

MINUTES

February 20, 2018

Executive/Agenda Building Committee Meeting

Camarillo Health Care District Board of Directors

3615 E Las Posas Road, Boardroom, Camarillo, CA 93010

Board Members Present:

Rod Brown, MBA, President

Staff Present:

Kara Ralston, Chief Executive Officer

Karen Valentine, Clerk to the Board

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1. **Call to Order** – The Executive Committee was called to order by Board President, Rod Brown, at 12:05 p.m., in the office of the Chief Executive Officer.
 2. **Public Comment** – No Public Comment
 3. Reviewed the Minutes of the regularly scheduled Board Meeting of Tuesday, January 23, 2018.
 4. Reviewed the proposed Agenda for the regularly scheduled Board Meeting of Tuesday, February 27, 2018.
 5. Reviewed District Disbursements for period ending January 31, 2018.
 6. Reviewed the following Action Items:
 - 11A** – Reviewed authorization for the June 30, 2017 Financial Audit be performed outside the timeline stated in Section 5 of the District’s Finance Policy.
 - 11B** – Reviewed Audit Proposal and Contract from Fanning & Karrh for Fiscal Year Ending June 30, 2018, with an option for two additional audit years.
 - 11C** – Quarterly review of the District’s Investment Report for the period ending December 31, 2017.
 7. Discussed the appointment of an Ad Hoc Committee to facilitate the Chief Executive Officer Review.
 8. Meeting adjourned at 1:15 p.m.



Rod Brown
President