

**REGULAR MEETING  
BOARD OF DIRECTORS  
June 9, 2015**

**CALL TO ORDER**

The regular meeting of the Camarillo Health Care District Board of Directors was called to order on Tuesday, June 9, 2015, at 12:03 p.m., at the Camarillo Health Care District, 3615 E. Las Posas Road, Suite 160, Camarillo, California, by Rod Brown, President.

**QUORUM:**

***The following Directors were present:***

Rodger Brown, M.B.A., President  
Christopher Loh, M.D., Vice President  
Mark Hiepler, Esq., Clerk of the Board – *Arrived at 12:10 p.m.*  
Richard Loft, M.D., Director  
Peggy O’Neill, R.N., Director

***Staff:***

Jane Rozanski, Chief Executive Officer  
Kara Ralston, Interim General Manager and Chief Operations Officer  
Sue Tatangelo, Chief Resource Officer  
Sonia Amezcua, Chief Human Resources Officer  
Renee Murphy, Accounting Manager  
Karen Valentine, Clerk to the Board

***Consultant:***

David Mitchell, Certified Public Accountant, Mitchell and Associates, LLP

**PLEDGE OF ALLEGIANCE**

Director O’Neill

**AMENDMENTS TO THE AGENDA**

There were no amendments to the Agenda.

**APPROVAL OF MINUTES**

A. It was **MOVED** by Director Loft, **SECONDED** by Director O’Neill, and **MOTION PASSED** that the Board of Directors approve the minutes of the Regular Meeting of May 26, 2015.

Aye – Brown, Loh, Loft, O’Neill

Absent - Hiepler

**PUBLIC COMMENT**

There were no Public Comments.

**CONSENT CALENDAR**

It was **MOVED** by Director Loh, **SECONDED** by Director O’Neill, and **MOTION PASSED** that the Board of Directors approve the Consent Calendar.

Aye – Brown, Loh, O’Neill, Loft

Absent – Hiepler

*Director Hiepler arrived at 12:10*

**PRESENTATION OF THE 2015/2016 OPERATING AND CAPITAL BUDGETS**

Jane Rozanski, Chief Executive Officer, introduced Kara Ralston, Interim General Manager and Chief Operations Officer, who lead the team developing the 2015/2016 fiscal year budgets.

Ms. Ralston presented the General Budget Elements, which included; Revenue, Expenditures, Salaries and Wages, Staff and Annuitant Benefits, Programs and Services, Facilities, Policy and Oversight, and Risk Management.

Ms. Ralston introduced David Mitchell, Certified Public Accountant, of Mitchell and Associates, LLP, who presented the 2015/2016 Fiscal Year Budget.

Ms. Ralston and Mr. Mitchell discussed line item variance caps, recommended line items and suggested developing language and structure to support those caps for presentation in Q2 of the 2015/16 fiscal year.

**ACTION ITEMS**

- A. It was **MOVED** by Director O’Neill, **SECONDED** by Director Hiepler, and **MOTION PASSED** that the Board of Directors approve the Fiscal Year 2015/2016 Operating and Capital Budgets, and waive the second reading.

**Roll Call**

Rod Brown	Aye
Christopher Loh	Aye
Mark Hiepler	Aye
Richard Loft	Aye
Peggy O’Neill	Aye

- B. It was **MOVED** by Director Loh, **SECONDED** by Director Loft, and **MOTION PASSED** that the Board of Directors approve Resolution 15-07, Submission of Grant and/or Funding Applications and Authorizing Signatures.

**Roll Call**

Rod Brown	Aye
Christopher Loh	Aye
Mark Hiepler	Aye
Richard Loft	Aye
Peggy O'Neill	Aye

- C. It was **MOVED** by Director O'Neill, **SECONDED** by Director Loft, and **MOTION PASSED** that the Board of Directors approve Resolution 15-08, Authorizing Investment of Monies in the Local Agency Investment Fund.

**Roll Call**

Rod Brown	Aye
Christopher Loh	Aye
Mark Hiepler	Aye
Richard Loft	Aye
Peggy O'Neill	Aye

- D. It was **MOVED** by Director Loft, **SECONDED** by Director Loh, and **MOTION PASSED** that the Board of Directors receive the Contract Elements for the Chief Executive Officer position as outlined in the Memorandum to the Board dated June 5, 2015. This memorandum will be forwarded to the firm of LightGabler for review, preparation and ratification at the July 28, 2015 Regular Board Meeting. The Board of Directors will commence with the hiring of Ms. Ralston as Chief Executive Officer, effective June 22, 2015, at an annual salary of \$157,000.

**Roll Call**

Rod Brown	Aye
Christopher Loh	Aye
Mark Hiepler	Aye
Richard Loft	Aye
Peggy O'Neill	Aye

**BOARD PRESIDENT'S REPORT**

Board President Brown discussed the educational opportunities available to Board Members through the California Special Districts Association (CSDA.) President Brown and Chief Executive Officer Kara Ralston will be attending the CDSA Annual Conference, which will be held September 21-24, 2015, and suggested that one or two other Board Members may want to attend.

**FUTURE MEETING AND EVENTS**

**Board of Directors Meetings:**

Tuesday, June 23, 2015 - Waived

Tuesday, July 28, 2015, 5:00 p.m.

Tuesday, September 29, 2015, 5:00 p.m.

**ADJOURNMENT**

President Rod Brown, adjourned the meeting at 1:19 p.m.

  
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Mark Hiepler

Clerk of the Board