



## AGENDA

February 26, 2019 – 12:00 p.m.

Regular Meeting of the Board of Directors  
3615 E. Las Posas Road, Suites 160 & 161, Camarillo, CA 93010

### **Board of Directors**

Christopher Loh, M.D., President  
Rod Brown, MBA, Vice President  
Richard Loft, MD, Clerk of the Board  
Mark Hiepler, Esq., Director  
Tom Doria, MD, Director

### **Staff**

Kara Ralston, Chief Executive Officer  
Sue Tatangelo, Chief Resource Officer  
Sonia Amezcua, Chief Administrative Officer  
Karen Valentine, Clerk to the Board

### **Participants**

Cindy Fanning, CPA, Fanning & Karrh  
Shalene Hayman, Hayman Consulting

Rick Wood, CDSA Financial Services

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **DELETIONS/CORRECTIONS TO THE POSTED AGENDA**

4. **PUBLIC COMMENT - Ca. GC Section 54954.3**

The Board reserves this time to hear from the public. Please complete a Speaker Card and submit to the Clerk to the Board. Your name will be called in order of the agenda item, or in order of received general topic Speaker Cards. Comments regarding items not on the agenda can be heard only; items on the agenda can BE discussed. Three minutes per speaker are available; multiple speakers on the same topic/agenda item will be limited to 20 minutes total.

5. **PRESENTATIONS**

- Mary Ann Ratto, BS, CSA, Director of Adult Day Services; Certified Senior Advisor certification conferred by Society of Certified Senior Advisor Certification Council
- Carmen Moran, MPH, Health Promotion Coordinator; Motivational Interviewing conferred by Hospital Association of Southern California (HASC)
- Veronica Villasenor, BA, Health Promotion Coach; Motivational Interviewing conferred by Hospital Association of Southern California (HASC), and certification in Diabetes Education Empowerment Program (DEEP) conferred by Everyone with Diabetes Counts (EDC)
- Monica Zepeda, BA, Health Promotion Coach; Motivational Interviewing conferred by Hospital Association of Southern California (HASC)
- Mary Wiggins, BA, Health Promotion Coach; Dementia Live Coach conferred by Age-U-Cate Training Institute

6. **CLOSED SESSION**

Conference with Legal Counsel – Existing Litigation, one case, Government Code §54956.9(d)(1), Ferguson vs. Camarillo Health Care, Ventura County Superior Court Case No. 56-2016-00478549-CU-BC-VTA. Court of Appeal Case number B281856, Ferguson v. Camarillo Health Care District.

7. **RECONVENE FROM CLOSED SESSION**

8. **ANNOUNCEMENT OF CLOSED SESSIONS**

9. **CONSENT AGENDA**

Consent Agenda items are considered routine and are acted upon without discussion, with one motion. If discussion is requested, that item(s) will be removed from the Consent Agenda for discussion, and voted on as a separate item. If no discussion is requested, the Board President may request a motion to approve as presented.

- A. Approval of the Minutes of the Finance/Investment Committee Meeting of October 23, 2018. **(Please see Section 9-A)**
- B. Approval of the Minutes of the Finance/Investment Committee Meeting of January 22, 2019. **(Please see Section 9-B)**
- C. Approval of the Minutes of the Regular Board Meeting of January 22, 2019. **(Please see Section 9-C)**
- D. Approval of the Minutes of the Executive Committee Meeting of February 19, 2019. **(Please see Section 9-D)**

**Suggested Motion:** Motion to approve Consent Agenda as presented.

10. **DISCUSSION AND ACTION OF CONSENT AGENDA ITEMS PULLED, IF NECESSARY**

11. **ITEMS FOR BOARD ACTION: Consideration, Discussion, and Decision:**

- A. **Review/ Discussion/ Action** – Presentation, consideration, discussion, and staff’s recommendation for approval of the District’s financial audit report for fiscal year ending June 30, 2018, prepared and presented by Cindy Fanning, CPA, Fanning & Karrh. **(Please see Section 11-A)**

**Suggested Motion:** Motion to approve the District’s financial audit report for the fiscal year ending June 30, 2018.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Loh \_\_\_\_\_ Brown \_\_\_\_\_ Loft \_\_\_\_\_ Hiepler \_\_\_\_\_ Doria \_\_\_\_\_

**B. Review/ Discussion/ Action** – Consideration, discussion, and recommendation to accept the Quarterly Investment Report for the period ending December 31, 2018.  
**(Please see Section 11-B)**

**Suggested Motion:** Motion to accept the Quarterly Investment Report for the period ending December 31, 2018.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Loh \_\_\_\_\_ Brown \_\_\_\_\_ Loft \_\_\_\_\_ Hiepler \_\_\_\_\_ Doria \_\_\_\_\_

**C. Review/ Discussion/ Action** - Consideration, discussion, and recommendation for approval of District disbursements and financial reports for the period ending January 31, 2019. **(Please see Section 11-C)**

**Suggested Motion:** Motion to approve District disbursements and financial reports for the period ending January 31, 2019.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Loh \_\_\_\_\_ Brown \_\_\_\_\_ Loft \_\_\_\_\_ Hiepler \_\_\_\_\_ Doria \_\_\_\_\_

**D. Review/ Discussion/ Action** – Consideration, discussion, and approval of the process and timeline for completion of Chief Executive Officer’s Performance Evaluation; and appointment of an Ad Hoc Committee to oversee the evaluation and present recommendations to the full Board.  
***District By-Laws, Article V, Section 3, Ad Hoc Committees of the Board - The Board President, with the concurrence of the Board, may appoint Ad Hoc committees for the investigation, study and review of specific matters for reports and recommendations to the Board. (Please see Section 11-D)***

**Suggested Motion:** Motion to approve the process and timeline for the CEO Performance Evaluation, and the appointment of an Ad Hoc Committee to oversee evaluation and present recommendations to the full Board.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Loh \_\_\_\_\_ Brown \_\_\_\_\_ Loft \_\_\_\_\_ Hiepler \_\_\_\_\_ Doria \_\_\_\_\_

**E. Review/ Discussion/ Action** - Consideration, discussion, and recommendation for approval of the revised Pay Schedule, Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR) Title 2, Section 570.5. **(Please see Section 11-E)**

**Suggested Motion:** Vote to approve the revised Pay Schedule, Attachment B, determining the amount of compensation earnable pursuant to California Code of Regulations (CCR), Title 2, Section 570.5.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Abstain \_\_\_\_\_ Pass \_\_\_\_\_

Loh \_\_\_\_\_ Brown \_\_\_\_\_ Loft \_\_\_\_\_ Hiepler \_\_\_\_\_ Doria \_\_\_\_\_

**12. ITEMS FOR BOARD DISCUSSION**

Discussion and announcement of Board Committee Assignments.

**13. CHIEF EXECUTIVE OFFICER REPORT – Kara Ralston**

**14. FUTURE MEETING AND EVENTS**

**Board of Directors Meetings**

- Executive Committee: Tuesday, March 19, 2019, 12:00 p.m.
- Full Board: Tuesday, March 26, 2019, 12:00 p.m.
- Executive Committee: Tuesday, April 16, 2019, 12:00 p.m.
- Finance Committee: Tuesday, April 23, 2019, 11:00 a.m.
- Full Board: Tuesday, April 23, 2019, 12:00 p.m.
- Executive Committee: Friday, May 17, 2019, 12:00 p.m.
- Full Board: Tuesday, May 28, 2019, 12:00 p.m.

**Upcoming Community Meetings & Events**

- 52<sup>nd</sup> Annual Top Ten Community Awards  
Serra Center  
Camarillo Chamber of Commerce  
Friday, March 22, 2019  
6:00 p.m. to 9:00 p.m.
- ACHD Legislative Days  
Hyatt Regency Sacramento  
April 8-9, 2019  
Association of California Health Care Districts
- Business and Legislators Forum  
Spanish Hills Country Club  
Camarillo Chamber of Commerce  
Thursday, May 16, 2019  
11:30 a.m. to 1:30 p.m.
- Special Districts Legislative Days  
Sacramento Convention Center  
May 21-22, 2019  
California Special Districts Association

**15. Adjournment - Having no further business, this meeting is adjourned at \_\_\_\_\_ p.m.**

**ACTION ITEMS** not appearing on the Agenda may be addressed on an emergency basis by a majority vote of the Board of Directors when need for action arises.

**ADA compliance statement;** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk to the Board of Directors, Karen Valentine, at (805) 482-9382. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Note: This agenda was posted at the Camarillo Health Care District Administrative Office and on our website, [www.camhealth.com](http://www.camhealth.com), on Friday, February 22, 2019, on or before 4:00 p.m.