	10.9 %
Transportation Fees	1,080.00	18,100.00	17,020.00	6.0 %
Transport Fees ADC	6,076.00	26,500.00	20,424.00	22.9 %
Sr Nutrition Home Delivered	5,218.39	32,130.00	26,911.61	16.2 %
Contract-PICF-Falls	2,712.96	21,728.00	19,015.04	12.5 %
ADC Fees	30,780.00	200,000.00	169,220.00	15.4 %
Grant-VCAAA Caregiver Respite	4,069.85	40,000.00	35,930.15	10.2 %
Grant - AAA OARR Legal	37,972.40	203,946.00	165,973.60	18.6 %
Grant - CDA Cal Grows	2,450.06	54,580.00	52,129.94	4.5 %
Donations-Scholarship	50.00	2,500.00	2,450.00	2.0 %
Sponsorship	0.00	800.00	800.00	
Healthy Attitude Advertising	0.00	4,000.00	4,000.00	
Interest Income	40,055.15	125,000.00	84,944.85	32.0 %
Facility Use Rental	1,156.00	13,280.00	12,124.00	8.7 %
Facility Use-Lease	1,629.50	9,597.00	7,967.50	17.0 %
Fischer Fund Distribution	0.00	155,000.00	155,000.00	
Grant-VCAAA-Sr Nutrition	26,773.72	186,660.00	159,886.28	14.3 %
Grant -City of Cam-CDBG CV3	8,333.34	50,000.00	41,666.66	16.7 %
Grant- City of Cam CDBG VR	1,000.00	6,000.00	5,000.00	16.7 %
Grant-VCAAA-SS Line	7,526.68	50,000.00	42,473.32	15.1 %
Grant-SCAN Community	0.00	2,500.00	2,500.00	
<b>TOTAL REVENUE</b>	<b>848,287.25</b>	<b>4,567,754.00</b>	<b>3,719,466.75</b>	<b>18.6 %</b>
	<b>848,287.25</b>	<b>4,567,754.00</b>	<b>3,719,466.75</b>	<b>18.6 %</b>
	<b>848,287.25</b>	<b>4,567,754.00</b>	<b>3,719,466.75</b>	<b>18.6 %</b>
<b>EXPENSES</b>				
Salaries	147,299.26	1,957,009.00	1,809,709.74	7.5 %
Payroll Taxes	18,988.81	153,633.00	134,644.19	12.4 %
Benefits-PERS-Health	36,417.67	368,000.00	331,582.33	9.9 %
Benefits-PERS-Retirement	13,263.99	162,902.00	149,638.01	8.1 %
Benefits - Workers Comp	3,763.30	31,242.00	27,478.70	12.0 %
Benefits - Life/ADD	5,417.61	31,941.00	26,523.39	17.0 %

	<i>2 Months Ended August 31, 2023</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
Benefits-OPEB	12,724.14	66,617.00	53,892.86	19.1 %
PERS Retirement UAL	92,624.00	146,000.00	53,376.00	63.4 %
Audit Fees	0.00	24,750.00	24,750.00	
Partnershp Initiatives	0.00	2,000.00	2,000.00	
Legal Fees	3,181.54	30,000.00	26,818.46	10.6 %
Contractors-Operations	15,411.02	133,475.00	118,063.98	11.5 %
Contractors Facilities	6,042.30	45,433.00	39,390.70	13.3 %
Contractors - Grants (Legal)	10,800.00	148,397.00	137,597.00	7.3 %
Instructor Agreement Fees	0.00	4,179.00	4,179.00	
Community/Staff Outreach	906.00	14,157.00	13,251.00	6.4 %
Dues/Subscriptions	19,896.09	51,321.00	31,424.91	38.8 %
Continuing Education-Trustee	4,345.70	14,801.00	10,455.30	29.4 %
Continuing Education-Staff	7,747.35	58,690.00	50,942.65	13.2 %
Board Stipend/Costs	700.00	33,728.00	33,028.00	2.1 %
Emerging Community Opportunities	0.00	100,000.00	100,000.00	
Election Costs	0.00	1,000.00	1,000.00	
LAFCO Assessments	2,535.00	2,535.00	0.00	100.0 %
Mileage	952.63	15,106.00	14,153.37	6.3 %
Program Matls/Activities	2,203.28	41,651.00	39,447.72	5.3 %
Gas & Oil	3,389.76	21,600.00	18,210.24	15.7 %
Fleet Maintenance	4,902.07	27,608.00	22,705.93	17.8 %
Minor Equipment	5,170.24	24,359.00	19,188.76	21.2 %
Supplies	2,215.70	14,694.00	12,478.30	15.1 %
Postage	11,009.69	42,340.00	31,330.31	26.0 %
Advertising & Promotion	2,123.30	38,650.00	36,526.70	5.5 %
Refunds	481.00	1,300.00	819.00	37.0 %
Printing	20,404.33	97,739.22	77,334.89	20.9 %
Repairs & Maintenance	4,523.78	17,939.00	13,415.22	25.2 %
Association Fees	5,962.00	71,546.00	65,584.00	8.3 %
Insurance	17,095.64	106,481.00	89,385.36	16.1 %
Storage Rent/Equip Lease	1,584.37	9,193.00	7,608.63	17.2 %
Telephone	3,542.90	24,960.00	21,417.10	14.2 %
IT Services	9,813.20	66,879.00	57,065.80	14.7 %
Utilities	10,305.65	42,000.00	31,694.35	24.5 %
Licenses & Fees	5.10	17,550.00	17,544.90	0.0 %
Bank & Credit Card Charges	220.62	1,200.00	979.38	18.4 %
<b>TOTAL EXPENSES</b>	<b>507,969.04</b>	<b>4,264,605.22</b>	<b>3,756,636.18</b>	<b>11.9 %</b>
<b>OPERATING RESULTS</b>	<b>340,318.21</b>	<b>303,148.78</b>	<b>(37,169.43)</b>	<b>112.3 %</b>
<b>OTHER INCOME &amp; EXPENSE</b>				
Other Income -Administration	580.00	9,963.00	9,383.00	5.8 %
Depreciation Expense	(19,166.66)	(115,000.00)	(95,833.34)	16.7 %
<b>TOTAL OTHER INCOME &amp; EXPENSE</b>	<b>(18,586.66)</b>	<b>(105,037.00)</b>	<b>(86,450.34)</b>	<b>17.7 %</b>

	<i>2 Months Ended August 31, 2023</i>	<i>Annual Budget</i>	<i>Unused</i>	<i>% Used</i>
AFTER OTHER INCOME & EXPENSE	321,731.55	198,111.78	(123,619.77)	162.4 %
NET RESULTS	321,731.55	198,111.78	(123,619.77)	162.4 %

Tax Revenue Analysis

1	A	N		O		P		Q		R		S		T		U		V		W		X		Y	
		Fiscal Year 2023-24		YTD		% to Budget		Fiscal Year 2022-23		YTD		% to Budget		Fiscal Year 21-22		YTD		% to Budget		Fiscal Year 2020-21		YTD		% to Budget	
2		116,408.30	0.00	116,408.30	3.67%	65,989.87	12,801.31	78,791.18	65,989.87	2.08%	87,329.27	0.00	87,329.27	2.89%	63,219.88	0.00	63,219.88	2.89%	63,219.88	0.00	63,219.88	2.31%	63,219.88	2.31%	
3		0.00	0.00	116,408.30	3.67%	16,320.31	95,111.49	95,111.49	2.99%	10,745.16	4,510.32	102,584.75	3.74%	19,159.30	3,588.84	85,968.02	3.14%	85,968.02	3.58%	85,968.02	3.14%	85,968.02	3.14%		
4	Jul	0.00	0.00	116,408.30	3.67%	47,707.46	142,818.95	142,818.95	4.50%	52,882.57	155,467.32	155,467.32	5.67%	44,105.30	44,105.30	130,073.32	4.74%	130,073.32	5.67%	130,073.32	4.74%	130,073.32	4.74%		
5	Aug	0.00	0.00	116,408.30	3.67%	1,655,358.14	1,798,177.09	1,798,177.09	56.62%	1,674,903.64	1,830,370.96	1,830,370.96	66.76%	1,474,833.48	1,474,833.48	1,604,906.80	58.54%	1,604,906.80	66.76%	1,604,906.80	58.54%	1,604,906.80	58.54%		
6	Sep	0.00	0.00	116,408.30	3.67%	193,223.80	1,991,400.89	1,991,400.89	62.71%	37,732.82	1,868,103.78	1,868,103.78	68.14%	159,995.29	159,995.29	1,764,902.09	64.37%	1,764,902.09	68.14%	1,764,902.09	64.37%	1,764,902.09	64.37%		
7	Oct	0.00	0.00	116,408.30	3.67%	0.00	1,991,400.89	1,991,400.89	62.71%	0.00	1,868,103.78	1,868,103.78	68.14%	0.00	0.00	1,764,902.09	64.37%	1,764,902.09	68.14%	1,764,902.09	64.37%	1,764,902.09	64.37%		
8	Nov	0.00	0.00	116,408.30	3.67%	667.75	1,992,068.64	1,992,068.64	62.73%	12,402.60	1,880,506.38	1,880,506.38	68.59%	5,801.59	5,801.59	1,770,703.68	64.58%	1,770,703.68	68.59%	1,770,703.68	64.58%	1,770,703.68	64.58%		
9	Dec	0.00	0.00	116,408.30	3.67%	1,250,890.89	3,242,959.53	3,242,959.53	102.11%	1,165,534.21	3,046,040.59	3,046,040.59	111.10%	1,142,745.05	1,142,745.05	2,913,448.73	106.26%	2,913,448.73	111.10%	2,913,448.73	106.26%	2,913,448.73	106.26%		
10	Jan	0.00	0.00	116,408.30	3.67%	85,216.56	3,328,176.09	3,328,176.09	104.80%	27,987.55	3,074,028.14	3,074,028.14	112.12%	57,605.09	57,605.09	2,971,053.82	108.36%	2,971,053.82	112.12%	2,971,053.82	108.36%	2,971,053.82	108.36%		
11	Feb	0.00	0.00	116,408.30	3.67%	6,960.07	3,335,136.16	3,335,136.16	105.02%	39,063.68	3,113,091.82	3,113,091.82	113.55%	2,798.96	2,798.96	2,973,852.78	108.47%	2,973,852.78	113.55%	2,973,852.78	108.47%	2,973,852.78	108.47%		
12	Mar	0.00	0.00	116,408.30	3.67%	0.00	1,991,400.89	1,991,400.89	62.71%	0.00	1,868,103.78	1,868,103.78	68.14%	0.00	0.00	1,764,902.09	64.37%	1,764,902.09	68.14%	1,764,902.09	64.37%	1,764,902.09	64.37%		
13	Apr	0.00	0.00	116,408.30	3.67%	1,250,890.89	3,242,959.53	3,242,959.53	102.11%	1,165,534.21	3,046,040.59	3,046,040.59	111.10%	1,142,745.05	1,142,745.05	2,913,448.73	106.26%	2,913,448.73	111.10%	2,913,448.73	106.26%	2,913,448.73	106.26%		
14	May	0.00	0.00	116,408.30	3.67%	85,216.56	3,328,176.09	3,328,176.09	104.80%	27,987.55	3,074,028.14	3,074,028.14	112.12%	57,605.09	57,605.09	2,971,053.82	108.36%	2,971,053.82	112.12%	2,971,053.82	108.36%	2,971,053.82	108.36%		
15	Jun	0.00	0.00	116,408.30	3.67%	6,960.07	3,335,136.16	3,335,136.16	105.02%	39,063.68	3,113,091.82	3,113,091.82	113.55%	2,798.96	2,798.96	2,973,852.78	108.47%	2,973,852.78	113.55%	2,973,852.78	108.47%	2,973,852.78	108.47%		
16		0.00	0.00	116,408.30	3.67%	6,960.07	3,335,136.16	3,335,136.16	105.02%	39,063.68	3,113,091.82	3,113,091.82	113.55%	2,798.96	2,798.96	2,973,852.78	108.47%	2,973,852.78	113.55%	2,973,852.78	108.47%	2,973,852.78	108.47%		
17		Approved	Budget	3,346,866.00		Approved	Budget	3,175,793.00	Approved	Budget	3,020,034.00	Approved	Budget	2,741,713.00	Approved	Budget	2,741,713.00	Approved	Budget	2,741,713.00	Approved	Budget	2,741,713.00	Approved	Budget
18		0.00	0.00	116,408.30	3.67%	6,960.07	3,335,136.16	3,335,136.16	105.02%	39,063.68	3,113,091.82	3,113,091.82	113.55%	2,798.96	2,798.96	2,973,852.78	108.47%	2,973,852.78	113.55%	2,973,852.78	108.47%	2,973,852.78	108.47%		
19	Over (Under) Budget			(3,230,458)				159,343																	





**SECTION 8**

**BOARD ACTION ITEM 8-B**

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION,  
AND RECOMMENDATION FOR APPROVAL OF DISTRICT  
RESOLUTION 23-08, ADOPTING THE 2024 REGULAR BOARD  
MEETING CALENDAR**

**SEPTEMBER 28, 2023**





## RESOLUTION NO. 23-08

### Adopt the 2024 Regular Board Meeting Calendar

Resolution of the Board of Directors  
Camarillo Health Care District  
Ventura County, California

---

**WHEREAS**, Camarillo Health Care District holds its Regular Board of Directors meetings on the fourth Thursday of each month at 11:30 a.m., with the following exceptions: June will calendar two meetings for budget process; and November will meet on the third Thursday at 8:30 a.m.; and

**WHEREAS**, pursuant to District By-laws, Article IV, Section 1; *“REGULAR BOARD MEETINGS: A minimum of ten (10) regular Board meetings per year shall be held at a time and place to be fixed by resolution. The Board may, from time to time, by resolution, change the time and place of such meetings.”*;

**THEREFORE, BE IT RESOLVED**, that the Board of Directors adopts the following Board Meeting Schedule:

Thursday: January 25, 2024, 11:30 a.m.  
February 22, 2024, 11:30 a.m.  
March 28, 2024, 11:30 a.m.  
April 25, 2024, 11:30 a.m.  
May 23, 2024, 11:30 a.m.  
June 6, 2024, 11:30 a.m. (Budget)  
June 27, 2024, 11:30 a.m. (optional)  
July 2024 - Dark  
August 22, 2024, 11:30 a.m.  
September 26, 2024, 11:30 a.m.  
October 24, 2024, 11:30 a.m.  
November 21, 2024, 8:30 a.m. (Annual Board Leadership and Education)  
December 2024 – Dark

**ADOPTED, SIGNED AND APPROVED** this 28th day of September 2023.

\_\_\_\_\_  
Thomas Doria, MD, President  
Board of Directors

Attest: \_\_\_\_\_  
Paula Feinberg, Clerk of the Board  
Board of Directors

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

I, **Paula Feinberg**, Board of Directors of the Camarillo Health Care District **DO HEREBY CERTIFY** that the foregoing Resolution 23-08 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 28th day of September 2023, and it was adopted by the following vote:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN \_\_\_\_\_

\_\_\_\_\_  
Paula Feinberg, Clerk of the Board  
Board of Directors  
Camarillo Health Care District



## **2024 Board Meeting Calendar**

January 25, 2024, 11:30 a.m.

February 22, 2024, 11:30 a.m.

March 28, 2024, 11:30 a.m.

April 25, 2024, 11:30 a.m.

May 23, 2024, 11:30 a.m.

June 6, 2024, 11:30 a.m. (Budget)

June 27, 2024, 11:30 a.m. (Optional)

July - Dark

August 22, 2024, 11:30 a.m.

September 26, 2024, 11:30 a.m.

October 24, 2024, 11:30 a.m.

November 21, 2024, 8:30 a.m.  
(Annual Board Leadership and Education)

December - Dark



## 2024 Proposed Board and Committee Meeting Calendar

Board Meetings	Executive Committee Meetings
January 25, 2024 – 11:30 a.m.	January 16, 2024 – 12:30 p.m.
February 22, 2024 – 11:30 a.m.	February 12, 2024 – 12:30 p.m.
March 28, 2024 – 11:30 a.m.	March 18, 2024 – 12:30 p.m.
April 25, 2024 – 11:30 a.m.	April 15, 2024 – 12:30 p.m.
May 23, 2024 – 11:30 a.m.	May 13, 2024 – 12:30 p.m.
June 6, 2024 – 11:30 a.m. Budget Presentation	June 17, 2024 – 12:30 p.m. (If Needed)
June 27, 2024 – 11:30 a.m. – 2 <sup>nd</sup> Reading (If Needed)	July 2024 - Dark
July 2024 - Dark	August 12, 2024 – 12:30 p.m.
August 22, 2024 – 11:30 a.m.	September 16, 2024 – 12:30 p.m.
September 26, 2024 – 11:30 a.m.	October 14, 2024 – 12:30 p.m.
October 24, 2024 – 11:30 a.m.	November 12, 2024 – 12:30 p.m.
November 21, 2024 – 8:30 a.m. (Annual Board Leadership)	December 2024– Dark
December 2024– Dark	
Special Events	Finance/Investment Committee Meetings
Sept 9-12, 2024 – CSDA Annual Conference – Indian Wells	January 25, 2024 – 10:00 a.m.
Sept 25-27, 2024 – ACHD Annual Conference – Sacramento	April 25, 2024 – 10:00 a.m.
	August 22, 2024 – 10:00 a.m.
	October 24, 2024 – 10:00 a.m.





## January

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	25	Fin Com 10 AM	

## February

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

## March

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## April

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30		25	Fin Com 10 AM	

## May

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## June

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## July

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

DARK

## August

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
				22	Fin Com 10 AM	

## September

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	25	26	27

## October

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
				24	Fin Com 10 AM	

## November

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## December

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

DARK

Executive Committee Meeting

Board Meeting

Finance Committee Meeting

Association Annual Meetings



**SECTION 8**

**BOARD ACTION ITEM 8-C**

**REVIEW/ DISCUSSION /ACTION – CONSIDERATION, DISCUSSION,  
AND RECOMMENDATION FOR APPROVAL OF DISTRICT  
RESOLUTION 23-09, AMENDING DISTRICT BYLAWS, ARTICLE VI,  
SECTION 2, COMMITTEES, STANDING COMMITTEES OF THE BOARD**

**SEPTEMBER 28, 2023**





## **RESOLUTION NO. 23-09**

### **Resolution To Amend District By-laws** **Article VI, Committees, Section 2; Standing Committees of the Board**

*Resolution of the Board of Directors  
Camarillo Health Care District  
Ventura County, California*

**WHEREAS**, the Camarillo Health Care District (District) was formed pursuant to the terms of the Local Health Care District Law of the State of California (1945, Chapter 932: Health and Safety Code, Division 23, Sections 32000-32492, of the State of California), to promote public health and general welfare; and

**WHEREAS**, the Board of Directors shall have and exercise all the powers of the District, as set forth in Chapter 2, Article 2, of the Local Health Care District Law, and other provisions of State law including adopting resolutions establishing policies or rules for the operation of the District and any of its facilities; and

**WHEREAS**, the District By-laws may be amended, by resolution, at any regular meeting of the Board of Directors upon the affirmative vote of a majority of the full membership of the Board as defined by California law; and

**WHEREAS**, Bylaws, Article VI, Committees, Section 2, Standing Committees of the Board, will now add:

#### ARTICLE VI; COMMITTEES; SECTION 2; STANDING COMMITTEES OF THE BOARD

- (c) Program & Opportunity Committee, shall consist of two (2) members of the Board of Directors. The function of this committee is to assess community service opportunities and needs, and make presentations and/or recommendations regarding program ideas and/or ventures to promote high-quality health and wellness services.

**THEREFORE BE IT RESOLVED**, that the Board of Directors of the Camarillo Health Care District does, hereby, adopt District By-laws as amended and attached hereto and considered part of this Resolution, as the official District By-laws of Camarillo Health Care District.

**ADOPTED, SIGNED AND APPROVED** this 28th day of September 2023.

\_\_\_\_\_  
Thomas Doria, President  
Board of Directors  
Camarillo Health Care District

Attest: \_\_\_\_\_  
Paula Feinberg, Clerk of the Board  
Board of Directors  
Camarillo Health Care District

STATE OF CALIFORNIA)

COUNTY OF VENTURA) ss

**I, Paula Feinberg**, Clerk of the Board of Directors of the Camarillo Health Care District

**DO HEREBY CERTIFY** that the foregoing Resolution 23-09 was duly adopted by the Board of Directors of said District at a Regular Meeting held on the 28th day of September 2023 and it was adopted by the following vote:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
Paula Feinberg, Clerk of the Board  
Board of Directors  
Camarillo Health Care District







# DISTRICT BY-LAWS

Reviewed September 28, 2023

**CAMARILLO HEALTH CARE DISTRICT  
3639 E. LAS POSAS ROAD, CAMARILLO, CA 93010  
805-388-1952**



CAMARILLO HEALTH CARE DISTRICT BY-LAWS  
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## VISION, MISSION, AND GUIDING PRINCIPLES

**Vision:** Ventura County is a model healthy community with seamless access to high quality health and community-based services that optimize well-being, empower healthy lifestyles, and build strong communities.

**Mission:** The mission of the Camarillo Health Care District is to be a highly respected, preferred partner in Ventura County's continuum of health care by providing valuable, effective, measurable, and integrated community-based health services that optimize health and wellness.

### **Guiding Principles:**

- Valuing public trust through transparency and integrity in governance.
- Acknowledging the value of resources through accountable stewardship and visionary development of funding opportunities.
- Engaging in Patient-Centered Care to tailor client services based on individual goals, preferences and values.
- Improving patient outcomes, reducing costs, and improving quality of care across a continuum of providers.
- Building core competencies and a knowledge base of emerging research, programs, technologies, policies, and initiatives that improve health outcomes in the community, by recruiting, training, and retaining a professional workforce.
- Recognizing and honoring the significant contribution and sacrifice of family caregivers by providing excellence in education, training, and support.

# CAMARILLO HEALTH CARE DISTRICT BY-LAWS

## PREAMBLE

### SECTION 1. NAME

The name of this organization shall be the Camarillo Health Care District (hereinafter “the District”), organized as the Pleasant Valley Hospital District in November 1969, pursuant to the terms of the Local Health Care District Law of the State of California (Statutes 1945, Chapter 932; Health and Safety Code, Division 23, Sections 32000-32492, of the State of California), to promote the public health and general welfare. This organization shall be fully empowered to receive and administer funds for the attainment of these objectives, in accordance with the purposes and powers set forth in the Local Health Care District Law of the State of California.

## ARTICLE I

### OFFICES

#### SECTION 1. OFFICES

The principal office for the transaction of business of the District is hereby fixed at 3639 East Las Posas Road, Suite 117, Camarillo, Ventura County, California 93010. Branch offices may at any time be established by the Board of Directors at any place or places within the geographical boundaries of the District, when necessary to conduct the business of the District.

#### SECTION 2. TITLE TO PROPERTY

The title to all property of the District shall be vested in the District, and the signatures of the President and Clerk of the Board, or other person specifically authorized at any meeting of the Directors, shall constitute the proper authority for the purchase or sale of property, or for the investment or other disposal of trust funds which are subject to the control of the District.

## ARTICLE II

### PURPOSES AND SCOPE

#### SECTION 1. SCOPE OF BY-LAWS

These By-laws shall be known as the “District By-laws” and shall govern the District, its Board of Directors, and any affiliated and subordinate organizations, groups, or legislative bodies.

The Board of Directors may in accordance with law delegate certain powers to affiliated and subordinate organizations, groups or legislative bodies, such powers to be exercised in accordance with the respective by-laws of such entities. The by-laws of such subordinate organizations, groups or legislative bodies shall not conflict with these District By-laws or any statute of the State of California. All powers and functions not expressly delegated to such entities are to be considered residual powers vested in the Board of Directors of this District.

In the event the District By-laws are in conflict with any statute of the State of California governing this District, such statute shall prevail.

#### SECTION 2. PURPOSES

The purposes of this District shall include, but not necessarily be limited to the following:

- (a) To ensure for the provision of quality health and wellness related services to meet the needs of District residents, in accordance with the Vision, Mission, and Guiding Principles Statement contained at the beginning of these District By-laws and regardless of race, religion, national origin, disability and gender.
- (b) To exercise those powers and duties granted to local health care districts by the State of California Health & Safety Code Sections 32000-32492, and other applicable provisions of law, which include:
  - (1) To establish, maintain and operate, or provide assistance in the operation of, free clinics, diagnostic and testing centers, health education programs, wellness and preventive programs, and

rehabilitation, necessary for the maintenance of good physical and mental health in the communities served by the District;

- (2) To carry out activities through one or more corporations, joint ventures, or partnerships for the benefit of the health care district;
- (3) To establish, maintain and operate, or provide assistance in the operation of, one or more health facilities or health services including, but not limited to, outpatient programs, services and facilities, retirement programs, services and facilities, chemical dependency programs, services and facilities, or health care programs, services and facilities, and activities at any location within or outside of the District for the benefit of the District and the people served by the District; and
- (4) To exercise those powers and duties of a local health care district pursuant to the Local Health Care District Law.

SECTION 3. DISPOSITION OF SURPLUS

Should the operation of the District result in a surplus of revenue over expenses during any particular period, the use of such surplus shall be determined by the Board of Directors for a public purpose consistent with Local Health Care District Law, other State laws, and these District By-laws.

ARTICLE III

DIRECTORS

SECTION 1. NUMBER, QUALIFICATIONS, AND TERMS OF OFFICE

The Board shall consist of five (5) elected Directors, who shall be elected by zones.

Commencing with the District's next regular election in 2020 and every four years thereafter, the voters in Zones 1, 2, and 3 will elect a member of the Board of Directors for a four-year term. Commencing with the District's next regular election in



2022 and every four years thereafter, the voters in Zones 4 and 5 will elect a member of the Board of Directors for a four-year term.

Commencing with the District's next regular election in 2020, each member of, and any candidate for, the Board of Directors must reside in, and be a registered voter of, the zone in which he or she seeks or holds office. A candidate must be a resident of the zone in which he or she seeks office for at least 30 days before the election date. The office of a Board Member elected by zone who ceases to maintain his or her legal residence in the zone he or she represents shall become vacant unless he or she establishes another residence within the zone within 30 days after the termination of his or her previous residency. The Board shall fill any vacancy pursuant to Health & Safety Code section 32100.01 and the appointed Director shall hold office for the unexpired term.

## SECTION 2. POWERS AND DUTIES

The Board of Directors shall have and exercise all the powers of the District, as set forth in Chapter 2, Article 2, of the Local Health Care District Law, and other provisions of State law, including, but not limited to the following:

- (a) To attend all regular Board meetings, as well as special meetings as required.
- (b) To participate on committee(s), as assigned.
- (c) To employ a Chief Executive Officer (CEO), and to define the powers and duties of said CEO.
- (d) To adopt resolutions establishing policies or rules for the operation of the District and any of its facilities. Such resolutions shall be kept in a separate book or file and shall be available for inspection at all times.
- (e) Ensure that Board policy is carried out by the CEO.
- (f) To carry out the provisions of the District By-laws and the Local Health Care District Law.

SECTION 3.            COMPENSATION

The members of the Board of Directors may receive one hundred dollars (\$100) per District meeting attended, not to exceed five (5) meetings per month, defined as regular Board meetings, special Board meetings, and Board standing committee meetings. Each member of the Board of Directors shall be allowed his or her travel and incidental expenses incurred in the performance of official business of the District, as approved by the Board.

Members of the Board of Directors shall be reimbursed for all legitimate expenses incurred in attending any meetings, or in making any trips on official business of the Board, when so authorized. This shall include, but not be limited to, seminars, meetings, meals and traveling expenses associated with official District business. Reimbursement for the cost of the use of a Director's vehicle shall be on the basis of total miles driven and at the rate specified in the Internal Revenue Service Guidelines in effect at the time of the vehicle usage.

Members of the Board of Directors shall receive the current meeting stipend for attendance/representation at the regular meetings of the Ventura County Special District Association and the Dos Caminos Plaza Association, in keeping with the District's fiduciary responsibility regarding legislative advocacy and plant/facilities management. This meeting stipend counts toward the maximum of five meetings per month.

ARTICLE IV

MEETINGS OF DIRECTORS

SECTION 1.            REGULAR BOARD MEETINGS

A minimum of ten (10) regular Board meetings per year shall be held at a time and place to be fixed by resolution. The Board may, from time to time, by resolution, change the time and place of such meetings.

SECTION 2.            SPECIAL BOARD MEETINGS

Special Board meetings may be called by the President or three (3) Directors, and notice of the holding of such meetings shall be received by each member of the Board of Directors at least twenty-four (24) hours before the meeting in the manner required by law.

SECTION 3.                    BOARD STANDING COMMITTEE MEETINGS

Standing Committees of the Board are established by the Board, and committee members shall be appointed by the President of the Board of Directors. Meetings are called on an as needed basis, by the Committee Chairperson, Chief Executive Officer, or a majority of the Committee. Each committee shall consist of at least two (2) Board members and other members, as deemed necessary. For more information on Committees, refer to Article VI, Committees, of these District By-laws.

SECTION 4.                    QUORUM

A majority of a legislative body (Board or Standing Committee) shall constitute a quorum for the transaction of any business of the District.

SECTION 5.                    ADJOURNMENT OF MEETINGS

The legislative body of the District may adjourn any regular, adjourned regular, special or adjourned special meeting to a time and place specified in the order of adjournment. Less than a quorum may so adjourn from time to time. If all members are absent from any regular or adjourned regular meeting, the Clerk to the Board may declare the meeting adjourned to a stated time and place and he/she shall cause written notice of the adjournment to be given in the same manner as provided in Government Code Section 54956 for special meetings, unless such notice is waived as provided for special meetings. A copy of the order or notice of the adjournment shall be conspicuously posted on or near the door of the place where the regular, adjourned regular, special or adjourned special was held within 24 hours after the time of adjournment. When a regular or adjourned regular meeting is adjourned as provided in this section, the resulting adjourned regular meeting is a regular meeting for all purposes. When an order of adjournment of any meeting fails to state the hour at which the adjourned meeting is to be held, it shall be held at the hour specified for regular meeting by ordinance, resolution, by-law or other rule.

SECTION 6.                    PUBLIC MEETINGS

All meetings of the Board of Directors, whether regular, special, Standing Committee or adjourned, shall be open to the public. However, the foregoing shall not be construed to prevent the Board from holding closed sessions to consider the appointment, employment, performance evaluation, discipline or dismissal of a public

employee, or to hear complaints or charges brought against such officer or employee, to consult with legal counsel concerning litigation to which the District is, or may be, a party, or as otherwise authorized by law.

SECTION 7.            ATTENDANCE AT MEETINGS

Notwithstanding any other provisions herein, the office of any Director shall become vacant if he or she ceases to discharge the duties of Director for a period of three (3) consecutive months, except when prevented by sickness or when absent from the state with the permission required by law. A Director's unexcused absence from three (3) consecutive regular meetings shall be prima facie evidence that the Director has abandoned his or her office.

SECTION 8.            GOVERNING LAW

All meetings of the Board and any legislative bodies of the District shall be governed by the provisions of the Ralph M. Brown Act, Government Code Section 54950 et seq., and applicable provisions of the Local Health Care District Law.

ARTICLE V

OFFICERS

SECTION 1.            OFFICERS

The officers of the Board of Directors shall be a President, Vice President, Clerk of the Board, and any other officer the Board may appoint.

SECTION 2.            ELECTION OF OFFICERS

The officers of the Board of Directors may serve terms of one (1) year and may be elected for additional terms. Reorganization of the Board should take place at the last meeting of the calendar year.

SECTION 3.            PRESIDENT

The President, or member of the Board acting as such:

- (a) Shall preside over all meetings of the Board of Directors.
- (b) Shall sign all contracts and conveyances and all other instruments which have been authorized by the Board of Directors, except where the Board has specifically authorized another person to sign such contracts, conveyances or other instruments.
- (c) Shall have the same rights as the other members of the Board in voting, introducing motions, resolutions and ordinances, and any discussion of questions that follow said actions.

SECTION 4. VICE PRESIDENT

If, at any time, the President shall be unable to act, the Vice President shall take the President's place and perform the President's duties. If the Vice President shall also be unable to act, the Board may appoint some other member of the Board to do so, and such person shall be vested with all the functions and duties of President until such time as the President or Vice President shall be able to assume such functions and duties.

SECTION 5. CLERK OF THE BOARD

Clerk of the Board shall keep, or cause to be kept, accurate and complete minutes of all meetings, and perform such other duties as ordinarily pertain to this office.

ARTICLE VI

COMMITTEES

SECTION 1. GENERAL PROVISIONS

Committees of the Board shall be as specified in Article VI, Section 2. Appointment of committee members shall be the responsibility of the President with the concurrence of the Board. Appointment of non-board members to committees shall be permitted at the discretion of the Board.

All non-board members appointed to committees shall serve thereon without voting rights unless otherwise provided herein. Committee activity shall only be advisory to the Board. No committee of the Board shall have the power or authority to commit the Board or the District in any manner. Committee members shall serve until replaced.

Notwithstanding any other provisions herein, if a committee member is absent from three (3) consecutive meetings of the committee, the President may declare that a vacancy exists on the committee. Each committee meeting shall have an agenda and shall submit minutes of its meetings to the Board. The President may appoint a chairperson to each committee. All committees shall meet at the call of their chairperson or the Chief Executive Officer, and shall comply with all applicable provisions of the Ralph M. Brown Act.

## SECTION 2. STANDING COMMITTEES OF THE BOARD

Standing Committees of the Board shall be appointed, as set forth below, and such committees shall continue in existence until discharged by specific action by the Board of Directors. Standing Committees shall meet on an as needed basis and may be called by the Committee Chairperson, Chief Executive Officer, or a majority of the Committee. The Board President shall appoint and publicly announce the members of the Standing Committees for the ensuing year; this shall be done no later than at the Board's regular meeting in January.

- (a) Executive Committee, shall consist of the following two (2) members of the Board of Directors: President and Vice President, or their designee. The function of this committee is to review policies and procedures, serve as the personnel committee, serve as the legislative advocacy committee, and make recommendations to the Board of Directors.
  
- (b) Finance/Investment Committee, shall consist of two (2) members of the Board of Directors. The function of this committee is to review the financial and investment operations and policies of the District to maintain financial stability of the Camarillo Health Care District. The committee shall review any policy changes suggested by the Chief Executive Officer, who will develop with staff any deletions, amendments and/or changes in financial practices. The committee reviews and determines any course of action regarding investment decisions (per the District's Investment Policy).

- (c) Program & Opportunity Committee, shall consist of two (2) members of the Board of Directors. The function of this committee is to assess community service opportunities and needs, and make presentations and/or recommendations regarding program ideas and/or ventures to promote high-quality health and wellness services.

SECTION 3. AD HOC COMMITTEES OF THE BOARD

The President, with the concurrence of the Board, may appoint Ad Hoc committees for the investigation, study and review of specific matters for reports and recommendations to the Board. Ad Hoc committees stand discharged upon completion of the assigned task.

ARTICLE VII

CHIEF EXECUTIVE OFFICER

SECTION 1. RESPONSIBILITIES OF CHIEF EXECUTIVE OFFICER

The Board shall select and appoint a Chief Executive Officer who shall be its representative in the management of the District. The Chief Executive Officer shall be given the authority and responsibility to operate the District in all its activities and departments, subject to policies as may be issued by the Board and applicable law. The Chief Executive Officer shall act as the duly authorized representative of the Board in all matters in which the Board has not formally designated some other person to so act.

SECTION 2. POWERS AND DUTIES

The authority and responsibility of the Chief Executive Officer shall include:

- (a) Carrying out all policies established by the Board and advising the Board with respect to formation of these policies;
- (b) Preparing an annual budget showing the expected revenue and expenditures;

- (c) Selecting, employing, managing and discharging employees and developing and maintaining personnel policies and practices for the District;
- (d) Maintaining physical properties in good and safe state of repair and operating condition.
- (e) Supervising business affairs to ensure that funds are collected and expended to the best possible advantage. The CEO shall have purchasing powers, for any unbudgeted items, not to exceed, in aggregate, 1% of the annual budget;
- (f) Attending all meetings of the Board and serving on committees thereof. In the absence of the Chief Executive Officer, a designated staff member will attend. The Chief Executive Officer (or his/her designee) shall be an ex-officio member of all committees of the Board;
- (g) Serving as the liaison and channel of communications with the Board;
- (h) Representing the District in its relationships with other health and community organizations;
- (i) Positioning the District to effectively and appropriately manage crisis situations, including closure of the District following any federal, state, county, municipal, local or District incident involving or including a natural disaster, facilities disaster, an information crisis, a human tragedy, a human resource issue, or days of mourning, celebration, and/or recognition; and
- (j) Performing other duties that may be necessary.

## ARTICLE VIII

### EX-OFFICIO

Persons serving under these District By-laws as ex-officio members of a committee shall not be counted in determining the existence of a quorum and shall have no voting privileges.



ARTICLE IX

INDEMNIFICATION OF OFFICERS,  
DIRECTORS AND EMPLOYEES

To the fullest extent permitted by law, the District shall indemnify and hold harmless its Directors, officers, and employees with respect to acts or omissions made by them in the course of their official duties or employment by the District against all expenses, judgments, fines, settlements and other amounts, including, but not limited to attorney's fees, actually and reasonably incurred in any proceeding to which such persons shall be parties or shall be threatened to be made parties. Notwithstanding the foregoing, and except as may otherwise be required by law, the District shall have no obligation to indemnify or hold harmless any officer, Director or employee of the District unless at the time of such claim there shall be in force a policy of insurance providing the District with reimbursement with respect to such claim.

ARTICLE X

AMENDMENT

The District By-laws may be amended, by resolution, at any regular meeting of the Board upon the affirmative vote of a majority of the full membership of the Board as defined by California law.

ARTICLE XI

SEAL

The Board shall have the power to adopt a formal seal and to alter it.

ADOPTED, SIGNED AND APPROVED this 28<sup>th</sup> day of September 2023, at Camarillo, California.

\_\_\_\_\_  
Thomas Doria  
President, Board of Directors  
Camarillo Health Care District

Attest: \_\_\_\_\_  
Paula Feinberg  
Clerk of the Board, Board of Directors  
Camarillo Health Care District

Dated: \_\_\_\_\_

CERTIFICATE OF PRESIDENT OF  
CAMARILLO HEALTH CARE DISTRICT

I, Thomas Doria, do certify as follows:

1. That I am duly elected and acting as President of the Camarillo Health Care District, a California Healthcare District.
2. That the by-laws to which this Certificate is attached comprising pages 1 to 14, inclusive, constitute the By-laws of the Camarillo Health Care District as duly adopted and as amended from time to time.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 28th day of September, 2023.

\_\_\_\_\_  
Thomas Doria  
President, Board of Directors  
Camarillo Health Care District

Attest:

\_\_\_\_\_  
Paula Feinberg  
Clerk of the Board of Directors  
Camarillo Health Care District

Dated: \_\_\_\_\_

2513016.1

## BY-LAWS REVIEW HISTORY

Year of Review	Date of Review	Status
1984	October	Adopted and Approved
1990	March	Amended
1990	October	Amended
1991	June	Amended
1991	December	Amended
1992	December	Amended
1996	February 27	Amended
1998	March 24	Amended
1999	April 27	Amended
2000	August 22	Amended
2001	July 24	Reviewed
2003	June 24	Reviewed
2004	January 27	Reviewed
2004	June 22	Amended
2005	June 28	Amended
2006	August 22	Reviewed
2007	August 22	Reviewed
2008	July 22	Amended
2009	September 15	Reviewed
2010	January 26	Amended
2012	June 12	Reviewed
2013	May 28	Reviewed
2013	August 13	Amended
2014	May 27	Reviewed
2015	January 27	Amended
2015	October 27	Amended
2017	October 24	Amended
2018	October 23	Reviewed
2019	April 23	Amended
2020	April 28	Amended
2021	April 27	Reviewed
2022	April 26	Reviewed
2023	April 27	Amended
2023	September 28	Amended

**SECTION 10**

**REPORTS**

**SEPTEMBER 28, 2023**



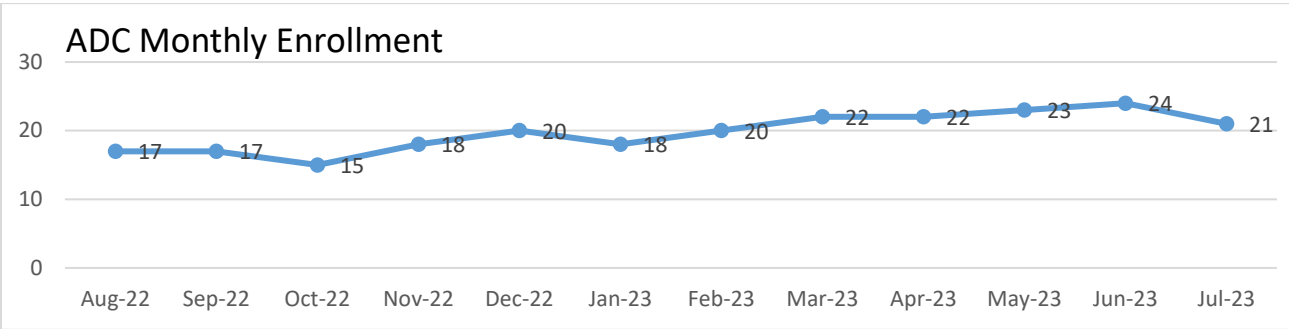
# MEMORANDUM

**DATE:** August 1, 2023  
**TO:** Kara Ralston, Chief Executive Officer  
**FROM:** Mary Ann Ratto, Adult Day Center Director  
**SUBJECT:** *August 2023 Monthly Report*

## PROGRAM DESCRIPTION

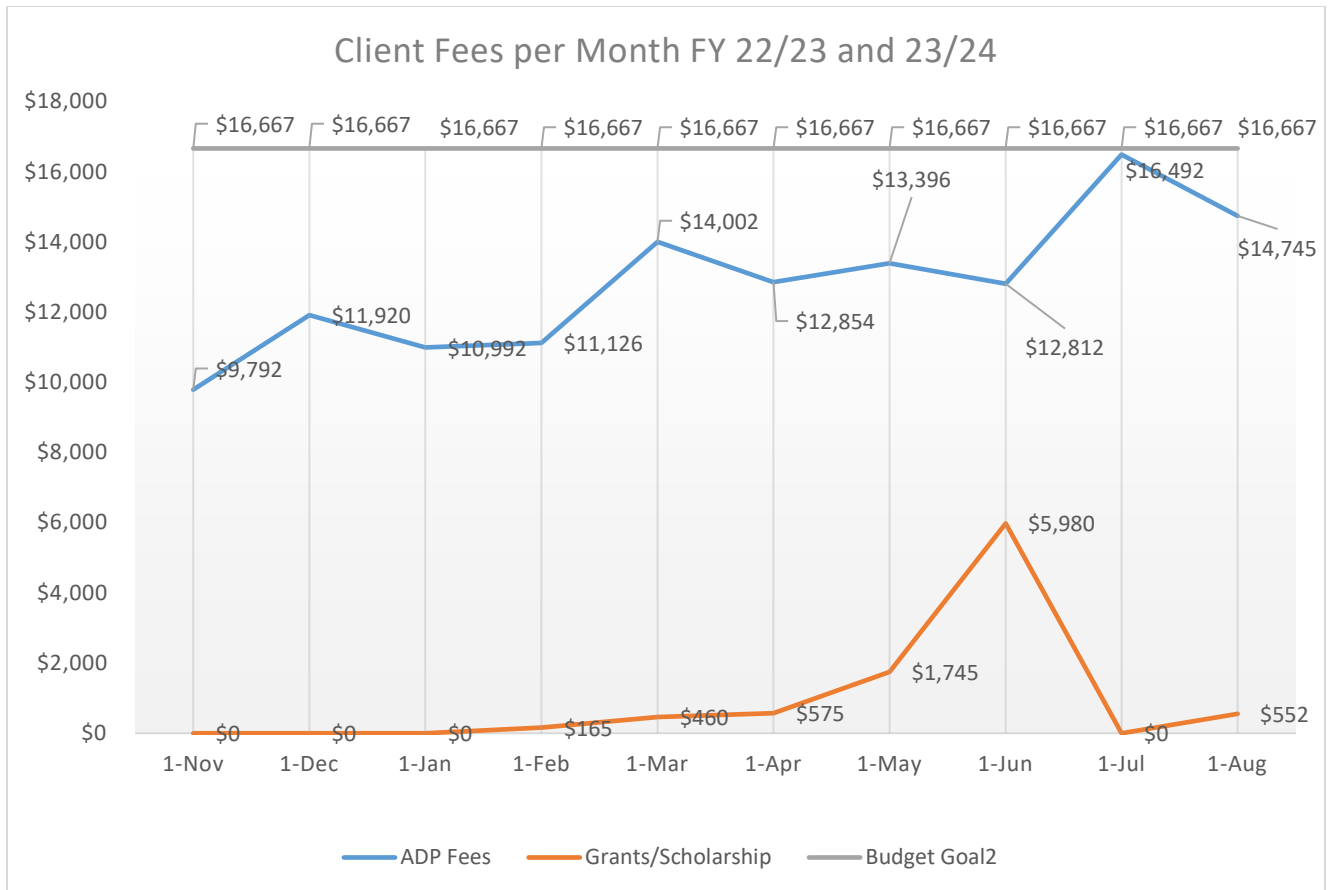
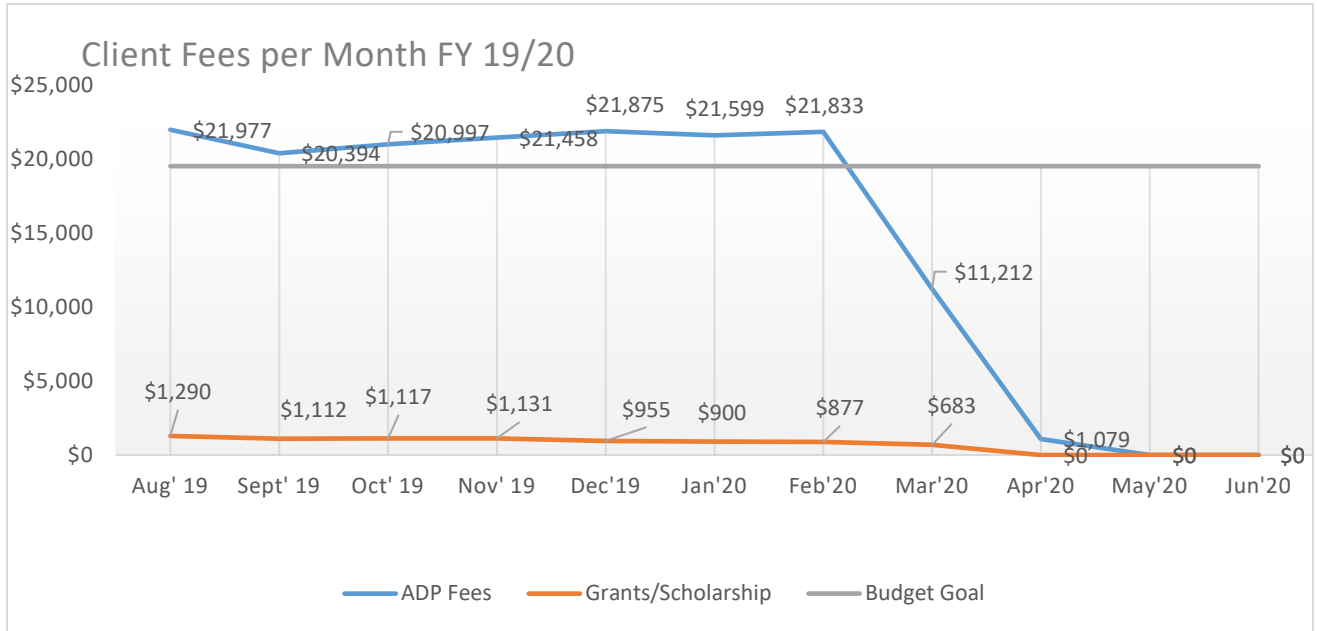
Since 1983, Camarillo Health Care District has operated a state-licensed Adult Day Center for adults (age 18 and over) with cognitive impairment and other special needs. With intentional thoughts, the Adult Day Center provides a compassionate and dynamic environment where persons with functional and cognitive disabilities can participate in meaningful activities, allowing them to remain as independent as possible with dignity, respect, and honor. Participants enjoy a variety of scheduled activities modified and designed to promote self-esteem, endurance, and engagement. Customized schedules are available full day, half day, multiple or single days in a week, with transportation options.

*The subsequent charts reflect monthly enrollment totals. Operating under capacity restrictions from March 13, 2020, through February 28, 2023, due to COVID-19 restrictions. The Adult Day Center (ADC) resumed pre-COVID-19 operations as of July 1, 2023; with full, morning and afternoon half day offerings.*

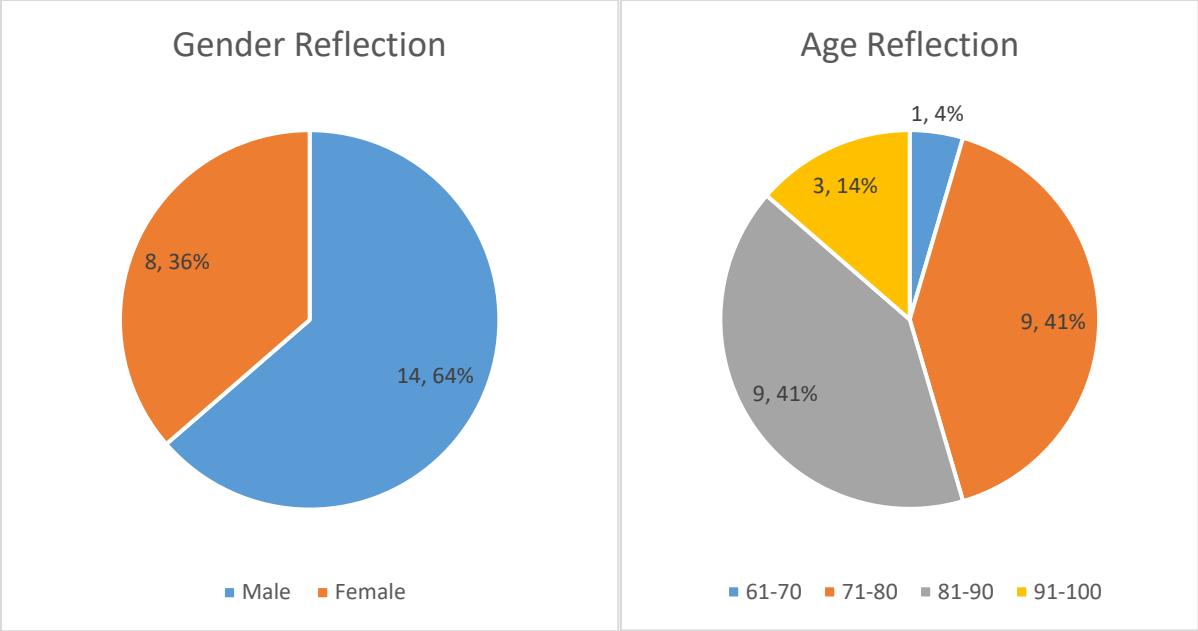


	July 2023	August 2023
<b>Enrollment at start of new month</b>	24	18
<b>New Enrollment</b>	0	4
<b>Leave of Absence (LOA)</b>	2	1
<b>Disenrollment</b>	3	2
<b>Active Enrollment at close of month</b>	21	22

The following revenue charts reflect the success of the ADC, prior to the March 13, 2020 temporary suspension and the recovery efforts since reopening the ADC from September 8, 2020 through December 4, 2020 and April 19, 2021.







Total Clients: 22  
Current average age: 82  
Current oldest: 93 (ma)  
Current youngest: 70 (ma)

# MEMORANDUM

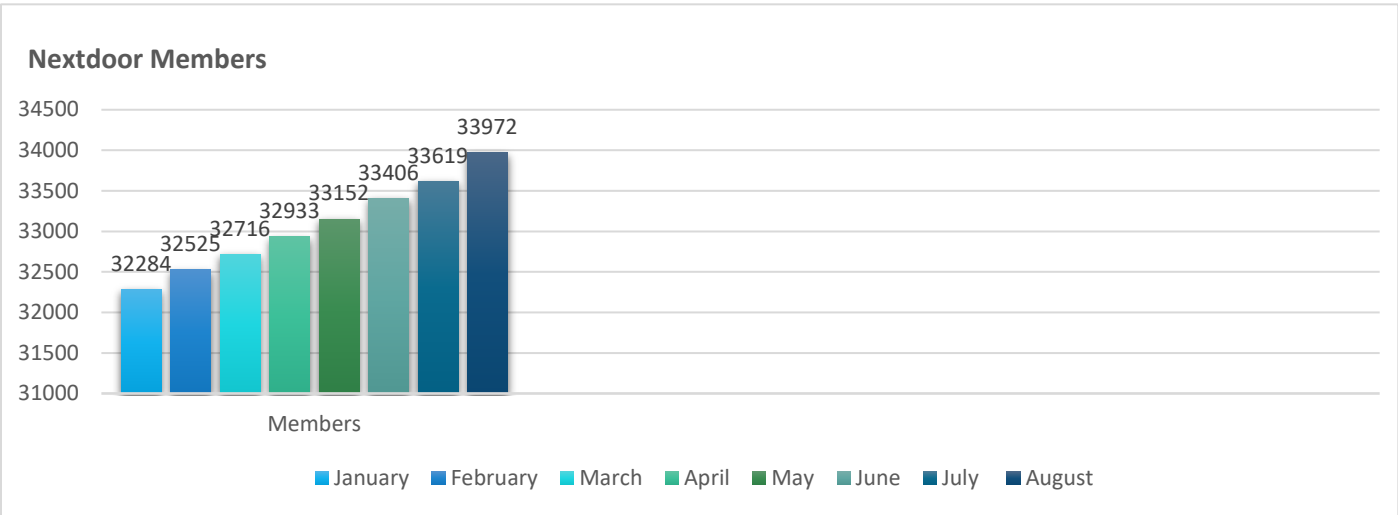
**DATE:** Sept. 13, 2023  
**TO:** Kara Ralston, CEO  
**FROM:** Michelle Rogers, Community Education & Outreach Manager  
**SUBJECT:** *Monthly Program Report: August 2023*

## PROGRAM DESCRIPTION – Social Media

Community Education & Outreach focuses on developing, producing and facilitating the various educational and outreach platforms of Camarillo Health Care District, including:

- highlight classes, services, programs and departments, and posting consistently
- boost brand awareness by creating original content
- share timely and varied posts to create a dynamic social media portfolio
- curate, like and comment on content that aligns with mission; follow/like local agencies
- maintain a pulse on community conversations to help expand audience
- increase community engagement by asking and answering questions, hosting polls, and sharing our own thought leadership pieces that initiate and inform conversations

### NEXTDOOR

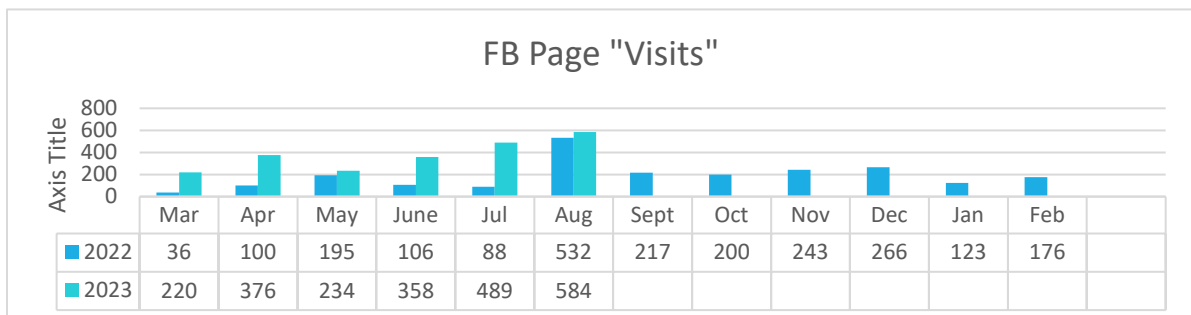
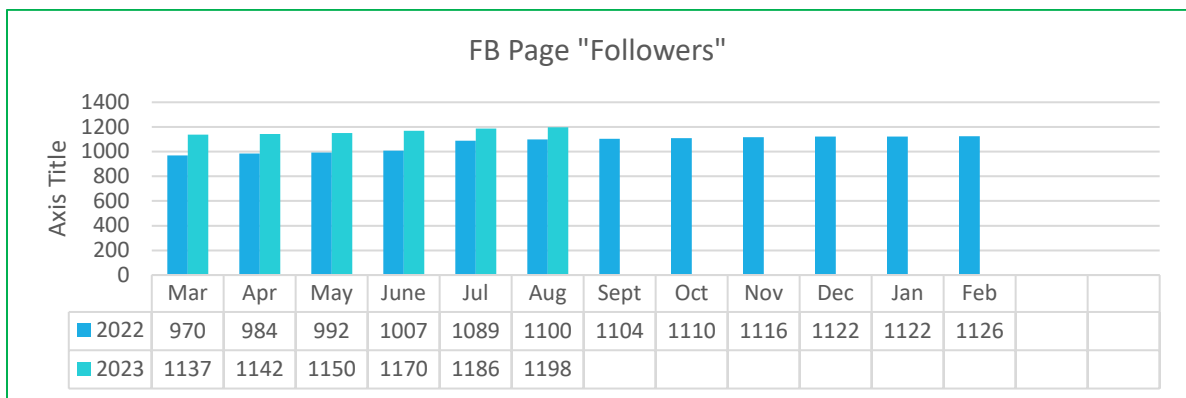


- There are 33,972 members in the geographic area we reach in Camarillo and Somis
- 35,409 impressions, up by 11,739 from July.
- 159 interactions, up 49 from July.
  - **Impressions** are the number of times a post is seen (may include multiple views by the same people); **Interactions** include likes and comments.
- MOST POPULAR: Home Delivered Meals program; 2,070 impressions
- 2nd MOST POPULAR: Fall Prevention classes; 1,730 impressions

## **FACEBOOK**

40% (465) of FB audience lives in Camarillo; 87% are women age 35-65+.

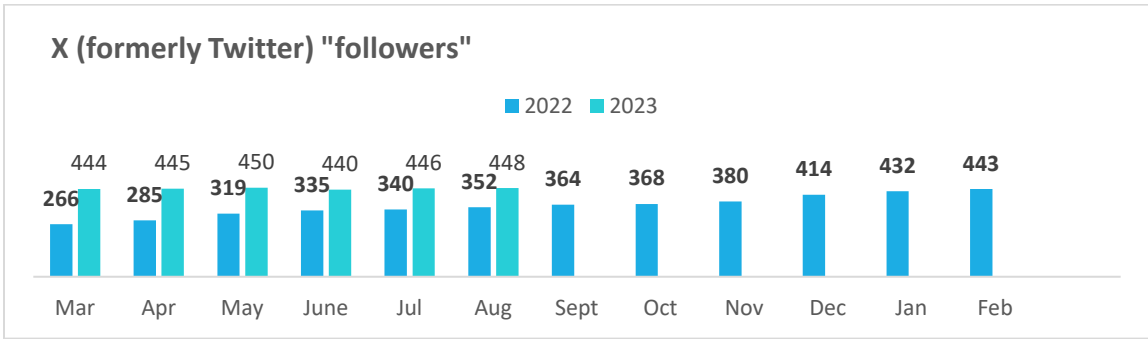
- HIGHEST REACH: Job opening notice; 4,946 reaches
  - **Reach** is the number of people who saw any post at least once.
  - **Impressions** are the number of times a post is seen and may include multiple views of the post by the same people.
- TOP POST: Living Well, Caring Well event planned at the District in cooperation with Dementia Friendly Ventura County; 2,637 reaches
- PAGE VISITS: last 30 days; 552
- HIGHEST ENGAGEMENT: A post about a job alert: health promotion coach; 347
  - **Engagements** are a combination of reactions, likes, comments and shares.



## **X (formerly called Twitter)**

On average, there were 29 retweets for the month.

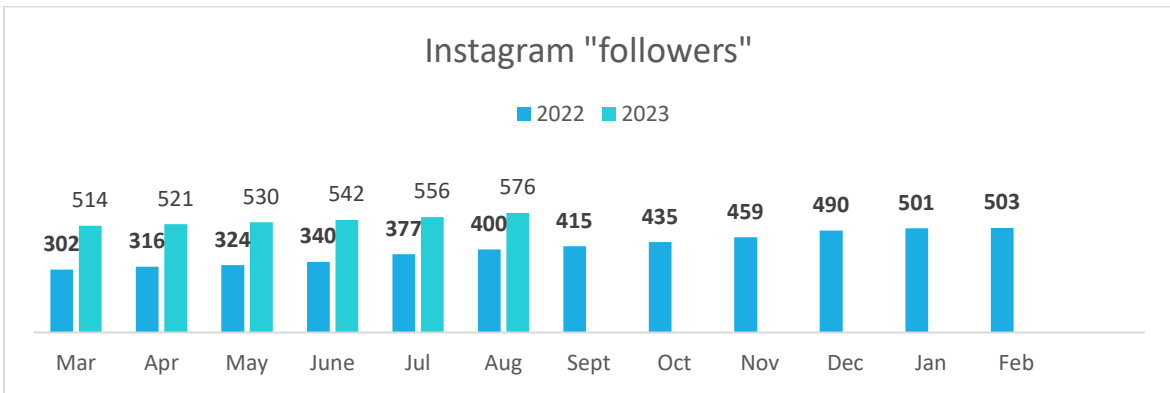
- **Engagements** are clicks, retweets, replies, follows and likes; **Impressions** are the number of times a user saw the tweet; **Engagement rate** is the number of engagements divided by the total number of impressions.
- TOP TWEET: Elder Legal Answers Your Questions series, with 74 impressions, 4 engagements and an engagement rate of 5.4%.
- HIGHEST ENGAGEMENT: Living Well, Caring Well event at the District, with an engagement rate of 17.9%.



**INSTAGRAM**

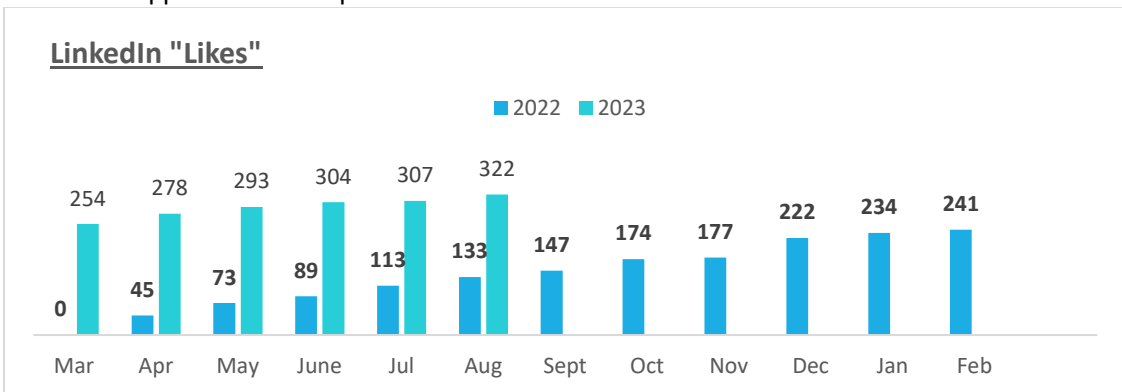
Instagram reach nearly doubled from 1,360 in July to 2,823 in August.

- HIGHEST REACH: National Senior Citizen Day; 141 people, 3 reactions
- HIGHEST LIKES ON A POST: Overall services and chronic pain self-management class, with 6 likes on each.
- HIGHEST COMMENTS ON A POST: A post announcing our award for Innovative Program of the Year, with 2 comments.



**LinkedIn**

- 785 post impressions
- MOST IMPRESSIONS: Our YouTube channel; 39 impressions.
- HIGHEST VIEWS: Our "Elder Legal Answers Your Questions On ..." series; 22 views.
- MOST REACTIONS: Living Well, Caring Well event at the District; 5 reactions.
- Search appearance was up 43.5%



**YouTube (6/2022)**

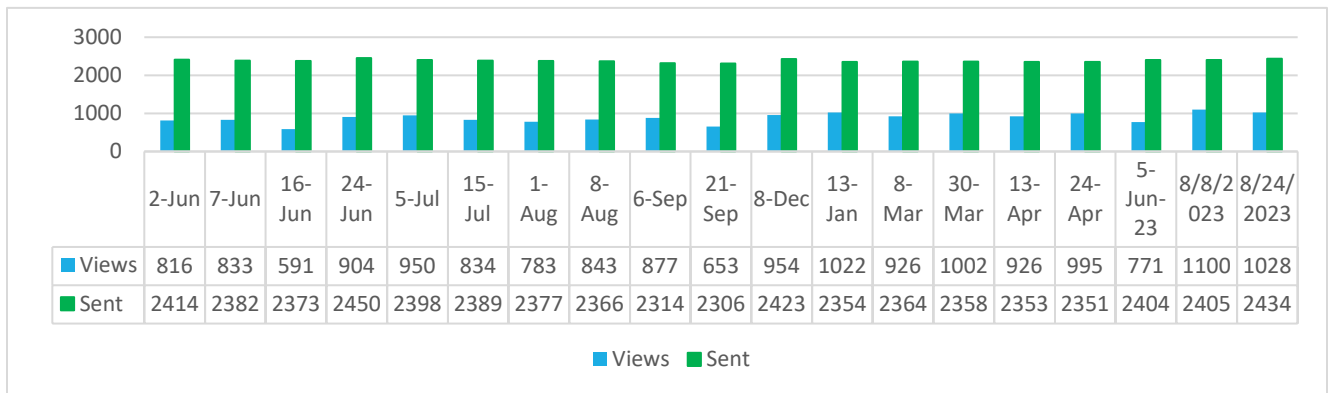
- Posted 29 videos since inception
- 56,339 views total; **3,702 since July**
- MOST VIEWED VIDEO: Care-A-Van Transportation Services; 50,000 views.
- SECOND MOST VIEWED VIDEO: Virtual tour of Adult Day Center; 1,400 views.
- LATEST VIDEO: Roam Around the World VR program; 228 views in last 30 days.

**SoundCloud (podcast)**

*(SoundCloud is the platform used for the District’s podcast which shares health and caregiver journeys, and true, first-person stories about life, love and learning.)*

- 9 “Stories from the Heart” podcasts
- 548 all-time “listens,”

**E-Newsletter (launched June 2, 2022)**



Since the launch of the e-newsletter in June 2022, a total of 19 newsletters have been sent. The open rate has been averaging 38%, which is considered a “top-tier score”; marketing experts say average open rate should be 15-25%. The open rate for our most recent newsletter is 42.2%. There were two newsletters in August.

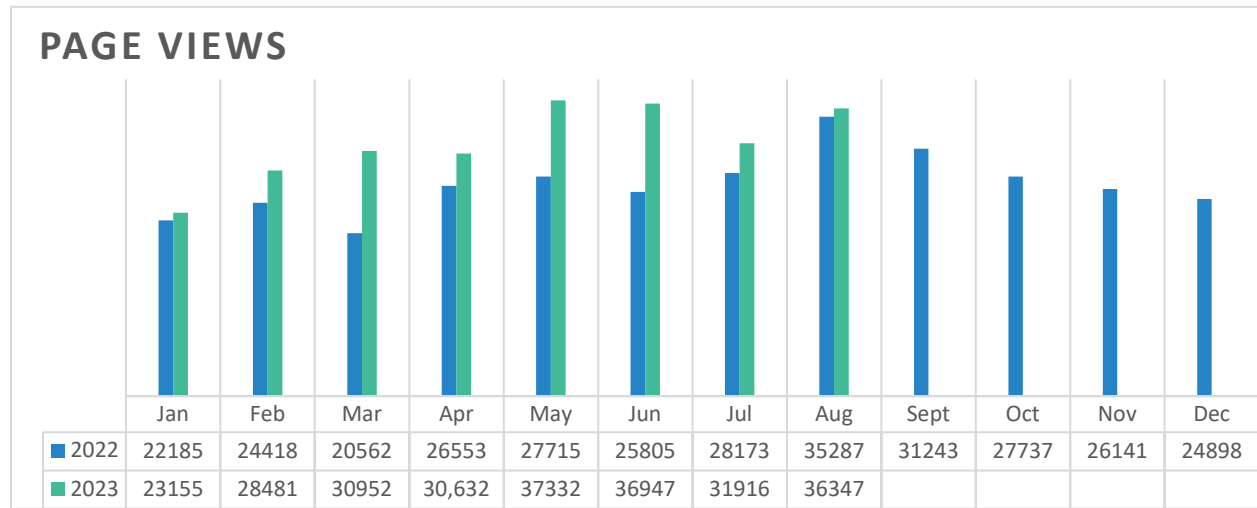
- **Newsletter Aug. 8**
  - Focused on the community development block grant the District received from the city of Camarillo for the “Roam Around the World” VR program.
  - 2,463 people received the e-newsletter.
  - 1,100 opened and viewed it.
  - 45.7% open rate (average open rate is 15-25%)
- **Newsletter Aug. 24**
  - Focused on 3 reasons to connect with us: Hosting the Living Well, Caring Well event, catch up on our Elder Legal series on YouTube and join us for Family & Friends Night VR.
  - 2,434 people received the e-newsletter.
  - 1,028 opened and viewed it.
  - 42.2% open rate (average open rate should be 15-25%)

## Website

August: 36,347 views; Average 24,800 views/month.

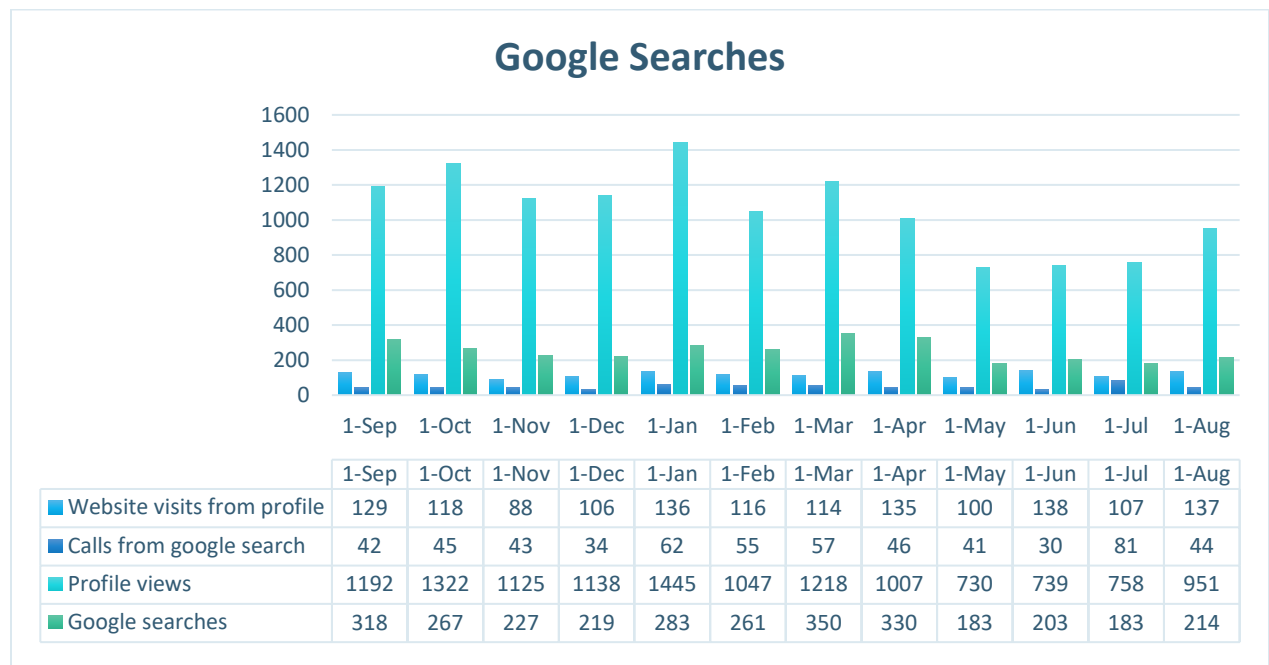
May was our highest on record in the last 17 months at 36,947

YOY growth: June 2023 shows 10,000 more views than June 2022



## Google Business Profile Report

Profile views are up 25% at 951 views and website visits from our Google profile number 137, up 28%



## CURRENT SOCIAL MEDIA AUDIENCE

- Facebook
  - 87% female
  - Most age 35-65+
  - 40% from Camarillo, 7.7% Oxnard, 6.1% Ventura, 5.7% Thousand Oaks.

- Instagram
  - 72% are female
  - Most age 35-65+
  - 23% from Camarillo, 13% from Oxnard, 9% from Ventura, 7% from Thousand Oaks.
- Twitter
  - Doesn't record audience profile data.
- LinkedIn
  - 80% are from the greater LA area
  - 11.4% work in legislative offices, 6.3% in government administration, 6.3% in higher education, 5.5% in nonprofit organizations, 4.3% in wellness and fitness services, 3.1% in civic and social organizations, 2.8% in philanthropic fundraising services, 2.8% in mental health care, 2.8% in hospitals and healthcare and 2% in education and admin programs.

## August 2023 Report

**Date:** September 14, 2023  
**To:** Kara Ralston, CEO  
**From:** Blair Barker, Care Services Director  
 April Colbert, Senior Nutrition Coordinator  
 Monthly Program Report: **August 2023**

The Senior Nutrition Program (SNP) provides supplemental nutrition for residents aged 60 and over at either the congregate meal site or by home delivery, to enhance physical, mental and emotional well-being.

**Home Delivered Meals (HDM)** are delivered to homebound seniors who are unable to procure or prepare their own meals, and include fresh fruit, dairy and grain products as supervised by VCAAA registered dietician. Up to 5 meals/week are delivered in a bundle once each week. ***During COVID-19 restrictions, clients include seniors not normally home-bound, and non-senior disabled who are abiding by Stay-at-Home orders. As of August 11, 2021, all recipients may now only receive up to 5 meals/week, with some exceptions made (low-income, high nutrition risk, no other means to obtain food, etc.) (which is why the total meal count for this month decreased from previous months).***

**Congregate Meals (aka Apple-A-Day Café)** are normally served at the District congregate (Cong) site on the third Thursday of each month. ***During COVID-19 restrictions,*** congregate clients may instead choose to pick up a frozen meal at the District once a month.

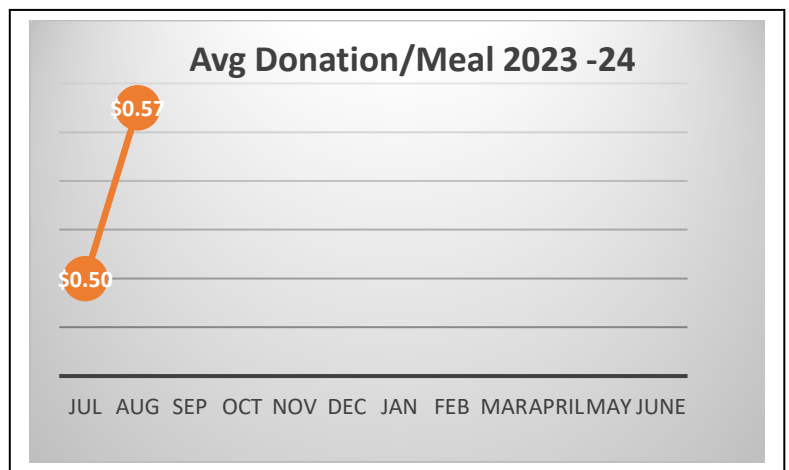
*The SNP is also partially funded by the Older Americans Act, through the Ventura County Area Agency on Aging (VCAAA), VCAAA Foundation, and the City of Camarillo. There is no charge per funding agreement but a \$3.00 per meal donation by attendees is suggested as required by the VCAAA.*

### At-a-Glance

*\*includes HDM Clients currently on hold as well as 5 non- seniors funded by VCAAA Foundation.*

	August 2023	Unduplicated Clients FYTD
<b>New HDM clients</b>	15 <u>-11 disenroll</u> +4 net gain	277 *
<b>New Cong. clients</b>	0	0**

*\*\*Due to COVID19, Cong clients shifted to HDM*



### Program History

The District began administrating the operational arm of the Senior Nutrition Program in April 2005, under grant funding from the Ventura County Area Agency on Aging (VCAAA). In FY 2006/07, the City of Camarillo approved funding support for the Home Delivered portion of the Senior Nutrition. VCAAA manages the food procurement part of the program, while the District provides the operational and logistical support of implementation. Since the District's participation in this program, more than 3,000 people have received more than 550,000 meals, averaging over 29,000 meals/year.



TOTAL MEALS SERVED (cumulative)		VCAAA Funding	VCAAA meals allowed	% program split	City Funding (HDM only)	City CBDG CV3 Funding (HDM only)
Program began April 1, 2005		\$27,602				
Total meals served FY 2005-2006	34,382	\$52,099				
Total meals served FY 2006-2007	28,234	\$84,468			\$32,000	
Total meals served FY 2007-2008	27,332	\$79,978			\$32,000	
Total meals served FY 2008-2009	26,168	\$82,424			\$35,000	
Total meals served FY 2009-2010	27,132	\$82,259			\$37,000	
Total meals served FY 2010-2011	22,598	\$84,166	25,700	62% HDM 38% Cong	\$37,000	
Total meals served FY 2011-2012	15,936	\$69,536	23,710	62% HDM 38% Cong	\$37,000	
Total meals served FY 2012-2013	12,941	\$60,800	20,075	96% HDM 4% Cong	\$37,000	
Total meals served FY 2013-2014	19,452	\$52,572	18,600	97% HDM 3% Cong	\$37,000	
Total meals served FY 2014-2015- (HDM+C)	23,036	\$52,572	20,460	97% HDM 3% Cong	\$37,000	
Total meals served FY 2015-2016 (HDM+C)	22,799	\$55,942	20,460	97% HDM 3% Cong	\$37,000	
Total meals served FY 2016-2017 (HDM+C+ ARCH)	23,148	\$69,660	22,320	93% HDM 7% Cong	\$37,000	
Total meals served FY 2017-2018 (HDM+C+ARCH)	25,396	\$69,375	22,500	97% HDM 3% Cong	\$37,000	
Total meals served FY 2018-2019 (HDM+C)	29,883	\$73,750	24,000	98% HDM 2% Cong	\$37,000	
Total meals served FY 2019-2020 (HDM+C)	39,719	\$84,375	27,500	96% HDM 4% Cong	\$37,000 + \$7500	
Total meals served July 2020- June 2021 (HDM + Cong.)	77,228	\$96,058	30,250	96% HDM 4% Cong	\$37,000	
FYTD Total meals served July 2021 - June 2022 (HDM + Cong.)	49,689	\$96,058	30,250	96% HDM 4% Cong	\$37,000	\$50,000
FYTD Total meals served July 2022 – June 2023 (HDM + Cong.)	52,766	\$96,058	30,250	96% HDM 4% Cong	-----	\$50,000
<b>FYTD Total meals served July 2023 – June 2024 (HDM)</b>	<b>9,694*</b>	<b>\$186,660</b>	<b>51,000</b>	<b>100% HDM 0% Cong</b>	<b>-----</b>	<b>\$50,000</b>
<b>TOTAL cumulative meals served since program inception; all- meal types; commenced April 2005</b>	<b>567,533</b>					

\*includes meals for (5) <60 disabled clients funded by the VCAAA Foundation

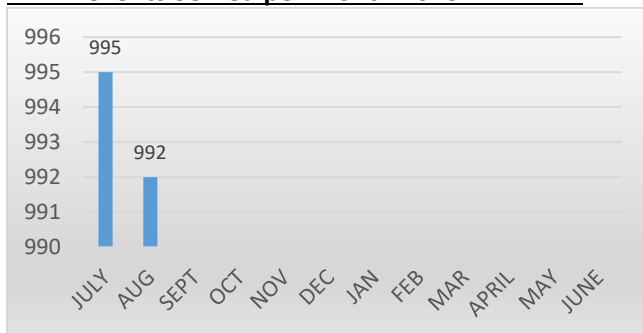
## HDM Referral Sources

Referral Source August 2023	HDM	Cong
Friend/Neighbor/Family	2	0
Acorn		
Former Congregate Client	2	0
Website/Social Media	2	0
Healthy Attitudes magazine	1	0
Health care provider – APS/ Hospital/Doctor/Social Worker	7	0
VCAA referral	0	0
Previous Client	1	0
Internal District referral	0	0
Walk-in	0	0
Hospice	0	0
OASIS Catholic charities	0	0
<b>TOTAL</b>	<b>15</b>	<b>0</b>

## HDM Cancellations

Reason Stated	August 2023
No longer requires services	5
Family/Caregiver now providing meals	
Moved in with Family	1
Moved into Care Facility	
Moved to alternate Program	0
No longer meets criteria	2
Health has improved - able to cook	1
Dietary restrictions	0
Relocation out of service area	1
Deceased	1
On hold for extended time	0
<b>TOTAL</b>	<b>11</b>

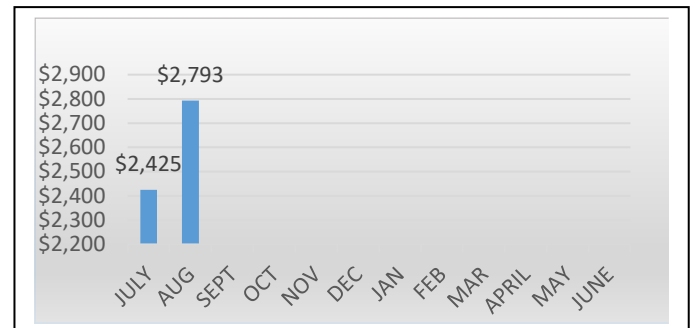
### HDM: Clients Served per Month 2023-24



\*client count is duplicated count as clients receive meals each week

\*\* Meals served per month change if clients are on hold or meals are returned.

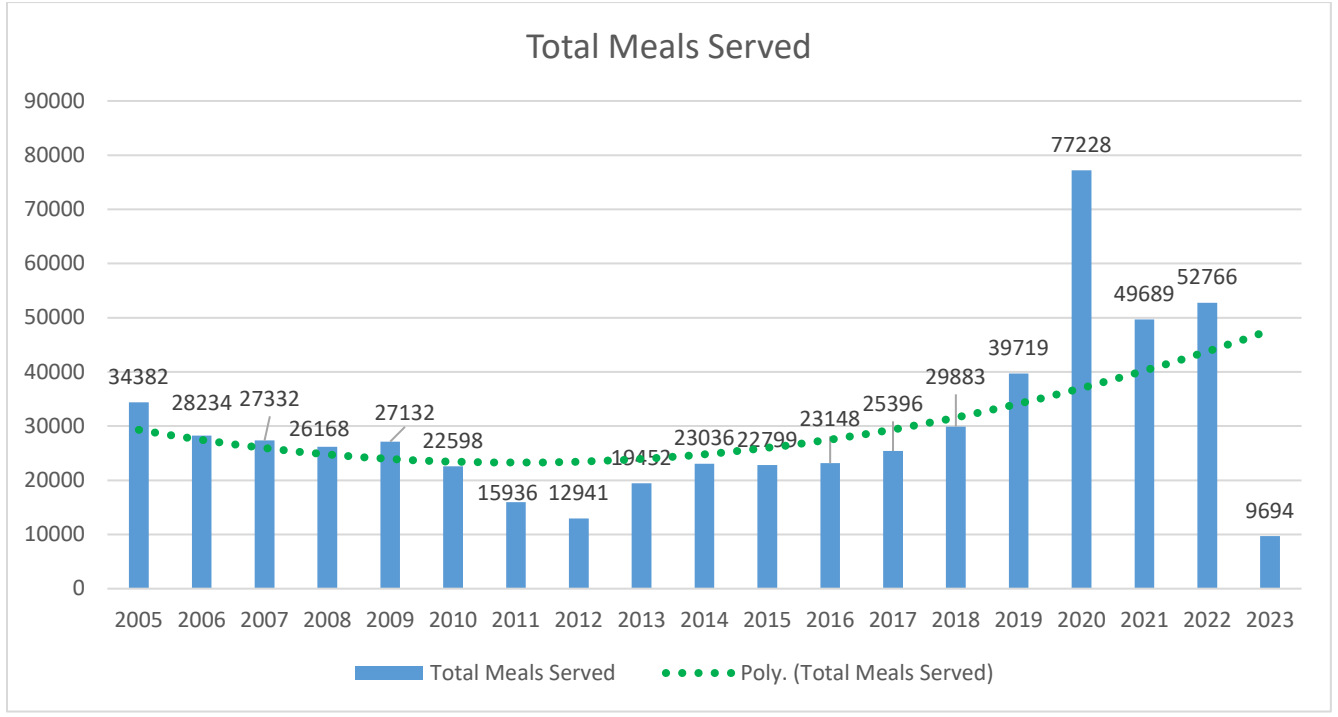
### HDM: Donations Rec'd per Month 2023-24



### HDM: Total Meals Provided per Month 2023-24



**HDM: Total Meals Served**



\*\*Congregate charts are not included in the board report for FY 23-24, since it is not a funded component of the VCAAA Title IIIC grant.

# MEMORANDUM

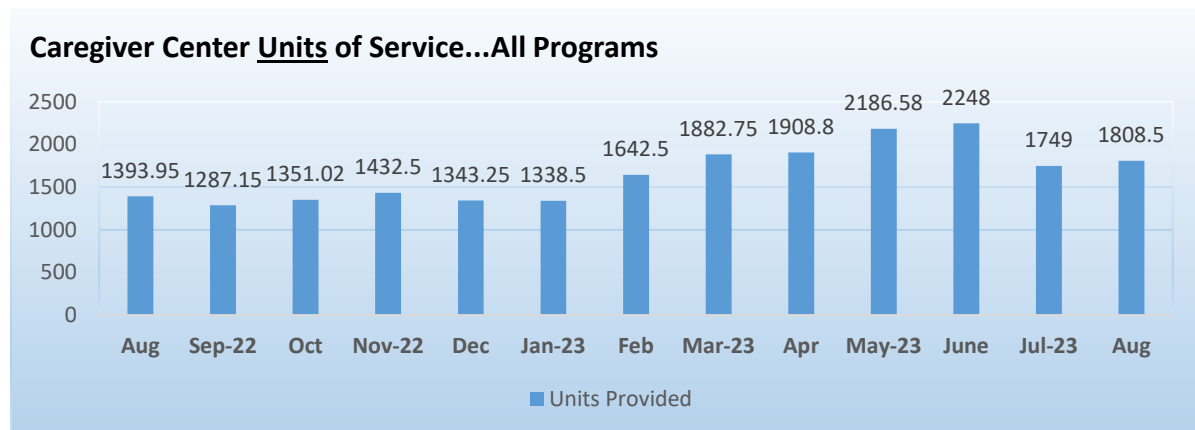
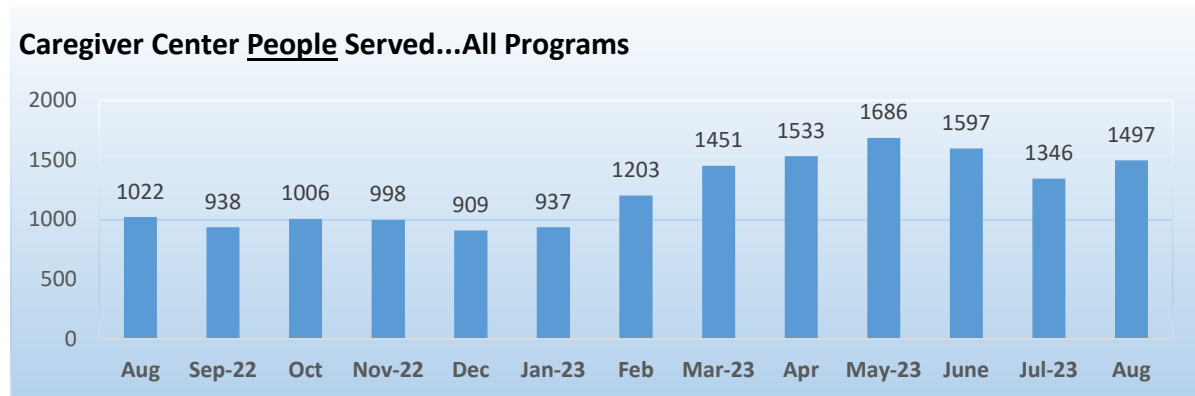
DATE: September 12, 2023  
TO: Kara Ralston, CEO  
FROM: Blair Barker, MPH, Care Services Director  
Caregiver Center of Ventura County  
RE: August 2023 Monthly Report

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## PROGRAM DESCRIPTION

The goal of the Caregiver Center of Ventura County (Center) is to decrease the impact of caregiver burden and empower people to better health. This is accomplished through strategic partnerships with medical and community-based providers for the delivery of caregiver education and training, access to resources, and increased quality of life outcomes. The Caregiver Center has a comprehensive array of programs and services including Powerful Tools for Caregivers, Personalized Care Consultations, Senior Support Line, Caregiver Skill-building, Respite Services, Home Modification Services, Dementia Education Classes, Support Groups, Walk-in Inquiry, and Caregiver Reminder Contacts.

## Overview of Units of Service Provided



Program	August - Units	August - People
Dealing with Dementia: class	65	13
Dementia Live: class	4	4
Powerful Tools for Caregivers: Virtual Class	0	0
Care Consultation: in-person	2.25	3
Care Consultation: phone	9	10
Caregiver Support Group	21	10
Respite: In Home Hours	64	4
Respite: ADP Hours	24	1
Home Modifications: Units Installed	5	3
Assistive Devices: Units installed	1	1
Senior Support Line: Peer Counseling	80	53
Senior Support Line: Telephone Reassurance	134.25	76
Caregiver Wellness Screening (Zarit Burden)	0	0
Depression Screening (PHQ-9)	0	0
Client follow-up ( <i>in-person, phone call, email, similar</i> )	278	231
Client Walk-ins	28	28
Resource & Education Request	369	369
Inquiry response: Email/phone reply	340	307
Caregiver Email Outreach	384	384
<b>TOTAL</b>	<b>1,808.5</b>	<b>1,497</b>

### **Caregiver Education: Powerful Tools for Caregivers & Dealing with Dementia Programs**

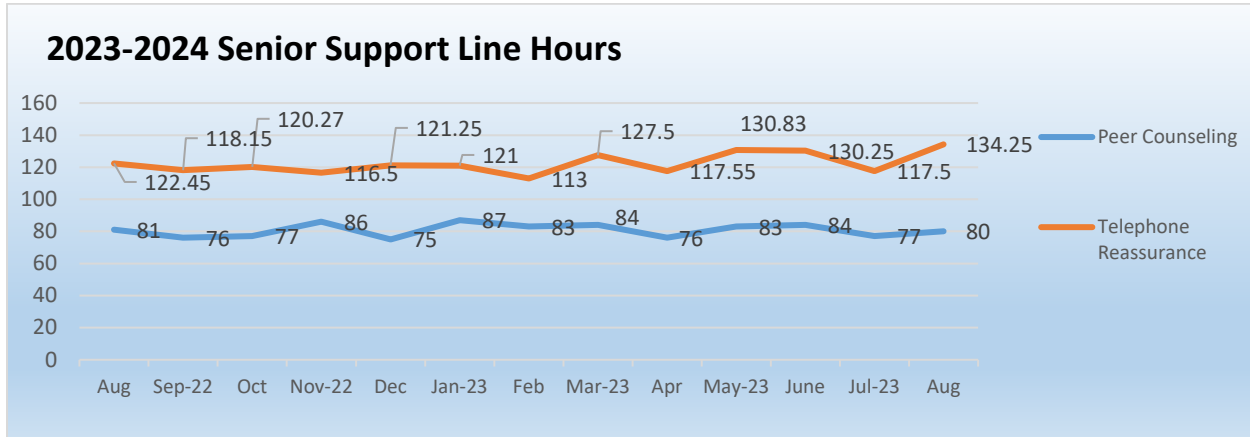
\*There would be a chart below this that represents monthly and FYTD counts of clients (and hours) served by the Center's Caregiver Education program. Partial program funding through the Older Americans Act, Title III E, funding awarded by the VCAAA. Due to staffing changes, the class was postponed to begin in late August. A chart will be displayed at a later time.

Caregiver Education	August	FYTD	Annual Contract Goal*	Target % of Contract Goal
Total Client Units*	65	65	113	44%
Clients served	13	13	N/A	N/A
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>

\*This number includes the VCAAA Caregiver Education grant funded programs (Title III E) Powerful Tools for Caregivers class sessions (virtual and in-person class series). This chart represents counts of clients served as well as the hours provided by the Center through the Powerful Tools for Caregivers programs. It includes those who attend virtual or in-person classes; as well as classes provided with partner agencies.

## Senior Support Line

This chart represents measures of Senior Support Line (SSL) activities, either peer counseling or telephonic reassurance. Partially Funded Program through Older Americans Act federal funding, SSL is a toll-free reassurance and socialization program for Ventura County residents aged 60 and older, providing emotional and social support to reduce risks of isolation, socialization, wellness and safety checks, and connections to community resources.



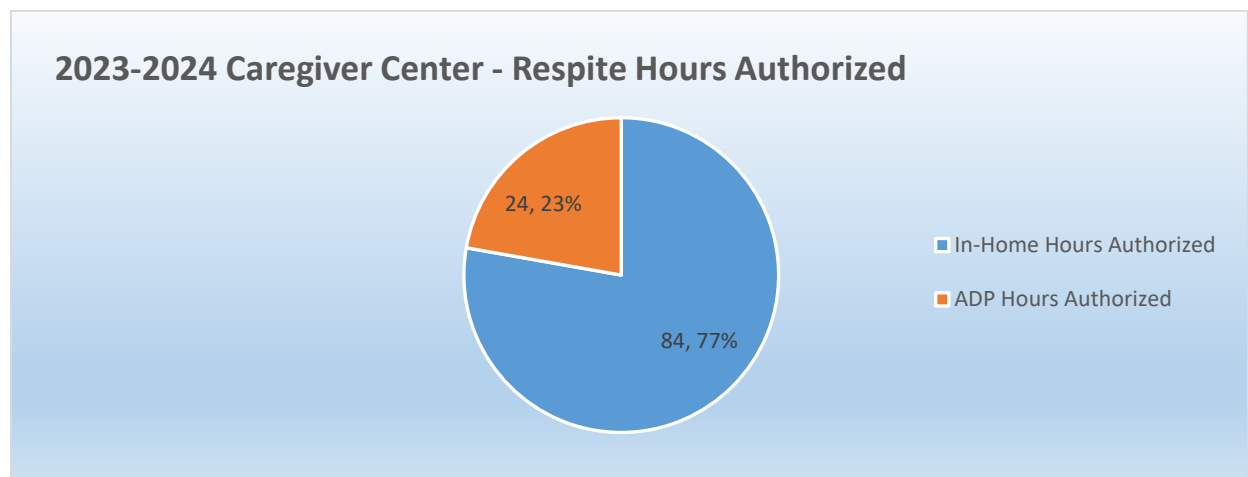
Senior Support Line (Title IIIB)	August	FYTD	Annual Contract Goal	Target % of Contract Goal
Peer Counseling: Hours	80	157	616	25%
Peer Counseling: Persons Served (unduplicated monthly)	53	110	375	29%
Telephone Reassurance: Hours *	134.25	251.75	N/A	N/A
Telephone Reassurance: Contacts	388	725	2,236	18%
Telephone Reassurance: Persons Served (unduplicated monthly)	76	152	278	167%
<b>TOTAL</b>	<b>731.25</b>	<b>1,395.75</b>	<b>N/A</b>	<b>N/A</b>

## Respite Hours

This chart and table represent measures of Respite hours and clients served by those hours, either in-home and/or at the Adult Day Center. The District periodically receives funding for in-home respite and adult day center respite through Older Americans Act, Title III E funding awarded by the VCAAA.

With the COVID-19 emergency orders and capacity restrictions lifted, respite hours in the Adult Day Center grew in June and will continue to increase over the course of this coming fiscal year. Many families that received respite in the District's Adult Day Center, shared positive remarks in previous months and noted the difference it made in their loved one's life, including:

- *“Thank you for sending me this email. I don't like to make excuses but between work, Jack, and now my mom, it's hard to get everything done, like I used too. I want to thank you very much for the financial assistance. That has helped a lot. We usually don't get any help because we work. It gets very expensive to take care of our family members that need assisted living care. We really appreciate all the help we can get. Thank you for all that you do too. Really feel lucky to be in a community that has such a terrific Day Care Program. I want to donate for all the help and kindness you all have given to Jack and myself this past year. I will send an envelope your way soon.”*
- *“The scholarship was a huge help to me financially and I'm very grateful that you were able to offer it to us. Roy really looks forward to his Fridays at the Center. It's nice to see him have a good reason to “clean up” because he has a place to go. Having a place that I feel good about sending Roy to is a great relief to me. It gives me a few hours in my week when I do not have to worry or think about what he is doing. Those few hours help me to relax and make it easier for me to handle this situation. Everyone there is wonderful and very helpful to Roy. I feel very fortunate that I live in Camarillo where they have such wonderful programs. Thank you again for all you do for us.”*



<b>Respite (Older Americans Act Title III E)</b>	<b>August</b>	<b>FYTD</b>	<b>Annual Contract Goal*</b>	<b>Target % of Contract Goal</b>
Respite: In-home (hours)	64	84	629	21%
Respite: In-home (people)	4	5	N/A	N/A
Respite: ADP (hours)	1	1	500	5%
Respite: ADP (persons served)	24	24	N/A	N/A
<b>TOTAL</b>	<b>93</b>	<b>114</b>	<b>N/A</b>	

### **Home Modifications and Assistive Devices**

This table reflects the number of home modifications (anything that requires a bolt, screw, etc.) and assistive devices (no installation required) that have been authorized. The District periodically receives funding for Home Modifications and Assistive Devices through Older Americans Act, Title III E funding awarded by the VCAAA.

<b>Home Modifications (Title III E)</b>	<b>August</b>	<b>FYTD</b>	<b>Annual Contract Goal</b>	<b>Target % of Contract Goal</b>
Home Modifications: Units installed	5	5	66	8%
Home Modifications: Persons served	3	3	N/A	N/A
Assistive Devices: Units provided	1	1	3	33%
Assistive Devices: Persons served	1	1	N/A	N/A
<b>TOTAL</b>	<b>10</b>	<b>10</b>	<b>N/A</b>	

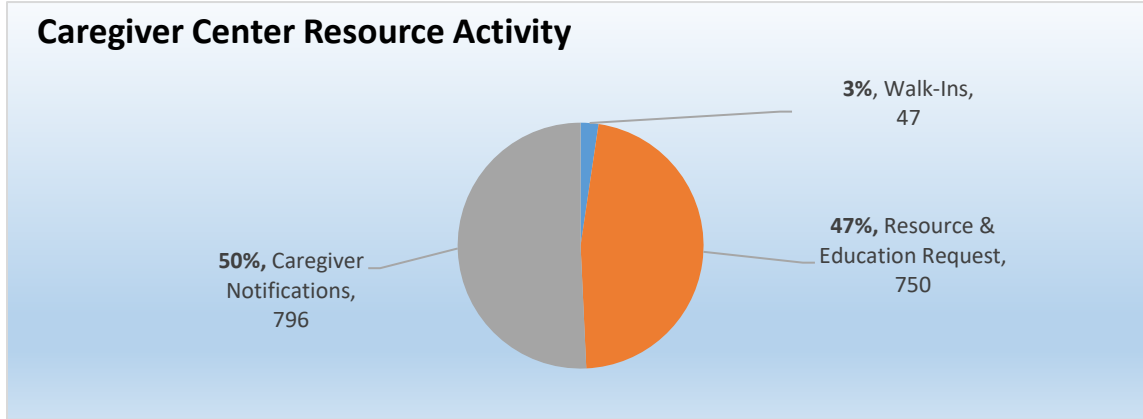
### **Dementia Friendly Caregiver Engagement Project**

Outside of the pandemic, there would be a chart below this that represents monthly and FYTD counts of clients and organizations served by the Center’s dementia education programs. Grant funding was previously provided by the Arthur N. Rupe Foundation to expand dementia specialty programs and services to family and professional caregivers. These programs and services are an integral of the Dementia Friendly Ventura County initiative (led by the VCAAA). While the District has not been able to train professionals due to previous COVID-19 restrictions, the District has been providing in-person and virtual workshops to family caregivers (numbers reflected in chart and tables, pages 1-2).



**Caregiver Center Resource Activity**

This chart represents Resource Specialist activity for the fiscal year, with August 2023 shown in the data table below.



Caregiver Center Resource Activity	August	FYTD
Client walk-ins	28	47
Resource & Education Request	369	750
Caregiver Notification	384	796
<b>TOTAL</b>	<b>781</b>	<b>1,593</b>

The innovative dementia-specialty work accomplished in the Caregiver Center positions the District as a preferred provider to secure contracts and grant awards. The Center’s work contributes to the District’s strategic plan initiatives by providing evidence-based dementia training to caregivers to increase skillsets and education needed to provide quality care for their care partner and protect their own health.

# MEMORANDUM

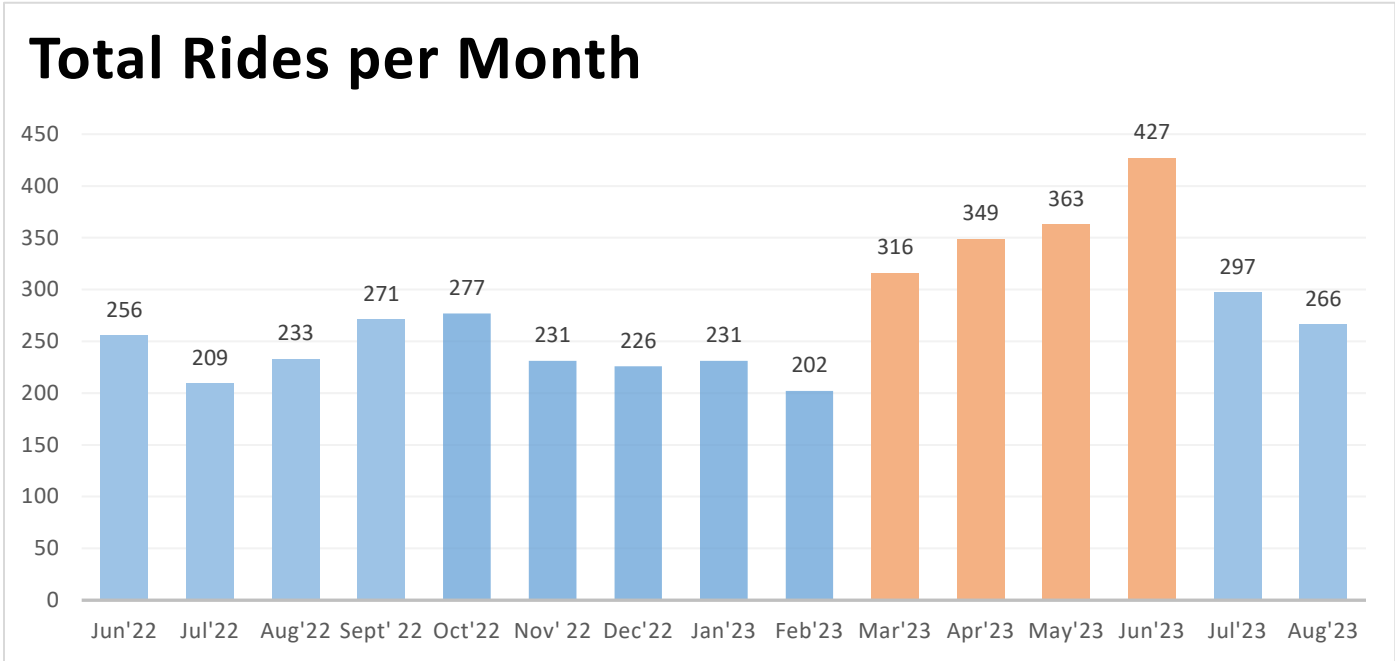
**DATE:** August 31, 2022  
**TO:** Kara Ralston, Chief Executive Officer  
**FROM:** Mary Ann Ratto, Director Adult Day Center  
**SUBJECT:** *August Monthly Report*


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## PROGRAM DESCRIPTION

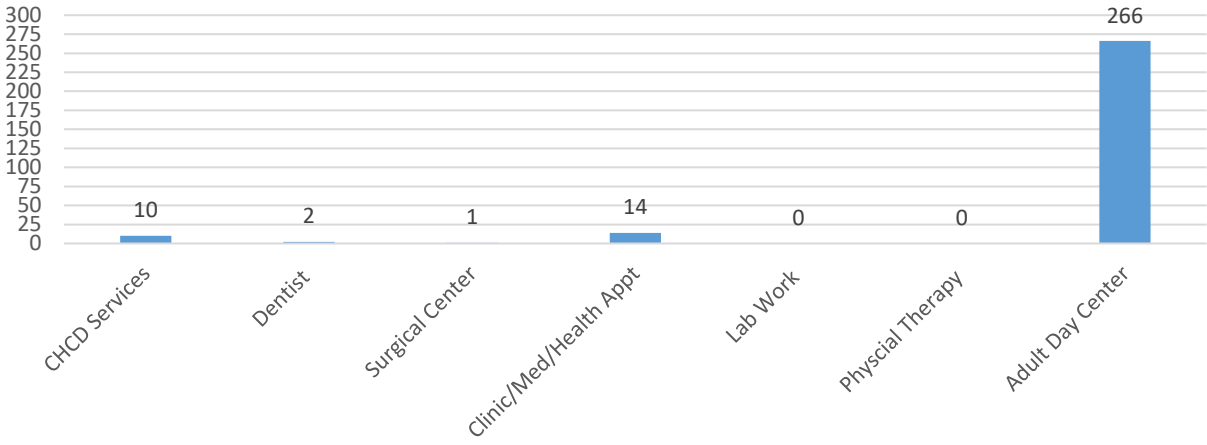
Camarillo Health Care District provides door-through-door transportation for non-emergency medical appointments and other activities of daily living, including to and from District programs, throughout Ventura County. Drivers are trained in CPR and First Aid, and have additional sensitivity training in transporting frail, elderly cognitively challenged and mobility-challenged riders. Vehicles are equipped with hydraulic lifts to accommodate wheelchair clients, oxygen canisters, and other assistive mobility devices.

Rides originate in the service area and can be provided to destinations throughout Ventura County, and to Kaiser in Woodland Hills. Transportation services remain available with proper capacity, safety and spread mitigation limits.

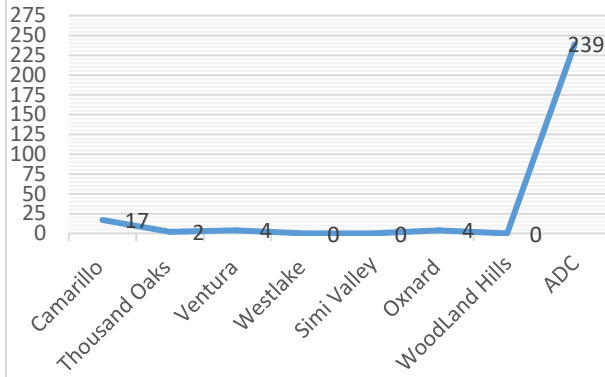


 *In partnership with the City of Camarillo, Care-A-Van transportation services provided free rides to Camarillo residents.*

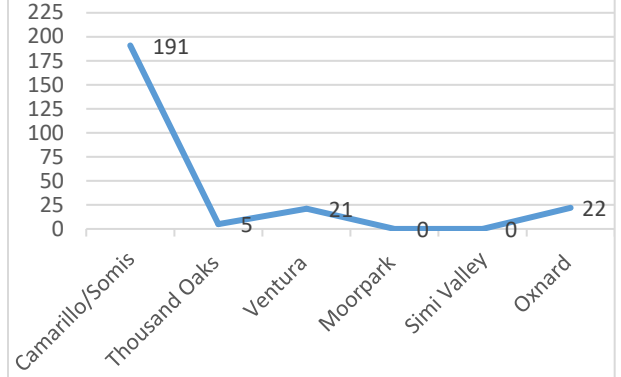
### Cause or Reason for Ride



### Ride Destinations



### Adult Day Ride Destinations





# Highlights

Sept 2023



Mobile VR program at Mira Vista Senior Living!



Mobile VR program at Camarillo Health Care Center!



CEO of Fallbrook Health Care District stopped by to experience SMARTFit!



Mobile VR program at Camarillo Health Care Center!



Director Christopher Loh, MD and CEO Kara Ralston pick up 3rd Innovative Program of the Year Award for VR at the CSDA Annual Conference!



# Highlights

Sept 2023



Dr. Stanley Frochtzwajg presentation.



Senior Nutrition Meal produce preparation.



CSDA repost of Family & Friends Night for VR!



Dog Therapy!



# Highlights

Sept 2023

September CityScene Newsletter

City of Camarillo <mdanna@cityofcamarillo.org>  
To: Michelle Rogers

Reply Reply All

Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

## City Grant Helps Fund New Mobile VR Program

Camarillo Health Care District will help local older adults, age 62 and up who are homebound or have limited mobility, go on virtual travel adventures thanks in part to a community development block grant from the city of Camarillo.

The city awarded a CDBG contract to the District for fiscal year 2023-24 to help cover the cost, making it free to participants identified through community outreach. The District will connect with at least 10 locations, including skilled nursing facilities, assisted living, nursing homes and senior housing communities.

The program, called "Room Around the World," is the mobile version of its award-winning "Adventures in VR" classes held on the District's campus at 3639 E. Las Posas Road. So far, more than 250 people, ages 22 to 96, have taken virtual reality classes at the District since Fall 2022. "Room Around the World" has a goal of bringing VR to at least 80 more older adults who may not have the ability to travel any longer because of health or financial constraints.

VR offers participants a full sense of "being there" through immersive headsets and software applications and utilizes computer technology to create a simulated environment. Virtual travel can provide a much-needed escape, particularly for people who are isolated, people with disabilities and the elderly. According to research by the makers of these VR applications, people have been moved to tears while using these travel and exploration applications as they stand virtually in a place they had always wanted to see but didn't have the ability to anymore.

To learn more about the District's VR classes, call Michelle Rogers, community outreach and education manager, at 805-388-1952, ext. 116, or Mariana Gutierrez, health promotion coordinator at ext. 206.

City of Camarillo news release re: Mobile VR grant



PowerFit participant working out!



Adult Day Center "slime" craft!



SmartFit participant posting up a great score!

# Highlights

Sept 2023

3:24



**Justin Alvarez** · 2nd  
Owner, The Alvarez Firm  
3d · 🌐

Thank you to the Camarillo Health Care District for asking TAF attorney **Christopher Young** to address this important topic, as well as the law of Conservatorships, along with Dr. **Erik Lande**.



**Camarillo Health Care District CA**  
326 followers  
1w · 🌐

Camarillo Health Care District is hosting a speaker series called "Elder Legal Answers Your Questions On ..." from ...see more



"Shout Out" from Elder Legal Services!



Speakers



Founder/CMO  
AI4CES



**Gail Blanchard Saiger**  
Attorney  
Blanchard Saiger Law



**Sarah Bridge**  
Senior Director  
Strategies 360



**Kara Ralston**  
CEO  
Camarillo Health Care District



**Mariana Gutierrez**  
Program Director  
Camarillo Health Care District



**Michelle Rogers**  
Community Outreach and Educati...  
Camarillo Health Care District



**Gurpreet Dhaliwal, MD**  
M.D.  
University of California, San Franci...

Presented award-winning VR program at the General Session at ACHD Annual Conference



## SECTION 11

### FUTURE MEETINGS AND EVENTS

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#### Board of Directors Meetings

<b>Executive Committee:</b> Doria/Dixon	October 16, 2023 – 12:30 p.m.
<b>Finance Committee:</b> Loh/Feinberg	October 26, 2023 – 10:00 a.m.
<b>Regular Full Board</b>	October 26, 2023 – 11:30 a.m.
<b>Executive Committee:</b> Doria/Dixon	November 6, 2023 – 12:30 p.m.
<b>Regular Full Board: Annual Board Leadership and Education</b>	<b>November 16, 2023 – 8:30 a.m.</b>
<b>Regular Full Board</b>	December 2023 – Dark/NO MEETING

SEPTEMBER 28, 2023