

MINUTES

November 17, 2020

Regular Meeting of the Board of Directors
Zoom Meeting – Meeting ID: 97929068250

Board of Directors - Present

Christopher Loh, MD, President
Rodger Brown, MBA, Vice President
Richard Loft, MD, Director, Clerk of the Board
Mark Hiepler, ESQ, Director

Staff - Present

Kara Ralston, Chief Executive Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board
Blair Barker, Care Services Director
Lynette Harvey, Clinical Services Director
Luis Morales, III, Health Promotion Coach

Participants:

Rick Wood, *Financial Services Vendor, CSDA*
Shalene Hayman, *Hayman Consulting*

1. **Call to Order and Roll Call** - The Regular Meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, November 17, 2020, at 12:03 p.m., by Christopher Loh, President.
2. **Pledge of Allegiance** – Director Loh
3. **Amendments to The Agenda** – None
4. **Public Comment** – None
5. **Presentations** – None
6. **Consent Agenda** - It was **MOVED** by Director Brown, **SECONDED** by Director Hiepler, and **MOTION PASSED** that the Board of Directors approve the Consent Agenda as presented.

Roll Call Vote: Ayes: Loh, Brown, Loft, Hiepler

Nays: None

Absent: Doria

7. **Action Items**

A. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of District disbursements, and Check Register Monthly Comparison for period ending October 31, 2020.

It was **MOVED** by Director Brown, **SECONDED** by Director Loft, and **MOTION PASSED** that the Board of Directors approve the District Disbursements and Check Register Monthly Comparison for period ending October 31, 2020.

Roll Call Vote - Aye: Loh, Brown, Loft, Hiepler

Nays: None

Absent: Doria

B. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of Quarterly Investment Report for period ending September 30, 2020.

It was **MOVED** by Director Brown, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve the Quarterly Investment Report for period ending September 30, 2020.

Roll Call Vote - Aye: Loh, Brown, Loft, Hiepler **Nays:** None **Absent:** Doria

C. Review/ Discussion /Action – Consideration, discussion, and recommendation for approval of Policy Notice to Employees in the Event of a Potential Workplace COVID-19 Exposure. This policy is designed to address relevant AB 685 reporting amendments, which become effective immediately upon adoption, and will remain operative until December 31, 2022, unless extended by the District.

It was **MOVED** by Director Hiepler, **SECONDED** by Director Loft, and **MOTION PASSED** that the Board of Directors approve Police Notice to Employees in the Event of a Potential Workplace COVID-19 Exposure.

Roll Call Vote - Aye: Loh, Brown, Loft, Hiepler **Nays:** None **Absent:** Doria

9. Board Reorganization

Call for Nominations:

It was **MOVED** by Director Hiepler, **SECONDED** by Director Brown, and **MOTION PASSED** that the Board of Directors nominate Director Loh to serve as Board President.

Roll Call Vote - Aye: Loh, Brown, Loft, Hiepler **Nays – None** **Absent:** Doria

It was **MOVED** by Director Brown, **SECONDED** by Director Hiepler, and **MOTION PASSED** that the Board of Directors nominate Director Doria to serve as Board Vice President.

Roll Call Vote - Aye: Loh, Brown, Loft, Hiepler **Nays – None** **Absent:** Doria

It was **MOVED** by Director Brown, **SECONDED** by Director Hiepler, and **MOTION PASSED** that the Board of Directors nominate Director Loft to serve as Clerk of the Board.

Roll Call Vote - Aye: Loh, Brown, Loft, Hiepler **Nays – None** **Absent:** Doria

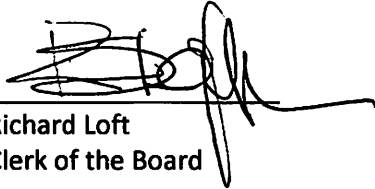
10. Chief Executive Officer Report

CEO Kara Ralston reported on the COVID-19 fiscal impact from the initial closure March 13, 2020 through quarter ending September 30, 2020. Throughout this closure and variations following, the District has suspended and/or reopened a variety of onsite services while being responsive CA Executive Order N-33-20 to “shelter in place”. As a critical infrastructure agency the District continues to provide essential services, and staff and resources continue to be allocated or reallocated to programs showing increased demand for direct client services.

9. **Board President's Report**

Board President Loh will announce Committee assignments at the January 2021 Regular Board Meeting.

10. Having no further business this meeting was adjourned in honor of Renee Murphy on her retirement and in recognition of 21 years of service, at 1:43 p.m.

A handwritten signature in black ink, appearing to read 'Richard Loft', written over a horizontal line. The signature is stylized and somewhat cursive.

Richard Loft
Clerk of the Board