

**REGULAR MEETING
BOARD OF DIRECTORS
January 26, 2016**

CALL TO ORDER

The regular meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, January 26, 2016, at 5:07 p.m., at the Camarillo Health Care District, 3615 E. Las Posas Road, Suite 160 and 161, Camarillo, California, by Rod Brown, President.

QUORUM:

The following Directors were present:

Rodger Brown, M.B.A., President
Christopher Loh, M.D., Vice President
Mark Hiepler, Esq., Clerk of the Board
Richard Loft, M.D., Director – *Arrived 8:44 a.m.*

Absent:

Scott Packham, DDS, Director

Staff:

Kara Ralston, Chief Executive Officer
Sue Tatangelo, Chief Resource Officer
Sonia Amezcua, Chief Administrative Officer
Karen Valentine, Clerk to the Board

Consultants:

David Mitchell, CPA, Mitchell & Associates
Michael A. Velthoen, Ferguson Case Orr Paterson, LLP – *Arrived at 5:30 p.m.*

PLEDGE OF ALLEGIANCE

Director Loft

AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.

APPROVAL OF MINUTES

It was **MOVED** by Director Hiepler, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve the minutes of the Regular Meeting of December 8, 2015.

Vote of Minutes

| | |
|-------------------|--------|
| Director Brown: | Aye |
| Director Loh: | Aye |
| Director Hiepler: | Aye |
| Director Loft: | Aye |
| Director Packham: | Absent |

CONSENT CALENDAR

It was **MOVED** by Director Hiepler, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors approve the Consent Calendar.

Vote of Consent Calendar

Director Brown: Aye
Director Loh: Aye
Director Hiepler: Aye
Director Loft: Aye
Director Packham: Absent

ACTION – REORGANIZATION OF THE BOARD

Director Brown called for nominations. It was **MOVED** by Director Loh, **SECONDED** by Director Hiepler, and **MOTION PASSED** that the Board of Directors elect the following slate of officers: Rod Brown, President/Christopher Loh, Vice President/Mark Hiepler, Clerk of the Board.

Election of Officers

Director Brown: Aye
Director Loh: Aye
Director Hiepler: Aye
Director Loft: Aye
Director Packham: Absent

MANAGEMENT REPORTS

Chief Executive Officer, Kara Ralston reported that the District had been recognized by the Ventura County Board of Supervisors, on receiving the Innovative Program of the Year Award for the “Building Hope Adult Day Center” from the California Special Districts Association. The District was also selected by the Ventura County Medical Resource Foundation as the Allied Health Professional of the Year, and Director Packham as the Dental Professional of the year.

Ms. Ralston discussed the District being awarded \$7,700 in Prop 1B PTMISEA Funds for the Transportation Department. The funds were requested for engine replacement on one of the District’s vans. During the month, Governor Brown’s office reappointed Ms. Ralston to the Health Professions Education Foundation, for another two year term. Personnel changes included Sonia Amezcua, Chief Human Resources Officer, being promoted to Chief Administrative Officer.

Chief Resource Officer, Sue Tatangelo, reported on receipt of a \$5,000 grant from the Ventura County Community Foundation, for transportation of Adult Day Clients to the “Building Hope Adult Day Center”. The District also received the Community of Constituents’ Grant from the SCAN Foundation for \$10,000.

During the month the Blue Shield Contract through Partners In Care was renewed, and a new contract with Partners In Care Foundation was signed, to provide evidence based fall management programs in low income, limited-English speaking areas of Ventura County.

Chief Administrative Officer, Sonia Amezcua, provided the Board with Openline comments and other client feedback. During the month Ms. Amezcua attended the California Society of Municipal Finance Officers chapter lunch, where Ventura County Auditor Controller Jeffrey Burgh spoke on updating the county's automated property tax system.

Clerk to the Board, Karen Valentine, reminded the Board that their AB 1234, Ethics Compliance Training, could be completed using the California Special Districts Association webinar. Ms. Valentine also reminded the Board that the mandatory filing of FPPC Form 700 was due no later than April 1, 2016.

David Mitchell, CPA, Mitchell & Associates, presented the District's Financial Report.

ACTION – DISCUSSION ITEMS

A. Consideration and approval of Resolution 16-01, Approving Submission of Grant and/or Funding Application and Authorizing Signatures.

It was **MOVED** by Director Loh, **SECONDED** by Director Loft, and **MOTION PASSED** approving Resolution 16-01, Approving Submission of Grant and/or Funding Applications and Authorizing Signatures.

Vote to Approve Resolution 16-01

| | |
|--------------------------|---------------|
| Director Brown: | Aye |
| Director Loh: | Aye |
| Director Hiepler: | Aye |
| Director Loft: | Aye |
| Director Packham: | Absent |

B. Consideration and approval of Resolution 16-02, changing meeting time in odd numbered months. After discussion the Board concluded that all Regular Meetings of the Board of Directors will be held at 12:00 p.m.

It was **MOVED** by Director Hiepler, **SECONDED** by Director Loh, and **MOTION PASSED** approving Resolution 16-02, changing meeting time in odd number months to 12:00 p.m.

Vote to Approve Resolution 16-02

| | |
|--------------------------|---------------|
| Director Brown: | Aye |
| Director Loh: | Aye |
| Director Hiepler: | Aye |
| Director Loft: | Aye |
| Director Packham: | Absent |

C. Review and approve Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR) Title 2, Section 570.5. It was **MOVED** by Director Hiepler, **SECONDED** by Director Loh, and **MOTION PASSED** approving Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR) Title 2, Section 570.5.

Vote to Approve Amended

Compensation Schedule:

| | |
|--------------------------|---------------|
| Director Brown: | Aye |
| Director Loh: | Aye |
| Director Hiepler: | Aye |
| Director Loft: | Aye |
| Director Packham: | Absent |

D. Director Brown made the following appointments to District Committees:
Executive Committee – Director Brown and Director Loh
Finance Committee – Director Hiepler and Director Packham
Ventura County Special Districts Association – Director Brown, Director Loft - Alternate

BOARD PRESIDENT’S REPORT

Board President Brown invited CEO Ralston to present a quarterly overview of legal fees. Director Brown also set the date for the next Finance Committee Meeting for February 23, 2016, at 11:00 a.m.

CLOSED SESSION – 6:20 P.M.

Pursuant to Government Code 54956.9(d)(4) – Based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation.

RECONVENED FROM CLOSED SESSION – 7:39 P.M.

ANNOUNCEMENT OF CLOSED SESSION

Pursuant to Government Code 54957.1 – No reportable action.

FUTURE MEETINGS AND EVENTS

Board of Directors

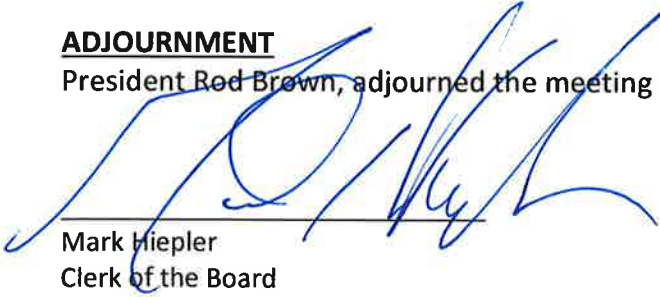
Tuesday, February 23, 2016, 12:00 P.M.

Tuesday, March 22, 2016, 12:00 P.M.

Tuesday, April 26, 2016, 12:00 P.M.

ADJOURNMENT

President Rod Brown, adjourned the meeting at 7:40 P.M.



Mark Hiepler
Clerk of the Board