



MINUTES

June 9, 2020

Regular Meeting of the Board of Directors

Zoom Meeting – Meeting ID 929 6084 3385

Board of Directors - Present

Christopher Loh, MD, President
Rodger Brown, MBA, Vice President
Richard Loft, MD, Director, Clerk of the Board
Mark Hiepler, ESQ, Director
Tom Doria, MD, Director

Participants:

Rick Wood, *Financial Services Vendor, CSDA*
Shalene Hayman, *Hayman Consulting*

Staff - Present

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Renee Murphy, Accounting Manager
Karen Valentine, Clerk to the Board
Lynette Harvey, Clinical Services Director, Care Management
Mary Ann Ratto, Director, Adult Day Center
Blair Barker, Director, Wellness and Caregiver Center

1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, June 9, 2020, at 12:03 p.m., by Christopher Loh, President.
2. **Pledge of Allegiance** – Director Doria
3. **Amendments to The Agenda** – None
4. **Public Comment** – None
5. **Presentations** – None
6. **Consent Agenda** - It was **MOVED** by Director Brown, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.

Roll Call Vote: Ayes: Loh, Brown, Loft, Hiepler, Doria

Nays: None

Absent: None

7. **Action Items**

A. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of the Fiscal Year 2020/2021 Operating and Capital budgets.

It was **MOVED** by Director Hiepler, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve the Fiscal Year 2020/2021 Operating and Capital budgets.

Roll Call Vote - Aye: Loh, Brown, Loft, Hiepler, Doria

Nays: None

Absent: None

B. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval to extend the Chief Executive Officer employment agreement until June 30, 2023.

It was **MOVED** by Director Brown, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve the extension of the Chief Executive Officer's employment agreement until June 30, 2023.

Roll Call Vote - Aye: Loh, Brown, Loft, Hiepler, Doria **Nays:** None **Absent:** None

C. Review/ Discussion/ Action – It is the recommendation of Administration that the June 23, 2020 Board of Directors Meeting be waived due to the approval of the Fiscal Year 2020/2021 Operating and Capital budgets.

It was **MOVED** by Director Brown, **SECONDED** by Director Doria, and **MOTION PASSED** that the Board of Directors approve waiving the June 23, 2020 Board of Directors Meeting due to the approval of the Fiscal Year 2020/2021 Operating and Capital budgets.

Roll Call Vote - Aye: Loh, Brown, Loft, Hiepler, Doria **Nays:** None **Absent:** None

8. Chief Executive Officer Report

Chief Executive Officer, Kara Ralston, reported that the District continues to make preparation for reopening upon the lifting of the Governor's "Stay at Home Order." District staff has received symptom and protocol training regarding mitigating the spread of COVID-19. Protocols for Cleaning and Sanitizing the Workplace, Temperature Testing and Screening for Symptoms associated with COVID-19 have been developed, distributed and posted. Prior to entering any District facility or worksite, District employees and members of the public shall be required to submit to a temperature test and verbally attest to the absence of any presentation of symptoms associated with COVID-19.

CEO Ralston reported that staff remains in contact with Adult Day Center clients and their families, and continue to prepare and send weekly activity packages, with positive feedback from those clients. The District continues working with the Area Agency on Aging to accommodate additional home delivered meal clients, and is providing almost 6,000 meals each month.

9. Board President's Report

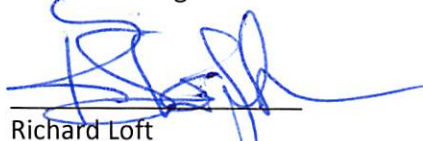
President, Christopher Loh inquired if the District was in a position to promote the Common Flu Shot and possibly provide facility space to host a Flu Shot Clinic.

10. Board Members Comments and/or Reports

Director Doria inquired about a COVID-19 Release and Assumption of Risk for Adult Day Clients.

Director Loft inquired how many additional Home Delivered Meal Clients the District could accommodate. CEO Ralston reported the District will start at 50 additional clients, and then review the need and resources.

11. Having no further business this meeting was adjourned at 1:34 p.m.


Richard Loft
Clerk of the Board

