

**AGENDA**

July 24, 2018 - 12:00 P.M.

**Regular Meeting of the Board of Directors  
3615 E. Las Posas Road, Suites 160 & 161, Camarillo, CA 93010**

**Board of Directors**

Rod Brown, MBA, President  
Christopher Loh, M.D., Vice President  
Richard Loft, M.D., Clerk of the Board  
Mark Hiepler, Esq., Director  
Tom Doria, M.D., Director

**Staff**

Kara Ralston, Chief Executive Officer  
Sue Tatangelo, Chief Resource Officer  
Sonia Amezcua, Chief Administrative Officer  
Karen Valentine, Clerk to the Board  
Renee Murphy, Accounting Manager

**Participants**

Rick Wood, CSDA Financial Services  
Cindy Fanning, CPA, Fanning & Karrh

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- 1. Call to Order/Roll Call**
  - 2. Pledge of Allegiance – Director Doria**
  - 3. Amendments to the Agenda**  
Requests to change the order of the agenda, delete, add any agenda item(s), or to remove any consent agenda items for discussion.
  - 4. Public Comment – Ca. GC Section 54954.3;** The Board reserves this time to hear from the public. Please complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item, or in order of received general topic Speaker Cards. Comments regarding items not on the agenda can be heard only; items on the agenda can be discussed. Three minutes per speaker are available; multiple speakers on the same topic/agenda item will be limited to 20 minutes total.
  - 5. Presentations –**
  - 6. Discussion/Action Item: Consideration, Discussion and Decision:**

Consideration, discussion, and recommendation for approval of District Financial Reports and Disbursements for the period ending June 30, 2018. **(Please see Section 6-A)**

**Suggested Motion:** Vote to approve District Financial Reports and Disbursements for the period ending June 30, 2018.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Brown \_\_\_\_\_ Loh \_\_\_\_\_ Loft \_\_\_\_\_ Hiepler \_\_\_\_\_ Doria \_\_\_\_\_

7. **Consent Agenda** - Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is requested, the Board Chairperson may request a motion to approve as presented.

A. Approve the Minutes of the Regular Board Meeting of June 12, 2018.  
(Please see Section 7-A)

B. Approve the Minutes of the Executive Committee Meeting of July 17, 2018.  
(Please see Section 7-B)

**Suggested Motion:** Vote to approve Consent Calendar as presented.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Brown \_\_\_\_\_ Loh \_\_\_\_\_ Loft \_\_\_\_\_ Hiepler \_\_\_\_\_ Doria \_\_\_\_\_

8. **Discussion/Consideration/Action:**

A. **Review/ Discussion/ Action** – Consideration, discussion, and approval of the District’s financial audit report for fiscal year ending June 30, 2017, prepared and presented by Cindy Fanning, CPA, Fanning & Karrh. (Please see section 8-A)

**Suggested Motion** - Vote to approve the District’s financial audit report for fiscal year ending June 30, 2017, prepared and presented by Cindy Fanning, CPA, Fanning & Karrh.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Brown \_\_\_\_\_ Loh \_\_\_\_\_ Loft \_\_\_\_\_ Hiepler \_\_\_\_\_ Doria \_\_\_\_\_

B. **Review/ Discussion/ Action** – Consideration, discussion and recommendation for approval of District Resolution 18-06, amending the District’s Conflict of Interest Code. The Political Reform Act, Government Code §81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes, instructing public officials, governmental employees, and consultants what financial interests must be disclosed on Form 700, thus providing appropriate transparency as required under the Political Reform Act. Due to recent changes in the law, it is necessary for the District to amend its Conflict of Interest Code to include positions held by consultants.

It is the recommendation of Administration that the Board of Directors approve District Resolution 18-06, amending the District’s conflict of Interest Code. **Please see Section 8-B)**

**Suggested Motion:** Vote to amend and approve Camarillo Health Care District’s Conflict of Interest Code to reflect positions held by consultants.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Brown \_\_\_\_\_ Loh \_\_\_\_\_ Loft \_\_\_\_\_ Hiepler \_\_\_\_\_ Doria \_\_\_\_\_

**C. Review/ Discussion/ Action** – Consideration, discussion, and approval of the District’s response to the 2017-2018 Ventura County Grand Jury Report, “Independent Special Districts”.

**Suggested Motion** – Vote to approve the District’s response to the 2017/2018 Grand Jury Report, “Independent Special Districts”. **(Please see Section 8-C)**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Brown \_\_\_\_\_ Loh \_\_\_\_\_ Loft \_\_\_\_\_ Hiepler \_\_\_\_\_ Doria \_\_\_\_\_

**D. Review/ Discussion/ Action** - Consideration, discussion, and recommendation for approval of the revised Pay Schedule, Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR) Title 2, Section 570.5. **(Please see Section 8-D)**

**Suggested Motion:** Vote to approve the revised Pay Schedule, Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR), Title 2, Section 570.5.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Brown \_\_\_\_\_ Loh \_\_\_\_\_ Loft \_\_\_\_\_ Hiepler \_\_\_\_\_ Doria \_\_\_\_\_

**9. CEO Report**

**10. Board Reports**

**11. Future Meeting and Events**

- Finance Committee (Hiepler/Doria) Tuesday, July 31, 2018, 8:30 a.m.
- Board Meeting August Meeting Dark
- Executive Committee (Brown/Loh) Tuesday, September 11, 2018, 12:00 p.m.
- Board Meeting Tuesday, September 18, 2018, 12:00 p.m.
- Executive Committee (Brown/Loh) Tuesday, October 16, 2018, 12:00 p.m.
- Finance Committee (Hiepler/Doria) Tuesday, October 23, 2018, 11:00 a.m.
- Board Meeting Tuesday, October 23, 2018, 12:00 p.m.

**Events**

- 4<sup>th</sup> Annual Party for the Parks Pleasant Valley Recreation & Parks District Saturday, August 25, 2018; 5:30 p.m. Camarillo Grove Park, Camarillo
- State of the City Address Chamber of Commerce Thursday, September 6, 2018, 11:30 Camarillo Spanish Hills Country Club
- 25<sup>th</sup> Annual Fainer/Tauber Awards Ventura County Medical Resource Foundation Thursday, September 6, 2018 5:30 p.m. Lloyd Butler Estate, Oxnard, CA
- 14<sup>th</sup> Annual Spirit Awards Gala United Way of Ventura County Thursday, September 13, 2018 Padre Serra Center

12. **Adjournment** - Having no further business, this meeting is adjourned at \_\_\_\_\_p.m.

**Action Items** not appearing on the Agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when need for action arises.

**ADA compliance statement;** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Karen Valentine, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted at the Camarillo Health Care District Administrative Office and on our website, [www.camhealth.com](http://www.camhealth.com), on Friday, July 20, 2018, at 4:00 p.m.